

**SAUSALITO MARIN CITY SCHOOL DISTRICT
SPECIAL BOARD MEETING MINUTES
January 28, 2019**

ATTENDANCE

Board Members Present: Ida Green, Bonnie Hough, Debra Turner, Caroline Van Alst

Absent: Joshua Barrow

Interim Superintendent: Terena Mares

The meeting was called to order at 6:05 p.m.

PLEDGE OF ALLEGIANCE

Trustee Hough led the pledge of allegiance.

Reactivation of Superintendent Search Contract with McPherson & Jacobson

Trustee Green said that she has discussed the reactivation of the District's 2016 superintendent search contract with Bill Huyet of McPherson & Jacobson. She said he would be available via telephone to clarify the parameters of the contract.

At 6:20 p.m., Mr. Huyet joined the meeting via telephone.

Trustee Van Alst asked what the re-activated contract would cover. Mr. Huyet said that establishing the criteria for a superintendent and meetings with stakeholders – phases one and two of the contract – would not be included in the “no-cost” reactivation. The last three phases, which include advertising, recruiting, evaluation, background checks and interviews, would be part of the contract. In addition, McPherson & Jacobson would come back to the District approximately six months after the new superintendent is in place to help establish goals for the year. If the District wishes to have another round of stakeholder meetings, the cost would be \$500 a day. For all phases, expenses such as travel and home office costs would be charged. He estimated that these costs would not exceed \$3000.

Trustee Hough asked how much time would be needed if the stakeholder process is added. Mr. Huyet said that this would require an additional 2-3 weeks.

At 6:50 p.m., the Board ended the call to Mr. Huyett.

M/s/c Van Alst /Turner to Approve Reactivation of Superintendent Search Contract with McPherson & Jacobson with the Option to Add a Stakeholder Meeting Component and with the Understanding that there Will be a Cost to Develop a New Vacancy Announcement

Ayes: Green, Hough, Turner, Van Alst

Noes: None

Absent: Barrow

Board Created Committees

Trustee Van Alst said that as part of the work of an ad hoc committee to review committees, she and trustee Hough met with Ms. Mares to go over a list of current and potential future committees. There are three possible kinds of committees; one is ad hoc, constituted for a specific purpose and time period, another is a

standing committee, which has no specific time period and is subject to the Brown Act, and lastly there are superintendent committees which can have trustees as members but are not Board created.

Superintendent Mares said that the current District Board bylaw 9130 requires Board ratification of superintendent committees. She said that she would bring a revision of the bylaw to the Board at the February meeting.

Trustee Van Alst suggested that an ad hoc policy committee be set up with herself and trustee Hough as members.

The Board then reviewed the creation of an LCAP/Budget standing committee charged with review of district finances in alignment with the LCAP, with an annually assigned trustee membership, and including the superintendent, principal, union representatives, community members and parents. Trustees Turner and Van Alst volunteered to be members.

Trustee Van Alst said that the Charter Oversight is a standing committee with trustees Turner and Barrow as current members. Ms. Mares recommend that the superintendent be included in this committee. Trustee Turner said that previous superintendent Will McCoy and CBO Amy Prescott used a checklist for the oversight that came from CSBA. Trustee Hough volunteered to be a member of the newly constituted committee.

The Community School standing committee will be a new committee. In addition to trustee members, it will be comprised of community members. The timeline will be ongoing with monthly updates to the Board. Trustees Green and Hough volunteered as members.

The Facilities standing committee is comprised of one or two trustees, plus the superintendent and facilities director and a representative from each campus. It will meet as needed. Trustees Green and Van Alst volunteered as members.

Action on the creation of a Finance standing committee was deferred.

Trustee Turner suggested that a standing Collaboration committee be created to look at the possibility of working with other schools such as Willow Creek or Mill Valley schools as well as outside agencies to expand the opportunities that we offer to our students. Trustee Van Alst agreed that this would be a useful addition to the work of the Board. Trustees Turner and Van Alst volunteered as members.

Trustee Van Alst recommended that the standing Structure committee be disbanded. She also suggested that the standing Communications committee be changed to a superintendent created committee. The Board agreed that the WCA MOU Renewal committee should also be changed to a superintendent committee.

M/s/c Van Alst /Turner to Approve the Creation and Elimination of the Following Committees:

Create:

Policy Ad Hoc Committee – Hough, Van Alst

LCAP/Budget Standing Committee - Turner, Van Alst

Collaboration Standing Committee -Turner, Van Alst

Charter Oversight Standing Committee – Hough
Community School Standing Committee - Green, Hough
Facilities Standing Committee – Green, Van Alst
Superintendent Created Communication Committee

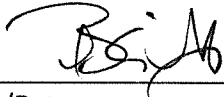
Disband the Finance, Structure and Communication Committees

Ayes: Green, Hough, Turner, Van Alst
Noes: None
Absent: Barrow

ADJOURNMENT

M/s/c Van Alst /Turner to Adjourn at 8:30 p.m.

Ayes: Green, Hough, Turner, Van Alst
Noes: None
Absent: Barrow



Signature/Date

2/14/19

Title