Job Area	July	August	September	October	November	December	January	February	March	April	May	June
Effective Governance		Approve Governance Calendar	Board Retreat Supt. Evaluation & Contract	Trainings: Masters in Governance Board Workshop The Brown Act Review Board By Laws	Trainings: CSBA Annual Conference Virtual 12/9-12/10 Board President Workshop	Organizational Meeting	Board Workshop New Trustee Orientation	Trainings: Board Retreat	Update Governance Calendar	Board Self Evaluation	Board Retreat Supt. Evaluation & Contract	Update Governance Calendar
Setting Direction for the District		LCAP Update	Communicate Mission/Vision/ Goals		LCAP Development Local Indicator Upload	LCAP Development	Local & State Indicator Alignment w/ State Priorities	LCAP Development	LCAP Development Revise Draft LCAP	LCAP/public input/ stakeholder engagement LCAP Town Hall	LCAP & LCP draft update to the Board	LCAP Public Hearing LCAP Adoption Comprehensive Education Plan Update
Student Learning & Achievement			Principals – Start of School Report (Activities, Staff, Enrollment) Principals Report on PD Plan Student Presentation	LCAP Data Population Local Indicators	Principal's Report (Climate & Culture) Curriculum Plan Student Presentation Student Achievement Report (MAP)	Principal's Report Student Presentation Survey Presentation PBIS data	Principal's Report "Partner Presentation" Calif. Dashboard Presentation Student Presentations/ Recognition Student Achievement Report CAASPP Report	Principal's Report Student Presentation Survey Presentation PBIS data	Principal's Report Student Presentation	Principal's Report Student Presentation	Principal's Report (Appreciation events and activities) Student Presentation	Principal's Report Student/Partner Presentation Survey Presentation PBIS data
Finance	Federal Special Ed, P-3 Attendance ASES 2 nd Semiannual Attendance, ASES 4 th Q. Expenditure, ASES Closeout Expenditure, Federal Cash Management/Inte rest	Mandate Block Grant, Marin COE Analysis & Approval: Budget and LCAP	ASES Prior Year Annual Attending and QI. Prop 39 Annual Progress. Unaudited Actuals to the Board Gann Resolution	Federal Special, ASES 1st Q. Expenditure, Perkins 1st Q. Expenditure, Federal Cash Management/Interest , ASES Yearly Program Review/Update, Student Presentations/ Recognition Student Achievement Report (MAP) CAASPP Report Partner Presentation	Medi-Cal Annual Report (DCHS)	First Interim Budget Report LCAP Budget Alignment Update	ASES Grant Application (every 3 years) CBO Report- Perkins 2 nd Q. Expenditure, Federal Cash Management/ Interest , ASES 2 nd Q. Expenditure, ASES 1 st Semiannual Attendance, State budget released 2022-23 Fiscal Budget Outlook	ConApp Winter, Governor's January Budget Revisions, Federal Special Education Expenditure	Second Interim Budget Report, Golden Handshake Resolution, Perkins 3 rd Q. Budget Expenditure, LCAP Budget Alignment Update	Federal Special Education Expenditure, P-2, ASES 3 rd Q. Expenditure, Federal Cash Management Interest	CBO Report:P-2 Update, Perkins Annual Application for Funding, ConApp Spring, Governor's May budget revise	Budget Adoption & LCAP, ConApp Spring, TAN Resolution Signature Authorizations

						Audit report released				3rd Interim
										Report (as
										necessary)
	Facilities	Measure P	Measure P	Prop 39 Requests	Measure P	Renderings	Emergency Plan			Summer Projects
Facilities	Update	Schematic Design	Schematic Design		Schematic Design	PR	Adoption			Outlook
	cilities		Approval - Philips		Approval Nevada	King consulting				
			Field		campus	Presentation				
		Board Policy Review	Board Policy Review &	Board Policy	Board Policy	Board Policy Review &	Board Policy	Board Policy	Board Policy	Board Policy
	ı	& Update for	Update	Review & Update	Review & Update	Update	Review & Update	Review & Update	Review & Update	Review & Update
Po	licy	FPM								

Judicial Review Human Resources		Superintendent's Evaluation	Report on Materials Sufficiency Develop Superintendent's goals	Williams Act Report Finalize Superintendent's goals	Williams Inspection if selected		Williams Act Report Notice of Potential Layoff	Potential Layoff deadline is March 15		Williams Act Report Final Layoff Notice May 15	Superintendent Evaluation & Contract
Collective Bargaining		21-24 SDTA & CSEA Bargaining Update			21-24 SDTA & CSEA Bargaining Update	22-23 School Calendar Draft	21-24 SDTA & CSEA CBA Draft	22-23 School Calendar Final	21-24 SDTA & CSEA CBA Final Draft		21-24 SDTA & CSEA CBA Ratification
Community Relations		Back to School Night Community School Update Students, Staff, Parents, Culture & Climate	Solicit input From Students, Staff, Parents, Culture & Climate	Solicit input on Desegregation Advisory Group Meeting	Communications to Sausalito & Marin City Communities	Report progress on LCAP CCEE/CAC Board Report	Community School Update to Board Budget Update LCAP Draft	Desegregation Advisory Group Meeting	LCAP and budget Healing Centered Engagement	Open House Community School Update District of Choice Enrollment Cap	
AG Settlement Agreement	Scholarship & Counseling Update	Monitor Update				Scholarship & Counseling Update	Monitor Update			Scholarship & Counseling Update	Monitor Year End Update