

Sausalito Marin City School District Governance Calendar

Job Area	July	August	September	October	November	December	January	February	March	April	May	June
Effective Governance			Approve Governance Calendar		Trainings: The Brown Act Review Board By Laws	Trainings: CSBA Annual Conference (Optional) Board President Workshop		Trainings: Masters in Governance 2/7 Alameda		Board Self Evaluation		
Setting Direction for the District	LCAP to Marin COE		Start LCAP Development	LCAP Update: Communicate Mission/Vision/Goals LCAP Data Population Local Indicators	LCAP Board study session/public input/stakeholder engagement LCAP Development Local Indicator Upload	LCAP/public input/stakeholder engagement LCAP Development Local & State Indicator Alignment w/ State Priorities	LCAP/public input/stakeholder engagement LCAP Development	LCAP Development Draft LCAP Draft Comprehensive Education Plan	LCAP Development Revise Draft LCAP	LCAP/public input/stakeholder engagement LCAP Revised Draft Review	LCAP final draft to the Board	LCAP Public Hearing LCAP Adoption Adopt Final Comprehensive Education Plan
Student Learning & Achievement		Principal Report on PD Plan WCA Report	Principal – Start of School Report (Activities, Staff, Enrollment) WCA Report Student Presentation	Student Presentations/Recognition Student Achievement Report (MAP) CAASPP Report WCA Report Partner Presentation	Principal’s Report (Climate & Culture) Curriculum Plan WCA Report Student Presentation	Principal’s Report Calif. Dashboard Presentation WCA Report Student/Partner Presentation	Principal’s Report WCA Report Student Presentation	Principal’s Report Student Achievement Report (MAP) WCA Report Student/Partner Presentation	Principal’s Report WCA Report Student Presentation	Principal’s Report WCA Report Student/Partner Presentation	Principal’s Report (Appreciation events and activities) WCA Report Student Presentation	Principal’s Report WCA Report Student/Partner Presentation
Finance	LCAP and Budget reviewed by Marin COE	Marin COE Analysis & Approval: Budget and LCAP	Unaudited Actuals to the Board Gann Resolution			First Interim Budget Report LCAP Budget Alignment Update	State budget released 2019-20 Fiscal Budget Outlook		Second Interim Budget Report LCAP Budget Alignment Update		Governor’s May budget revise	Budget Adoption TAN Resolution Signature Authorizations

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							Audit report released				3 rd Interim Report (as necessary)	
Facilities			Facilities Update		Prop 39 Facilities Requests	Facilities Master Plan RFP Timeline Development	Report on winter facility work	Emergency Plan Adoption			Summer Projects Outlook	
Policy			Board Policy Review & Update for FPM	Board Policy Review & Update	Board Policy Review & Update	Board Policy Review & Update	Board Policy Review & Update	Board Policy Review & Update	Board Policy Review & Update	Board Policy Review & Update	Board Policy Review & Update	
Judicial Review		Williams Act Report		Report on Materials Sufficiency	Williams Act Report			Williams Act Report			Williams Act Report	
Human Resources			Superintendent's Evaluation Process			Develop Superintendent's goals	Finalize Superintendent's goals	Layoffs	Layoff deadline is March 15	Superintendent Evaluation		
Collective Bargaining												
Community Relations	LCAP Posted to Website	Community School Report	Back to School Night CCEE Community School Update Desegregation Advisory Solicit Participation	Solicit input on LCAP for spring months Desegregation Advisory Solicit Participation REP PR Firm	Solicit input on LCAP for spring months Desegregation Advisory Group Meeting	Communications to Sausalito & Marin City Communities Solicit input on LCAP for spring months	Report progress on LCAP Solicit input on LCAP for spring months CCEE/CAC Board Report	Community School Update to Board LCAP Update LCAP Draft	LCAP Update LCAP Draft	Disseminate Key messages including status of LCAP and budget LCAP Revised Draft Stakeholder feedback	Open House Community School Update Final LCAP	Final LCAP Adoption and Public Hearing
Desegregation Advisory Group Unification			Unification Update	Unification Update Monitor MOU	Unification Update DAG Update	Unification Update	Unification Update DAG Update	Unification Draft Plan DAG Draft Plan	Unification Revised Plan DAG Revised Plan	DAG Update	Unification Final Plan DAG Final Plan	Unification Plan DAG Plan Adoption