



SAUSALITO MARIN CITY SCHOOL DISTRICT

Board of Trustees:
Joshua Barrow, President
Ida Green, Vice President
Debra Turner, Clerk
Thomas Newmeyer
Caroline Van Alst
Superintendent: Will McCoy

Sausalito Marin City School District
Agenda for the Regular Meeting of the Board of Trustees
Bayside Martin Luther King Jr. Academy
200 Phillips Drive, Marin City, CA 94965

Tuesday, February 14, 2017

- 5:30 p.m. Open Session – Bayside/Martin Luther King Jr. Multi-Purpose Room
- 5:31 p.m. Closed Session – Bayside/Martin Luther King School Conference Room
- 6:00 p.m. Open Session – Bayside/Martin Luther King Jr. Multi-Purpose Room

I. OPEN SESSION – Call to Order

II. CLOSED SESSION – AGENDA

- III. With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54957 **Personnel – Superintendent’s Evaluation**

OPEN SESSION AGENDA

- III. **OPEN SESSION** - Depending upon completion of Closed Session items, the Governing Board intends to convene in open Session at 6:00 p.m. to conduct the remainder of the meeting, reserving the right to return to Closed Session at any time.

PLEDGE OF ALLEGIANCE 2 minutes

- 1. **AGENDA REORGANIZATION/APPROVAL**
Are there any requests from the Board to move any agenda item to a different location? 2 minutes

2. **BOARD COMMUNICATIONS** 10 minutes

3. **ORAL COMMUNICATIONS** 30 minutes

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board. The Board is asking that members of the public wishing to speak, fill out a form located on the counter/table, stating their name and address; the agenda item; and the topic to be discussed. BB 9323.

The Governing Board is prohibited from taking any action on any item raised in this section unless the item is specifically agendized. The members of the Governing Board may ask a question for clarification, provide a reference to staff or other resources for factual information, request staff to report back at a subsequent meeting on any matter or take action directing staff to place a matter of business on a future agenda. Governing Board members may make brief announcements or briefly report on his/her own activities as they relate to school business.

State open meeting laws allow members of the public to lodge public criticism of District policies, procedures, programs, or services. However, those same laws include specific provisions designed to protect the liberty and reputational interests of public employees by providing for the non-public hearing of complaints or charges against employees of the District. Under these laws, it is the employee subject to complaints or charges who is provided the right to choose whether those complaints or charges will be heard in open or closed session. It is therefore the desire of the Sausalito Marin City School District that complaints against an employee be put in writing, and that when the Board hears complaints or charges against an employee it do so in closed session unless the employee requests an open session. Consistent with the law and the opinion of the State Attorney General's Office, please submit any complaints against an employee in writing, to the administration, in accordance with the district's complaint procedure. This procedure is designed to allow the District to address complaints against employees while at the same time respecting their legitimate privacy rights and expectations.

4. CORRESPONDENCE

4.01 First Interim Budget Report – Marin County Office of Education 5 minutes

5. DISTRICT REPORTS

Approx. 90 minutes

5.01 Parent Advisory Council 3 minutes

5.02 English Learner Advisory Committee/District English Language Advisory Council 3 minutes

5.03 SMCTA 3 minutes

5.04 CSEA 3 minutes

5.05 Director of Maintenance 5 minutes

5.06 Bayside MLK Jr. Academy Principal 10 minutes
- Restorative Justice Update
- Student Recognition

5.07 Willow Creek Academy 5 minutes

5.08 Superintendent 20 minutes
- Quarterly Report on Williams Uniform Complaints
- Change in District Auditor Contract
- Update on discussions with Willow Creek Academy
- Reconfiguration of the Administrative Structure of the District

5.09 Marin County Office of Education – Terena Mares 15 minutes
- Inventory of Corrective Actions

5.10 California Collaborative for Educational Excellence –
Community Advisory Committee 5 minutes

5.11 Marin County School Volunteers 5 minutes

5.12 Bay Area Parent Leadership Action Network – Pecolia Manigo 5 minutes

6. STANDING BOARD COMMITTEE REPORTS

15 minutes

6.01 Willow Creek Academy Oversight (Barrow, Turner)

6.02 Instructional Outcomes (Green, Turner)

6.03 District Structure – Ad Hoc (Green, Barrow)

7. GENERAL FUNCTIONS

Approx. 30 minutes

7.01 Consent agenda: *7.02, *7.03, *7.05, *8.02, *9.04, *9.05

*7.02 Approval of Annual Board Meeting Calendar - **Action**

*7.03 Minutes of the January 10, 2017 Board Meetings

7.04 Quarterly Report on Williams Uniform Complaints - **Action** 10 minutes

Entire board packet on www.smcsd.org/School Board/Meeting Agendas and Minutes

- *7.05 Approval of New Furnace Installation at Willow Creek Academy
- 7.06 Resolution 741 – Immigrant Students – **Action** 5 minutes
- 7.07 Approval of the 2016 School Accountability Report Card – **Action** 5 minutes
- 8. CURRICULUM & INSTRUCTION**
- 8.01 Presentation on LCAP & Evaluation Rubrics/Dashboard – Pecolia Manigo 15 minutes
- *8.02 Field Trip
- 9. FINANCIAL & BUSINESS** **Approx. 30 minutes**
- 9.01 2016-2017 Budget Update – **Action** 20 minutes
- 9.02 2016-2017 District Nursing Services – **Action** 5 minutes
- 9.03 2017-2018 District Nursing Services - **Action**
- *9.04 School Construction Academy and Association of California School Administrators Courses – Alan Rothkop – **Action** 5 minutes
- *9.05 Payment of Warrants – Batches 26-31
- 10. POLICY DEVELOPMENT** 5 minutes
- 10.01 Discussion of Policy Updates by CSBA
- 11. FUTURE MEETINGS**
- 11.01 The next Regular Meeting of the Board of Trustees will be on Tuesday, March 14, 2017, in the Bayside/Martin Luther King School Multi-Purpose Room
- 12. FUTURE TOPICS**
- 13. ADJOURNMENT**



MARIN COUNTY

OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925
SAN RAFAEL, CA 94913-4925
marincoe@marinschools.org

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

January 13, 2017

Mr. Joshua Barrow, President
Sausalito Marin City School District
25 Burgess Court
Marin City, CA 94965

Dear Mr. Barrow:

Our office has completed its review of the Sausalito Marin City School District's First Interim budget report for 2016-17 in compliance with the provisions of Education Code 42131(a)(2). The Code requires the County Superintendent to approve or disapprove Interim Report certifications after:

Examining the report to determine whether it complies with the standards and criteria established pursuant to Education Code 33127.

Determining whether the First Interim budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

The Board's POSITIVE certification of the First Interim budget report has been amended to a QUALIFIED certification based on the following concerns:

- The District is exhibiting an increasing number of the conditions most commonly encountered by school agencies needing intervention, including:
 - Turnover in key administrative positions
 - Substantial long-term debt commitments
 - Shortage of qualified staff
 - Increasing number of audit exceptions
- The First Interim Budget report reflected deficit spending equal to 55% of total reserves over the current and two subsequent years.
- The Board's recent approval of collective bargaining increases which were not included in the First Interim budget.
- The District's recently published audited financial statements include findings of material weakness in the District's system of internal controls over financial accounting and reporting.

- Absent any changes the District will be unable to meet the minimum reserve for uncertainty in the 2019-20 fiscal year

A qualified certification indicates the District may be unable to meet its financial obligations for the current or two subsequent fiscal years. A qualified certification grants certain authorities to the county office of education, pursuant to Education Code 42127.6 including a requirement that any non-voter approved debt be approved by the County Superintendent prior to issuance and that disclosure of any proposed salary schedule increases be provided to the County Superintendent for review and comment at least 10 days prior to Board action to approve.

The District will need to develop a deficit reduction and recovery plan addressing the conditions that created the Qualified certification. In order to return to a positive certification, a preliminary plan will need to accompany the District's Second Interim Budget report. Our office is committed to working closely with the District as you work to return the District to a positive certification.

The District has the right to submit an appeal of the County Superintendent's decision to change the District's certification. Education Code 42131(a)(2) provides that no later than five days after receipt of notice of a change to qualified, the governing board of the school district may submit an appeal to the State Superintendent of Public Instruction. The Superintendent of Public Instruction shall determine the certification to be assigned to the district no later than 10 days after receiving the appeal and shall notify the school board and the county superintendent of schools.

STATE AND NATIONAL ECONOMIC INFLUENCES for SAUSALITO MARIN CITY SCHOOL DISTRICT

Through our fiscal oversight role we carefully monitor the economy, its impact on State and Federal revenues, and how these might affect Marin County school districts and students. This past year marked the third year of the Local Control Funding Formula's (LCFF) accountability element through the Local Control Accountability Plan Annual Update (LCAP), and its accompanying impact on local budgeting and planning. Also on the watch list are pending implementation costs associated with the Affordable Health Care Act, rising pension costs, as well as fiscal information unique to each district. This letter highlights the areas under watch for Sausalito Marin City School District.

2017-18 GOVERNOR'S BUDGET PROPOSAL

On January 10, the Governor released his 2017-18 Budget Proposal. Proposition 98 funding for schools is proposed at \$73.5 billion, an increase of \$2.1 billion from the 2016-17 year. However, the Governor points out the revenue growth trend has declined from previous estimates. Specifically, the Governor's budget summary states that overall, revenue forecasts for the three-year period 2015-16 through 2017-18 are now \$5.8 billion lower than projected last June. Consequently, the 2016-17 budget, absent corrective action, would face a deficit of almost \$2 billion. Accordingly, Governor Brown proposes a number of one-time spending adjustments, delays, and suspensions to General Fund spending commitments in order to "rebalance the budget", including a \$1.8 billion downward adjustment of K-14 (Proposition 98) spending levels over a three-year period. To that end, the Governor proposes a one-time deferral from June, 2017 to July, 2017 of \$859 million in LCFF funding and \$310 million of 2016-17 one-time revenues. Nevertheless, included in the budget is a fifth-year investment of more than \$744 million in the Local Control Funding Formula, including a 1.48% cost of living adjustment.

The budget also includes a proposal for \$287 million in one-time Proposition 98 funding for all school districts equal to slightly less than \$50 per pupil, with these funds intended to offset any mandate reimbursement claims. These funds are to be used at local discretion to support critical investments such as content standards

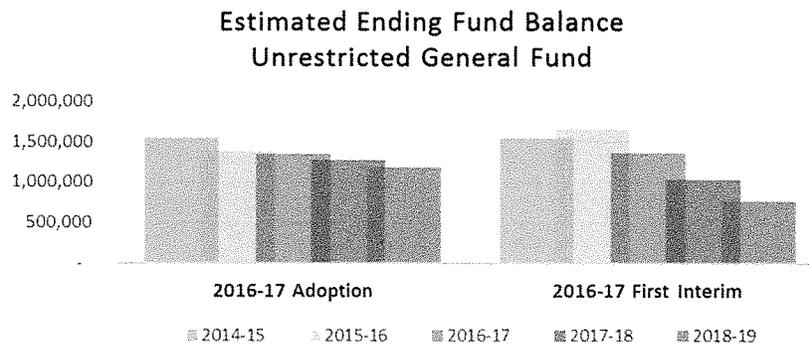
implementation, technology, professional development, induction programs for beginning teachers, and deferred maintenance.

While voters approved an extension of temporary Proposition 30 taxes in November 2016, the new funding generated by Proposition 55 will extend the state’s reliance on a volatile source of revenue: capital gains and stock market swings that have amplified the impact of recessions and recoveries.

Finally, in spite of increased state revenues, school districts will continue to be challenged to keep up with the rising costs of pension obligations associated with CalSTRS and CalPERS increases set over the next five years. While districts had factored in STRS and PERS increases when preparing multi-year projections, the CalPERS board recently took action to reduce the discount rate (the average interest earnings) and phase in an additional increase to the employer and employee contribution rates over the next three years. This ongoing and increasing liability calls for budgetary prudence in spite of increased revenues.

CHANGE IN BUDGETARY POSITION for SAUSALITO MARIN CITY SCHOOL DISTRICT

The District’s First Interim budget and multi-year projection reflects a decline in budgetary position when compared to the Adopted budget. The following chart displays the District’s estimated ending fund balance in the unrestricted general fund for the last two years and the District’s projection for the current and two subsequent years:



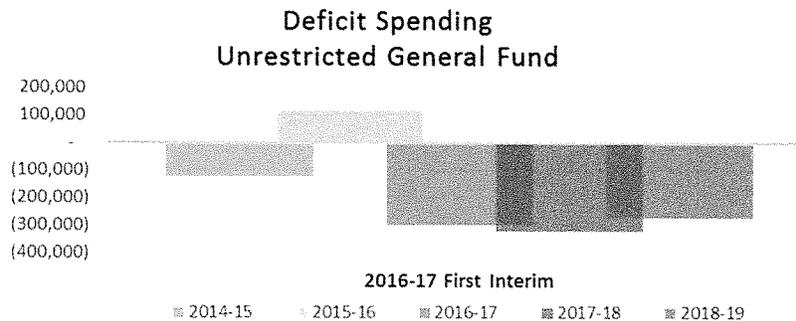
The last several years have seen substantial one-time revenues that have helped immensely in meeting the many competing demands; however, if expended on ongoing commitments, the District’s budget has to absorb future costs. The final budget for 2016-17 includes just \$214 per ADA in one-time revenues and the 2017-18 Governor’s budget proposal includes less than \$50 per ADA in one-time revenues.

The District’s financial position is under increasing pressure from retirement system increases, obligations under the LCFF supplemental and concentration grant as well as natural inflation. The retirement system cost increases alone are projected to consume almost 90% of the current year budgeted increase in local property taxes.

The District’s independent auditor found the District did not comply with the Administrator/Teacher ratio requirement in the 2015-16 year which results in a financial penalty of approximately \$38,000. The District has indicated in their corrective action plan that they will remain out of compliance for the 2016-17 year. We recommend the District recognize the liability for 2015-16 as well as 2016-17 and review staffing to ensure compliance in the 2017-18 school year.

OPERATING DEFICITS

The District is projecting operating deficits in the unrestricted general fund in the current and both subsequent years of the First Interim budget and multi-year projection as displayed in the chart below.



The cumulative impact of this projected deficit spending is a \$0.9 million (55%) decline in fund balance over the current plus two subsequent years, leaving the District with reserves of \$0.7 million or 13% of total expenditures at June 30, 2019. We note that the District settled negotiations with staff after First Interim was approved. Deficit spending will, therefore, increase by \$0.4 million over the current and two subsequent years, reducing the District's reserves to \$0.37 million or 6% of total expenditures at June 30, 2019.

As noted above, the District will need to submit a deficit reduction and recovery plan with the Second Interim Budget Report.

While some deficit spending may be a result of one-time costs from prior year funding sources, ongoing structural deficits threaten a school district's future educational programs. Districts that wait too long to address and correct structural deficits are forced to make dramatic corrections all at once. In contrast, carefully planned and phased-in structural corrections lessen the impact on children.

LOCAL CONTROL FUNDING FORMULA (LCFF) for SAUSALITO MARIN CITY SCHOOL DISTRICT

Although the 2016-17 state budget includes a significant increase in Proposition 98 funding for schools, the increase is largely directed towards fully implementing the LCFF. Notwithstanding the restoration to education funding, the new funding formula has markedly different results for the individual districts in Marin County.

For basic aid districts, including Sausalito Marin City School District, the LCFF does not generate any additional revenue beyond the previously restricted categorical funding received in 2012-13. Nonetheless, the District has an obligation under the new funding formula to direct the supplemental and concentration grant included in the District's LCFF entitlement towards increasing or improving services to pupils of higher need. The District's 2016-17 LCFF supplemental and concentration grant entitlement as reported in the District's approved LCAP is \$0.3 million. **While the District must develop a plan to reduce deficit spending, protecting supplemental and concentration grant expenditures will be necessary to sustain programs that are critical to the success of all students.**

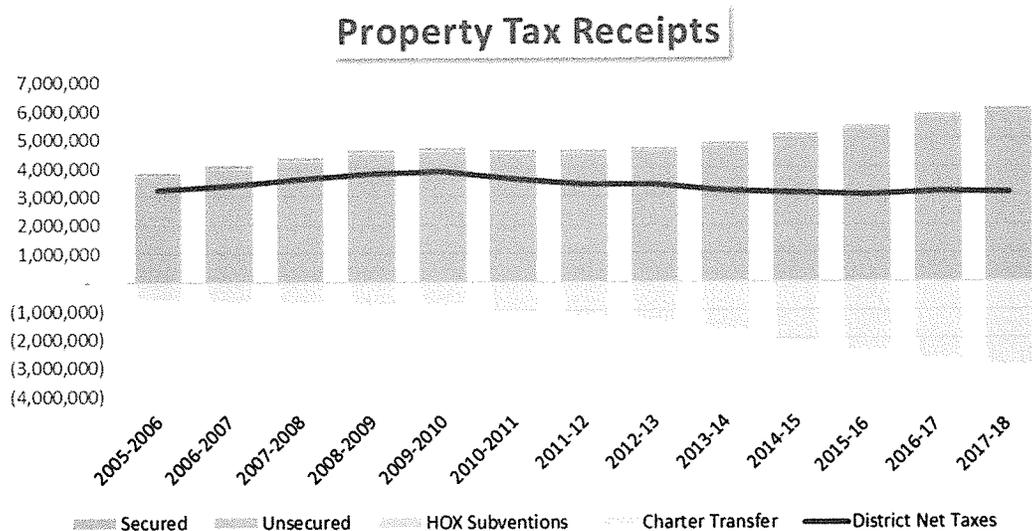
LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) for SAUSALITO MARIN CITY SCHOOL DISTRICT

Under the LCFF, each district is required to adopt an LCAP, aligned with the state's priorities, that identifies locally developed goals, actions and expenditures to attain outcomes for all students. The LCAP is the district's blueprint for college and career success for all students. The State Board of Education has adopted an updated template for

preparation of the LCAP for the cycle beginning in 2017-18 and has begun to adopt the evaluation rubrics that help assess the District’s success in improving pupil outcomes. The Marin County Office of Education will be providing professional development again this year as part of our commitment to working with districts in support of their locally defined goals to make the LCAP process more meaningful while ensuring compliance with state statutes.

PROPERTY TAX TRENDS

Property taxes provide 88% of the District’s total unrestricted revenue sources. The following chart shows actual growth rates through 2015-16 and the County of Marin projections for 2016-17 and 2017-18. The chart also shows the deduction to the District’s property taxes for the transfer to the Willow Creek Academy Charter School. While total tax receipts have grown from \$3.9 million in 2005-06 to an estimated \$5.9 million in 2016-17, the District’s net taxes after the charter transfer (displayed as a solid line) have declined to \$3 million in the current year from a high of \$3.9 million in 2009-10.



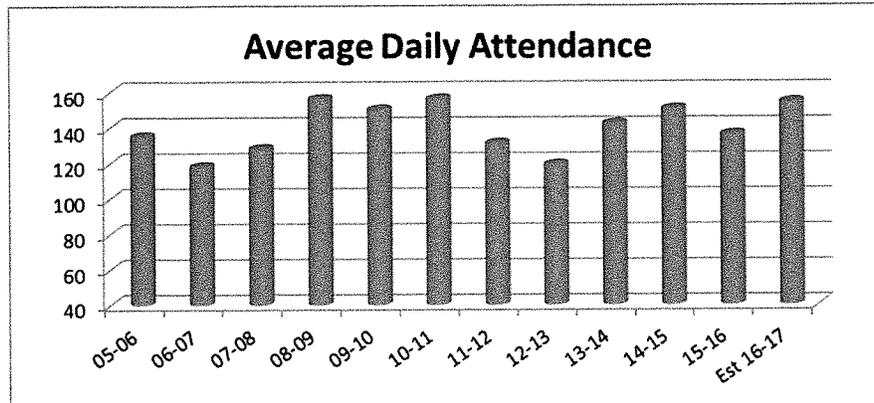
COMMUNITY FUNDED DISTRICTS – BASIC AID

Community funded districts are commonly called “basic aid”, which refers to the basic aid entitlement for all students of \$120 per Average Daily Attendance (ADA) as set forth in the California Constitution and defined in Education Code Section 41975. Ultimately, basic aid districts receive the benefit of excess taxes, which exceed their LCFF entitlement.

An additional constitutional guarantee began with the passage of Proposition 30. Drafted as a means of guaranteeing benefit to all schools, Proposition 30’s Education Protection Act (EPA), which expires in 2018, provides that no school district shall receive less than \$200 per Average Daily Attendance. Proposition 55 approved by the voters in November 2016 extends this temporary tax and associated funding to school districts through 2030.

STUDENT ATTENDANCE

The District's average daily attendance (ADA) shows a cycle of increase and decline.



FEDERAL BUDGET

President Obama signed a continuing resolution in December 2016 funding government operations through April 2017 at the current budget cap. This means 2017-18 federal funding for schools will remain essentially flat unless changed by the new administration.

The federal government recently released regulations to implement the provisions of the newly enacted 'Every Student Succeeds Act' (ESSA). ESSA reauthorizes the Elementary and Secondary Education Act (ESEA) and replaces the No Child Left Behind (NCLB) Act. The regulations impose new accounting requirements that will require changes to the current statewide system. Most provisions of the new law will not become effective until 2017-18 or later.

Overall, the new law provides states authority on standards, assessments, and interventions while limiting the authority of the federal government. States must develop and implement a single, statewide accountability system that measures academic achievement. The State Board of Education (SBE) continues to work on aligning the state's accountability and assessment system, including the Local Control and Accountability Plans, with the ESSA.

SALARY SETTLEMENTS

School districts are in the "people business." We note the District settled negotiations with all bargaining units for 2016-17 in January 2017. We thank the District for the timely submission of the Public Disclosure of Collective Bargaining Agreement and multi-year projection. The District's Second Interim budget will need to reflect the settlement.

We note the salary settlement exacerbates the District's deficit spending to an unsustainable level, reducing reserves to just \$0.37 million or 6% of total general fund expenditures at June 30, 2019. As noted above, the District will need to develop and submit a plan to reduce deficit spending with the Second Interim report.

CASH FLOW

The District's historical cash flow statements indicate the District has sufficient cash throughout the year to meet operating expenditures without external cash borrowing. We note the District has taken the precautionary

measure of requesting a TAN for the 2016-17 fiscal year, which has been approved by the Board of Supervisors. The District is well advised to maintain reserve levels at far higher levels than the state required minimums to ensure sufficient cash for operating purposes.

LONG TERM DEBT

The District issued \$3.7 million in Certificates of Participation debt in February 2012 to provide funds to finance the Martin Luther King Jr. Academy classroom construction project. The debt matures in 2045 and requires annual debt service payments of approximately \$200,000. The debt service payments are an obligation of the general fund.

BOND FINANCING

The District previously issued \$15.8 million in general obligation bonds under the authority of Measure I approved by the voters in November 2004. In February 2015, the District refinanced all outstanding general obligation bond debt with a \$16.5 million issuance. The debt service schedule indicates all outstanding debt will be retired by June 30, 2043.

School district bond financing has come under increasing scrutiny in the past few years and is subject to new regulations relative to disclosure, issuance structure and debt-service ratios. Effective January 1, 2017 the sale of any municipal debt must be reported to the California Debt and Investment Advisory Commission (CDIAC) thirty days prior to the sale. The passage of Senate Bill 1029 in 2016 also requires all districts issuing debt to have adopted a debt policy. We are encouraging all Marin County school districts to become familiar with the resources available through CDIAC and the best practices guides related to financing published by the Government Finance Officers Association (GFOA) to assist in the management of risks associated with bond financing.

RETIREE BENEFITS

The District provides health benefits to retired employees (OPEB) that have met certain eligibility requirements funding these benefits with the annual budget appropriation paying as the expenditures come due. The District's projected OPEB liability is \$107,000. This measurement is based on the District's actuarial study dated July 2013.

RESERVES

The District maintains the state-required minimum reserve for economic uncertainty of 5% in the current and two subsequent years. In addition, we note the Board has taken action to increase the reserve for economic uncertainty by 5% for a total reserve of 10% which is maintained across all three years of the First Interim multi-year projection. As noted above, with the inclusion of the recent salary settlement, the District's reserve will fall to 6% in the 2018-19 fiscal year.

All school districts, whether state aid or community funded, are well advised to establish higher than minimum reserves in order to provide for the financial flexibility to absorb unanticipated expenditures without significant disruption to educational programs; cash flow deferrals; and general economic uncertainties. Higher than minimum reserves allows the District to better ensure a consistent and stable program offering for students.

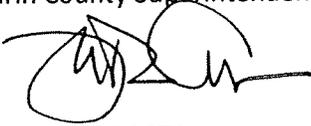
CONCLUSION

We thank Amy Prescott for her timely submission of the First Interim budget using the statutorily required forms. If you have any questions, please do not hesitate to contact me at 415-491-6607.

We appreciate your dedication and service to the children of Marin County. We also appreciate the District's willingness to work with our office and the California Collaborative for Educational Excellence as it works to change things for the betterment of students.

Sincerely,

MARY JANE BURKE
Marin County Superintendent of Schools



JAMES R. CERRETA
Assistant Superintendent

cc: Will McCoy, Superintendent
Amy Prescott, Interim Chief Business Official

Superintendent's Report

February 14, 2017

I MOVED!!!

I am at the Bayside MLK Campus every day. I absolutely love it and appreciate the warm welcome that I have received.

Williams Act Complaints

District received 8 Williams Act Complaints (6 signed)

Legal researched and responded to each complaint.

I wrote a cover letter for the responses in order to try
and open a better dialogue with the community.

Proactive in the future versus reactive.

Auditor Change

We received notice from our current Audit Firm that they are discontinuing their contract with the district.

We will be working to utilize an Auditor that has been vetted locally already in order to proceed as needed.

Discussions with WCA

Two important discussions taking place:

1. Calculation of negative Basic Aid excess revenue to be share between the District and WCA. (Ongoing)
2. Conversation around the MOU and how/if we need to modify/clarify it moving forward

Administrative Reconfiguration

District incurring a financial penalty due to current structure of 2.5 FTE administrators. (Reduce to 1.5)

Need to reconsider current organizational structure to better meet the unique needs of the students and community. Emphasis on Instructional Leadership and Positive Behavior Interventions and Supports (PBIS).

**Sausalito Marin City School District
Board of Trustees Meeting Dates
2017 - 2018**

The board will meet on the second Tuesday of each month except as noted

June 20* (LCAP and Budget Adoption)

July 11

August 8

September 12

October 10

November 14

December 12 (Organizational Meeting)

January 9

February 13

March 13

April 10

May 29* (LCAP and Budget Hearings)

June 19* (LCAP and Budget Adoption)

* NOTE: The Board will meet on the 5th Tuesday in May and the 3rd Tuesday in June due to the LCAP/Budget Process

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD MEETING MINUTES
January 10, 2017**

ATTENDANCE

Board Members Present: Joshua Barrow, Thomas Newmeyer, Ida Green, Debra Turner

Absent: Superintendent Will McCoy, Trustee Caroline Van Alst

The meeting was called to order at 5:07 p.m.

CLOSED SESSION

The Board and Superintendent convened closed session at 5:08 p.m.

RECONVENE TO OPEN SESSION

Open session reconvened at 6:09 p.m.

REPORT OUT OF CLOSED SESSION

Trustee Barrow announced that no action was taken in closed session.

PLEDGE OF ALLEGIANCE

Trustee Green led the pledge of allegiance.

Trustee Barrow said that it would be necessary to move agenda item 6.01, **2015-2016 Audit Report - Sausalito Marin City School District – Stephen Roatch of Stephen Roatch Accountancy Corporation** to the top of the agenda to allow Mr. Roatch to deliver his remarks in a timely manner.

Newmeyer/Green/1 Absent to Approve Moving the Above Agenda Item to the top of the agenda

2015-2016 Audit Report - Sausalito Marin City School District – Stephen Roatch of Stephen Roatch Accountancy Corporation

Mr. Roatch gave a review of the audit report. He noted that there are 14 findings in the report.

Newmeyer/Turner/1 Absent to approve the 2015-2016 Audit Report

BOARD COMMUNICATIONS

Trustee Newmeyer reported on his attendance at a 4th grade girls' basketball game which the team won. Trustee Turner thanked everyone for coming to the Board meeting and being engaged in the district's activities.

ORAL COMMUNICATIONS

Sherry Sinclair thanked the administration for sending out a letter to the community and said that including restorative justice in the discipline plan is a great opportunity for our students.

Ricardo Moncrief of ISOJI spoke about his organization's goal to monitor equity status of various programs in our area.

Barbara Sapienza said that she hoped that a mindfulness program could be established at Bayside MLK Jr. Academy.

REPORTS

Parent Advisory Council

Principal Griffin reported on the preparation of the Single Plan for Student Achievement.

CSEA

Julius Holtzclaw reported on various areas of concern to the union.

Director of Maintenance

Alan Rothkop, director of Maintenance and Operations, gave a report on outstanding maintenance issues.

Bayside MLK Jr. Academy Principal

Principal Griffin reported on school activities. Enrollment stands at 162 for Bayside MLK Jr. Academy.

Willow Creek Academy

Kurt Weinsheimer, president of WCA board, gave a report on activities at Willow Creek Academy. Enrollment stands at 400.

Superintendent

In Superintendent McCoy's absence, Terena Mares of MCOE gave a report on the district.

CONSENT AGENDA

Roll Call /Green/Newmeyer/4 Ayes, 0 Noes, 1 Absent to approve the following consent agenda items:

Minutes of the November 15 and December 13, 2016 Board Meetings

Payment of Warrants – Batches 23-25

Election of Trustee Representative, Board of Directors of the Marin County School Boards Association

Green/Newmeyer/1 Absent to appoint Trustee Turner as Representative to Board of Directors of the Marin County School Boards Association

Memorandum of Understanding with the Marin County Free Library for Oversight Services for the Bayside Martin Luther King Jr. Academy Library

Newmeyer/Turner/1 Absent to table the Memorandum of Understanding with the Marin County Free Library for Oversight Services for the Bayside Martin Luther King Jr. Academy Library for further deliberation

Agreement with the County of Marin – Facilities Use

Terena Mares said this is an extension of an existing contract.

Newmeyer/Turner/1 Absent to Approve the Agreement with the County of Marin – Facilities Use

Board Committee Assignments

After some discussion, trustees determined that the following committees should be established:

1. An ad hoc “district structure” committee with trustees Barrow and Turner as members.

Turner/Newmeyer/1 Absent to establish an Ad Hoc District Structure Committee

Newmeyer/Green/1 Absent to Approve the Selection of Trustees Turner and Barrow as Committee Members

2. An Instruction and Outcome Standing Committee

Green/Turner/1 Absent to Establish an Instruction and Outcome Standing Committee

Newmeyer/Green/1 Absent to Approve the Selection of Trustees Turner and Green to the Instruction and Outcome Standing Committee

3. An Oversight Committee for Willow Creek Academy

Newmeyer/Turner/1 Absent to Establish an Oversight Committee for WCA

Newmeyer/Green/1 Absent to Approve the Selection of Trustees Turner and Barrow as Members of the Oversight Committee

Parent Leadership Action Network (PLAN) Contract

Pecolia Manigo, executive director of PLAN, gave an overview of her organization’s plan for the district.

Newmeyer/Turner/1 Absent to Approve the Parent Leadership Action Network (PLAN) Contract

Quarterly Report on Williams Uniform Complaints

Trustees asked that this item be brought back for further discussion at the next board meeting.

Tentative Agreements with SMCTA and CSEA Bargaining Units

Trustees discussed the fiduciary implications of the agreements, which were brought to the Board for a third time.

Green/Turner/1 Absent to Approve the Tentative Agreements with SMCTA and CSEA Bargaining Units

Discussion of Policy Updates by CSBA

Trustees deferred discussion of this matter until the next Board meeting.

FUTURE MEETING

The next Regular Meeting of the Board of Trustees will be on Tuesday, February 14, 2017, in the Bayside Martin Luther King School Multi-Purpose Room.

ADJOURNMENT

Newmeyer/Turner/ 1 Absent to adjourn at 9:37 p.m.

Signature/Date

Title

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints
 [Education Code § 35186(d)]

District: Sausalito Marin City School District

Person completing this form: William McCoy Title: Superintendent

Quarterly Report Submission Date: July 2016
 October 2016
 January 2017
 April 2017

Date for information to be reported publicly at governing board meeting 2/14/2017

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	8	8	0
Teacher Vacancy or Misassignment	8	8	0
Facilities Conditions	7	7	0
CAHSEE Intensive Instruction and Services			
TOTALS	24*	24	0

*The district actually received only 8 complaint forms, but each form contained multiple complaints.

William McCoy
 Print Name of District Superintendent

 Signature of District Superintendent

2/14/2017
 Date



SAUSALITO MARIN CITY SCHOOL DISTRICT

*Superintendent:
Board of Trustees:*

*Will McCoy
Joshua Barrow(President), Ida Green, Thomas Newmeyer,
Debra Turner and Caroline Van Alst*

1895 - 2017

January 27, 2017

As a preliminary matter, I wanted to take this opportunity to personally thank you for taking the time to share your concerns about the Bayside MLK school site. We take all complaints seriously and endeavor to investigate and be as responsive as possible. To that end, we have completed our investigation of your formal Williams Act Complaint, and have attached the investigator's Report, including his findings, results, and actions as an enclosure.

More importantly, however, I want you to know that beyond the technical issues addressed in the Report and disposition of your complaint, we are keenly aware of the many challenges we face at Bayside MLK and are actively trying to address them in our continuing effort to improve outcomes for our students. Specifically, our facility at Bayside MLK is very good. Staff works diligently to make sure that it is neat, clean and well maintained. And while we are in compliance with law related to restrooms, kitchen facilities, and space for our students, we are constantly looking for ways to make the environment more welcoming and comfortable for our students, staff and community.

With regard to teachers, as you are aware, we have struggled this year to find and retain specialists with single subject credentials, especially in the area of Math. We want our students to have teachers that are not only qualified and credentialed, but also inspiring, compassionate and professional. As such, we are continuing to explore ways to meet these important goals.

Finally, it goes without saying that the issue of textbooks at our school has been a source of frustration for many people within the school community, myself included. When it appeared that we had all of the required textbooks for all grade levels, it was revealed that every classroom at the elementary level did not actually have the proscribed materials. As such, we immediately started working on a remedy and an order to purchase all still-needed materials. Curiously, as that was happening, several sets of state adopted textbooks were inexplicably found in a school storage area and we are still in the process of sorting and distributing materials to classrooms. Please be assured that when we can determine if we are still missing any specific textbooks, which it looks like we may not be, we will do all in our power to secure them as soon as possible.

Beyond that, please note that we are also making sure that our teachers are trained in the use of the different curriculum materials, so that our students will benefit from high quality teaching and textbooks. To that end, I am grateful for the help that we are receiving from the staff of the Marin County Office of Education on this matter, as they are helping us to resolve these issues quickly.

In closing, I want assure you of not only my desire but my commitment to improve the academic outcomes of students in the Sausalito Marin City School District. It is our plan to fully and finally resolve any remaining concerns within the next few weeks. However, should any new issues or concerns arise, please feel free to reach out to me. I am physically located and working at the school full-time now, and can be reached by calling the school office. If you would like to schedule a meeting with me, please feel free to contact my Secretary, Vida Moattar at (415)332-1024 extension 307.

I look forward to working with you to improve our school.

*200 Phillips Drive, Marin City, CA 94965 ~ Phone (415) 332-3190 ~ Fax (415) 332-9643
www.smcsd.org*

REPORT BY THE SAUSALITO MARIN CITY SCHOOL DISTRICT IN RESPONSE TO NOVEMBER 29, 2016 WILLIAMS ACT UNIFORM COMPLAINTS

This report constitutes the Sausalito Marin City School District's ("District") response to eight (8) Williams Act Uniform Complaints ("Complaints"). The District received the Complaints on the same date, November 29, 2016. Each Complaint pertained to alleged deficiencies at Bayside Martin Luther King, Jr. Academy ("Bayside MLK" or "School"). The Complaints identified the same/overlapping subject matters: (i) sufficiency of textbooks and instructional materials; (ii) alleged teacher vacancies and/or misassignments; (iii) school building and facilities issues; and (iv) student restrooms.

SUMMARY OF COMPLAINT ALLEGATIONS

Textbooks and Instructional Materials

All of the November 29 Complaints allege that students "do not have text books or instructional materials to use at home or after school." Several of the Complaints further clarify that "Students do not have text books or materials to take home and utilize."

Teacher Vacancy or Misassignment

All of the November 29 Complaints allege the either "a class has not been assigned a permanent teacher within the first 20 working days of the semester" or that there is some deficiency with the teacher assigned. Representative allegations include¹:

- "No full-time math, history, or science teachers in the middle school"
- "Students aren't being taught science, and minimal English. Students aren't being taught Common Core."
- "We need Fulltime teachers[—] math, science"
- "There are no full time math, science, history teacher (sic) or foreign language program."

School Building and Facility Conditions

The November 29 Complaints allege a combination of HVAC and water heating problems. Representative allegations include:

- "Top floor has no AC[;] do not have a good water heater"
- "(1) The heating ventilation / AC system was not properly installed for the upper lower level. (2) The water heater in the kitchen (cafeteria) is not the proper size. (3) This can cause dirty dishes and health issues for our children."

¹ This report slightly modifies the punctuation and capitalization of the quoted representative allegations without altering their substance. See the attached copies of Williams Complaint Forms for their original format.

- "Kitchen: often times, water temperature of cleaning water for dishes is too low. Drinking water and milk in cups is re-used by food handlers."

Restrooms

Most of the November 29 complaints allege that "a restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers." The complaints go on to allege that the restrooms on the lower level are "consistently unclean during school hours" or was not properly stocked. In the alternative, some complaints state that one or more restrooms are locked.

SUMMARY OF INVESTIGATION

The District retained the law firm Fagen Friedman & Fulfroost LLP ("Investigator") to conduct the investigation.

Due to the similarities of the Complaints, the District initiated the investigation and response process, treating the Complaints as a collective whole for purposes of investigation. This approach proved necessary as several of the individual complaints provided incomplete information about the substantive allegations and the means for contacting the complainant to get a more complete picture.

Of the eight complaints received on November 29, two were anonymous and also contained incomplete substantive allegations. Having no ability to contact the complainants to clarify the allegations, the Investigator assumed that the two anonymous complaints addressed the same subjects addressed in the other six.

In order to clarify the allegations and establish the truth therein, the Investigator contacted each of the identified complainants who provided contact information. Only one complainant provided a telephone number. The other five identified complainants provided only mailing addresses. The Investigator mailed written communications to all six and requested that they each call or email the Investigator to discuss the allegations. None of the complainants responded to the Investigator's request for further information and to discuss the Complaints.

The Investigator then contacted the District's Superintendent and its Director of Maintenance and Operations. The Investigator also contacted Bayside MLK's principal and select members of the faculty. The investigation only accepted as fact those statements based on personal knowledge.

In addition to contacting individuals, the Investigator reviewed publicly available information on teachers' credentials and Marin County Office of Education materials concerning textbook sufficiency and conducted research regarding minimum restroom facility requirements applicable to schools as set forth in the California Plumbing Code.

FINDINGS OF FACT AND CONCLUSIONS OF LAW

As an initial matter, Williams Act complaints are reserved solely for addressing the following issues:

1. Deficiencies in textbooks and instructional materials
 - a. A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
 - b. A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
 - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
 - d. A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
2. Teacher vacancy or misassignment
3. Deficiencies in the school building and facility conditions
4. Deficiencies in restroom facilities

Textbooks and Instructional Materials

The Complaints vary in their descriptions of the alleged textbook and instructional materials deficiency(ies). None of the Complaints identified "the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level [or] (3) the teacher's name" as directed by the Williams Complaint Form. The investigation sought this information through correspondence with each of the six identified complainants. Again, none of the complainants replied to the Investigator's request for information.

The only complainant to provide contact information allowing for clarification of the allegations stated simply in the complaint that "there are no books getting sent home." The complainant did not return a direct phone call to discuss the complaint or the clarifying statement.

Other individual complaints stated that books were unavailable to be taken home, but those complaints again neither identified the grade level nor the classroom teacher for a more thorough investigation particular to the Complaints. Lacking the requested information and as the only specific information in the Complaints related to middle school, the Investigator focused his investigation on the sufficiency of textbooks at that level.

To that end, the investigation confirmed that middle school mathematics textbooks were not available for the first two months of school but they were available by the date the Complaints

were submitted and are now in use. The District's investigation confirmed that there are no other textbook deficiencies at the middle school level. With regard to textbook sufficiency generally, as there were no specific allegations in any of the Complaints sufficient to investigate the sufficiency of instructional materials and textbooks at any other grade or in any other class, the scope of the investigation was not expanded. As such, this report does not make any findings with regard to the sufficiency of textbooks and instructional materials in any classes at the elementary level.

Vacancy and Misassignment

The investigation has not confirmed any misassignments or vacancies in any math, science, or history classes as specifically alleged in the Complaints.

A teacher "misassignment" is the placement of a teacher in a teaching position for which he or she does not hold a legally recognized certificate or credential. (Cal. Educ. Code § 35186, subd. (h)(2).) A "teacher vacancy" occurs where a single designated certificated employee has not been assigned for an entire year (or semester for a one-semester course). (Cal. Educ. Code § 35186, subd. (h)(3).) Here, each of the classes identified in the Complaints (math, history, science) has a teacher assigned for the year who holds a legally recognized credential.

a. Math

Beth Minor has been assigned to teach math and technology since the beginning of the school year. During all times relevant to the investigation, Ms. Minor has held a Multiple Subjects Teaching Credential which allows her to teach math and other "core classes" in grades five through eight. Although desirable and potentially preferable, the law does not require a teacher to possess a Single Subject Teaching Credential in math to lawfully teach math in grades five through eight. As such, there is neither a vacancy nor a misassignment in middle school math.

b. Science

Similarly, Deborah Cahoon has been assigned to teach science. Ms. Cahoon holds a Single Subject Teaching Credential which authorizes her to teach life science in grades twelve and below. Ms. Cahoon has been assigned to teach life science at Bayside/MLK Jr. Academy since as early as September 13, 2016 (the date on which the District reported her assignment at a Special Meeting of the Board of Trustees). Because school started on August 18, 2016, Ms. Cahoon's assignment occurred within 20 working days of the beginning of the school year. Accordingly, the initial period of vacancy does not constitute a "vacancy" for Williams Act purposes. In addition, Ms. Cahoon's possession of a Single Subject credential means that there is no misassignment in middle school science.

c. Social Studies

Louis Edney has been assigned to teach social studies (history) (credentialed under the name "Edward Louis Edney II," document no. 140143500) since the beginning of the current school year. During all times relevant to the investigation, Mr. Edney has held a Multiple Subjects Teaching Credential which, similar to Ms. Minor, allows him to teach core classes, specifically

including social studies, in grades five through eight. Accordingly, there is neither a vacancy nor a misassignment in middle school history.

Having found that Ms. Minor, Ms. Cahoon, and Mr. Edney all hold sufficient credentials to teach math and science and history respectively, and that the teachers were all assigned to teach the classes within twenty days of the beginning of the year, the investigation concludes that there are no teacher vacancies or misassignments in those subject areas in violation of the Williams Act. The Complaints cannot therefore be substantiated with respect to any teacher vacancies or misassignments.

Notably, several of the Complaints allege that the school was missing "full time" teachers in the above-named subjects as opposed to citing credentialing issues. To this end, there is no legal requirement under the Williams Act or otherwise, which would require the District to assign a full time teacher; the teacher must simply be a regular teacher as opposed to a substitute.

In addition, one complaint also alleged that Scott Haddad, who teaches a 4/5 combination class at Bayside/MLK Jr. Academy, "is assigned to teach a class for which he lacks the appropriate subject matter credential or authorization." The District's investigation revealed that this allegation is false. Mr. Haddad holds a Multiple Subjects Teaching Credential which authorizes him to teach all subjects in a self-contained class in any of grades twelve and below. Beyond that, the same complaint alleges that Mr. Haddad's students "aren't being taught science and minimal English. Students aren't being taught common core" (edited for style and punctuation). These concerns, however, even if true, are not the proper subjects of a Williams Act Complaint. Accordingly, this report does not address them.

Deficiencies in School Building and Facility Conditions

The Complaints set forth two distinct issues relating to water temperature and dishes: (1) is the water heater malfunctioning and (2) are the dishes being cleaned?

As a preliminary matter, the investigation confirmed that the District's water heater in use at the time of the Complaints may not have been of adequate size for all of the increased demands posed by school operations. Second, the investigation cannot confirm the existence of "dirty dishes and health issues," relating to the water heater's size. The California Department of Public Health inspected the school's dish washing machine. At the time of the inspection, the washing machine was functioning properly but ran out of sanitizer, causing the dishwasher to fail a chemical test. The Department returned on December 6, 2016 to retest and at that time confirmed that the dishwasher met applicable standards. Therefore, although the School would benefit from a larger water heater, it cannot be determined that the size of the water has caused any ill effects in violation of the Williams Act.

Several complainants also mentioned an alleged defect in the HVAC system in the "upper floors." One complaint alleged that there is no air conditioning. Another alleged that the AC system just isn't working properly. Another complaint alleged that it's a problem with "ventilation." None of the complainants made themselves available to clarify the nature of their allegations or comment further.

Taking the allegation as written, the Investigator concluded that the references were likely to the school's main building. To that end, the investigation confirmed that the building is not air conditioned; however, the school building is not required to have air conditioning. There is ventilation, and in the warmer months reports indicate that the building can become "stuffy." The lack of air conditioning and stuffy rooms does not, however, present a violation of the provisions of the Williams Act and the investigation finds that the District is in compliance with the Williams Act in this context.

Restrooms

With regard to the sufficiency of operational restrooms, the investigation confirmed that regardless of whether a restroom may be unavailable during some or all of any school day or days, there remain more than sufficient restrooms open during school hours when pupils are in classes. Assuming the most up to date Plumbing Code requirements for schools is applicable, Bayside MLK would need to ensure 1 toilet for every 50 male students, 1 urinal for every 100 male students, and 1 toilet for every 30 female students. In addition, the School would need to ensure at least 1 lavatory/sink for every 40 students (male or female). (24 C.C.R. § 422.1, Table 422.1 (Educational occupancy-private or public schools).)

As of November 29, 2016, there were approximately 150 students total enrolled at Bayside MLK, roughly half female and half male. Given those numbers, the School would at a minimum need to ensure that there were three toilets available for female students and two toilets for male students, along with one urinal. Bayside MLK has three female student restrooms and three male student restrooms in the main building. Each female restroom has two toilets and each male restroom has one toilet and one urinal. In addition, there are two student restrooms available for use located in the modular building, one male and one female, both with two toilets each. There are additional student restrooms located in the portables available for use by both students and adults.

Accordingly, even assuming one restroom for each gender in the main building was effectively closed at all times, the School would still be able to provide more than a sufficient number of restrooms, including toilets, urinals, and lavatories, for all students at Bayside MLK. Accordingly, the investigation did not substantiate any violation of the Williams Act with regard to number of restrooms.

Notwithstanding the concerns regarding sufficiency, the investigation did confirm that custodial staff are in the practice of locking some restrooms on campus intermittently due to what custodial staff describes as student "misuse." The misuse includes conduct that wastes paper towels and toilet paper and leaves the facility unclean for use. While the staff cleans each restroom at least once daily (twice daily for the restroom located in the multi-purpose room), significant and continuous student misuse makes it difficult for staff to keep the restrooms clean at all times.

No records exist documenting when exactly particular restrooms have been or would be locked. However, the investigation was unable to confirm that at any given time fewer than four restrooms were available to students. Regardless, the District is now aware of the practice of

locking restrooms and the District's custodial staff will log restroom closures in an effort to monitor its own compliance with restroom availability requirements.

Again, it is important to note that none of the complainants who identified restroom conditions in their complaints responded to the Investigator's request for further information and to discuss what the specific concerns were concerning restrooms. To that end, the Investigator was unable to identify any failure on the part of the District to maintain restrooms as "fully operational" and stocked with soap in violation of applicable law.

Disposition of Complaints

1. The District acknowledges the prior unavailability of textbooks for middle school math as set forth above. However, the District concludes that this deficiency has been corrected, requiring no further action at this time. As there was no information nor specific facts set forth in any of the Complaints regarding textbook deficiencies any other grade level or in any other specific class, the investigation did not reach any conclusions regarding any other potential deficiencies.

2. The District concludes that there are no Williams Act violations concerning the alleged teacher vacancies and misassignments. Accordingly, the District will not take further action on these matters.

3. The District concludes that there are no current deficiencies with the water heater requiring further action. However, the District is pursuing a larger capacity water heater to make kitchen operations easier.

4. The District acknowledges the potential validity of concerns regarding ventilation in the main building. However, the investigation concludes that the complained of HVAC issues not only do not constitute a violation of law under the Williams Act and thus do not require action, they do not lend themselves to immediate action anyway due to the current weather. If and when temperatures rise in the spring of 2017, however, the School will explore potential strategies for managing any heat and/or ventilation concerns which may arise.

5. The Investigation could not substantiate the allegation that there were too few restrooms available to students at any relevant time and thus the allegations of a Williams Act violation could not be substantiated. The District does conclude, however, that there is a risk that the current practice of locking restrooms due to student misuse could result in too few restrooms being available in the future under extraordinary circumstances. In order to eliminate this risk, the School will develop a schedule by which some restrooms will be closed, while ensuring that a minimum required number of restrooms shall be open during the school day.

6. In addition, the Investigation could not substantiate the allegation that student restrooms were not fully operational, maintained and cleaned regularly, or properly stocked with toilet paper, soap, and paper towels. The District concludes, however, that the current cleaning schedule creates a risk that all restrooms will not be clean at all times. In order to mitigate this risk, the School's custodial staff will log its cleaning efforts to (i) identify when the restrooms tend to need servicing and (ii) identify the groups of students responsible for the "misuse" so that the school may correct their behavior.

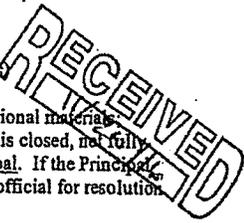
Appeal Rights

We trust that this investigation and report addresses your concerns. If you are not satisfied with the resolution of this Complaint, you have the right to "describe the complaint" to the District's Governing Board at a regularly scheduled Board meeting. (Ed. Code § 35186; Cal. Code Regs., tit. 5, § 4686.)

00597-00104/3376306.4

WILLIAMS COMPLAINT FORM

(Uniform Complaint Procedures for California Education Code Section 35186 Complaints)



Anyone may use this form to file a complaint regarding one or more of the following problems: (1) insufficient instructional materials; (2) an unsafe or unhealthy school facility condition; (3) a teacher vacancy or misassignment, and/or (4) a restroom that is closed, not fully operational, or not cleaned, maintained, or stocked regularly. After completing this form, file it with the School Principal. If the Principal does not have sufficient authority to fix the problem, he or she will forward this form to the appropriate school district official for resolution.

► Do you want to receive a written response describing how the problem was fixed?

Yes, I request a written response.

Name: [redacted] Address: [redacted]
City, State, and Zip Code: [redacted] Phone Number (optional): _____

No, I do not request a written response. I am filing this complaint anonymously.

► I request immediate action to correct the following problem(s): Please check all that apply and provide supporting details (attach additional pages if needed).

I. Textbooks and Instructional Materials:

- A student does not have required textbooks or instructional materials to use in class.
- A student does not have textbooks or instructional materials to use at home or after school.
- Textbooks or instructional materials are in poor or unusable condition, are missing pages, or are unreadable due to damage.
- Because of a shortage of textbooks or materials, a student was given photocopied sheets from only a portion of a textbook or instructional materials.

Description of the problem: include (1) the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level and (3) the teacher's name. students do not have text books or materials to take home & utilize

II. Teacher Vacancy or Misassignment:

- A class has not been assigned a permanent teacher within the first 20 working days of the semester.
- A teacher is assigned to teach a class for which the teacher lacks the appropriate subject matter credential or authorization.
- A teacher is assigned to teach a class in which more than 20% of the students are English learners and the teacher lacks the proper credentials or training to teach English learners.

Description of the problem: include (1) the course or grade level and (2) the teacher's full name. No full-time math, history, or science teachers in middle school

III. School Building and Facility Conditions:

- A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

Description of the problem: include (1) the condition, (2) where it is located, and (3) how it poses a threat to health or safety. the heating, ventilation, or AC system IS not working properly in classrooms on upper floors. Do not have proper water heater for kitchen in cafeteria.

IV. Restrooms:

- A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school is not keeping all restrooms open during school hours when pupils are not in classes.
- The school is not keeping a sufficient number of restrooms open during school hours when pupils are in classes.

Description of the problem: include location of the restroom. Bathrooms are locked certain times throughout day & the back bungalow bathrooms are not being properly cleaned and sanitized.

► **IMPORTANT:** I am mailing hand-delivering (circle one) this form on 11/29/16 (date) to

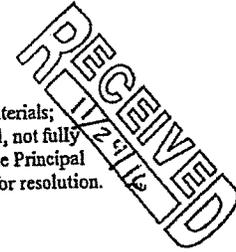
Principal Dr. Griffin (name) at Bayside MLK (school name & address).

Please make and keep a copy of this completed form for your records.

For more information, visit www.decentsschools.org or call toll-free 1-877-532-2533. Form updated Feb. 25, 2008.

WILLIAMS COMPLAINT FORM

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► Do you want to receive a written response describing how the problem was fixed?

Yes, I request a written response.

Name: _____ Address: _____
City, State, and Zip Code: _____ Phone Number (optional): _____

No, I do not request a written response. I am filing this complaint anonymously.

► I request immediate action to correct the following problem(s): *Please check all that apply and provide supporting details (attach additional pages if needed).*

I. Textbooks and Instructional Materials:

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- A student does not have textbooks or instructional materials to use at home or after school.
- Textbooks or instructional materials are in poor or unusable condition, are missing pages, or are unreadable due to damage.
- Because of a shortage of textbooks or materials, a student was given photocopied sheets from only a portion of a textbook or instructional materials.

Description of the problem: include (1) the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level and (3) the teacher's name. Students do not have text books or materials to take home and utilize

II. Teacher Vacancy or Misassignment:

- A class has not been assigned a permanent teacher within the first 20 working days of the semester.
- A teacher is assigned to teach a class for which the teacher lacks the appropriate subject matter credential or authorization.
- A teacher is assigned to teach a class in which more than 20% of the students are English learners and the teacher lacks the proper credentials or training to teach English learners.

Description of the problem: include (1) the course or grade level and (2) the teacher's full name. No full-time math, or science teachers in the middle school.

III. School Building and Facility Conditions:

- A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

Description of the problem: include (1) the condition, (2) where it is located, and (3) how it poses a threat to health or safety.

The heating ventilation or AC system is not working properly in classrooms on upper floors. Do not have proper water heater for kitchen in Cafeteria.

IV. Restrooms:

- A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school is not keeping all restrooms open during school hours when pupils are not in classes.
- The school is not keeping a sufficient number of restrooms open during school hours when pupils are in classes.

Description of the problem: include location of the restroom. Bathrooms are locked certain times through day

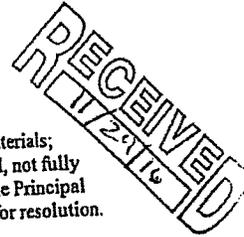
► **IMPORTANT:** I am mailing / hand-delivering (circle one) this form on 11-29-16 (date) to Principal Dr. Griffin (name) at Bayside MLK. (school name & address).

Please make and keep a copy of this completed form for your records.

For more information, visit www.decentsschools.org or call toll-free 1-877-532-2533. Form updated Feb. 25, 2008.

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► Do you want to receive a written response describing how the problem was fixed?

Yes, I request a written response.

Name: [redacted] Address: [redacted]
City, State, and Zip Code: [redacted] Phone Number (optional): _____

No, I do not request a written response. I am filing this complaint anonymously.

► I request immediate action to correct the following problem(s): *Please check all that apply and provide supporting details (attach additional pages if needed).*

I. Textbooks and Instructional Materials:

- A student does not have required textbooks or instructional materials to use in class.
- A student does not have textbooks or instructional materials to use at home or after school.
- Textbooks or instructional materials are in poor or unusable condition, are missing pages, or are unreadable due to damage.
- Because of a shortage of textbooks or materials, a student was given photocopied sheets from only a portion of a textbook or instructional materials.

Description of the problem: include (1) the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level and (3) the teacher's name. Students do not have text book or materials to bring home.

II. Teacher Vacancy or Misassignment:

- A class has not been assigned a permanent teacher within the first 20 working days of the semester.
- A teacher is assigned to teach a class for which the teacher lacks the appropriate subject matter credential or authorization.
- A teacher is assigned to teach a class in which more than 20% of the students are English learners and the teacher lacks the proper credentials or training to teach English learners.

Description of the problem: include (1) the course or grade level and (2) the teacher's full name. There are no full time Math, Science, history teacher or foreign language program.

III. School Building and Facility Conditions:

- A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

Description of the problem: include (1) the condition, (2) where it is located, and (3) how it poses a threat to health or safety. There is not proper ventilation for classrooms located on the top floor of school buildings. Do not have proper water heater for school.

IV. Restrooms:

- A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school is not keeping all restrooms open during school hours when pupils are not in classes.
- The school is not keeping a sufficient number of restrooms open during school hours when pupils are in classes.

Description of the problem: include location of the restroom. Bathroom is not being cleaned properly and restocked regularly.

► **IMPORTANT:** I am mailing / Hand-delivering (circle one) this form on November 29, 2016 (date) to Principal D. Griffin (name) at Westside / Martin Luther King Academy (school name & address).

Please make and keep a copy of this completed form for your records.

RECEIVED
11/25/16

WILLIAMS COMPLAINT FORM
(Uniform Complaint Procedures for California Education Code Section 35186 Complaints)

Anyone may use this form to file a complaint regarding one or more of the following problems: (1) insufficient instructional materials; (2) an unsafe or unhealthy school facility condition; (3) a teacher vacancy or misassignment, and/or (4) a restroom that is closed, not fully operational, or not cleaned, maintained, or stocked regularly. After completing this form, file it with the School Principal. If the Principal does not have sufficient authority to fix the problem, he or she will forward this form to the appropriate school district official for resolution.

► Do you want to receive a written response describing how the problem was fixed?

Yes, I request a written response.

Name: _____

Address: _____

City, State, and Zip Code: _____

Phone Number (optional): _____

No, I do not request a written response. I am filing this complaint anonymously.

► I request immediate action to correct the following problem(s): Please check all that apply and provide supporting details (attach additional pages if needed).

I. Textbooks and Instructional Materials:

- A student does not have required textbooks or instructional materials to use in class.
- A student does not have textbooks or instructional materials to use at home or after school.
- Textbooks or instructional materials are in poor or unusable condition, are missing pages, or are unreadable due to damage.
- Because of a shortage of textbooks or materials, a student was given photocopied sheets from only a portion of a textbook or instructional materials.

Description of the problem: include (1) the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level and (3) the teacher's name. Student does not have textbooks

II. Teacher Vacancy or Misassignment:

- A class has not been assigned a permanent teacher within the first 20 working days of the semester.
- A teacher is assigned to teach a class for which the teacher lacks the appropriate subject matter credential or authorization.
- A teacher is assigned to teach a class in which more than 20% of the students are English learners and the teacher lacks the proper credentials or training to teach English learners.

Description of the problem: include (1) the course or grade level and (2) the teacher's full name. We need fulltime teachers Math Science

III. School Building and Facility Conditions:

- A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

Description of the problem: include (1) the condition, (2) where it is located, and (3) how it poses a threat to health or safety. Top floor has no AC, does not have a good water heater

IV. Restrooms:

- A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school is not keeping all restrooms open during school hours when pupils are not in classes.
- The school is not keeping a sufficient number of restrooms open during school hours when pupils are in classes.

Description of the problem: include location of the restroom. by the Boys & Girls Club
where, front, back

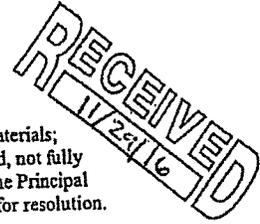
► **IMPORTANT:** I am mailing hand-delivering (circle one) this form on November 29, 2016 (date) to Principal Dr. G (name) at Bay Side MLK (school name & address).

Please make and keep a copy of this completed form for your records.

For more information, visit www.dccentschools.org or call toll-free 1-877-532-2533. Form updated Feb. 25, 2008.

WILLIAMS COMPLAINT FORM

(Uniform Complaint Procedures for California Education Code Section 35186 Complaints)



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► Do you want to receive a written response describing how the problem was fixed?

Yes, I request a written response.

Name: _____ Address: _____
City, State, and Zip Code: _____ Phone Number (optional): _____

No, I do not request a written response. I am filing this complaint anonymously.

► I request immediate action to correct the following problem(s): *Please check all that apply and provide supporting details (attach additional pages if needed).*

I. Textbooks and Instructional Materials:

- A student does not have required textbooks or instructional materials to use in class.
- A student does not have textbooks or instructional materials to use at home or after school.
- Textbooks or instructional materials are in poor or unusable condition, are missing pages, or are unreadable due to damage.
- Because of a shortage of textbooks or materials, a student was given photocopied sheets from only a portion of a textbook or instructional materials.

Description of the problem: include (1) the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level and (3) the teacher's name. _____

II. Teacher Vacancy or Misassignment:

- A class has not been assigned a permanent teacher within the first 20 working days of the semester.
- A teacher is assigned to teach a class for which the teacher lacks the appropriate subject matter credential or authorization.
- A teacher is assigned to teach a class in which more than 20% of the students are English learners and the teacher lacks the proper credentials or training to teach English learners.

Description of the problem: include (1) the course or grade level and (2) the teacher's full name. _____

No full-time math, history, or science teachers in the middle school.

III. School Building and Facility Conditions:

- A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

Description of the problem: include (1) the condition, (2) where it is located, and (3) how it poses a threat to health or safety. _____

IV. Restrooms:

- A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school is not keeping all restrooms open during school hours when pupils are not in classes.
- The school is not keeping a sufficient number of restrooms open during school hours when pupils are in classes.

Description of the problem: include location of the restroom. The restroom is locked.

► **IMPORTANT:** I am mailing (hand-delivering) (circle one) this form on 11-19-16 (date) to Principal Dr. Griffin (name) at DaySide/mrk (school name & address).

Please make and keep a copy of this completed form for your records.

For more information, visit www.decentsschools.org or call toll-free 1-877-532-2533. Form updated Feb. 25, 2008.

WILLIAMS COMPLAINT FORM

(Uniform Complaint Procedures for California Education Code Section 35186 Complaints)

RECEIVED
11/29/16

Anyone may use this form to file a complaint regarding one or more of the following problems: (1) insufficient instructional materials; (2) an unsafe or unhealthy school facility condition; (3) a teacher vacancy or misassignment, and/or (4) a restroom that is closed, not fully operational, or not cleaned, maintained, or stocked regularly. After completing this form, file it with the School Principal. If the Principal does not have sufficient authority to fix the problem, he or she will forward this form to the appropriate school district official for resolution.

► Do you want to receive a written response describing how the problem was fixed?

Yes, I request a written response.

Name: [redacted] Address: [redacted]
City, State, and Zip Code: [redacted] Phone Number (optional): [redacted]

No, I do not request a written response. I am filing this complaint anonymously.

► I request immediate action to correct the following problem(s): *Please check all that apply and provide supporting details (attach additional pages if needed).*

I. Textbooks and Instructional Materials:

- A student does not have required textbooks or instructional materials to use in class.
- A student does not have textbooks or instructional materials to use at home or after school.
- Textbooks or instructional materials are in poor or unusable condition, are missing pages, or are unreadable due to damage.
- Because of a shortage of textbooks or materials, a student was given photocopied sheets from only a portion of a textbook or instructional materials.

Description of the problem: include (1) the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level and (3) the teacher's name. there are no books getting sent home

II. Teacher Vacancy or Misassignment:

- A class has not been assigned a permanent teacher within the first 20 working days of the semester.
- A teacher is assigned to teach a class for which the teacher lacks the appropriate subject matter credential or authorization.
- A teacher is assigned to teach a class in which more than 20% of the students are English learners and the teacher lacks the proper credentials or training to teach English learners.

Description of the problem: include (1) the course or grade level and (2) the teacher's full name. there is ^{no} full-time Math teacher

III. School Building and Facility Conditions:

- A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

Description of the problem: include (1) the condition, (2) where it is located, and (3) how it poses a threat to health or safety.

IV. Restrooms:

- A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school is not keeping all restrooms open during school hours when pupils are not in classes.
- The school is not keeping a sufficient number of restrooms open during school hours when pupils are in classes.

Description of the problem: include location of the restroom.

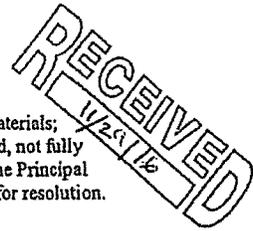
► **IMPORTANT:** I am mailing / hand-delivering (circle one) this form on 11.29.16 (date) to Principal Dr. Griffen (name) at Ben Seid Milk (school name & address).

Please make and keep a copy of this completed form for your records.

For more information, visit www.deccntschoools.org or call toll-free 1-877-532-2533. Form updated Feb. 25, 2008.

WILLIAMS COMPLAINT FORM

(Uniform Complaint Procedures for California Education Code Section 35186 Complaints)



Anyone may use this form to file a complaint regarding one or more of the following problems: (1) insufficient instructional materials; (2) an unsafe or unhealthy school facility condition; (3) a teacher vacancy or misassignment, and/or (4) a restroom that is closed, not fully operational, or not cleaned, maintained, or stocked regularly. After completing this form, file it with the School Principal. If the Principal does not have sufficient authority to fix the problem, he or she will forward this form to the appropriate school district official for resolution.

► Do you want to receive a written response describing how the problem was fixed?

Yes, I request a written response.

Name: _____

Address: _____

City, State, and Zip Code: _____

Phone Number (optional): _____

No, I do not request a written response. I am filing this complaint anonymously.

► I request immediate action to correct the following problem(s): *Please check all that apply and provide supporting details (attach additional pages if needed).*

I. Textbooks and Instructional Materials:

- A student does not have required textbooks or instructional materials to use in class.
- A student does not have textbooks or instructional materials to use at home or after school.
- Textbooks or instructional materials are in poor or unusable condition, are missing pages, or are unreadable due to damage.
- Because of a shortage of textbooks or materials, a student was given photocopied sheets from only a portion of a textbook or instructional materials.

Description of the problem: include (1) the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level and (3) the teacher's name. Students do not have text books or materials to take home to utilize.

II. Teacher Vacancy or Misassignment:

- A class has not been assigned a permanent teacher within the first 20 working days of the semester.
- A teacher is assigned to teach a class for which the teacher lacks the appropriate subject matter credential or authorization.
- A teacher is assigned to teach a class in which more than 20% of the students are English learners and the teacher lacks the proper credentials or training to teach English learners.

Description of the problem: include (1) the course or grade level and (2) the teacher's full name. No full time math, history or science teachers for middle school

III. School Building and Facility Conditions:

- A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

Description of the problem: include (1) the condition, (2) where it is located, and (3) how it poses a threat to health or safety. ① The heating ventilation / AC system was not properly installed for the upper tower level. ② The water heater in the kitchen (cafeteria) is not the proper size. ③ This can cause dirty dishes and health issues for our children.

IV. Restrooms:

- A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school is not keeping all restrooms open during school hours when pupils are not in classes.
- The school is not keeping a sufficient number of restrooms open during school hours when pupils are in classes.

Description of the problem: include location of the restroom. Bathrooms are locked certain times throughout the day. The back bungalow bathrooms are not being properly cleaned or sanitized.

► **IMPORTANT:** I am mailing / hand-delivering (circle one) this form on 11/29/16 (date) to

Principal Dr. Griffin (name) at Bayside Elem / MLK (school name & address).

Please make and keep a copy of this completed form for your records.

WILLIAMS COMPLAINT FORM
(Uniform Complaint Procedures for California Education Code Section 35186 Complaints)

RECEIVED
11/24/16

Anyone may use this form to file a complaint regarding one or more of the following problems: (1) insufficient instructional materials; (2) an unsafe or unhealthy school facility condition; (3) a teacher vacancy or misassignment, and/or (4) a restroom that is closed, not fully operational, or not cleaned, maintained, or stocked regularly. After completing this form, file it with the School Principal. If the Principal does not have sufficient authority to fix the problem, he or she will forward this form to the appropriate school district official for resolution.

► Do you want to receive a written response describing how the problem was fixed?

Yes, I request a written response.

Name: _____ Address: _____
City, State, and Zip Code: _____ Phone Number (optional): _____

No, I do not request a written response. I am filing this complaint anonymously.

► I request immediate action to correct the following problem(s): *Please check all that apply and provide supporting details (attach additional pages if needed).*

I. Textbooks and Instructional Materials:

- A student does not have required textbooks or instructional materials to use in class.
- A student does not have textbooks or instructional materials to use at home or after school.
- Textbooks or instructional materials are in poor or unusable condition, are missing pages, or are unreadable due to damage.
- Because of a shortage of textbooks or materials, a student was given photocopied sheets from only a portion of a textbook or instructional materials.

Description of the problem: include (1) the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level and (3) the teacher's name. _____

II. Teacher Vacancy or Misassignment:

- A class has not been assigned a permanent teacher within the first 20 working days of the semester.
- A teacher is assigned to teach a class for which the teacher lacks the appropriate subject matter credential or authorization.
- A teacher is assigned to teach a class in which more than 20% of the students are English learners and the teacher lacks the proper credentials or training to teach English learners.

Description of the problem: include (1) the course or grade level and (2) the teacher's full name. COMBO CLASS 4/5 GRADE, SCOTT HAZAD

STUDENTS AREN'T BEING TAUGHT SCIENCE, 3 MINIMAL ENGLISH STUDENTS AREN'T BEING TAUGHT COMMON CORE.

III. School Building and Facility Conditions:

- A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

Description of the problem: include (1) the condition, (2) where it is located, and (3) how it poses a threat to health or safety.

KITCHEN: OFTEN TIMES, H₂O TEMPERATURE OF CLEANING H₂O FOR Dishes IS TOO LOW. DRINKING H₂O & MILK IN CUPS IS RE-USED BY FOOD HANDLERS.

IV. Restrooms:

- A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- The school is not keeping all restrooms open during school hours when pupils are not in classes.
- The school is not keeping a sufficient number of restrooms open during school hours when pupils are in classes.

Description of the problem: include location of the restroom. ALL BATHROOMS ON LOWER LEVEL ARE CONSISTENTLY UNCLEAN DURING SCHOOL HRS.

► **IMPORTANT:** I am mailing / hand-delivering (circle one) this form on NOVEMBER 15, 2016 (date) to 94965 Principal DR. GRUTTEN at TRAYSIDE MLK, DRAKE AVE (school name & address).

Please make and keep a copy of this completed form for your records.

For more information, visit www.dccntschoools.org or call toll-free 1-877-532-2533. Form updated Feb. 25, 2008.

Sausalito Marin City School District

Agenda Item: 7.05

Date: February 14, 2017

- | | | | |
|-------------------------------------|---------------------------------|-------------------------------------|----------------|
| <input type="checkbox"/> | Correspondence | <input checked="" type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Reports | | |
| <input checked="" type="checkbox"/> | General Functions | | |
| <input type="checkbox"/> | Pupil Services | | |
| <input type="checkbox"/> | Personnel Services | | |
| <input type="checkbox"/> | Financial & Business Procedures | | |
| <input type="checkbox"/> | Curriculum and Instruction | | |
| <input type="checkbox"/> | Policy Development | | |
| <input type="checkbox"/> | Public Hearings | | |

Item Requires Board Action: Item is for Information Only:

Item: Heating Repair/Replacement, Room 19, Willow Creek Academy Campus

Background: The Maintenance Department was informed on January 6 that the furnace in Room 19 at the Willow Creek Campus stopped functioning. Trahan Mechanical, Inc. was called in to diagnose the problem and determined that due to the age of the system (built in 1990), it would be more efficient and economical to replace the entire unit rather than attempt to repair it. For the health and safety of the students and staff, a new furnace and thermostat was installed on January 17, 2017.

Fiscal Impact: \$5,005 Paid from the Deferred Maintenance Fund 14

Recommendation: Approve

Attachments: Trahan Mechanical, Inc. Contract Agreement



PO BOX 10462 • SAN RAFAEL, CA 94912
Tel. (415) 457-5541 • Fax (415) 457-5269
LIC. #774154

CONTRACT AGREEMENT

WITNESSETH THIS AGREEMENT made this January 13, 2017 by and between **Trahan Mechanical, Inc.** CSLB #774154, and **Sausalito Marin City School District (SMCSD)** and in Connection with this Contract Agreement the parties mutually agree as follows:

SCOPE: **Trahan Mechanical, Inc.** agrees to furnish at its own expense, all labor and materials necessary to do and perform in a good and workmanlike manner all necessary for the prompt execution of the work described as follows:

Supply and install a new Bryant 80% energy efficient two-stage furnace, located in the mechanical area under room #19, to be incorporated with the existing supply and return air ducting, for a complete forced air heating system to service the existing outlets, and return air inlet. We will also remove and dispose of the existing furnace. Our price includes a new two-stage programmable thermostat, low voltage wiring, the connections for the gas, electrical and flue.

Exclusions: *Permits, painting, patching, duct (HERS) testing, bond, fire alarm integration, air balance, and engineering*

PROJECT: Hereafter described as: Willow Creek Academy, 636 Nevada Street, Room #19, Sausalito, CA 94965.

COMPENSATION: In consideration of the work to be performed hereunder by **Trahan Mechanical, Inc.**, and the other terms, conditions and covenants herein contained by this and all exhibits, **SMCSD** agrees to pay **Trahan Mechanical, Inc.** the total sum of: **FIVE THOUSAND AND FIVE DOLLARS (\$5,005.00)** for said materials and labor, said amount includes all sales taxes, costs and licenses incidental to **Trahan Mechanical, Inc.** work hereunder, and to be paid in installments as progress payments for the value of work completed and stored materials in place, and are to be made upon the receipt of an invoice from Trahan Mechanical Inc. The final payment is due upon completion.

DEPOSIT: A deposit equivalent to 10% of the contract amount (\$505.00) is required, prior to commencement of work.

ARBITRATION: Any and all disputes, controversies or claims between **Trahan Mechanical, Inc. & SMCSD**, arising out of or relating to this contract Agreement, shall be settled by arbitration in accordance with the code of Civil Procedure, section 1280, et. seq. The Arbitration award shall be final and binding upon the parties and the judgment may be entered upon such award in any court having jurisdiction. Nothing in this provision shall be construed to limit in any manner Subcontractor's right to stop notice, or right against any security interest of any type or nature whatsoever.

ATTORNEY FEES: If any section, either at law, equity or by demand for arbitration, is brought to enforce or interpret any of the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and costs, in addition to any other relief to which it may be entitled. No waiver of any breach of any provisions of this Agreement shall constitute a waiver of any subsequent breach of the same or any other provisions herein.

Initial M

Initial AL

14-0000-0-5600-00-0000-8110-103-000-000
af

CONTRACT AGREEMENT

Warranty: We will repair or replace any failed new components of the above-proposed system, which fails within one year from our installation date, at no additional labor expense to the owner. The cost for replacement parts will be per the manufactures warranty. This warranty does not cover items damaged by others or any acts of nature (i.e. flood, earthquake, fire, etc.)

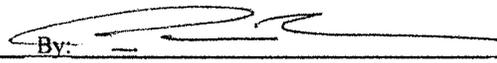
Trahan Mechanical, Inc. and **SMCDS** for themselves, their executors, successors and assigns hereby agree to the full performance of the covenants and agreements of this contract.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

For: Sausalito Marin City School District

**FOR: Trahan Mechanical, Inc.
Lic. #774154**

By: Alan Rothkop

By: 

Name: Alan Rothkop

Name: Patrick Trahan

Title: Director of Maintenance

Title: CFO

Date: 1/17/2017

Date: 1/13/17

BLANK BELOW THIS POINT

Project Information

FORM

Form Type: PWC-100 **Project Award Date:** 1/13/2017

AWARDING BODY INFORMATION

Name: Sausalito Marin City School District **Primary Contact:** Theresa Novotny
Address: 200 Phillips Marin City, CA 94965 **Primary Email:** theresa@greystonewest.com
Work Phone: 7079330624

PROJECT INFORMATION

Project Name: Heater Replacement RM 19 at WCA **Project #:** Trahan 01-13-17
Brief Description: Heater Replacement RM 19 at WCA **Contract #:** Trahan 01-13-17
Contract Amount: \$5005.00 **Number of Prime Contractors:** 1
Total Project Cost: \$5005.00
Alternative Model: None Apply
Physical Address: 636 Nevada Street Sausalito, CA 94965 MARIN **Billing Address:** 200 Phillips Drive Sausalito, CA 94965

Project Information 2

PWC-100

Project Name: Heater Replacement RM 19 at WCA **Project #:** Trahan 01-13-17 **Contract #:** Trahan 01-13-17 **Status:** New Submission

PROJECT INFORMATION

Project Dates

First Advertised Bid: 1/13/2017 **Estimated or Actual Start:** 1/18/2017
Estimated or Actual Completion: 1/20/2017

Propositions

Will this project receive (or has it received) any funding from Proposition 84 (The Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006)? No
 Will this project receive (or has it received) any funding from Proposition 39 (California Clean Energy Jobs Act of 2012)? No

Compliance and Agreements:

Is language included in the Contract Award to effectuate the requirements of Section 1771, 1774 - 1776, 1777.5, 1813 and 1815 of the Labor Code? No
 Will you operate a DIR-Approved Labor Compliance Program(LCP) for this project? No
 Is there a Project Labor Agreement (PLA) associated with this project? No

Contractor Information

Project Manager

Email Address: patrick@trahaninc.com **Name:** Patrick Trahan **Title:** CFO **Work Phone:** 415-457-5541

General Contractor1

CSLB/Certificate Number	NAME	Address	Email	Classification
774154	TRAHAN BROTHERS	P O BOX 10462 SAN RAFAEL, CA 94912	partick@trahaninc.com	SHEET METAL

SAUSALITO MARIN CITY SCHOOL DISTRICT

Resolution 741

In Support of Immigrant Students

WHEREAS, the Board of Trustees for the Sausalito Marin City School District is committed to the success of every student in our schools, and our District vision is that we create and support a learning environment that challenges and enables students to achieve their highest potentials, and

WHEREAS, our core values are that public schools are the foundation of our democracy, that every person has intrinsic worth, that we believe in treating people with dignity and respect, that high standards and expectations foster greater achievement, that each of us shares responsibility for the welfare of our community, that diversity is an asset in our community, that honesty and integrity are essential in building relationships, that schools must provide access and equity, that people thrive in safe environments, and

WHEREAS, the Board believes that the physical safety and the emotional well-being of all children in the District, and ensuring that our schools are safe and welcoming for all students and their families is paramount to students being able to achieve, and Sausalito Marin City School District does not tolerate any form of discrimination, harassment or bullying as outlined in Board Policy 5145.3, and

WHEREAS, the Sausalito Marin City School District staff shall not ask about a student's immigration status or that of the student's family members, and pursuant to Family Educational Rights and Privacy Act (FERPA) shall not disclose without parental consent, the immigration status of any Sausalito Marin City School District student or any other personal information, and

WHEREAS, the Superintendent will ensure the annual review of FERPA with all teachers and school office employees.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Sausalito Marin City School District go on record in support of all immigrant and undocumented students and their families, and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Sausalito Marin City School District, the Superintendent and staff will continue to work every day to create positive school climates and cultures where every student, family and staff member is respected as a valued member of the school community, and

BE IT FINALLY RESOLVED, that the Board of Trustees of the Sausalito Marin City School District will advocate on behalf of the rights of all students and their families.

PASSED AND ADOPTED by the Sausalito Marin City School District Board of Trustees at its meeting on February 14, 2017, by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Trustees

Clerk, Board of Trustees

Sausalito Marin City School District

Agenda Item: 7.07

Date: February 14, 2017

- | | | | |
|-------------------------------------|---------------------------------|--------------------------|----------------|
| <input type="checkbox"/> | Correspondence | <input type="checkbox"/> | Consent Agenda |
| <input checked="" type="checkbox"/> | Reports | | |
| <input type="checkbox"/> | General Functions | | |
| <input type="checkbox"/> | Pupil Services | | |
| <input type="checkbox"/> | Personnel Services | | |
| <input type="checkbox"/> | Financial & Business Procedures | | |
| <input type="checkbox"/> | Curriculum and Instruction | | |
| <input type="checkbox"/> | Policy Development | | |
| <input type="checkbox"/> | Public Hearings | | |

Item Requires Board Action: Item is for Information Only:

Item: Review and Approve the School Accountability Report Card 2016 (SARC) for Bayside Martin Luther King Jr. Academy

Background:

As a requirement of Education Code §35256, the School Accountability Report Card (SARC) for Bayside Martin Luther King Jr. Academy must be updated on an annual basis and posted on the school's website. The School Accountability Report Card (SARC) provides parent with information about the overall performance of the school their children attend. Demographics, student testing data, teacher qualifications and textbook sufficiency are among the areas that are covered in the SARC report.

The SARC has been completed and has been made public on the school's website on February 1, 2017. The report is available to the community upon request at each school site.

Recommendation: Approve

Attachments: School Accountability Report Card 2016

Bayside Martin Luther King Jr. Academy

200 Phillips Drive • Sausalito, CA 94965 • (415) 332-3573 • Grades K-8

Chappelle Griffin, Principal

cgriffin@smcsd.org

www.smcsd.org

2015-16 School Accountability Report Card Published During the 2016-17 School Year



Sausalito Marin City School District

200 Phillips Drive
Sausalito, CA 94965
(415) 332-3190

<http://www.smcsd.org/>

District Governing Board

Joshua Barrow, President

Ida Green, Vice President

Debra Turner, Clerk

Thomas Newmeyer, Board Member

Caroline Van Alst, Board Member

District Administration

William McCoy
Superintendent

Amy Prescott

Interim Chief Business Official

Alan Rothkop
Director of Maintenance and
Operations

Susan Martin
Director of Special Education
Services

School Description

"Vision - Our Vision is to provide each child a world class college preparatory curriculum that integrates communication, collaboration, creativity, inquiry and problem-solving skills and builds character through fostering strong relationships of mutual trust and respect.

Mission - The mission of the Sausalito Marin City School District is to academically and socially prepare students for success at each grade level and in high school, keeping them on the path to college and career in a safe, healthy and culturally responsive learning environment. We provide a rigorous and challenging academic program with highly qualified educators in collaboration with parents and community partners. We will hold our learning community accountable for our progress.

Bayside Martin Luther King, Jr. Academy is an amazing school located in Marin City. We are a transitional kindergarten through eighth grade school, located in a beautiful facility completed in 2009. We are blessed with small class sizes, exemplary teachers and strong community support. Our mission statement defines what we are all about: We strive to be compassionate citizens of the world demonstrating confidence, integrity, and academic excellence. As global thinkers, we have pride in ourselves, our knowledge, and our community. We are committed to creating a college culture by connecting with our past and voicing our desires for our future. We are the dreamers and doers of Bayside Martin Luther King Jr. Academy. We hold the power to enact change and give back to ensure the success of our community.

We provide a challenging curriculum, based on Common Core, a new set of standards developed by the federal government in the hopes of unifying education standards nationwide. Our teachers design interdisciplinary, project-based learning opportunities for our students. Our course offerings include Language Arts, Social Studies, Science, Math, Physical Education, and Visual Arts. Our teachers provide individualized learning opportunities. Technology is also deeply integrated into the curriculum.

Kindergarten through fifth grade students have a variety of after-school opportunities including the Boys and Girls Club program on campus, and community programs such as Bridge the Gap College Prep and the Manzanita after-school program.

Our students enjoy a wide variety of extra- and co-curricular activities. Students participate in Robotics Club, Student Council, Kitchen Ambassadors, Yearbook, Garden Club, and Saturday University, where students learn to play musical instruments. Additionally, we have Basketball and Track and Field teams in the middle school athletic league.

Our Conscious Kitchen meal program provides students with breakfast, lunch, and an after-school snack each day that are organic, non-GMO, using sustainable, locally grown food. All of the food is prepared on site by the Conscious Kitchen chef and staff.

Chappelle Griffin, Ed. D., Principal

Major Achievements

- The 2012-2015 school years brought a wide variety of new programs and initiatives to Bayside Martin Luther King, Jr. Academy. These initiatives were designed to support our efforts to enhance the culture and curriculum of the school as we have shifted from a two campus K-4/5-8 structure to a PreK-8 Community School, including a new Transitional Kindergarten program.
- With regard to curriculum, teachers were trained in interdisciplinary instruction and the integration of art and technology into their curriculum. To support student success, we have implemented Academic Excellence Hour. Excellence Hour provided a mandatory extended day for all 6-8 students to provide time to complete homework and receive tutoring support. Tutors from local high schools and colleges worked individually with students to support their growth.
- With regard to culture, Bayside MLK saw many changes this year. We began a partnership with Restorative Justice and implemented their program through morning community circles in each classroom. The program includes the use of restorative practices on an administrative level when responding to discipline and student conflict. We also implemented a new Positive Behavior Incentive System and recognized and rewarded students for positive behavior. Teachers used the Class Dojo app on their iPad to give students feedback on their demonstration of our Key Commitments: Be Prepared, Work Hard and Be Kind. These three commitments framed the expectations for our students across all classes throughout the day. Students were rewarded weekly and monthly for "Living the Dream" if they earned 80% or higher in Class Dojo. Rewards included special trips, events and prizes.
- To foster school spirit, we have implemented Fantastic Friday assemblies, in which students are recognized for academic and self-management achievements
- To foster health and nutrition, our Conscious Kitchen meal program provides students with breakfast, lunch, and an after-school snack each day that are Fresh, local, organic, non-gmo (FLOSN), using locally and sustainably grown food, all prepared by the Conscious Kitchen chef and staff.
- All of these activities have had a positive impact on the culture of the school and the curriculum in each classroom.

Focus for Improvement

- One of our key goals during the 2014-2015 school year was to continue to effectively build a new prekindergarten through eighth grade school after the merging of our two schools into one Community School.
- We look to further implement the Common Core Standards, continue to integrate curriculum and expand our Positive Behavior System across all grade levels. We continually strive to improve student proficiency and will continue our interventions and support in language arts and math.

*For the 2016-2017 school year, our focus is to broaden our course offerings, while ensuring that all our teachers are highly qualified and credentialed in the subject matter.

About the SARC

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at <http://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF Web page at <http://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

2015-16 Student Enrollment by Grade Level	
Grade Level	Number of Students
Kindergarten	18
Grade 1	24
Grade 2	21
Grade 3	12
Grade 4	17
Grade 5	13
Grade 6	15
Grade 7	10
Grade 8	10
Total Enrollment	140

2015-16 Student Enrollment by Group	
Group	Percent of Total Enrollment
Black or African American	43.6
American Indian or Alaska Native	0
Asian	10
Filipino	2.9
Hispanic or Latino	30.7
Native Hawaiian or Pacific Islander	0
White	8.6
Two or More Races	3.6
Socioeconomically Disadvantaged	70.7
English Learners	35.7
Students with Disabilities	17.9
Foster Youth	0

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the Basic State Priority (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

Teacher Credentials			
Bayside Martin Luther King Jr. Academy	14-15	15-16	16-17
With Full Credential	16	14	12.9
Without Full Credential	0	0	0
Teaching Outside Subject Area of Competence	0	0	0
Sausalito Marin City School District	14-15	15-16	16-17
With Full Credential	♦	♦	
Without Full Credential	♦	♦	
Teaching Outside Subject Area of Competence	♦	♦	

Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2016-17)

We choose our textbooks from lists that have already been approved by state education officials. For a list of some of the textbooks we use at our school, see the Data Almanac that accompanies this report.

We have also reported additional facts about our textbooks called for by the Williams legislation of 2004. This online report shows whether we had a textbook for each student in each core course during the 2015–2016 school year and whether those textbooks covered the California Content Standards.

In December of the 2016-2017 school year the Marin County Office of Education conducted a textbook inventory at our school and reported that a few of our classrooms lacked sufficient textbooks. (Grades K-2 History/Social Studies/Science and Grade 4- Social Studies.) Based on the data we received, textbooks were ordered. Presently, the textbooks on the MCOE Textbook Sufficiency Inventory list have been ordered, received and are in use in the classroom, with the exception of the Kindergarten Science curriculum (Foss Kits), which we are expecting by Friday, Feb. 10, 2017.

Teacher Misassignments and Vacant Teacher Positions at this School			
Bayside Martin Luther King Jr.	14-15	15-16	16-17
Teachers of English Learners	0	1	
Total Teacher Misassignments	0	0	
Vacant Teacher Positions	0	0	

* "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc. Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Core Academic Classes Taught by Highly Qualified Teachers

2015-16 Percent of Classes in Core Academic Subjects Core Academic Classes Taught by Highly Qualified Teachers		
Location of Classes	Taught by Highly Qualified Teachers	Not Taught by Highly Qualified Teachers
This School	100.0	0.0
Districtwide		
All Schools	98.1	1.9
High-Poverty Schools	98.1	1.9
Low-Poverty Schools	0.0	0.0

* High-poverty schools are defined as those schools with student eligibility of approximately 40 percent or more in the free and reduced price meals program. Low-poverty schools are those with student eligibility of approximately 39 percent or less in the free and reduced price meals program.

Textbooks and Instructional Materials
Year and month in which data were collected: December 2015

Core Curriculum Area	Textbooks and Instructional Materials/Year of Adoption
Reading/Language Arts	<p>Wonders Reading (K-5) Adopted in 2015</p> <p>SRA Spelling (K-5) Adopted in 2000</p> <p>Teacher's College Reading & Writing Project-Lucy Calkins (K-8) Adopted in 2014</p> <p>Wonders Writing Series (K-5) Adopted in 2015</p> <p>Engage NY - Writing (6-8) Adopted 2015</p> <p>SIPPS (K-5) Adopted 2014</p> <p>Rewards (5-8) Adopted 2014</p> <p>The textbooks listed are from most recent adoption: Yes Percent of students lacking their own assigned textbook: 0</p>
Mathematics	<p>Houghton Mifflin Math (K-5)/Expressions- (6-8) Big Ideas Adopted in 2014</p> <p>The textbooks listed are from most recent adoption: Yes Percent of students lacking their own assigned textbook: 0</p>
Science	<p>Delta-Foss Full Option Science System (K-5) Adopted in 2012</p> <p>The textbooks listed are from most recent adoption: Yes Percent of students lacking their own assigned textbook: 0</p>
History-Social Science	<p>TCI History Alive Social Studies 6-8 Adopted in 2011</p> <p>The textbooks listed are from most recent adoption: Yes Percent of students lacking their own assigned textbook: 0</p>
Foreign Language	<p>The textbooks listed are from most recent adoption: No Percent of students lacking their own assigned textbook: 0</p>

School Facility Conditions and Planned Improvements (Most Recent Year)

Security on both campuses is effective. Emergency Preparedness on both is effective. Fire Prevention is in is always in progress for both. Playground safety is effective for both. Chemical Safety is effective for both. Pest Management is also effective on both campuses. Self Inspection is effective on both campuses. IIPP is effective on both campuses. All buildings at Willow Creek Academy are in fair to good condition. All buildings at Martin Luther King Middle School are in good condition.

School Facility Good Repair Status (Most Recent Year)
Year and month in which data were collected: 1/24/17

System Inspected	Repair Status				Repair Needed and Action Taken or Planned
	Good	Fair	Poor		
Systems: Gas Leaks, Mechanical/HVAC, Sewer			X		HVAC unit in the Multi Purpose Room is in need of repair/replacement. The District is in the process of resolving this issue.
Interior: Interior Surfaces	X				
Cleanliness: Overall Cleanliness, Pest/ Vermin Infestation	X				
Electrical: Electrical	X				
Restrooms/Fountains: Restrooms, Sinks/ Fountains	X				
Safety: Fire Safety, Hazardous Materials	X				
Structural: Structural Damage, Roofs	X				
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	X				
Overall Rating	Exemplary	Good	Fair	Poor	
			X		

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- Statewide assessments (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. The CAAs have replaced the California Alternate Performance Assessment [CAPA] for ELA and mathematics, which were eliminated in 2015. Only eligible students may participate in the administration of the CAAs. CAA items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study

CAASPP Results for All Students - Three-Year Comparison									
Subject	Percent of Students Scoring at Proficient or Advanced (meeting or exceeding the state standards)								
	School			District			State		
	13-14	14-15	15-16	13-14	14-15	15-16	13-14	14-15	15-16
Science	53	54	13	53	54	49	60	56	54

* Science test results include California Standards Tests (CSTs), California Modified Assessment (CMA), and California Alternate Performance Assessment (CAPA) in grades five, eight, and ten. Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade Level	2015-16 Percent of Students Meeting Fitness Standards		
	4 of 6	5 of 6	6 of 6
5	25	16.7	8.3

* Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

2015-16 CAASPP Results for All Students						
Subject	Percent of Students Meeting or Exceeding the State Standards (grades 3-8 and 11)					
	School		District		State	
	14-15	15-16	14-15	15-16	14-15	15-16
ELA	18	25	40	44	44	48
Math	22	25	35	39	34	36

* Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

**2015-16 CAASPP Results by Student Group
Science (grades 5, 8, and 10)**

Group	Number of Students		Percent of Students	
	Enrolled	with Valid Scores	w/ Valid Scores	Proficient or Advanced
All Students	23	16	69.6	12.5
Male	15	11	73.3	18.2
Socioeconomically Disadvantaged	13	12	92.3	16.7

* Science test results include CSTs, CMA, and CAPA in grades five, eight, and ten. The "Proficient or Advanced" is calculated by taking the total number of students who scored at Proficient or Advanced on the science assessment divided by the total number of students with valid scores. Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

**School Year 2015-16 CAASPP Assessment Results - English Language Arts (ELA)
Disaggregated by Student Groups, Grades Three through Eight and Eleven**

Student Group	Grade	Number of Students		Percent of Students	
		Enrolled	Tested	Tested	Standard Met or Exceeded
All Students	3	13	12	92.3	25.0
	4	19	19	100.0	26.3
	5	13	11	84.6	12.5
	6	14	14	100.0	28.6
	7	--	--	--	--
	8	--	--	--	--
Male	3	--	--	--	--
	4	11	11	100.0	18.2
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--
Female	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--
Black or African American	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--
Asian	3	--	--	--	--
	4	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--

**School Year 2015-16 CAASPP Assessment Results - English Language Arts (ELA)
Disaggregated by Student Groups, Grades Three through Eight and Eleven**

Student Group	Grade	Number of Students		Percent of Students	
		Enrolled	Tested	Tested	Standard Met or Exceeded
Filipino	3	--	--	--	--
	5	--	--	--	--
	7	--	--	--	--
Hispanic or Latino	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--
White	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	8	--	--	--	--
Two or More Races	5	--	--	--	--
	7	--	--	--	--
Socioeconomically Disadvantaged	3	11	10	90.9	30.0
	4	12	12	100.0	25.0
	5	--	--	--	--
	6	14	14	100.0	28.6
	7	--	--	--	--
	8	--	--	--	--
English Learners	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--
Students with Disabilities	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--

School Year 2015-16 CAASPP Assessment Results - English Language Arts (ELA)
Disaggregated by Student Groups, Grades Three through Eight and Eleven

Student Group	Grade	Number of Students		Percent of Students	
		Enrolled	Tested	Tested	Standard Met or Exceeded
Foster Youth	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard on the CAAs divided by the total number of students who participated in both assessments. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy. The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

School Year 2015-16 CAASPP Assessment Results - Mathematics
Disaggregated by Student Groups, Grades Three through Eight and Eleven

Student Group	Grade	Number of Students		Percent of Students	
		Enrolled	Tested	Tested	Standard Met or Exceeded
All Students	3	13	12	92.3	16.7
	4	19	19	100.0	31.6
	5	13	12	92.3	37.5
	6	14	14	100.0	28.6
	7	--	--	--	--
	8	--	--	--	--
Male	3	--	--	--	--
	4	11	11	100.0	36.4
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--
Female	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--
Black or African American	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--

**School Year 2015-16 CAASPP Assessment Results - Mathematics
Disaggregated by Student Groups, Grades Three through Eight and Eleven**

Student Group	Grade	Number of Students		Percent of Students	
		Enrolled	Tested	Tested	Standard Met or Exceeded
Asian	3	--	--	--	--
	4	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
Filipino	3	--	--	--	--
	5	--	--	--	--
	7	--	--	--	--
Hispanic or Latino	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--
White	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	8	--	--	--	--
Two or More Races	5	--	--	--	--
	7	--	--	--	--
Socioeconomically Disadvantaged	3	11	10	90.9	20.0
	4	12	12	100.0	33.3
	5	--	--	--	--
	6	14	14	100.0	28.6
	7	--	--	--	--
	8	--	--	--	--
English Learners	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--
Students with Disabilities	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--

School Year 2015-16 CAASPP Assessment Results - Mathematics
Disaggregated by Student Groups, Grades Three through Eight and Eleven

Student Group	Grade	Number of Students		Percent of Students	
		Enrolled	Tested	Tested	Standard Met or Exceeded
Foster Youth	3	--	--	--	--
	4	--	--	--	--
	5	--	--	--	--
	6	--	--	--	--
	7	--	--	--	--
	8	--	--	--	--

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard on the CAAs divided by the total number of students who participated in both assessments. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy. The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the Parental Involvement State Priority (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each schoolsite.

Opportunities for Parental Involvement (School Year 2016-17)

Parents have a variety of opportunities to become involved at school and become an important part of our school culture. They are invited to become room parents to assist in their child's classroom, volunteer as lunch and yard supervisors, help out during lunch by working in the Conscious Kitchen, partnering with teachers in the classrooms, tutoring small groups of students or working from home (preparing class materials). Each week, the school hosts a Parent Roundtable, where parents assemble to have important questions answered and concerns addressed. Additionally, they participate in parent- sponsored activities, field trips, home visits, and Family Nights at school. Parents are further encouraged to participate in all school-wide events, assemblies, and leadership teams, such as, School Site Council. Our community members, stakeholders, and business/service organizations support the academic and social development of our students by volunteering at our school as well.

Chappelle Griffin is the contact person for parent involvement and volunteering. He can be reached at cgriffin@smcsd.org or (415) 332-3573.

State Priority: School Climate

The SARC provides the following information relevant to the School Climate State Priority (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

School Safety Plan

We make every effort to ensure that students staff are safe at all times. We require all visitors to sign in and out in the office, and wear visitor badges.

There are surveillance cameras are frequently monitored and located throughout the Main building. Our campus supervisors carry walkie-talkies to aide in clear, efficient communication as they walk the campus.

Whenever students arrive at school late or need to leave early, they must be signed in and out at the office. We contact parents when a student is absent in an effort to verify absences. In addition, students must have permission to be outside the classroom. Hall passes are in use, and teachers record the names of students who are released to go to the restroom.

We hold monthly emergency drills that are evaluated by the fire or police department. Each room has an emergency backpack filled with provisions in case of a disaster. We utilize the school website, memos, flyers, and the Blackboard Connect communication system to notify parents of all activities and events, including campus safety concerns.

The School Safety Plan was revised this year and shared with students and staff. It includes procedures for a wide variety of emergency events and outlines the teachers' actions and responsibilities.

Suspensions and Expulsions			
	2013-14	2014-15	2015-16
School	11.5	37.9	15.2
Suspensions Rate	0.0	0.0	0.0
Expulsions Rate			
District	2013-14	2014-15	2015-16
Suspensions Rate	5.0	14.2	6.4
Expulsions Rate	0.0	0.0	0.0
State	2013-14	2014-15	2015-16
Suspensions Rate	4.4	3.8	3.7
Expulsions Rate	0.1	0.1	0.1

D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCCF.

2016-17 Federal Intervention Program		
Indicator	School	District
Program Improvement Status	Not in PI	Not In PI
First Year of Program Improvement		
Year in Program Improvement		
Number of Schools Currently in Program Improvement		1
Percent of Schools Currently in Program Improvement		50.0

Academic Counselors and Other Support Staff at this School	
Number of Full-Time Equivalent (FTE)	
Academic Counselor	0
Counselor (Social/Behavioral or Career Development)	0
Library Media Teacher (Librarian)	0
Library Media Services Staff (Paraprofessional)	.375
Psychologist	1.0
Social Worker	0
Nurse	0.2
Speech/Language/Hearing Specialist	1.0
Resource Specialist	.4
Other	0
Average Number of Students per Staff Member	
Academic Counselor	

* One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Average Class Size and Class Size Distribution (Elementary)												
Grade	Average Class Size			Number of Classrooms*								
				1-20			21-32			33+		
	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16
K	18	31	21	2			1	1	1			
1		19	24		1	1						
2	17	9	12	1	2	2						
3	15	20	19	1	1	1						
4	17	14	16	1	1	1						
5	15	14	13	1	1	1						
6	14	15	13	4	12	12						

Average Class Size and Class Size Distribution (Secondary)

Subject	Average Class Size			Number of Classrooms*								
				1-22			23-32			33+		
	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16
English	14	1	1	2	3	3						
Mathematics	9	11	11	3	5	5						
Science	14	11	11	2	4	4						
Social Science	27	14	14		4	4	1					

* Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Professional Development provided for Teachers

2014-2016, The major areas of professional development focus were culture and curriculum within the context of our new Community School. Teachers worked on creating interdisciplinary lessons that integrated technology and art. They also worked to implement the Positive Behavior Support System including the Class Dojo program (grades 6-8). All staff participated in Restorative Justice training, including follow-up sessions to support the implementation of the Restorative Justice model.

Teachers engaged in three full-days of professional development and weekly meetings after school on Wednesdays. Professional development has been focused on the two most recent adoptions math, ELA, Common Core standards and new technology. Teachers who had been trained in the use of second language acquisition strategies (GLAD) received coaching from a certified GLAD coach.

2016-2017- Based on Staff needs, the Professional Development has been focused around teachers' need for additional Curriculum training in the areas of Language Arts and Math. Thus, Wonder's and Math Expression Professional Developments were coordinated and provided. Additional trainings include Culturally Relevant Teaching and Learning, with an emphasis on building relationships with a culturally diverse student body. This was provided by Dr. Nancy Dome. P.B.I.S. and Restorative Justice trainings have been ongoing to sustain the school climate and positive behavior.

Future trainings will be focused on data analysis and vertical teams.

Category	District Amount	State Average for Districts In Same Category
Beginning Teacher Salary	\$49,727	\$41,085
Mid-Range Teacher Salary	\$77,875	\$59,415
Highest Teacher Salary	\$94,523	\$75,998
Average Principal Salary (ES)	\$115,000	\$100,438
Average Principal Salary (MS)	\$154,000	\$101,868
Average Principal Salary (HS)		
Superintendent Salary	\$165,000	\$116,069
Percent of District Budget		
Teacher Salaries	20%	33%
Administrative Salaries	10%	7%

* For detailed information on salaries, see the CDE Certificated Salaries & Benefits webpage at www.cde.ca.gov/ds/fd/cs/.

Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Restricted	Unrestricted	
School Site	\$16,838	\$8,030	\$8,808	\$73,567
District	♦	♦	\$36,565	\$73,567
State	♦	♦	\$5,677	\$60,985
Percent Difference: School Site/District			-75.9	0.0
Percent Difference: School Site/ State			55.2	20.6

* Cells with ♦ do not require data.

DataQuest

DataQuest is an online data tool located on the CDE DataQuest Web page at <http://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

Field Trip

Dates: March 30, 2017 (2 Days)
Destination: slide Ranch
Teacher: Mr. Edney, Ms. Lyons (Garden Teacher)
Grade: 7
Standards Supported: LS 2A: Interdependent Relationships in Ecosystems, Organisms
Funding: Field Trip
Cost: \$ 455 Scholarship, \$140 District

SAUSALITO MARIN CITY SCHOOL DISTRICT

FIELD TRIP REQUEST

Please complete and submit to Principal at least ONE MONTH before field trip date.

1. Every student must have a permission slip signed by a parent/guardian. School rules and safety instructions must be reviewed.
2. If there is a cost connected to this trip, site must provide an invoice to the Business Office for payment prior to date of trip.
3. If lunches are provided, the classroom teacher is responsible for notifying the District Office of confirmed number of lunches needed AND for completion of form to indicate names of all children eating lunch (minimum TWO weeks prior to trip).

Request Date 1/28/17 Destination: Slide Ranch Over Night

Destination Address: 2025 Shoreline Highway Muir Beach CA 94965

Name & Title of Person Offering Program: Julie Hartman

Standard Supported (in detail): LS2.A: Interdependent Relationships in Ecosystems* Organisms, and populations of o

Teacher(s): Louis Edney & Vanessa Lyons

Grade(s): 7 # of Children: 14 # of Adults: 2 Reservation Made: YES

Trip Date: Thurs. 3/30/17 Alternate Date/Return Date: N/A # of Days: 2

Departure Time: 9:00 A.M. Pick Up @ F.T. Site: 2:00 P.M. Lunches Needed

Transportation: School Bus Private Car Walking Public Transportation

Funding Source: District Other Coding: _____

If traveling by bus, please ensure that you arrange for buses no longer than 40 feet.
Scholarship Given \$455 our cost \$140.00 Please see invoice that is past due.

Expenses (itemized): I am not sure of the cost of 16 groceries for dinner, breakfast, and lunch. We are supplied a kitchen and coolers. This is handled by our Science teacher however, I am the only full-time middle school teacher. Last year the garden teacher channed. I'm taking this for our students

For District Office Use

Verification of Fund Availability: Business Manager: Amy Prescott

Disposition

Approved Denied Date: 1/31/17

School Principal: [Signature]

Approved Denied Date: _____

Superintendent: _____

Approved Denied Date: _____

Board of Trustees: _____

Sausalito Marin City School District

Agenda Item: 9.01

Date: February 14, 2017

- | | | | |
|-------------------------------------|---------------------------------|--------------------------|----------------|
| <input type="checkbox"/> | Correspondence | <input type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Reports | | |
| <input type="checkbox"/> | General Functions | | |
| <input type="checkbox"/> | Pupil Services | | |
| <input type="checkbox"/> | Personnel Services | | |
| <input checked="" type="checkbox"/> | Financial & Business Procedures | | |
| <input type="checkbox"/> | Curriculum and Instruction | | |
| <input type="checkbox"/> | Policy Development | | |
| <input type="checkbox"/> | Public Hearings | | |

Item Requires Board Action: Item is for Information Only:

Item: Review and Consider Approval of Estimated Budget Updates for Inclusion in the 2016/2017 Second Interim Report in March 2017.

Background: At the Regular Board meeting held on January 10, 2017 the Board of Trustees approved two items:

1. Sausalito District Teachers Association Tentative Agreement that included a 4% retroactive ongoing salary increase and an ongoing increase to the District's coverage of Health and Welfare benefits for the 2016/2017 school year.
2. California School Employees Association Chapter 394 Tentative Agreement that included a 3% retroactive ongoing salary increase for the 2016-2017 school year and a 2% ongoing salary increase for the 2017/2018 school year.

The total estimated cost for these settlements are as follows:

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>
\$118,174	\$137,716	\$142,358

The Board approved these two items with the following stipulations:

1. Inclusion of an estimate of Basic Aid Negative Excess to be reimbursed by Willow Creek Academy for shared program expenses for fiscal years 2016/2017, 2017/2018, and 2018/2019 (Per the MOU between the District (SMCSD) and Willow Creek Academy).

The estimated reimbursement (revenue) are as follows:

<u>2016/2017</u>	<u>2017/2018</u>	<u>2018/2019</u>
\$274,292	\$ 0.0	\$ 0.0

The District is currently in discussions with the Willow Creek Academy regarding the MOU language that prescribes that the parties share the negative excess cost. A final number has not been reached yet, and both parties are carefully reviewing the MOU language in order to reach a reasonable outcome. For 2017-2018 and beyond, the District and the Willow Creek Academy have agreed to meet and discuss the MOU and fiscal implications of the existing agreement. At this time, the fiscal impact and subsequent budgetary projections are unknown, and are not included in the Multi Year

2. Restructure of the District's (SMCSD) Administrative staffing configuration. The estimated expense changes are as follows:

<u>2016/2017</u>	<u>2017/2018</u>
\$ 0.0	\$(76,749)

Fiscal Impact: Refer to estimates above and the attached Multi Year Projection.

Recommendation: Approve

Attachments:

- Multi Year Projection with proposed changes in revenue and expenses
- Draft estimate of Basic Aid Negative Excess calculation prepared by District Administration.
- Draft Administrative Restructure

Sausalito Marin City School District (SMCSD)
 Basic Aid Negative Excess Calculation
 per MOU with Willow Creek Academy
 February 14, 2017

****DRAFT****

		Updated 2/8/2017 <u>Estimates</u>
Total District Revenue	\$	5,578,079
Less Bayside/MLK LCFF Revenue	\$	(2,059,101)
Less Restricted Funding Grant Revenues	\$	<u>(851,699)</u>
	\$	(2,910,800)
Total District Revenue per MOU	\$	2,667,279
Less Special Education Expense	\$	(1,383,550)
Less District Overhead	\$	(1,075,513)
Less Facilities and Capital Expenses	\$	<u>(594,543)</u>
Total Shared Program Expenses	\$	(3,053,606)
Total Basic Aid Excess	\$	(386,327)

posed Share of the Basic Aid Negative Excess:

WCA Enrollment - 400 Students	71%	\$	(274,292)
SMCSD Enrollment - 160 Students	29%	\$	<u>(112,035)</u>
		\$	(386,327)

The District is currently in discussions with the Willow Creek Academy regarding the MOU language that prescribes that the parties share the negative excess cost. A final number has not been reached yet, and both parties are carefully reviewing the MOU lanugae in order to reach a reasonable outcome . For 2017-2018 and beyond, the District and he Willow Creek Academy have agreed to meet and discuss the MOU and fiscal implications of the existing agreement. At this time, the fiscal impact and subsequent budgetary projections are unknown, and are not included in the Multi Year Projection dated February 14, 2017.

Sausalito Marin City School District (SMCSD)
 Basic Aid Negative Excess Calculation
 per MOU with Willow Creek Academy
 February 14, 2017

****DRAFT****

The District is currently in discussions with the Willow Creek Academy regarding the MOU language that prescribes that the parties share the negative excess cost. A final number has not been reached yet, and both parties are carefully reviewing the MOU lanugae in order to reach a reasonable outcome . For 2017-2018 and beyond, the District and he Willow Creek Academy have agreed to meet and discuss the MOU and fiscal implications of the existing agreement. At this time, the fiscal impact and subsequent budgetary projections are unknown, and are not included in the Multi Year Projection dated February

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		\$	(386,327)

SAUSALITO MARIN CITY SCHOOL DISTRICT
Multi Year Projections (MYP)

Proposed Budget Changes to be Included in the 2nd Interim Report 16-17
Board Meeting: February 14, 2017

	2016/17 Budget Revision #1			2017/18 MYP Year 2			2018/19 MYP Year 3		
	Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined
REVENUE									
LCFF Sources (State Aide, EPA, & Property Taxes)	\$ 6,694,854	\$ -	\$ 6,694,854	6,885,836	-	6,885,836	7,102,604	-	7,102,604
Charter School In-Lieu to Willow Creek Academy	\$ (2,734,161)	\$ -	\$ (2,734,161)	(2,970,275)	-	(2,970,275)	(2,977,000)	-	(2,977,000)
Transfer Out to Deferred Maintenance	\$ (16,750)	\$ -	\$ (16,750)	(50,000)	-	(50,000)	(50,000)	-	(50,000)
Basic Aid Supplemental Funding	\$ 408,741	\$ -	\$ 408,741	408,741	-	408,741	408,741	-	408,741
Federal Revenues	\$ 1,860	\$ 341,169	\$ 343,029	1,860	341,169	343,029	1,860	341,169	343,029
State Revenues - Other	\$ 53,010	\$ 153,220	\$ 206,230	27,256	153,472	180,728	27,256	154,031	181,287
Local Revenues	\$ 324,357	\$ 335,030	\$ 659,387	254,357	333,695	588,052	254,357	246,262	500,619
DRAFT Basic Aid Negative Excess Est. Portion Reimbursed by Willow Creek Academy**	\$ 274,292	\$ -	\$ 274,292	-	-	-	-	-	-
TOTAL PROJECTED REVENUE	\$ 5,006,204	\$ 829,418	\$ 5,835,622	4,557,775	828,336	5,386,111	4,767,818	741,462	5,509,280
EXPENSES									
Certificated Salaries	\$ 1,082,461	\$ 493,394	\$ 1,575,855	1,134,842	503,062	1,637,904	1,156,285	502,923	1,659,208
Certificated Administrative Staffing Restructure	\$ -	\$ -	\$ -	(76,749)	-	(76,749)	(15,777)	-	(15,777)
Classified Salaries	\$ 446,365	\$ 438,508	\$ 884,873	549,584	427,628	977,212	555,269	434,042	989,311
Employee Benefits	\$ 563,777	\$ 297,923	\$ 861,700	636,800	314,195	950,995	690,223	337,952	1,028,175
SDTA 4% Increase 16-17 and CSEA 3% Increase in 16-17 & 2% Increase in 17-18	\$ 118,174	\$ -	\$ 118,174	137,716	-	137,716	142,358	-	142,358
Books and Supplies	\$ 97,857	\$ 31,243	\$ 129,100	85,896	22,583	108,479	86,869	19,413	106,282
Services, Other Operating Expenses	\$ 1,199,331	\$ 438,466	\$ 1,637,797	788,449	450,957	1,239,406	817,831	379,916	1,197,748
Capital Outlay	\$ 6,129	\$ -	\$ 6,129	-	-	-	-	-	-
Other Outgo	\$ 33,125	\$ 437,130	\$ 470,255	33,125	442,796	475,921	33,125	448,547	481,672
Direct Support/Indirect Costs	\$ 21,585	\$ -	\$ 21,585	(21,298)	-	(21,298)	(21,585)	18,194	(3,104)
Indirect Costs	\$ (21,298)	\$ -	\$ (21,298)	21,585	-	21,585	21,585	-	21,585
TOTAL EXPENDITURES	\$ 3,547,506	\$ 2,157,961	\$ 5,705,468	3,289,950	2,182,519	5,472,470	3,498,025	2,140,987	5,639,012
REVENUE LESS EXPENSES	\$ 1,458,698	\$ (1,328,543)	\$ 130,153	1,267,824	(1,354,184)	(86,359)	1,269,793	(1,399,526)	(129,733)
OTHER FINANCING SOURCES									
Contributions to Restricted Programs	\$ (1,301,154)	\$ 1,301,154	\$ -	(1,346,833)	1,346,833	-	(1,399,525)	1,399,525	-
Transfers Out to Other Funds	\$ (300,565)	\$ -	\$ (300,565)	(300,565)	-	(300,565)	(300,565)	-	(300,565)
TOTAL OTHER SOURCES/USES	\$ (1,601,719)	\$ 1,301,154	\$ (300,565)	(1,647,398)	1,346,833	(300,565)	(1,700,090)	1,399,525	(300,565)
NET INCREASE/DECREASE	\$ (143,021)	\$ (27,389)	\$ (170,412)	(379,574)	(7,351)	(386,924)	(430,297)	-	(430,298)
FUND BALANCE, RESERVES									
Beginning Fund Balance	\$ 1,659,577	\$ 231,369	\$ 1,890,945	1,483,305	203,980	1,687,285	1,103,732	196,629	1,300,361
Audit Adjustments	\$ (33,250)	\$ -	\$ (33,250)	-	-	-	-	-	-
TOTAL BEGINNING FUND BALANCE	\$ 1,626,327	\$ 231,369	\$ 1,857,695	1,483,305	203,980	1,687,285	1,103,732	196,629	1,300,361
TOTAL ENDING FUND BALANCE	\$ 1,483,305	\$ 203,980	\$ 1,687,285	1,103,732	196,629	1,300,361	673,435	196,629	870,064
COMPONENTS OF FUND BALANCE									
Restricted	\$ -	\$ 203,980	\$ 203,980	0	196,629	196,629	0	196,629	196,629
Revolving Cash	\$ 1,000	\$ -	\$ 1,000	1,000	-	1,000	1,000	-	1,000
STRS On-Behalf Reserve	\$ -	\$ -	\$ -	-	-	-	-	-	-
Reserve for Economic Uncertainty - 5%	\$ 294,393	\$ -	\$ 294,393	285,603	-	285,603	289,072	-	289,072
Fund 01 Unassigned Amount	\$ 1,187,912	\$ -	\$ 1,187,912	\$ 817,128	\$ -	\$ 817,128	\$ 383,363	\$ -	\$ 383,363
Fund 17 Unassigned Amount	\$ 173,000	\$ -	\$ 173,000	\$ 173,000	\$ -	\$ 173,000	\$ 173,000	\$ -	\$ 173,000
TOTAL UNDESIGNATED/UNASSIGNED AMOUNT	\$ 1,360,912	\$ -	\$ 1,360,912	\$ 990,128	\$ -	\$ 990,128	\$ 556,363	\$ -	\$ 556,363

Unassigned Reserve Percent 22.66% 17.15% 9.37%

Unassigned Reserve Percent Increase from Prior MYP: 5.64%
Dollar Increase in Total Undesignated Reserve from Prior MYP: \$ 335,264

**The District is currently in discussions with the Willow Creek Academy regarding the MOU language that prescribes that the parties share the negative excess cost. A final number has not been reached yet, and both parties are carefully reviewing the MOU language in order to reach a reasonable outcome. For 2017-2018 and beyond, the District and the Willow Creek Academy have agreed to meet and discuss the MOU and fiscal implications of the existing agreement. At this time, the fiscal impact and subsequent budgetary projections are unknown, and are not included in the Multi Year Projection dated February 14, 2017.

SAUSALITO MARIN CITY SCHOOL DISTRICT

\$ 4,352,684

4,274,302

4,484,345

Multi Year Projections (MYP)
Including Increased Expense for Tentative Agreements
Board Meeting: 01/10/16

	2016/17 Budget Revision #1			2017/18 MYP Year 2			2018/19 MYP Year 3		
	Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined	Unrestricted	Restricted	Combined
REVENUE									
1 LCFF Sources (State Aide, EPA, & Property Taxes)	\$ 6,694,854	\$ -	\$ 6,694,854	6,885,836	-	6,885,836	7,102,604	-	7,102,604
2 Charter School In-Lieu to Willow Creek Academy	\$ (2,734,161)	\$ -	\$ (2,734,161)	(2,970,275)	-	(2,970,275)	(2,977,000)	-	(2,977,000)
3 Transfer Out to Deferred Maintenance	\$ (16,750)	\$ -	\$ (16,750)	(50,000)	-	(50,000)	(50,000)	-	(50,000)
4 Basic Aid Supplemental Funding	\$ 408,741	\$ -	\$ 408,741	408,741	-	408,741	408,741	-	408,741
4 Federal Revenues	\$ 1,860	\$ 341,169	\$ 343,029	1,860	341,169	343,029	1,860	341,169	343,029
5 State Revenues - Other	\$ 53,010	\$ 153,220	\$ 206,230	27,256	153,472	180,728	27,256	154,031	181,287
6 Local Revenues	\$ 324,357	\$ 335,030	\$ 659,387	254,357	333,695	588,052	254,357	246,262	500,619
7 TOTAL PROJECTED REVENUE	\$ 4,731,912	\$ 829,418	\$ 5,561,330	4,557,775	828,336	5,386,111	4,767,818	741,462	5,509,280
EXPENSES									
8 Certificated Salaries	\$ 1,082,461	\$ 493,394	\$ 1,575,855	1,134,842	503,062	1,637,904	1,156,285	502,923	1,659,208
9 Classified Salaries	\$ 446,365	\$ 438,508	\$ 884,873	549,584	427,628	977,212	555,269	434,042	989,311
10 Employee Benefits	\$ 563,777	\$ 297,923	\$ 861,700	636,800	314,195	950,995	690,223	337,952	1,028,175
10a SDTA 4% Increase 16-17 and CSEA 3% Increase in 16-17 & 2% Increase in 17-18	\$ 118,174	\$ -	\$ 118,174	137,716	-	137,716	142,358	-	142,358
11 Books and Supplies	\$ 97,857	\$ 31,243	\$ 129,100	85,896	22,583	108,479	86,869	19,413	106,282
12 Services, Other Operating Expenses	\$ 1,199,331	\$ 438,466	\$ 1,637,797	788,449	450,957	1,239,406	817,831	379,916	1,197,748
13 Capital Outlay	\$ 6,129	\$ -	\$ 6,129	-	-	-	-	-	-
14 Other Outlay	\$ 33,125	\$ 437,130	\$ 470,255	33,125	442,796	475,921	33,125	448,547	481,672
15 Direct Support/Indirect Costs	\$ 21,585	\$ -	\$ 21,585	(21,298)	21,298	-	(21,298)	18,194	(3,104)
16 Indirect Costs	\$ (21,298)	\$ 21,298	\$ -	21,585	-	21,585	21,585	-	21,585
17 TOTAL EXPENDITURES	\$ 3,547,506	\$ 2,157,961	\$ 5,705,468	3,366,699	2,182,519	5,549,219	3,482,248	2,140,987	5,623,235
18 REVENUE LESS EXPENSES	\$ 1,184,406	\$ (1,328,543)	\$ (144,139)	1,191,075	(1,354,184)	(163,108)	1,285,570	(1,399,526)	(113,956)
OTHER FINANCING SOURCES									
19 Contributions to Restricted Programs	\$ (1,301,154)	\$ 1,301,154	\$ -	(1,346,833)	1,346,833	-	(1,399,525)	1,399,525	-
20 Transfers Out to Other Funds	\$ (300,565)	\$ -	\$ (300,565)	(300,565)	-	(300,565)	(300,565)	-	(300,565)
21 TOTAL OTHER SOURCES/USES	\$ (1,601,719)	\$ 1,301,154	\$ (300,565)	(1,647,398)	1,346,833	(300,565)	(1,700,090)	1,399,525	(300,565)
22 NET INCREASE/DECREASE	\$ (417,313)	\$ (27,389)	\$ (444,704)	(456,323)	(7,351)	(463,673)	(414,520)	-	(414,521)
FUND BALANCE, RESERVES									
23 Beginning Fund Balance	\$ 1,659,577	\$ 231,369	\$ 1,890,945	1,209,013	203,980	1,412,993	752,691	196,629	949,320
25 Audit Adjustments	\$ (33,250)	\$ -	\$ (33,250)	-	-	-	-	-	-
26 TOTAL BEGINNING FUND BALANCE	\$ 1,626,327	\$ 231,369	\$ 1,857,695	1,209,013	203,980	1,412,993	752,691	196,629	949,320
27 TOTAL ENDING FUND BALANCE	\$ 1,209,013	\$ 203,980	\$ 1,412,993	752,691	196,629	949,320	338,171	196,629	534,800
COMPONENTS OF FUND BALANCE									
28 Restricted	\$ -	\$ 203,980	\$ 203,980	0	196,629	196,629	0	196,629	196,629
29 Revolving Cash	\$ 1,000	\$ -	\$ 1,000	1,000	-	1,000	1,000	-	1,000
30 STRS On-Behalf Reserve	\$ -	\$ -	\$ -	-	-	-	-	-	-
31 Reserve for Economic Uncertainty - 5%	\$ 294,393	\$ -	\$ 294,393	285,603	-	285,603	289,072	-	289,072
32 Fund 01 Unassigned Amount	\$ 913,620	\$ -	\$ 913,620	\$ 466,087	\$ -	\$ 466,087	\$ 48,099	\$ -	\$ 48,099
33 Fund 17 Unassigned Amount	\$ 173,000	\$ -	\$ 173,000	\$ 173,000	\$ -	\$ 173,000	\$ 173,000	\$ -	\$ 173,000
33 TOTAL UNDESIGNATED/UNASSIGNED AMOUNT	\$ 1,086,620	\$ -	\$ 1,086,620	\$ 639,087	\$ -	\$ 639,087	\$ 221,099	\$ -	\$ 221,099

34

Unassigned Reserve Percent

18.09%

10.92%

3.73%

Sausalito Marin City School District

Agenda Item: 9.02

Date: February 14, 2017

- | | |
|---|---|
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Consent Agenda |
| <input type="checkbox"/> Reports | |
| <input type="checkbox"/> General Functions | |
| <input type="checkbox"/> Pupil Services | |
| <input type="checkbox"/> Personnel Services | |
| <input checked="" type="checkbox"/> Financial & Business Procedures | |
| <input type="checkbox"/> Curriculum and Instruction | |
| <input type="checkbox"/> Policy Development | |
| <input type="checkbox"/> Public Hearings | |

Item Requires Board Action: Item is for Information Only:

Item: 2016-2017 Contract Services Agreement with the Marin County Office of Education for Nursing Services for the Sausalito Marin City School District (Bayside Martin Luther King Jr. Academy) and Willow Creek Academy

Background: Each year the Marin County Office of Education provides a nurse that provides services at Bayside Martin Luther King Jr. Academy and Willow Creek Academy as outlined in the attached contract. These contract should be approved prior to the start of each fiscal year.

Fiscal Impact:

Paid by Unrestricted General Funds. Nursing services for the Willow Creek Academy are paid by the District per the Sausalito Marin City School District and Willow Creek Academy Memorandum of Understanding (page 9).

20 Days of Service Paid by SMCS D for BS/MLK:	\$12,403.08
20 Days of Service Paid by WCA for WCA:	<u>\$12,403.08</u>
Total	\$24,806.16

Recommendation: Approve

Attachments:

- 2016-2017 MCOE Contract for Nursing Services
- Page 9 the SMCS D and WCA MOU



MARIN COUNTY OFFICE OF EDUCATION

1111 Las Gallinas
Avenue/P.O. Box 4925
San Rafael, CA 94913-4925
marincoe@marin.k12.ca.us

MARY JANE BURKE

(415) 472-4110

MARIN COUNTY
SUPERINTENDENT OF
SCHOOLS

FAX (415) 491-6625
TDD (415) 491-6611

2016-2017 Contract Services Agreement Sausalito Marin City School District

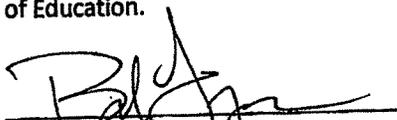
This Marin County Office of Education agrees to provide the following services during Fiscal Year 2016-2017 to the Sausalito Marin City School District:

Services	Contract Days	Contract Amount
Nurse	40	\$24,806.16

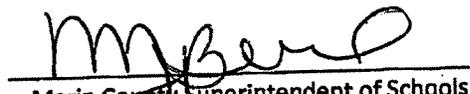
The contract amount is based on the 2016-2017 composite daily rates. The composite daily rate for certificated staff is calculated by totaling base 2016-2017 salary plus longevity, step and column, health and welfare costs, STRS, SUI, Workers Compensation and Medicare, and dividing by the number of contract days. For classified staff, the estimated composite daily rate is calculated by totaling the daily base 2016-2017 salary plus longevity, step and column, health and welfare costs, PERS, FICA, SUI, Workers Compensation, and multiplying by the number of days the staff member is serving your district. We have added the indirect rate of 8.8% to all costs.

Please note that if the Marin County Superintendent of Schools/Governing Board grants any salary and/or benefit changes, those additional costs will be invoiced upon negotiated settlements. Charges for mileage, printing, faxing and other administrative costs, i.e., postage and secretarial overtime, will be billed at year-end.

Please sign and return this contract to Raquel Rose, Assistant Superintendent of the Marin County Office of Education.


District Superintendent

2-9-16
Date


Marin County Superintendent of Schools

2.10.16
Date

Sausalito Marin City School District

Agenda Item: 9.03

Date: February 14, 2017

- | | |
|---|---|
| <input type="checkbox"/> Correspondence | <input type="checkbox"/> Consent Agenda |
| <input type="checkbox"/> Reports | |
| <input type="checkbox"/> General Functions | |
| <input type="checkbox"/> Pupil Services | |
| <input type="checkbox"/> Personnel Services | |
| <input checked="" type="checkbox"/> Financial & Business Procedures | |
| <input type="checkbox"/> Curriculum and Instruction | |
| <input type="checkbox"/> Policy Development | |
| <input type="checkbox"/> Public Hearings | |

Item Requires Board Action: Item is for Information Only:

Item: 2017-2018 Contract Services Agreement with the Marin County Office of Education for Nursing Services for the Sausalito Marin City School District (Bayside Martin Luther King Jr. Academy) and Willow Creek Academy

Background: Each year the Marin County Office of Education provides a nurse that provides services at Bayside Martin Luther King Jr. Academy and Willow Creek Academy as outlined in the attached contract.

Fiscal Impact:

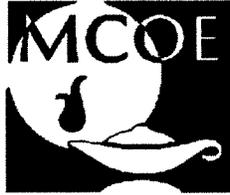
Paid by Unrestricted General Funds. Nursing services for the Willow Creek Academy are paid by the District per the Sausalito Marin City School District and Willow Creek Academy Memorandum of Understanding (page 9).

20 Days of Service for BS/MLK:	\$16,282.89
20 Days of Service for WCA:	<u>\$16,282.88</u>
Total	\$32,565.77

Recommendation: Approve

Attachments:

- 2017-2018 MCOE Contract for Nursing Services
- Page 9 the SMCS and WCA MOU



MARIN COUNTY
OFFICE OF EDUCATION

1111 Las Gallinas
Avenue/P.O. Box 4925
San Rafael, CA 94913-4925
marincoe@marin.k12.ca.us

MARY JANE BURKE

MARIN COUNTY
SUPERINTENDENT OF
SCHOOLS

(415) 472-4110

FAX (415) 491-6625
TDD (415) 491-6611

2017-2018 Contract Services Agreement
Sausalito Marin City School District

This Marin County Office of Education agrees to provide the following services during Fiscal Year 2016-2017 to the Sausalito Marin City School District:

Services	Contract Days	Contract Amount
Nurse	40	\$32,565.77

The contract amount is based on the 2017-2018 composite daily rates. The composite daily rate for certificated staff is calculated by totaling base 2017-2018 salary plus longevity, step and column, health and welfare costs, STRS, SUI, Workers Compensation and Medicare, and dividing by the number of contract days. For classified staff, the estimated composite daily rate is calculated by totaling the daily base 2017-2018 salary plus longevity, step and column, health and welfare costs, PERS, FICA, SUI, Workers Compensation, and multiplying by the number of days the staff member is serving your district. We have added the indirect rate of 8.8% to all costs.

Please note that if the Marin County Superintendent of Schools/Governing Board grants any salary and/or benefit changes, those additional costs will be invoiced upon negotiated settlements. Charges for mileage, printing, faxing and other administrative costs, i.e., postage and secretarial overtime, will be billed at year-end.

Please sign and return this contract to Raquel Rose, Assistant Superintendent of the Marin County Office of Education.

District Superintendent

Marin County Superintendent of Schools

Date

Date

parties agree to cooperate with the other when application is being made separately for funds. WCA shall notify the District in writing of any separate application for funds.

- VI. SERVICES: The following services shall be provided by the District to WCA in accordance with the terms described herein:
- A. Maintenance: WCA and Bayside/MLK will share District non-custodial maintenance staff who will provide maintenance services to maintain equivalent facility infrastructure, grounds maintenance (landscaping) and standards of upkeep at both schools. The District will work with both schools to create a consistent maintenance policy and standard for all schools.
 - B. Technology: The District will maintain equivalent technology infrastructure and standards and policies at both schools utilizing District employees, technology, and services.
 - C. World Language: The District will fund and staff a robust and reasonably equivalent language programs at both schools.
 - D. Nursing: The two schools will share District nursing services and staff who will work to maintain equivalent care at both schools. The District will work with both schools to create a consistent standard for all schools.
 - E. After School: The District will fund and staff robust and reasonably equivalent after school programs on-site at both schools.
- VII. SPECIAL EDUCATION SERVICES/504: The following provisions govern the application of special education to WCA students:
- A. The District will provide WCA with Special Education Services.
 - B. It is understood that all children will have access to WCA and no student shall be denied admission due to disability.
 - 1. Consultation Prior to Enrolling Students with IEPs: The Sausalito Marin City School District and WCA agree that the administrator of WCA will consult with the District's Director of Special Education prior to enrolling a student with an active IEP. The purpose of the consultation is to determine if placement at WCA is appropriate based upon the student's identified needs and current program and/or services or whether the student should be referred to Marin County office of education for placement.
 - C. WCA agrees to implement a student study team process, a regular education function, to monitor and guide referrals for Section 504 and special education services. For

Sausalito Marin City School District

Agenda Item: 9.04

Date: February 14, 2017

- | | | | |
|-------------------------------------|---------------------------------|-------------------------------------|----------------|
| <input type="checkbox"/> | Correspondence | <input checked="" type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Reports | | |
| <input type="checkbox"/> | General Functions | | |
| <input type="checkbox"/> | Pupil Services | | |
| <input type="checkbox"/> | Personnel Services | | |
| <input checked="" type="checkbox"/> | Financial & Business Procedures | | |
| <input type="checkbox"/> | Curriculum and Instruction | | |
| <input type="checkbox"/> | Policy Development | | |
| <input type="checkbox"/> | Public Hearings | | |

Item Requires Board Action: Item is for Information Only:

Item: Review and Approve School Construction Academy by Total Schools Solution and the Association of California School Administrators (ACSA) for Alan Rothkop

Background: Total School Solutions in partnership with ACSA is offering a unique, in depth training for classified leaders in the area of Maintenance and Operations. The training will be held in Sacramento and will provide ten, two-day sessions February 2017 through December 2017.

The major areas of study include:

- Maintenance
- Operations
- Financial
- Supervision
- Intra-District Relationships
- Community Relations
- Leadership

Fiscal Impact:

Registration Fee:	\$4,500
Hotel Accommodations:	\$ 900 (Estimated for 6 Nights February– December 2017)
Mileage Reimbursement:	\$ 450 (Estimated)
	\$5,850

There is an existing budget for classified administration staff development of \$4,000. The budget would need to be increased an additional \$1,850 (estimated) to cover the costs.

Recommendation: Approve

Attachments: Program Description



Training Programs for Classified Leaders

DIRECTOR OF MAINTENANCE & OPERATIONS

Although variations in actual assignment exist, generally a District M&O Director coordinates and oversees the day-to-day operations of the School District's maintenance and grounds programs and personnel. Principally responsible for the development, implementation and monitoring of the deferred maintenance program and other short and long-range ongoing and preventative maintenance plans and programs for school sites, buildings, systems, vehicles and equipment as it relates to maintenance, custodial and grounds. Plans, organizes, directs and supervises maintenance, custodial and grounds activities, repairs/renovations and special projects and responsible for related and assigned budgets. In smaller districts, M&O Directors also handle facilities related activities. The training program will include the following topics:

Maintenance

- Understanding the scope and purpose of general maintenance
- Establishing standards of services and their implementation
- Utilizing a work order system effectively
- Development and implementation of a preventive maintenance plan
- Deferred Maintenance Plans – Developing one, purpose and use
- Why having an Equipment Replacement Plan/Program is a good idea

Operations

- Equitable distribution of resources and custodial allocations
- Cleaning Standards – Do you have them; how to use them effectively
- Custodial scheduling and oversight
- Effective event planning, district-wide calendar of events and coordination with sites
- Working with your Student Nutrition Services Department
- Use and disposal of chemicals and HazMat
- Safety, OSHA, Disaster Preparedness, Injury Prevention and Blood Borne Pathogens

Financial

- Developing budgets for Maintenance, Operations and Grounds
- Opening a new site – Impact on budget and personnel
- Smooth implementation of needed budget reductions
- How to analyze budgets continually to contain cost
- Purchasing equipment, supplies and material cost effectively
- Warehousing – Pros and Cons
- Declaring surplus and disposal of materials and equipment

Supervision

- Identifying, recruiting and selecting good maintenance, custodial and grounds staff
- Working within the constraints of a collective bargaining agreement
- Providing trade appropriate training opportunities for employees
- Effective supervision, evaluation and discipline processes
- How to measure performance effectively and document it

Intra-District Relationships

- Maintaining a professional relationship with the Superintendent
- How to maintain a cordial but professional relationship with the board
- Setting expectation for the M&O staff regarding interpersonal relationships
- Working collaboratively with the site staff
- Instituting a student first model of services
- Participation in facilities planning

Community Relations

- Serving on the district negotiation teams
- Serving on facilities related committees
- Interagency Relations – City and County staff
- Facilities Use – How it can be a marketing tool
- Buying local – How to strike a balance

Leadership

- Preparing and presenting agenda items to the board
- Being a supportive and contributing member of the management teams
- Confidentiality and maintaining confidence
- Respecting and implementing a team decision and agenda
- Understanding your role in teaching and learning processes
- Different management styles, core values and their impact on relationships

Training Location

ACSA Offices

1029 J Street

Sacramento, CA 95814

Program Dates and Assigned Conference Room

Date: February 10 - 11, 2017

Room: Suite 320, Third Floor Conference room

Date: March 17 - 18, 2017

Room: 21st Century Classroom

Date: April 14 - 15, 2017

Room: Suite 320, Third Floor Conference room

Date: May 19 - 20, 2017

Room: Suite 320, Third Floor Conference room

Date: June 23 - 24, 2017

Room: 21st Century Classroom

Date: July 18 - 19, 2017

Room: Suite 320, Third Floor Conference room

Date: September 15 - 16, 2017

Room: Suite 320, Third Floor Conference room

Date: October 13 - 14, 2017

Room: Suite 320, Third Floor Conference room

Date: November 17 - 18, 2017

Room: Suite 320, Third Floor Conference room

Date: December 15 - 16, 2017

Room: Suite 320, Third Floor Conference room

* All sessions will be held between the hours of 8:00 a.m. and 5:00 p.m.

Program Cost

\$4,500 per person

Sausalito Marin City School District

Payment of Warrants

2/14, 2017

Attached warrants include:

Batch 26 Fund 01 in the amount of \$251,196.21

Batch 26 Fund 13 in the amount of \$1,145.82

Batch 27 Fund 01 in the amount of \$995.96

Batch 27 Fund 13 in the amount of \$5,247.45

Batch 28 Fund 01 in the amount of \$63,863.36

Batch 28 Fund 13 in the amount of \$787.60

Batch 28 Fund 14 in the amount of \$5,005.00

Batch 29 Fund 01 in the amount of \$41,368.22

Batch 30 Fund 01 in the amount of \$19,170.07

Batch 30 Fund 13 in the amount of \$1,920.26

Batch 30 Fund 78 in the amount of \$117,747.85

Batch 31 Fund 01 in the amount of \$233,975.35

Batch 31 Fund 13 in the amount of \$1,078.96

Batch 31 Fund 14 in the amount of \$319.95

Prepared by Vida Moattar

Sausalito Marin City School District Business Office

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0026 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20150142	070873/	ADVANCED SECURITY SYSTEMS				
		PO-170023	1. 01-0000-0-5840.00-0000-8300-101-000-000		363224 Quarterly Monitoring	195.00
		PV-170301	01-8150-0-5600.00-0000-8110-735-000-000		Alarm Service Call	170.45
			WARRANT TOTAL			\$365.45
20150143	000609/	AMERICAN EXPRESS				
		PV-170289	01-0000-0-4300.00-0000-7200-725-000-000		Holiday Party Provisions	151.88
			01-0000-0-5210.00-0000-7110-725-000-000		CSBA Conf. Green,Turner	1,245.00
			01-6500-0-4300.00-5770-1110-700-000-000		Books-Lehrer	46.49
			WARRANT TOTAL			\$1,443.37
20150144	070067/	APPLE				
		PO-170130	1. 01-6500-0-4300.00-5770-1110-700-000-000		8812803714	522.72
			WARRANT TOTAL			\$522.72
20150145	001613/	ASSOC. OF CALIFORNIA SCHOOL				
		PO-170134	1. 01-0000-0-5210.00-0000-7150-725-000-000		CI 30121	545.00
			WARRANT TOTAL			\$545.00
20150146	002550/	ASSOCIATED VALUATION SERVICES				
		PO-170020	1. 01-0000-0-5849.00-0000-7200-700-000-000		5430	281.34
			WARRANT TOTAL			\$281.34
20150147	070358/	AT&T				
		PO-170003	1. 01-0000-0-5970.00-0000-7200-700-000-000		12/16	48.07
			WARRANT TOTAL			\$48.07
20150148	000006/	BAY CITIES REFUSE INC				
		PO-170004	1. 01-0000-0-5550.00-0000-8200-000-000-103		12/16 & Dumpster	897.25
			WARRANT TOTAL			\$897.25
20150149	070513/	BOYS AND GIRLS CLUB				
		PO-170019	2. 01-6010-0-5840.00-1110-1010-101-000-000		1/17	7,965.00
			WARRANT TOTAL			\$7,965.00
20150150	070986/	DEBBIE CAHOON				
		PV-170293	01-0000-0-4300.00-1110-3140-100-000-000		Class Incentives	38.13

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 01/13/2017

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0026 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	

WARRANT TOTAL						\$38.13
20150151	070935/	CINTAS CORPORATION				
		PO-170119	1. 01-8150-0-4300.00-0000-8100-735-000-000		626849626	194.69
		WARRANT TOTAL				\$194.69
20150152	070368/	COMCAST				
		PV-170300	01-0000-0-5555.00-0000-7200-725-000-000		12/16	151.20
		WARRANT TOTAL				\$151.20
20150153	070722/	CYPRESS SCHOOL				
		PO-170078	1. 01-6500-0-5833.00-5750-1185-700-000-000		123516	3,745.00
		WARRANT TOTAL				\$3,745.00
20150154	070721/	FAGEN FRIEDMAN FULFROST				
		PO-170120	1. 01-0000-0-5829.00-0000-7100-000-000-000		50395-1	2,802.00
		WARRANT TOTAL				\$2,802.00
20150155	070263/	FEDEX				
		PV-170296	01-0000-0-5960.00-0000-2700-700-000-000		5-650-04660	26.75
		WARRANT TOTAL				\$26.75
20150156	002270/	FISHMAN SUPPLY CO.				
		PO-170009	1. 01-0000-0-4300.00-0000-8211-735-000-000		1046647.2, 1044893	939.97
		WARRANT TOTAL				\$939.97
20150157	000023/	GOODMAN BUILDING SUPPLY CO.				
		PO-170008	1. 01-8150-0-4300.00-0000-8100-735-000-000		12/16	199.80
		WARRANT TOTAL				\$199.80
20150158	000701/	HYDREX PEST CONTROL				
		PV-170290	01-8150-0-5600.00-0000-8110-735-000-000		Bird Exclusion Setup	4,585.00
		WARRANT TOTAL				\$4,585.00
20150159	070201/	KENTFIELD SCHOOL DISTRICT				
		PV-170299	01-6500-0-5835.00-5770-1182-700-000-000		OT services 17038	303.33
		WARRANT TOTAL				\$303.33

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0026 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION		
20150160	002345/	KONE INC.													
		PO-170006	1.				01-8150-0-5600.00-0000-8110-735-000-000						1/17	127.42	
		PV-170298					01-8150-0-5600.00-0000-8110-735-000-000						1157329721 Elevator Repair	2,150.00	
							WARRANT TOTAL							\$2,277.42	
20150161	002712/	MALUGANI TIRE CENTER													
		PV-170297					01-8150-0-4300.00-0000-8100-735-000-000						Van Tire Repair	248.36	
							WARRANT TOTAL							\$248.36	
20150162	070470/	MARIN RESOURCE RECOVERY CENTER													
		PO-170007	1.				01-0000-0-5550.00-0000-8200-000-000-000						12/16	105.00	
							WARRANT TOTAL							\$105.00	
20150163	070326/	MARIN SANITARY SERVICE													
		PO-170022	1.				01-0000-0-5550.00-0000-8200-000-000-000						12/16	800.00	
							WARRANT TOTAL							\$800.00	
20150164	000548/	MOLLIE STONE'S													
		PV-170302					01-0000-0-4300.00-0000-7150-725-000-000						Board Meeting 112731	102.28	
							WARRANT TOTAL							\$102.28	
20150165	000058/	P G & E CO													
		PO-170000	2.				01-0000-0-5510.00-0000-8200-000-000-000						12/16 BMLK	2,900.17	
			1.				01-0000-0-5510.00-0000-8200-000-000-103						12/16 WCA	3,969.50	
							WARRANT TOTAL							\$6,869.67	
20150166	000073/	PEARSON													
		PO-170132	1.				01-0000-0-4100.00-1110-1010-104-000-000						4024886114,7025424340	3,808.07	
							WARRANT TOTAL							\$3,808.07	
20150167	070222/	PROTECTION ONE													
		PO-170005	1.				01-0000-0-5840.00-0000-8300-100-000-000						12/16	88.28	
			2.				01-0000-0-5840.00-0000-8300-101-000-000						12/16	696.27	
			3.				01-0000-0-5840.00-0000-8300-103-000-000						12/16	112.59	
							WARRANT TOTAL							\$897.14	

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0026 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT	
20150168	001206/	SHELL OIL CO.														
		PV-170291				01-0000-0-4301.00-0000-8110-735-000-000								12/16	70.00	
															WARRANT TOTAL	\$70.00
20150169	070406/	SILYCO														
		PO-170016	1.			01-0000-0-5849.00-0000-2420-700-000-000								1/17	9,600.00	
															WARRANT TOTAL	\$9,600.00
20150170	070580/	TRAHAN MECHANICAL														
		PV-170303				01-8150-0-5600.00-0000-8110-735-000-000								16899 WCA furnace Repair	105.00	
															WARRANT TOTAL	\$105.00
20150171	070677/	LYDIA TUVESON														
		PO-170077	1.			01-6500-0-5835.00-5770-1182-700-000-000								05LT2016-2017	207.50	
															WARRANT TOTAL	\$207.50
20150172	070525/	US BANCORP EQUIP. FINANCE INC														
		PO-170012	1.			01-0000-0-5605.00-0000-2700-700-000-000								1/17	890.40	
															WARRANT TOTAL	\$890.40
20150173	070759/	VERIZON WIRELESS														
		PO-170013	1.			01-0000-0-5970.00-0000-7200-700-000-000								12/16	418.30	
															WARRANT TOTAL	\$418.30
20150174	002172/	WILLOW CREEK ACADEMY														
		PV-170295				01-0000-0-8096.00-0000-9200-103-000-000								January 2017 in lieu payment	198,703.00	
															WARRANT TOTAL	\$198,703.00
20150175	070914/	CATHERINE WOLFERS														
		PV-170292				01-9471-0-5800.00-1110-1010-700-000-000								11-12/16 Garden Work	1,040.00	
															WARRANT TOTAL	\$1,040.00
*** FUND	TOTALS ***					TOTAL NUMBER OF CHECKS:								TOTAL AMOUNT OF CHECKS:	\$251,196.21*	
						TOTAL ACH GENERATED:								TOTAL AMOUNT OF ACH:	\$.00*	
						TOTAL EFT GENERATED:								TOTAL AMOUNT OF EFT:	\$.00*	
						TOTAL PAYMENTS:								TOTAL AMOUNT:	\$251,196.21*	

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 01/13/2017

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0026 GENERAL FUND
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20150176	070449/	MARCO BERTI				
		PV-170294	13-5310-0-5849.00-0000-3700-700-000-000		Serv Safe Training	125.00
			WARRANT TOTAL			\$125.00
20150177	070923/	CAPAY INC				
		PV-170304	13-5310-0-4700.00-0000-3700-700-000-000		76986, 77330	216.00
			WARRANT TOTAL			\$216.00
20150178	070841/	ECOLAB				
		PV-170307	13-5310-0-5840.00-0000-3700-101-000-000		Dishwasher Rental 4109733	104.65
			WARRANT TOTAL			\$104.65
20150179	070816/	UNFI				
		PV-170305	13-5310-0-4700.00-0000-3700-700-000-000		19791381-003	571.67
			WARRANT TOTAL			\$571.67
20150180	070799/	VERITABLE VEGETABLE INC.				
		PV-170306	13-5310-0-4700.00-0000-3700-700-000-000		1118728	128.50
			WARRANT TOTAL			\$128.50
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$1,145.82*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$1,145.82*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	39	TOTAL AMOUNT OF CHECKS:	\$252,342.03*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	39	TOTAL AMOUNT:	\$252,342.03*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	39	TOTAL AMOUNT OF CHECKS:	\$252,342.03*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	39	TOTAL AMOUNT:	\$252,342.03*

Printed: 01/13/2017 07:21:11

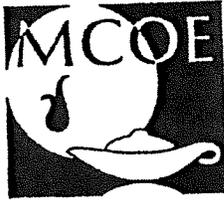
DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0027 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20150747	070329/	AT&T CALNET 3				
		PO-170001	1. 01-0000-0-5970.00-0000-2700-700-000-000	12/16		211.50
			WARRANT TOTAL			\$211.50
20150748	001664/	COSTCO MEMBERSHIP				
		PV-170309	01-0000-0-5300.00-0000-7110-725-000-000	Membership Fee		110.00
			WARRANT TOTAL			\$110.00
20150749	070876/	GATEWAY LEARNING GROUP				
		PO-170103	1. 01-6500-0-5835.00-5770-1182-700-000-000	17400		33.75
			WARRANT TOTAL			\$33.75
20150750	000701/	HYDREX PEST CONTROL				
		PO-170014	1. 01-0000-0-5525.00-0000-8200-000-000-000	11-12/16 service		150.00
			WARRANT TOTAL			\$150.00
20150751	000580/	MARIN COUNTY SHERIFF DEPART.				
		PV-170310	01-0000-0-5821.00-0000-7200-725-000-000	10167		80.00
			WARRANT TOTAL			\$80.00
20150752	070836/	SUSAN MARTIN				
		PV-170311	01-0000-0-4400.00-1110-1010-104-000-000	Tables for Intervention Room		147.88
			WARRANT TOTAL			\$147.88
20150753	070222/	PROTECTION ONE				
		PV-170308	01-0000-0-5840.00-0000-8300-101-000-000	113976665 Labor Charge		184.00
			WARRANT TOTAL			\$184.00
20150754	070792/	TURNING GREEN				
		PV-170317	01-1100-0-4319.00-1110-1010-104-000-000	1255 Dec. 2016		78.83
			WARRANT TOTAL			\$78.83
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	8	TOTAL AMOUNT OF CHECKS:	\$995.96*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	8	TOTAL AMOUNT:	\$995.96*

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 01/20/2017

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0027 GENERAL FUND
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20150755	070923/	CAPAY INC				
		PV-170316	13-5310-0-4700.00-0000-3700-700-000-000	78021		133.00
			WARRANT TOTAL			\$133.00
20150756	070827/	MARIN SUN FARMS				
		PV-170313	13-5310-0-4700.00-0000-3700-700-000-000	413290		249.83
			WARRANT TOTAL			\$249.83
20150757	070973/	ROCK ISLAND REFRIGERATED				
		PV-170315	13-5310-0-4700.00-0000-3700-700-000-000	978810		161.67
			WARRANT TOTAL			\$161.67
20150758	070792/	TURNING GREEN				
		PV-170317	13-5310-0-4300.00-0000-3700-700-000-000	1255 Dec. 2016		77.75
			13-5310-0-4700.00-0000-3700-700-000-000	1255 Dec. 2016		396.82
			13-5310-0-5849.00-0000-3700-700-000-000	1255 Dec. 2016		3,420.00
			WARRANT TOTAL			\$3,894.57
20150759	070816/	UNFI				
		PV-170314	13-5310-0-4700.00-0000-3700-700-000-000	19802281-003		673.88
			WARRANT TOTAL			\$673.88
20150760	070799/	VERITABLE VEGETABLE INC.				
		PV-170312	13-5310-0-4700.00-0000-3700-700-000-000	1120842		134.50
			WARRANT TOTAL			\$134.50
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	6	TOTAL AMOUNT OF CHECKS:	\$5,247.45*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	6	TOTAL AMOUNT:	\$5,247.45*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	14	TOTAL AMOUNT OF CHECKS:	\$6,243.41*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	14	TOTAL AMOUNT:	\$6,243.41*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	14	TOTAL AMOUNT OF CHECKS:	\$6,243.41*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	14	TOTAL AMOUNT:	\$6,243.41*



MARIN COUNTY OFFICE OF EDUCATION

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VENDOR PAYMENT CERTIFICATION

Date 1/25/17

District Name SAUSALITO MARIN CITY

District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 69,655.96.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>28</u>	<u>63,863.36</u>
<u>13</u>	<u>28</u>	<u>787.60</u>
<u>14</u>	<u>28</u>	<u>5,005.00</u>

Authorized Signature *Amy Prescott*

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0028 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT								
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	AMOUNT
20151437	070873/	ADVANCED SECURITY SYSTEMS												
		PO-170023	1.	01-0000-0-5840.00-0000-8300-101-000-000									367518 Service Call	165.00
													WARRANT TOTAL	\$165.00
20151438	070935/	CINTAS CORPORATION												
		PO-170119	1.	01-8150-0-4300.00-0000-8100-735-000-000									626102000, 626104405	389.38
													WARRANT TOTAL	\$389.38
20151439	070721/	FAGEN FRIEDMAN FULFROST												
		PO-170120	1.	01-0000-0-5829.00-0000-7100-000-000-000									50676-1 through 7	12,551.93
		PV-170318		01-0000-0-5829.00-0000-7100-000-000-000									50676-1 through 7	13,630.00
													WARRANT TOTAL	\$26,181.93
20151440	001019/	MARIN PUPIL TRANS. AGENCY												
		PV-170322		01-9002-0-7143.00-5001-9200-700-000-000									17-70	36,335.00
													WARRANT TOTAL	\$36,335.00
20151441	070218/	COUNTY OF MARIN												
		PV-170321		01-0000-0-5300.00-0000-7110-725-000-000									13155 Inspections	152.00
													WARRANT TOTAL	\$152.00
20151442	002632/	MARKET ENGINEERING												
		PV-170319		01-8150-0-5600.00-0000-8110-735-000-000									60053 Kitchen Cooler Repair	497.99
													WARRANT TOTAL	\$497.99
20151443	070836/	SUSAN MARTIN												
		PV-170323		01-0000-0-4400.00-1110-1010-104-000-000									Rug for Intervention Room	50.06
													WARRANT TOTAL	\$50.06
20151444	070996/	ROBERT BROOKE & ASSOCIATES												
		PV-170320		01-8150-0-4300.00-0000-8100-735-000-000									86001 Door Stops	92.00
													WARRANT TOTAL	\$92.00
*** FUND	TOTALS ***			TOTAL NUMBER OF CHECKS:		8		TOTAL AMOUNT OF CHECKS:						\$63,863.36*
				TOTAL ACH GENERATED:		0		TOTAL AMOUNT OF ACH:						\$.00*
				TOTAL EFT GENERATED:		0		TOTAL AMOUNT OF EFT:						\$.00*
				TOTAL PAYMENTS:		8		TOTAL AMOUNT:						\$63,863.36*

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 01/27/2017

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0028 GENERAL FUND
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20151445	070923/	CAPAY INC				
		PV-170325	13-5310-0-4700.00-0000-3700-700-000-000	78382		115.50
			WARRANT TOTAL			\$115.50
20151446	070841/	ECOLAB				
		PV-170324	13-5310-0-5840.00-0000-3700-101-000-000	4416939		104.41
			WARRANT TOTAL			\$104.41
20151447	070827/	MARIN SUN FARMS				
		PV-170326	13-5310-0-4700.00-0000-3700-700-000-000	413732		247.95
			WARRANT TOTAL			\$247.95
20151448	070973/	ROCK ISLAND REFRIGERATED				
		PV-170328	13-5310-0-4700.00-0000-3700-700-000-000	989476		212.24
			WARRANT TOTAL			\$212.24
20151449	070799/	VERITABLE VEGETABLE INC.				
		PV-170327	13-5310-0-4700.00-0000-3700-700-000-000	1121674		107.50
			WARRANT TOTAL			\$107.50
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$787.60*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$787.60*

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 01/27/2017

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0028 GENERAL FUND
 FUND : 14 DEFERRED MAINTENANCE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE							ABA NUM	ACCOUNT NUM	AMOUNT			
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	
20151450	070580/	TRAHAN MECHANICAL													
		PO-170139	1.		14-0000-0-5600.00-0000-8110-103-000-000									16918 WCA Furnace	5,005.00
														WARRANT TOTAL	\$5,005.00
*** FUND	TOTALS ***														
														TOTAL NUMBER OF CHECKS:	1
														TOTAL AMOUNT OF CHECKS:	\$5,005.00*
														TOTAL ACH GENERATED:	0
														TOTAL AMOUNT OF ACH:	\$.00*
														TOTAL EFT GENERATED:	0
														TOTAL AMOUNT OF EFT:	\$.00*
														TOTAL PAYMENTS:	1
														TOTAL AMOUNT:	\$5,005.00*
*** BATCH TOTALS ***															
														TOTAL NUMBER OF CHECKS:	14
														TOTAL AMOUNT OF CHECKS:	\$69,655.96*
														TOTAL ACH GENERATED:	0
														TOTAL AMOUNT OF ACH:	\$.00*
														TOTAL EFT GENERATED:	0
														TOTAL AMOUNT OF EFT:	\$.00*
														TOTAL PAYMENTS:	14
														TOTAL AMOUNT:	\$69,655.96*
*** DISTRICT TOTALS ***															
														TOTAL NUMBER OF CHECKS:	14
														TOTAL AMOUNT OF CHECKS:	\$69,655.96*
														TOTAL ACH GENERATED:	0
														TOTAL AMOUNT OF ACH:	\$.00*
														TOTAL EFT GENERATED:	0
														TOTAL AMOUNT OF EFT:	\$.00*
														TOTAL PAYMENTS:	14
														TOTAL AMOUNT:	\$69,655.96*

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Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 02/01/2017

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0029 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20151860	000039/	KAISER FOUNDATION				
		PV-170334	01-0000-0-9526.00-0000-0000-000-000-000	578-0002		13,258.14
			01-0000-0-9526.00-0000-0000-000-000-000	16734-0001		10,864.17
			WARRANT TOTAL			\$24,122.31
20151861	070201/	KENTFIELD SCHOOL DISTRICT				
		PV-170330	01-6500-0-5835.00-5770-1182-700-000-000	17042	OT services	221.67
			WARRANT TOTAL			\$221.67
20151862	000015/	MSIA DENTAL				
		PV-170331	01-0000-0-9528.00-0000-0000-000-000-000	2/17		2,639.23
			WARRANT TOTAL			\$2,639.23
20151863	000117/	MSIA VISION				
		PV-170332	01-0000-0-9529.00-0000-0000-000-000-000	2/17		384.48
			WARRANT TOTAL			\$384.48
20151864	000058/	P G & E CO				
		PO-170000	2. 01-0000-0-5510.00-0000-8200-000-000-000	1/17	BMLK	3,653.36
			1. 01-0000-0-5510.00-0000-8200-000-000-103	1/17	WCA	4,533.38
			WARRANT TOTAL			\$8,186.74
20151865	070913/	SEAGATE BRIDGEWAY ASSOCIATES				
		PV-170329	01-0000-0-5555.00-0000-7150-725-000-000		February 2017 Rent	5,317.00
			WARRANT TOTAL			\$5,317.00
20151866	070200/	STANDARD INSURANCE COMPANY CB				
		PV-170333	01-0000-0-9527.00-0000-0000-000-000-000	2/17		164.55
			01-0000-0-9527.00-0000-0000-000-000-000	2/17		332.24
			WARRANT TOTAL			\$496.79
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	7	TOTAL AMOUNT OF CHECKS:	\$41,368.22*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	7	TOTAL AMOUNT:	\$41,368.22*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	7	TOTAL AMOUNT OF CHECKS:	\$41,368.22*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	7	TOTAL AMOUNT:	\$41,368.22*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	7	TOTAL AMOUNT OF CHECKS:	\$41,368.22*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	7	TOTAL AMOUNT:	\$41,368.22*

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0030 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20152166	070067/	APPLE				
		PO-170140	1. 01-0000-0-4300.00-0000-7200-725-000-000		4425041441	61.70
		PO-170141	1. 01-6500-0-4300.00-5770-1110-700-000-000		4424857457	1,395.87
			WARRANT TOTAL			\$1,457.57
20152167	000006/	BAY CITIES REFUSE INC				
		PO-170004	1. 01-0000-0-5550.00-0000-8200-000-000-103		1/17	697.25
			WARRANT TOTAL			\$697.25
20152168	070711/	BRIGHT PATH THERAPISTS				
		PO-170076	1. 01-6500-0-5835.00-5770-1182-700-000-000		4717, 5435	8,400.00
			WARRANT TOTAL			\$8,400.00
20152169	070761/	CON E SOLUTIONS				
		PO-170025	1. 01-0000-0-5840.00-0000-7705-700-000-000		12/16-1/17	2,670.00
			WARRANT TOTAL			\$2,670.00
20152170	070263/	FEDEX				
		PV-170337	01-0000-0-5960.00-0000-2700-700-000-000		5-682-39706	36.84
			WARRANT TOTAL			\$36.84
20152171	000523/	FIREMASTER				
		PV-170335	01-8150-0-5600.00-0000-8110-735-000-000		Cafet Hood Cleaning-BMLK & WCA	550.00
			WARRANT TOTAL			\$550.00
20152172	000023/	GOODMAN BUILDING SUPPLY CO.				
		PO-170008	1. 01-8150-0-4300.00-0000-8100-735-000-000		1/17	301.13
			WARRANT TOTAL			\$301.13
20152173	001704/	HOME DEPOT				
		PV-170339	01-8150-0-4300.00-0000-8100-735-000-000		Maintenance supplies	38.89
			WARRANT TOTAL			\$38.89
20152174	070988/	VANESSA LYONS				
		PV-170340	01-9471-0-5800.00-1110-1010-700-000-000		1/17 Garden Teacher	1,650.00
			WARRANT TOTAL			\$1,650.00

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0030 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20152175	000548/	MOLLIE STONE'S														
		PV-170342													112803, 111095 - 2 meetings	130.38
															WARRANT TOTAL	\$130.38
20152176	070222/	PROTECTION ONE														
		PO-170005	1.												1/17	88.28
			2.												1/17	696.27
			3.												1/17	112.59
		PV-170336													113764828 Labor charge	230.00
															WARRANT TOTAL	\$1,127.14
20152177	000990/	QUILL CORP.														
		PO-170144	1.												School supplies	939.09
															WARRANT TOTAL	\$939.09
20152178	001206/	SHELL OIL CO.														
		PV-170338													1/17	154.00
															WARRANT TOTAL	\$154.00
20152179	070200/	STANDARD INSURANCE COMPANY CB														
		PV-170341													8-9/16 Balance due	599.48
															WARRANT TOTAL	\$599.48
20152180	070759/	VERIZON WIRELESS														
		PO-170013	1.												1/17	418.30
															WARRANT TOTAL	\$418.30
*** FUND	TOTALS ***															
															TOTAL NUMBER OF CHECKS:	15
															TOTAL AMOUNT OF CHECKS:	\$19,170.07*
															TOTAL AMOUNT OF ACH:	\$0.00*
															TOTAL AMOUNT OF EFT:	\$0.00*
															TOTAL PAYMENTS:	15
															TOTAL AMOUNT:	\$19,170.07*

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 02/03/2017

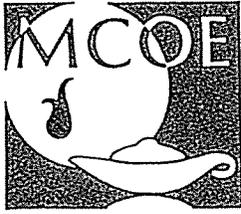
DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0030 GENERAL FUND
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20152181	070923/	CAPAY INC				
		PV-170345	13-5310-0-4700.00-0000-3700-700-000-000	78657		120.00
			WARRANT TOTAL			\$120.00
20152182	070827/	MARIN SUN FARMS				
		PV-170346	13-5310-0-4700.00-0000-3700-700-000-000	414035		298.93
			WARRANT TOTAL			\$298.93
20152183	070816/	UNFI				
		PV-170344	13-5310-0-4700.00-0000-3700-700-000-000	19823490, 19812691		1,501.33
			WARRANT TOTAL			\$1,501.33
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	3	TOTAL AMOUNT OF CHECKS:	\$1,920.26*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	3	TOTAL AMOUNT:	\$1,920.26*

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0030 GENERAL FUND
 FUND : 78 PASS-THROUGH ~ REVENUES

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT										
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	AMOUNT		
20152184	002172/	WILLOW CREEK ACADEMY														
		PV-170343					78-0000-0-9620.00-0000-0000-000-000						11-12/16 A Bulletins	117,747.85		
													WARRANT TOTAL	\$117,747.85		
***	FUND	TOTALS	***										TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$117,747.85*
													TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
													TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
													TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$117,747.85*
***	BATCH	TOTALS	***										TOTAL NUMBER OF CHECKS:	19	TOTAL AMOUNT OF CHECKS:	\$138,838.18*
													TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
													TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
													TOTAL PAYMENTS:	19	TOTAL AMOUNT:	\$138,838.18*
***	DISTRICT	TOTALS	***										TOTAL NUMBER OF CHECKS:	19	TOTAL AMOUNT OF CHECKS:	\$138,838.18*
													TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
													TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
													TOTAL PAYMENTS:	19	TOTAL AMOUNT:	\$138,838.18*

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SUPERINTENDENT OF SCHOOLS

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VENDOR PAYMENT CERTIFICATION

Date 2/8/17

District Name SAUSALITO MARIN CITY

District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 235,374.26.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>31</u>	<u>233,975.35</u>
<u>13</u>	<u>31</u>	<u>1,078.96</u>
<u>14</u>	<u>31</u>	<u>319.95</u>

Authorized Signature *Amy Prescott*

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0031 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20152944	070873/	ADVANCED SECURITY SYSTEMS				
		PO-170023	1. 01-0000-0-5840.00-0000-8300-101-000-000		366601 Quarterly	195.00
			WARRANT TOTAL			\$195.00
20152945	000609/	AMERICAN EXPRESS				
		PV-170353	01-0000-0-4300.00-0000-7200-725-000-000		Do Food	32.46
			01-0000-0-4300.00-0000-8211-735-000-000		Maintenance Supplies	155.08
			01-0000-0-5210.00-0000-7110-725-000-000		CSBA Conf. Turner	1,245.00
			01-3010-0-5240.00-1110-1010-104-000-000		Graham/Cook Training	650.00
			WARRANT TOTAL			\$2,082.54
20152946	070358/	AT&T				
		PO-170003	1. 01-0000-0-5970.00-0000-7200-700-000-000		1/17	48.09
			WARRANT TOTAL			\$48.09
20152947	070513/	BOYS AND GIRLS CLUB				
		PO-170019	2. 01-6010-0-5840.00-1110-1010-101-000-000		2/17	7,965.00
			WARRANT TOTAL			\$7,965.00
20152948	001811/	STATE OF CALIFORNIA				
		PV-170355	01-0000-0-5821.00-0000-7200-725-000-000		213726	32.00
			WARRANT TOTAL			\$32.00
20152949	070935/	CINTAS CORPORATION				
		PO-170119	1. 01-8150-0-4300.00-0000-8100-735-000-000		626106861	194.69
			WARRANT TOTAL			\$194.69
20152950	070368/	COMCAST				
		PV-170356	01-0000-0-5555.00-0000-7200-725-000-000		2/17	151.16
			WARRANT TOTAL			\$151.16
20152951	000394/	DELTA EDUCATION				
		PO-170133	1. 01-0000-0-4100.00-1110-1010-104-000-000		202501380597	3,359.55
			WARRANT TOTAL			\$3,359.55
20152952	000208/	DEMCO				
		PO-170146	1. 01-0000-0-4300.00-1110-2420-104-000-000		6057996	169.84

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0031 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	AMOUNT	
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION		
WARRANT TOTAL															\$169.84	
20152953	002547/	DISCOVERY OFFICE SYSTEMS														
		PO-170011	1.	01	0000	0	5605	00	1110	1010	100	000	000	1/17	446.15	
			2.	01	0000	0	5605	00	1110	1010	101	000	000	1/17	200.33	
WARRANT TOTAL															\$646.48	
20152954	001807/	EMPLOYMENT DEVELOPMENT DEPT.														
		PV-170354		01	0000	0	9515	00	0000	0000	000	000	000	942-4117-1 Q4	490.05	
WARRANT TOTAL															\$490.05	
20152955	002601/	FIRST STUDENT INC.														
		PV-170357		01	9473	0	5819	00	1110	1010	104	000	000	9162928	566.34	
WARRANT TOTAL															\$566.34	
20152956	002270/	FISHMAN SUPPLY CO.														
		PO-170009	1.	01	0000	0	4300	00	0000	8211	735	000	000	1065556	513.70	
WARRANT TOTAL															\$513.70	
20152957	000904/	JACKSON'S														
		PV-170350		01	0000	0	4300	00	0000	8211	735	000	000	2873895.001	2.13	
WARRANT TOTAL															\$2.13	
20152958	002345/	KONE INC.														
		PO-170006	1.	01	8150	0	5600	00	0000	8110	735	000	000	2/17	127.42	
WARRANT TOTAL															\$127.42	
20152959	070326/	MARIN SANITARY SERVICE														
		PO-170022	1.	01	0000	0	5550	00	0000	8200	000	000	000	1/17	800.00	
WARRANT TOTAL															\$800.00	
20152960	070922/	N2Y														
		PO-170147	1.	01	6500	0	4300	00	5770	1110	700	000	000	S357607	479.00	
WARRANT TOTAL															\$479.00	
20152961	070901/	PAMELA NIETO														
		PV-170351		01	6500	0	4300	00	5770	1110	700	000	000	Counseling Books	47.40	

Marin County Office of Education
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 02/10/2017

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0031 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$47.40
20152962	070406/	SILYCO				
	PO-170016	1.	01-0000-0-5849.00-0000-2420-700-000-000	2/17		9,600.00
WARRANT TOTAL						\$9,600.00
20152963	070492/	SOUND AND SIGNAL				
	PV-170349		01-8150-0-4300.00-0000-8100-735-000-000	32381	Refurbished clock	139.84
WARRANT TOTAL						\$139.84
20152964	070677/	LYDIA TUVESON				
	PO-170077	1.	01-6500-0-5835.00-5770-1182-700-000-000	06LT2016-17		373.50
WARRANT TOTAL						\$373.50
20152965	070525/	US BANCORP EQUIP. FINANCE INC				
	PO-170012	1.	01-0000-0-5605.00-0000-2700-700-000-000	2/17		296.20
		2.	01-0000-0-5605.00-0000-7200-700-000-000	2/17		592.42
WARRANT TOTAL						\$888.62
20152966	002172/	WILLOW CREEK ACADEMY				
	PV-170352		01-0000-0-8096.00-0000-9200-103-000-000		Feb. 2017 in lieu, Donation	198,703.00
			01-9473-0-8699.00-0000-0000-000-000-000		Feb. 2017 in lieu, Donation	2,200.00
WARRANT TOTAL						\$200,903.00
20152967	001244/	YOUTH IN ARTS				
	PV-170347		01-0000-0-5840.00-1451-1010-104-000-000		Visual Arts Program	4,200.00
WARRANT TOTAL						\$4,200.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS: 24	TOTAL AMOUNT OF CHECKS:		\$233,975.35*
			TOTAL ACH GENERATED: 0	TOTAL AMOUNT OF ACH:		\$.00*
			TOTAL EFT GENERATED: 0	TOTAL AMOUNT OF EFT:		\$.00*
			TOTAL PAYMENTS: 24	TOTAL AMOUNT:		\$233,975.35*

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0031 GENERAL FUND
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20152968	070923/	CAPAY INC				
		PV-170359	13-5310-0-4700.00-0000-3700-700-000-000		79006	44.00
			WARRANT TOTAL			\$44.00
20152969	070816/	UNFI				
		PV-170358	13-5310-0-4700.00-0000-3700-700-000-000		19834568-003	766.96
			WARRANT TOTAL			\$766.96
20152970	070799/	VERITABLE VEGETABLE INC.				
		PV-170360	13-5310-0-4700.00-0000-3700-700-000-000		1123186, 1124668	268.00
			WARRANT TOTAL			\$268.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	3	TOTAL AMOUNT OF CHECKS:	\$1,078.96*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	3	TOTAL AMOUNT:	\$1,078.96*

DISTRICT: 047 SAUSALITO SCHOOL DISTRICT
 BATCH: 0031 GENERAL FUND
 FUND : 14 DEFERRED MAINTENANCE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20152971	070516/	VIDAL VERDUZCO				
		PV-170348	14-0000-0-5600.00-0000-8110-104-000-000		Irrigation leak repair	319.95
			WARRANT TOTAL			\$319.95
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$319.95*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$319.95*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	28	TOTAL AMOUNT OF CHECKS:	\$235,374.26*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	28	TOTAL AMOUNT:	\$235,374.26*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	28	TOTAL AMOUNT OF CHECKS:	\$235,374.26*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	28	TOTAL AMOUNT:	\$235,374.26*

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