

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD MEETING MINUTES
January 9, 2018**

ATTENDANCE

Board Members Present: Joshua Barrow, Ida Green, Debra Turner
Absent: Thomas Newmeyer, Caroline Van Alst

Superintendent: Will McCoy

The meeting was called to order at 5:30 p.m.

CLOSED SESSION

The Board and Superintendent convened closed session at 5:31 p.m.

RECONVENE TO OPEN SESSION

Open session reconvened at 6:14 p.m.

REPORT OUT OF CLOSED SESSION

Trustee Barrow announced that no action was taken in closed session.

PLEDGE OF ALLEGIANCE

Trustee Turner led the pledge of allegiance.

REORGANIZATION OF AGENDA

Trustee Barrow suggested that the auditor's report be moved to the top of the agenda.

M/s/c Turner/Green to bring the auditor's report to the top of the agenda

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

BOARD COMMUNICATIONS

Trustee Green said that the celebration of Dr. Martin Luther King Jr.'s birthday will be hosted by the Performing Stars of Marin in the school's multi-purpose room. In addition, there will be "Light a Candle for Peace and Justice" event at Rocky Graham Park on Sunday, January 14.

Trustee Turner said that she attended the Light the Tunnel vigil on December 16.

ORAL COMMUNICATIONS

David Suto invited everyone to attend two town hall meetings at the Marin City recreation center to consider some of the fundamental concerns around our schools.

Sonja Hanson gave an update on the tunnel lighting project. A contractor will be selected within the week from seven received bids. She said that the job will likely be completed by end of March.

AUDITOR REPORT

Heather Rubio of Christy White & Associates gave a PowerPoint presentation on the audit. The unmodified opinion of the auditors is that the financial statements of the district fairly represent its financial activities.

Approval of the Sausalito Marin City School District 2016-2017 Audit Completed by Christy White and Associates

M/s/c Green/Turner to Approve the Sausalito Marin City School District 2016-2017 Audit Completed by Christy White and Associates

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

DISTRICT REPORTS

Superintendent

Superintendent McCoy said that work on the annex project has been moving quickly. In December, the District reviewed the Marin City Feasibility Study commissioned by the Boys and Girls Club of Marin and Southern Sonoma Counties. The original projected cost of the retrofit of the annex building was \$1.9 million. Going forward, the District plans to meet with library officials as well as leaders from the Marin City Community Services District and the Community Development Corporation to solicit input into District plans for the annex, which will follow the community school model. Once these consultations have been completed, the District will develop revised plans to bring to the Board for its consideration. School and District needs include a community meeting space, an area set aside for community partners, as well as more classrooms and district office space. Trustee Turner reminded the audience of the need for storage.

The current cost to demolish and rebuild the annex building would be \$3-4 million for a 5000 square foot structure. To renovate the existing building would cost about \$2.66 million for 6500 square feet, with a possible benefit of using \$370K in State grant money to reduce the district's obligation under the current Certificate of Participation.

The District is in the process of asking the Office of Public School Construction to allow a change in scope in the use of its original \$374K grant, which was awarded to defray the cost of tearing down the annex building. If approved, the District would be able to show that it has more than matched the grant to build the current modular buildings on the Bayside MLK campus. In the event that the change in scope is not approved, the Board must consider a contingency plan. The first option would be to forfeit the \$374K grant, keep the building and renovate it with the insurance money that is due to the District for the loss of the building at 33 Buchanan. The second option would be to use the grant to demolish the annex and proceed with the construction of a new district office. Option three would be to use the grant to demolish the annex, not go forward with a rebuild and use the insurance settlement received so far for other purposes.

Update on Goals

Superintendent McCoy said that the administration's agenda for the coming months includes work on facilities, the FCMAT review, the Attorney General investigation, the California Department of Education Uniform Complaint, monitoring and oversight of Willow Creek Academy (a report is due in February), the SMCS/ Mill Valley Consolidation Study, the District's partnerships with various agencies such as the Hannah Project, the Marin Community Foundation, the County of Marin Department of Health and Human Services, and Marin County Office of Education's Target Assistance with Special Education. In addition, there are scheduled negotiations with both bargaining units and Local Control and Accountability Plan engagement meetings.

A Board Policy Workshop has been scheduled to work with the California School Boards Association to update all our policies and administrative regulations. There will be two board workshops in February to work on corrective actions (February 1) and the budget (February 5).

Keith Ricci of MCOE will be joining the District to help with our day to day business functions.

Mr. McCoy commended maintenance director Alan Rothkop for successfully completing the Total School Solutions course offered by the Association of California School Administrators. Mr. Rothkop received a perfect score on his final assessment.

Terena Mares of MCOE said that the Board of the California Collaborative for Excellence in Education is moving towards actions that will clearly define the community school vision for Bayside MLK Jr. Academy.

Site Leadership

Principal David Finnane said enrollment is at 127. His agenda during recent weeks included meeting with county officials regarding behavioral health services for our students, holding discussions with the Marin Community Foundation to consider applying once again for the Pre K- 3 Grant which expired in 2016, developing the 2018-19 calendar, and planning professional development for our teachers. He said that he has had conversations with Bettie Hodges about implementing more pieces of the Freedom School model at BMLK. He then gave a report on the latest Measures of Academic Progress assessment results. He said that he is very concerned about the lack of progress of some middle school students and is working with teachers, counselors, community members and parents to improve their academic and behavioral outcomes.

Bettie Hodges said that there are other kinds of assessments such as portfolios, which allow teachers to see how students are able to absorb information, remain engaged with it and apply it in various circumstances. While preparing kids to pass tests might make the teachers look better, this does not necessarily mean that students have fully engaged with the knowledge and can use it effectively.

Mr. Finnane said that he would like our students to both pass standardized tests and have the opportunity to show their particular talents.

Willow Creek Academy

Head of School Tara Seekins said that the school collected several hundred pounds of non-perishable food for the SF-Marin Food Bank. WCA students participated in several events to commemorate Martin Luther King Jr. Day, including a ceremony at Rocky Graham Park and performances at the Manzanita Recreation Center.

Several students participated in Hour of Code activities in December and staff completed a Deep Dive professional development workshop on Project Based Learning. Enrollment stands at 409.

DISCUSSION ITEMS

Governance Review

Superintendent McCoy said it is good practice for board members to regularly review their goals. He said that he would like to elicit community feedback on the draft district vision proposal and bring back a refined version to the Board. Trustee Barrow said that the key values of fiscal responsibility and sustainability should be included. Trustee Turner said concern for the environment, cultural sensitivity as well as health and wellness would be appropriate values.

Former trustee Dr. Shirley Thornton suggested that information regarding the process should be sent out to community churches and published in the Marin Post.

Local Control & Accountability Plan – Board Input for Spring

Superintendent McCoy said this is an opportunity to comment on the LCAP presentation in December. Trustee Turner asked to hear more from the Parent Liaison officer. Trustees asked about plans for a PE instructor next year – Superintendent McCoy said it is our goal to have a credentialed teacher for 2018-2019. Trustee Barrow said it might be advisable to see whether the LCAP is too ambitious in some areas.

Receipt of Willow Creek Academy Interim Report

Superintendent McCoy thanked WCA for its timely transmittal of the report.

Roll Call Turner/Green to Approve the Following Consent Agenda items:

Quarterly Report on Williams Uniform Complaints

Payment of Warrants – Batches 22-25

Minutes of the December 5 and December 14, 2017 Board Meetings

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

ACTION ITEMS

Appointment of District Trustee Representative to the Marin County School Board Association

M/s/c Green/Turner to Appoint Trustee Turner to the Marin County School Board Association

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

Approval of a Request for Change of Scope Application to the Office of Public School Construction (OPSC)

Trustee Barrow said that he would rather not have the District make an irrevocable commitment to a seismic retrofit and conversion of the annex to a district office. Trustees agreed to modify the language of the request letter to OPSC to indicate that the District is “exploring the possibility” of a retrofit and renovation, rather than make a firm commitment to the project.

M/s/c Turner /Green to Approve the Request for a Change of Scope Application to OPSC with the Above Modification

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

Approval of a Contingency Plan if the "Change in Scope" with OPSC Is Denied

M/s/c Green/Turner to Approve Option 1 of the Contingency Plan if the "Change in Scope" with OPSC Is Denied, with the Option to Revisit the Choice at a later Date

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

Kate Stohr said that there are inherent risks in managing construction costs in retrofitting vs. reconstruction. The lower cost of a retrofit comes with greater risk. The district must have a vision of what the space will be or work within the constraints of the retrofit, knowing that it may not meet its vision.

Appointment of Trustee Representatives to work with the District Team as part of the CSBA Policy Workshop -January 22-24, 2018

M/s/c Green/Turner to Appoint Trustee Barrow to work with the District Team as part of the CSBA Policy Workshop -January 22-24, 2018

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

POLICY DEVELOPMENT

Board Policy 0410 - Nondiscrimination in District Programs and Activities

Board Policy 0430 - Comprehensive Local Plan for Special Education

Administrative Regulations 1312.3 and 1312.4 - Williams Uniform Complaint Procedures

Board Policy 1330 – Use of School Facilities

Administrative Regulation 3230 – Federal Grant Funds

Board Policy and Administrative Regulation 3311 – Bids

Board Policy 3312 – Contracts

Board Policy 3470 – Debt Issuance and Management

M/s/c Turner/Green to Approve the Adoption of the Above Policies

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

Trustee Barrow said that he is unable to attend the regular February 13, 2018 meeting due to prior engagements.

M/s/c Turner/Green to Move the February Board Meeting to February 6, 2018

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst

ADJOURNMENT

M/s/c Green/Turner to Adjourn at 9:26 p.m.

Ayes: Barrow, Green, Turner

Noes: None

Absent: Newmeyer, Van Alst



Signature/Date

3/13/2018

Title