



SAUSALITO MARIN CITY SCHOOL DISTRICT

Board of Trustees:
William Ziegler, President
Joshua Barrow, Vice President
Caroline Van Alst, Clerk
Shirley Thornton, Ed. D.
Thomas Newmeyer
Superintendent: Steve Van Zant

Sausalito Marin City School District
Agenda for the Regular Meeting of the Board of Trustees
Bayside/Martin Luther King School
200 Phillips Drive, Marin City, CA 94965

Tuesday, August 12, 2014

- 4:30 p.m. Open Session – Bayside/Martin Luther King School Conference Room
4:31 p.m. Closed Session – Bayside/Martin Luther King School Conference Room
6:00 p.m. Open Session – Bayside/Martin Luther King School Library

I. OPEN SESSION – Call to Order

II. CLOSED SESSION – AGENDA

1. With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54957: **Personnel – Certificated Employment**

OPEN SESSION AGENDA

- III. OPEN SESSION** - Depending upon completion of Closed Session items, the Governing Board intends to convene in open Session at 6:00 p.m. to conduct the remainder of the meeting, reserving the right to return to Closed Session at any time.

PLEDGE OF ALLEGIANCE

1. AGENDA REORGANIZATION/APPROVAL

Are there any requests from the Board to move any agenda item to a different location?

2. BOARD COMMUNICATIONS

Board of Trustees Reports - Board Members may make brief announcements or briefly report on their own activities as they may relate to school business.

3. CORRESPONDENCE

- 3.01** School Activity Calendars, Schedules and Events

4. REPORTS

- 4.01** SMCTA Report
4.02 CSEA Report
4.03 Director of Maintenance
4.04 Superintendent's Report
4.05 Willow Creek Academy

Entire board packet on www.smcsd.org/School Board/Meeting Agendas and Minutes

4.05 In Memory of Olivia Dalessi (1924-2014)

5. ORAL COMMUNICATIONS

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board. The Board is asking that members of the public wishing to speak, fill out a form located on the counter/table, stating their name and address; the agenda item; and the topic to be discussed. BB 9323.

The Governing Board is prohibited from taking any action on any item raised in this section unless the item is specifically agendaized. The members of the Governing Board may ask a question for clarification, provide a reference to staff or other resources for factual information, request staff to report back at a subsequent meeting on any matter or take action directing staff to place a matter of business on a future agenda. Governing Board members may make brief announcements or briefly report on his/her own activities as they relate to school business.

State open meeting laws allow members of the public to lodge public criticism of District policies, procedures, programs, or services. However, those same laws include specific provisions designed to protect the liberty and reputational interests of public employees by providing for the non-public hearing of complaints or charges against employees of the District. Under these laws, it is the employee subject to complaints or charges who is provided the right to choose whether those complaints or charges will be heard in open or closed session. It is therefore the desire of the Sausalito Marin City School District that complaints against an employee be put in writing, and that when the Board hears complaints or charges against an employee it do so in closed session unless the employee requests an open session. Consistent with the law and the opinion of the State Attorney General's Office, please submit any complaints against an employee in writing, to the administration, in accordance with the district's complaint procedure. This procedure is designed to allow the District to address complaints against employees while at the same time respecting their legitimate privacy rights and expectations.

6. GENERAL FUNCTIONS

6.01 Consent agenda: *6.03, *8.01, *9.01

6.02 Board Requests Update

***6.03** Minutes of the June 24, 2014 and July 8, 2014 Board Meetings

7. PUPIL SERVICES

8. PERSONNEL

***8.01** Personnel Action Report

9. FINANCIAL & BUSINESS

***9.01** Payment of Warrants – Batches 1-6

10. CURRICULUM AND INSTRUCTION

11. POLICY DEVELOPMENT

11.01 Board Policy 1000 – Community Relations - Concepts and Roles – Action

11.02 Board Policy 1020 – Community Relations - Youth Services – Action

11.03 Board Policy 1112 – Community Relations - Media Relations – Action

11.04 Board Policy and Administrative Regulation 1113 – School Websites – First Read

11.05 Board Policy and Administrative Regulation 1114 – School sponsored Social Media – First Read

12. BOARD REQUESTS

13. FUTURE MEETING

The next Regular Meeting of the Board of Trustees will be on Tuesday, September 9, 2014, in the Bayside/Martin Luther King School Library

14. ADJOURNMENT

***Consent Agenda Items**

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the District Office of the Sausalito Marin City School District, 200 Phillips Drive, Marin City, California, or at the scheduled meeting. Board agenda back-up materials may also be accessed online at www.smcsd.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Administrative Assistant to the Superintendent at 415-332-3109

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the office of the District Superintendent at 415-332-3190. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Sausalito Marin City School District

Agenda Item: 6.02

Date: August 12, 2014

Correspondence

Consent Agenda

Reports

General Functions

Pupil Services

Personnel Services

Financial & Business Procedures

Curriculum and Instruction

Policy Development

Item Requires Board Action:

Item is for Information Only:

Item: Board Requests - update

Background:

Due to summer vacation schedules and Bayside MLK office closure for much of the time between the last meeting and now, action on these requests has been delayed:

Transfer Report – Due to office closure, we do not have a report prepared at this meeting, but will have an extensive report in September.

Summer Programs Report – Representatives from Aim High, Freedom School and Bridge the Gap are invited to present at our September meeting.

Boys and Girls Club MOU – Mr. Solo and I have finally touched base and are working on updates to the MOU.

Report on Academic Proficiency – We are in the process of working with Administration to make this a Quarterly report to the board beginning with our fall assessments.

Fiscal Impact:

Recommendation:

Prepared for: S. Van Zant

Prepared by: S. Van Zant

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD MEETING MINUTES
June 24, 2014**

ATTENDANCE

Board Members Present: William Ziegler, Caroline Van Alst, Thomas Newmeyer, Shirley Thornton Ed. D.,
Joshua Barrow
Superintendent: Steve Van Zant

The meeting was called to order at 5:30 p.m.

CLOSED SESSION

The Board and Superintendent convened closed session at 5:31 p.m.

RECONVENE TO OPEN SESSION

Open session reconvened 6:05 p.m.

REPORT OUT OF CLOSED SESSION

Trustee Ziegler announced that no action was taken in closed session.

PLEDGE OF ALLEGIANCE

Trustee Barrow led the Pledge of Allegiance.

AGENDA ORDER

The agenda order was approved.

BOARD COMMUNICATIONS

Trustee Thornton said that all closing and graduation activities at the school were outstanding. The school band performed at the First Missionary Baptist Church to great acclaim. We also received two awards for teachers and students to mark the transition from Bayside to the MLK campus from the Juneteenth Celebration organized by the Community Development Corporation.

Trustee Newmeyer said that the graduation ceremony this year was the best he had attended and advised next year's guests to bring lots of tissues just in case!

MAINTENANCE REPORT

Alan Rothkop, the director of maintenance and operations, reported on the following:

1. The neighbors at 80 Lincoln Drive are still working on figuring out the property boundaries and will begin the tree cutting process once that issue has been resolved.
2. The remaining bike racks will be installed within the next two weeks, and
3. Cleaning at WCA is proceeding on schedule.

SUPERINTENDENT'S REPORT

Superintendent Van Zant said that the graduation and step-up ceremonies were wonderful community events. We want to start hiring staff who reflect the community better and we should have new teachers to introduce during the August meeting.

This summer, with the various programs going on campus, we have more children in the school than we do during the school year.

Trustee Thornton suggested that the Marin IJ should be informed about some of our programs such as Conscious Kitchen, the collaboration with Cavallo Point.

ORAL COMMUNICATIONS

Pamela Dake, a community member, said the graduating eight graders were eager. We must have this kind of supportive nurturing education, she said. We have children and parents with serious needs. Let us look at what is possible and take advantage of the resources available in Marin County.

WILLOW CREEK ACADEMY REPORT

Clark Warden said WCA is currently projecting that it will have 347 students next year. He then reported on the budget figures published in the board packet. For the upcoming school year, Willow Creek Academy will add one new classroom and one teacher and reduce the number of assistant teachers from eight to four.

Trustee Thornton asked about school programs. Mr. Warden said that the school has hired a new After School Program director for next year and will be running its own after-school enrichment and tutoring programs.

CONSENT AGENDA

Roll Call /Newmeyer /Van Alst All to approve the following consent agenda items:

Minutes of Board Meeting of June 10, 2014

Payment of Warrants – Batches 52-53

Willow Creek Academy Charter Renewal

The board did not vote on the Charter renewal.

PERSONNEL

Certificated Personnel Assignment Order (Closed Session Item)

Thornton/ Van Alst/ All to approve the certificated personnel assignment order

At 6:38 pm, Trustee Thornton left the board meeting.

2014-2015 Local Control and Accountability Plan

Trustee Barrow said that in reading through the plan, he liked the plan's guiding questions and felt that we are not addressing all of them. Superintendent Van Zant said that we are somewhat constrained in our answers by the templates imposed by the state, but that nevertheless, we have satisfied the county's requirements and are in compliance.

Barrow/Van Alst/All to approve the 2014-2015 Local Control and Accountability Plan

2014-2015 Budget

Paula Rigney gave a power point presentation on the budget. The projected revenue from property taxes this year is \$5.1 million. In lieu payments to Willow Creek Academy will be around \$2 million. Sausalito Marin City will remain a Basic Aid district, one of very few in Marin County.

In Special Education, we are hiring a .4 FTE school psychologist and a full-time teacher, so that we can have our own Special Day Class and avoid the expense of placing students in non-public schools, at costs that can exceed \$100K per student. Eventually, other nearby districts may choose to place their students in our classroom and this could become a revenue source for us.

Barrow/Van Alst/All to approve the 2014-2015 District Budget

2013-2014 Common Core Expenditure Plan

Paula Rigney explained that this plan lays out our goals for spending the State funding the district receives to implement the new Common Core Standards.

Newmeyer/Van Alst/All to approve the 2013-2014 Common Core Expenditure Plan

Resolution 703 – 2014-2015 Education Protection Account

Paula Rigney said that this State funded grant is used strictly for classroom expenditures.

Barrow/Newmeyer/All to approve the 2014-2015 Education Protection Account

Resolution 704 – 2013-2014 Budget Transfer Authorization

Paula Rigney said that this resolution will allow a temporary negative cash flow in our accounts while we are awaiting receipt of property taxes from the City of Sausalito.

Barrow/Van Alst/All to approve Resolution 704 – 2013-2014 Budget Transfer Authorization

Resolution 705 – 2013-2014 Classification of Fund Balances

Paula Rigney explained that this resolution outlines the categories to which each ending fund balance is assigned.

Van Alst/Barrow/All to approve Resolution 705 – 2013-2014 Classification of Fund Balances

Resolution 706 – 2014-2015 Authorization of Tax Anticipation

Paula Rigney explained that this resolution allows for a temporary loan to the district from the county of Marin when there is a time lag in receipt of funds.

Newmeyer/Van Alst/All to approve Resolution 706 – 2014-2015 Authorization of Tax Anticipation

Willow Creek Academy 2014-2015 Local Control and Accountability Plan and Budget

This item was brought before the board for its information.

Barrow/Van Alst/All to accept the Willow Creek Academy 2014-2015 Local Control and Accountability Plan and Budget

POLICY DEVELOPMENT

Barrow/Van Alst/All to approve the following Board Bylaws:

Board Bylaw (BB) 9310 – Board Policies

Board Bylaw (BB) 9320 – Meetings and Notices

Board Bylaw (BB) 9323 – Meeting Conduct

Newmeyer/Barrow/All to approve the following Board Bylaws:

Administrative Regulation 3516.1 - Fire Drills and Fires

Administrative Regulation 3516.3 - Earthquake Emergency Procedure System

Board Policy 3580 - School Records

Board Policy 3600 – Consultants

The following policy was brought to the Board for a first read:

Board Policy 1501 – Uniform Complaint Procedures

ADJOURNMENT

Newmeyer /Van Alst/All to adjourn the meeting at 7:40 p.m.

Signature/Date

Title

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD MEETING MINUTES
July 8, 2014**

ATTENDANCE

Board Members Present: William Ziegler, Caroline Van Alst, Thomas Newmeyer, Shirley Thornton Ed. D.,
Joshua Barrow
Superintendent: Steve Van Zant

The meeting was called to order at 4:30 p.m.

CLOSED SESSION

The Board and Superintendent convened closed session at 4:31 p.m.

RECONVENE TO OPEN SESSION

Open session reconvened 6:05 p.m.

REPORT OUT OF CLOSED SESSION

Trustee Ziegler announced that no action was taken in closed session.

PLEDGE OF ALLEGIANCE

Trustee Barrow led the Pledge of Allegiance.

AGENDA ORDER

The agenda order was approved. At trustee Van Alst's requests, the item "payment of warrants" was moved from the consent agenda.

MAINTENANCE REPORT

Alan Rothkop, the director of maintenance and operations, said that summer cleaning projects are progressing well at Willow Creek Academy and that his crew will start working at the Martin Luther King Jr. Academy after August 1st.

SUPERINTENDENT'S REPORT

Superintendent Van Zant said that school facilities are being used to capacity during the summer months and every program, including the Hannah Project for the lower grades and Aim High for middle schoolers, has been well received. He then asked the director of Conscious Kitchen, Judy Shils, to introduce the new garden program to be inaugurated in the district next year.

GARDEN REPORT

Judy Shils introduced Tony Mekisich the garden architect who will help to develop and transform the 5000 sq. ft. plot behind the Multi-Purpose Room into a viable farm to grow food for the school and the community. The goal is to produce all the vegetables that we need for the cafeteria program and to share the bounty with the community during the summer months, she explained. We would also like to use the garden to teach people to grow food in their backyards. We hope that volunteers will work on the soil and help prepare it for planting. We

estimate that fencing and irrigation will cost around \$15K, to be covered by district, and we plan on soliciting donations for supplies and the salary of a garden coordinator.

Trustee Van Alst said that she would like to see all the numbers outlined in the budget, indicating the source of funding for each expense. Mr. Peter Van Meter, a community member, said that there may be a ready source of volunteers; he knows of a local group looking for a garden site.

ORAL COMMUNICATIONS

Peter Van Meter said that Classroom Partners, the math tutoring program, just completed its 21st year of partnering with the 4th grade teacher at Bayside MLK. Most recently, the program has been run by Barbara Geisler. He said that when he was able to be a full-time volunteer, he could spend a full academic year with one student and track his or her progress. Having observed students over the years, it is clear that some students are being left behind. There are a million reasons for this: parents, poverty etc. It is time to break this chain, to break the rules and not let anyone leave school without having them learn to the best of their ability. In my opinion there is no child who can't learn; I hope you have the courage to do something, he concluded.

Pam Dake, a community member, said there are wonderful programs in place in the community. I urge you to have a Spanish program with a live teacher rather than an online program. Please honor the people and the culture of the Spanish speakers in our school. Our students will be better equipped for the future with a second language, she said.

CONSENT AGENDA

Roll Call /Newmeyer /Van Alst All to approve the following consent agenda item:

Personnel Action Report

Willow Creek Academy Memorandum of Understanding (Bullet Points)

Superintendent Van Zant said a lot of work by district and Willow Creek Academy board members went into the crafting of these points. We are a two- school district and children here have value no matter where they go to school. Jeff Knowles, a Willow Creek Academy board member, said that this was a long process for the board. This year has been very productive, and we have been focusing on education rather than funding. Foreign language instruction is lacking in our schools right now; we want to work with the district to improve information technology resources and bring language program to our schools, he told the board.

Newmeyer /Thornton/ All to approve the Willow Creek Academy Memorandum of Understanding (Bullet Points)

Willow Creek Academy Charter Renewal

Superintendent Van Zant said that agreeing on these bullet points was an important part of the charter renewal process. Willow Creek Academy is fiscally viable and in large part meets the education needs of its students. I recommend approval of the charter renewal for the next five years, he concluded.

Trustee Van Alst said that the approved MOU does not include all the bullet points listed in the Charter Agreement. She requested that the finalized MOU address the bullet point list in the approved Charter and indicate why some of the topics were not included.

Newmeyer/Van Alst /All to approve the Willow Creek Academy Charter Renewal

Declaration of Need for Fully Qualified Educators

Superintendent Van Zant said that filing this paperwork with the state allows us flexibility in hiring, in case a newly qualified teacher does not yet meet all of the credential requirements of the California Teachers Commission.

Van Alst /Newmeyer/All to approve the Declaration of Need for Fully Qualified Educators

2014-2015 Consolidated Application for Funding

Business Manager Paula Rigney said that it is no longer mandatory to bring this application before the board. However, she has included it so that board members are apprised of the process for applying for federally funded programs.

2014-15 Agreement with the Boys & Girls Clubs of Marin and Southern Sonoma Counties

Trustee Van Alst asked why this agreement calls for enrolling 85 students, when the funding is calculated for 59 children. Paula Rigney explained that the Club enrolls a larger number of children in order to maintain attendance at above 85 percent and avoid the risk of loss of funds. Trustee Van Alst also asked that the item that provides for a transfer of excess funds from Willow Creek Academy's After School Program allocation to MLK be deleted. These funds are allocated to specific sites and cannot be transferred, she said.

The board asked that the modified agreement be brought back for action at the next meeting.

Payment of Warrants - Batches 54-58

Trustee Van Alst asked that Paula Rigney include a key at the beginning of each warrant report to explain the resource and object codes so that board members can see the source of each fund and how it is to be used.

Roll Call/Van Alst/ Newmeyer /All to approve the payment of warrants

Purchase of Van for Special Education Transportation

Paula Rigney said that this purchase will save the district money in special education transportation costs and can also be used to take small groups of students on field trips.

Alan Rothkop assured trustee Ziegler that he would look for a low mileage vehicle and purchase an extended warranty.

Barrow/Newmeyer/All to Approve Purchase of Van for Special Education Transportation

POLICY DEVELOPMENT

Van Alst/Newmeyer/All to approve the following Board Policy:

Board Policy 1501 – Uniform Complaint Procedures

The following policies were brought to the Board for a first read:

Board Policy 1000 – Community Relations - Concepts and Roles

Board Policy 1020 – Community Relations - Youth Services

Board Policy 1112 – Community Relations - Media Relations

BOARD REQUESTS

Trustee Thornton asked for an end of summer programs report showing attendance, academic achievements and recommendations for the future. She also repeated her request for truancy and absentee reports from the first day of school.

Trustee Van Alst said that following up on Mr. Van Meter’s comment about students being left behind, the board should see a baseline of students’ aptitude in every subject at the beginning of the school year. Students should be brought up to proficiency level, and gifted children should not be forgotten, she added.

Trustee Barrow said that he would like once again to ask for a fuller explanation of the warrant payments.

Superintendent Van Zant said that the principal intends to assess everyone during the first two weeks of school and give a report to the board. We also want to do a better job in tracking attendance, he said. Trustee Barrow said that beyond metrics, it would be useful to know what ideas there are to improve the situation.

Trustee Newmeyer asked for a report on transfers between Bayside MLK and Willow Creek Academy, as well as a report on how long each student has been at each of the schools by the end of the year.

ADJOURNMENT

Thornton/Newmeyer / All to adjourn the meeting at 7:18 p.m.

Signature/Date

Title

Sausalito Marin City School District
 Personnel Action Report
 2014/2015-2

Date of Board Meeting: August 12, 2014

Action	Name	Title	FTE	Site	Effective Date
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Classified

Certificated

Hired	Emily Matto	Teacher – 1 st Grade	1.0	BS/MLK	8/18/14
Hired	Maureen Ehlers Moller	Teacher – 1-2 Combo	1.0	BS/MLK	8/18/14
Hired	Regina Newcome	Teacher - Math	1.0	BS/MLK	8/18/14
Hired	Michele Jonas	School Psychologist	.4	District Wide	8/12/14
Resigned	Cari Trevor	Teacher	1.0	BS/MLK	6/30/14
Resigned	Taylor Callway	Speech Pathologist	1.0	BS/MLK	6/30/14

Confidential

Administrative

Sausalito Marin City School District

Payment of Warrants

8/12, 2014

Attached warrants include:

Batch 1 Fund 01 in the amount of \$16,289.71

Batch 1 Fund 13 in the amount of \$99.99

Batch 2 Fund 01 in the amount of \$29,257.92

Batch 3 Fund 01 in the amount of \$211,298.74

Batch 3 Fund 13 in the amount of \$3,130.16

Batch 4 Fund 01 in the amount of \$20,617.60

Batch 5 Fund 01 in the amount of \$34,002.05

Batch 5 Fund 14 in the amount of \$14,799.00

Batch 5 Fund 78 in the amount of \$75,591.43

Batch 6 Fund 01 in the amount of \$131,893.91

Batch 6 Fund 14 in the amount of \$1,002.50

Prepared by Vida Moattar

Sausalito Marin City School District Business Office

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0001 GENERAL FUND
 FUND : 01 GENERAL FUND

V	NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20061053		000192/	AT&T													
			CL-140007												June 2014	1,034.06
															WARRANT TOTAL	\$1,034.06
20061054		070761/	CON E SOLUTIONS													
			CL-140002												June 2014	750.00
															WARRANT TOTAL	\$750.00
20061055		070722/	CYPRESS SCHOOL													
			CL-140010												32313	4,256.00
															WARRANT TOTAL	\$4,256.00
20061056		002270/	FISHMAN SUPPLY CO.													
			CL-140011												950817.1	28.58
															WARRANT TOTAL	\$28.58
20061057		070026/	ELLEN FRANZ													
			CL-140001												Art supplies	2,424.48
															WARRANT TOTAL	\$2,424.48
20061058		000023/	GOODMAN BUILDING SUPPLY CO.													
			CL-140005												June 2014	227.49
															WARRANT TOTAL	\$227.49
20061059		000045/	MARIN COUNTY OFFICE OF EDUC													
			CL-140012												141185	46.00
															WARRANT TOTAL	\$46.00
20061060		002562/	MARIN COUNTY PARKS													
			CL-140014												10385	120.00
															WARRANT TOTAL	\$120.00
20061061		070447/	MAXIM HEALTHCARE SERVICES													
			CL-140008												2517200084	1,811.81
															WARRANT TOTAL	\$1,811.81
20061062		001726/	NANCY ANN FLOWERS AND GIFTS													
			CL-140009												165460	72.15

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0001 GENERAL FUND
 FUND : 01 GENERAL FUND

NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT

WARRANT TOTAL															
															\$72.15
20061063	000058/	P G & E CO													
		CL-140003												June 2014	3,132.51
															\$3,132.51
WARRANT TOTAL															
20061064	070222/	PROTECTION ONE													
		PV-150001												July 2014	807.21
															\$807.21
WARRANT TOTAL															
20061065	070789/	SCHOOL FACILITY CONSULTANTS													
		CL-140013												7418	866.25
															\$866.25
WARRANT TOTAL															
20061066	001206/	SHELL OIL CO.													
		CL-140006												June 2014	259.89
															\$259.89
WARRANT TOTAL															
20061067	070200/	STANDARD INSURANCE COMPANY CB													
		PV-150000												July 2014	187.21
															\$187.21
WARRANT TOTAL															
2068	070759/	VERIZON WIRELESS													
		CL-140004												June 2014	266.07
															\$266.07
WARRANT TOTAL															
*** FUND	TOTALS ***													TOTAL AMOUNT OF WARRANTS:	\$16,289.71*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0001 GENERAL FUND

FUND : 13 CAFETERIA FUND

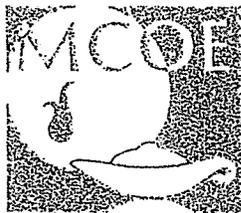
INT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20061069	070816/	UNFI				
		CL-140000	13-5310-0-5840.00-0000-3700-100-000-000	June 2014		99.99
			WARRANT TOTAL			\$99.99
*** FUND	TOTALS ***		TOTAL NUMBER OF WARRANTS: 1	TOTAL AMOUNT OF WARRANTS:		\$99.99*
*** BATCH	TOTALS ***		TOTAL NUMBER OF WARRANTS: 17	TOTAL AMOUNT OF WARRANTS:		\$16,389.70*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF WARRANTS: 17	TOTAL AMOUNT OF WARRANTS:		\$16,389.70*

Printed: 07/07/2014 14:09:53

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0002 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20061520	002711/	CSBA C/O WESTAMERICA BANK				
		PO-150032	1. 01-0000-0-5300.00-0000-7110-725-000-000	100428-15		2,865.00
			WARRANT TOTAL			\$2,865.00
20061521	002898/	EAGLE SOFTWARE				
		PO-150035	1. 01-0000-0-5840.00-0000-7205-000-000-000	M&S-3931		3,860.00
			WARRANT TOTAL			\$3,860.00
20061522	001188/	EBSCO				
		PO-150036	1. 01-0000-0-4300.00-1110-1010-100-000-000	Annual Renewal		80.00
			2. 01-0000-0-4300.00-1110-1010-101-000-000	Annual Renewal		85.08
			WARRANT TOTAL			\$165.08
20061523	001807/	EMPLOYMENT DEVELOPMENT DEPT.				
		PV-150004	01-0000-0-9515.00-0000-0000-000-000-000	94241171 Q2, 14		362.47
			WARRANT TOTAL			\$362.47
20061524	000022/	FOLLETT SOFTWARE COMPANY				
		PO-150037	1. 01-1100-0-4300.00-1110-1010-100-000-000	1127518, 1126975		590.00
			2. 01-1100-0-4300.00-1110-1010-101-000-000	1127518, 1126975		589.01
			WARRANT TOTAL			\$1,179.01
20061525	000548/	MOLLIE STONE'S				
		PV-150002	01-0000-0-4300.00-0000-7110-725-000-000	Board Meeting 7/8/14		87.36
			WARRANT TOTAL			\$87.36
20061526	002402/	RENAISSANCE LEARNING INC				
		PO-150033	1. 01-1100-0-4300.00-1110-1010-100-000-000	RPRNQ1177663		1,929.50
			2. 01-1100-0-4300.00-1110-1010-101-000-000	RPRNQ1177663		1,929.50
			WARRANT TOTAL			\$3,859.00
20061527	070773/	U.S. BANK - PARS 6745029300				
		PV-150003	01-0000-0-3901.00-1110-1010-100-000-000	YJ-SRP10A		16,880.00
			WARRANT TOTAL			\$16,880.00
*** FUND	TOTALS ***		TOTAL NUMBER OF WARRANTS: 8		TOTAL AMOUNT OF WARRANTS:	\$29,257.92*
*** BATCH	TOTALS ***		TOTAL NUMBER OF WARRANTS: 8		TOTAL AMOUNT OF WARRANTS:	\$29,257.92*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF WARRANTS: 8		TOTAL AMOUNT OF WARRANTS:	\$29,257.92*

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MARIN COUNTY
OFFICE OF EDUCATION

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MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

VENDOR PAYMENT CERTIFICATION

Date 7/16/14

District Name SAUSALITO MARIN CITY District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 214,428.90.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>3</u>	<u>211,298.74</u>
<u>13</u>	<u>3</u>	<u>3,130.16</u>

Authorized Signature *Paula Rigney*

WARRANT REGISTER FOR APY WARRANTS WITH Issue Date 07/18/14 - 07/18/14

WARRANT NUMBER	S T	VENDOR NUMBER	PAYEE NAME	DI NO	ENTERED DATE	PAID DATE	ACCOUNT CODE	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	AMOUNT
20062034	O	000609	AMERICAN EXPRESS	47	07/17/14	07/18/14	01-0000-0-4300.00-0000-7200-725-000-000											108.35 *
20062035	O	070374	ANOVA INC.	47	07/17/14	07/18/14	01-6500-0-5833.00-5750-1185-700-000-000											995.00 *
20062036	O	001613	ASSOC. OF CALIFORNIA SCHOOL	47	07/17/14	07/18/14	01-0000-0-5300.00-0000-2700-700-000-000 01-0000-0-5300.00-0000-7110-725-000-000											377.50 2,525.00 2,902.50 *
20062037	O	002550	ASSOCIATED VALUATION SERVICES	47	07/17/14	07/18/14	01-0000-0-5849.00-0000-7200-700-000-000											260.12 *
20062038	O	070358	AT&T	47	07/17/14	07/18/14	01-0000-0-5970.00-0000-7200-700-000-000											173.27 *
20062039	O	070329	AT&T CALNET 2	47	07/17/14	07/18/14	01-0000-0-5970.00-0000-2700-700-000-000											383.63 *
20062040	O	000006	BAY CITIES REFUSE INC	47	07/17/14	07/18/14	01-0000-0-5550.00-0000-8200-000-000-000											643.80 *
20062041	O	070711	BRIGHT PATH THERAPISTS	47	07/17/14	07/18/14	01-6500-0-5835.00-5770-1182-700-000-000											292.50 *
20062042	O	070132	CAPITAL ONE COMMERCIAL	47	07/17/14	07/18/14	01-0000-0-4300.00-1110-1010-101-000-000											319.16 *
20062043	O	070722	CYPRESS SCHOOL	47	07/17/14	07/18/14	01-6500-0-5833.00-5750-1185-700-000-000											4,962.10 *
20062044	O	070026	FRANZ, ELLEN	47	07/17/14	07/18/14	01-0000-0-9520.00-0000-0000-000-000-000											382.90 *
20062045	O	002158	HOLTZCLAW, JULIUS	47	07/17/14	07/18/14	01-0000-0-9520.00-0000-0000-000-000-000											300.00 *
20062046	O	002345	KONE INC.	47	07/17/14	07/18/14	01-8150-0-5600.00-0000-8110-735-000-000											121.94 *
20062047	O	070470	MARIN RESOURCE RECOVERY CENTER	47	07/17/14	07/18/14	01-0000-0-5550.00-0000-8200-000-000-000											700.00 *
20062048	O	070447	MAXIM HEALTHCARE SERVICES	47	07/17/14	07/18/14	01-6500-0-5835.00-5770-1182-700-000-000											2,748.05 *
20062049	O	070071	MSIA - PROP. LIABILITY	47	07/17/14	07/18/14	01-0000-0-5450.00-0000-7200-700-000-000											41,751.00 *
20062050	O	000058	P G & E CO	47	07/17/14	07/18/14	01-0000-0-5510.00-0000-8200-000-000-000											52.95 *
20062051	O	070222	PROTECTION ONE	47	07/17/14	07/18/14	01-0000-0-4300.00-0000-8211-735-000-000											303.80 *
20062052	O	000220	SHIFFLER EQUIPMENT SALES INC.	47	07/17/14	07/18/14	01-8150-0-4300.00-0000-8100-735-000-000											109.39 *
20062053	O	001953	SPECTRUM CENTER	47	07/17/14	07/18/14	01-6500-0-5833.00-5750-1185-700-000-000											3,196.71 *
20062054	O	000082	STATE BOARD OF EQUALIZATION	47	07/17/14	07/18/14	01-0000-0-9517.00-0000-0000-000-000-000 01-3010-0-9517.00-0000-0000-000-000-000 01-6500-0-9517.00-0000-0000-000-000-000 01-9473-0-9517.00-0000-0000-000-000-000											1,233.76 7.06 3.84 47.94 1,292.60 *
20062055	O	070613	TAM RENTALS	47	07/17/14	07/18/14	01-0000-0-4300.00-0000-8211-735-000-000											130.00 *

WARRANT REGISTER FOR APY WARRANTS WITH Issue Date 07/18/14 - 07/18/14

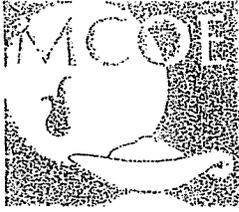
WARRANT NUMBER	S T	VENDOR NUMBER	PAYEE NAME	DI NO	ENTERED DATE	PAID DATE	ACCOUNT CODE	FD RESC	Y OBJT	SO GOAL	FUNC	LOC	ACT	GRP	AMOUNT
20062056	O	070677	TUVESON, LYDIA	47	07/17/14	07/18/14	01-6500-0-5835.00-5770-1182-700-000-000								121.50 *
20062057	O	001105	UCSD	47	07/17/14	07/18/14	01-0000-0-4300.00-1110-1010-101-000-000								92.00 *
20062058	O	070525	US BANCORP EQUIP. FINANCE INC	47	07/17/14	07/18/14	01-0000-0-5605.00-0000-2700-700-000-000								744.47 *
20062059	O	070804	US BANK CORP. TRUST SERVICES	47	07/17/14	07/18/14	01-0000-0-5300.00-0000-7110-725-000-000								1,500.00 *
20062060	O	002172	WILLOW CREEK ACADEMY	47	07/17/14	07/18/14	01-0000-0-8096.00-0000-9200-103-000-000								146,711.00 *
20062061	O	000105	CLOVER-STORNETTA FARMS	47	07/17/14	07/18/14	13-5310-0-5840.00-0000-3700-101-000-000								254.45 *
20062062	O	000082	STATE BOARD OF EQUALIZATION	47	07/17/14	07/18/14	13-5310-0-9517.00-0000-0000-000-000-000								2,875.71 *

DISTRICT 47 Issued TOTAL \$214,428.90 **
 DISTRICT 47 Cancelled TOTAL \$.00 **

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0004 GENERAL FUND
 FUND : 01 GENERAL FUND

NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20062248	070856/	WHYBUYNEWAUTOS				
		PO-150028	1. 01-9479-0-6400.00-0000-3600-700-000-723	District Van		20,617.60
			WARRANT TOTAL			\$20,617.60
*** FUND	TOTALS ***		TOTAL NUMBER OF WARRANTS: 1	TOTAL AMOUNT OF WARRANTS:		\$20,617.60*
*** BATCH	TOTALS ***		TOTAL NUMBER OF WARRANTS: 1	TOTAL AMOUNT OF WARRANTS:		\$20,617.60*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF WARRANTS: 1	TOTAL AMOUNT OF WARRANTS:		\$20,617.60*

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VENDOR PAYMENT CERTIFICATION

Date 7/29/14

District Name SAUSALITO MARIN CITY

District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 124,392.48.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>S</u>	<u>34,002.05</u>
<u>14</u>	<u>S</u>	<u>14,799.00</u>
<u>78</u>	<u>S</u>	<u>75,591.43</u>

Authorized Signature *Paula Rigney*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0005 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM DESCRIPTION	ACCOUNT NUM	AMOUNT
20062982	000192/	AT&T													
		PO-150002	1.	01-0000-0-5970.00-0000-2700-000-000-000									7/14		1,034.06
															\$1,034.06
															WARRANT TOTAL
20062983	070329/	AT&T CALNET 2													
		PO-150001	1.	01-0000-0-5970.00-0000-2700-700-000-000									7/14		496.37
															\$496.37
															WARRANT TOTAL
20062984	000039/	KAISER FOUNDATION													
		PV-150012		01-0000-0-9520.00-0000-0000-000-000-000									16734-0001		10,942.55
				01-0000-0-9520.00-0000-0000-000-000-000									16734-0002		961.65
				01-0000-0-9520.00-0000-0000-000-000-000									578-0002		15,118.64
															\$27,022.84
															WARRANT TOTAL
20062985	000045/	MARIN COUNTY OFFICE OF EDUC													
		CL-140041		01-0000-0-5930.00-0000-7180-700-000-000									141281		394.54
															\$394.54
															WARRANT TOTAL
20062986	000015/	MSIA DENTAL													
		PV-150010		01-0000-0-9520.00-0000-0000-000-000-000									8/14		4,006.23
															\$4,006.23
															WARRANT TOTAL
20062987	000117/	MSIA VISION													
		PV-150011		01-0000-0-9520.00-0000-0000-000-000-000									8/14		398.46
															\$398.46
															WARRANT TOTAL
20062988	070222/	PROTECTION ONE													
		PO-150005	1.	01-0000-0-5840.00-0000-8300-100-000-000									8/14		72.38
			3.	01-0000-0-5840.00-0000-8300-103-000-000									8/14		103.29
															\$175.67
															WARRANT TOTAL
20062989	001206/	SHELL OIL CO.													
		PV-150009		01-0000-0-4301.00-0000-8110-735-000-000									7/14		173.88
															\$173.88
															WARRANT TOTAL
20062990	070204/	SJCOE													
		PO-150027	1.	01-0000-0-5300.00-0000-7110-725-000-000									38593		300.00

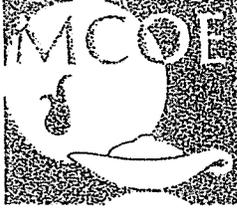
DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
BATCH: 0005 GENERAL FUND
FUND : 14 DEFERRED MAINTENANCE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	AMOUNT	
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION		
20062991	070802/	MARINA LANDSCAPE INC.														
		CL-140040		14-0000-0-5615.00-0000-8500-735-000-000										313017	Revised Retention	14,799.00
															WARRANT TOTAL	\$14,799.00
*** FUND	TOTALS ***							TOTAL NUMBER OF WARRANTS:	1					TOTAL AMOUNT OF WARRANTS:	\$14,799.00*	

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
BATCH: 0005 GENERAL FUND
FUND : 78 PASS-THROUGH ~ REVENUES

ANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE					ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT	
			FD	RESC	Y	OBJT	SO				GOAL
20062992	002172/	WILLOW CREEK ACADEMY									
		CL-140039	78-0000-0-9620.00-0000-0000-000-000-000						13-14 A Bulletins	15,105.00	
		PV-150013	78-0000-0-9620.00-0000-0000-000-000-000						A Bulletins July 2014	60,486.43	
			WARRANT TOTAL							\$75,591.43	
*** FUND TOTALS ***			TOTAL NUMBER OF WARRANTS:		1	TOTAL AMOUNT OF WARRANTS:		\$75,591.43*			
*** BATCH TOTALS ***			TOTAL NUMBER OF WARRANTS:		11	TOTAL AMOUNT OF WARRANTS:		\$124,392.48*			
*** DISTRICT TOTALS ***			TOTAL NUMBER OF WARRANTS:		11	TOTAL AMOUNT OF WARRANTS:		\$124,392.48*			

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VENDOR PAYMENT CERTIFICATION

Date 8/6/14

District Name SAUSALITO MARIN CITY

District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 132,896.41.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>6</u>	<u>131,893.91</u>
<u>14</u>	<u>6</u>	<u>1,002.50</u>

Authorized Signature *Paula Rigney*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0006 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20063612	000609/	AMERICAN EXPRESS				
		PV-150015	01-0000-0-4300.00-0000-7200-725-000-000		Personnel Meeting	156.52
			WARRANT TOTAL			\$156.52
20063613	000006/	BAY CITIES REFUSE INC				
		PO-150004	1. 01-0000-0-5550.00-0000-8200-000-000-000		8/14	643.80
			WARRANT TOTAL			\$643.80
20063614	070390/	BIG 4 PARTY RENTALS				
		CL-140042	01-0000-0-4300.00-0000-2700-100-000-000		Helium Tank	127.50
			WARRANT TOTAL			\$127.50
20063615	070513/	BOYS AND GIRLS CLUB				
		PO-150022	1. 01-6010-0-5840.00-1110-1010-101-000-000		SMCD 08-2014	7,965.00
			WARRANT TOTAL			\$7,965.00
20063616	000256/	BUCK'S SAW SERVICE				
		PV-150016	01-8150-0-4300.00-0000-8100-735-000-000		Mower parts	65.34
			WARRANT TOTAL			\$65.34
20063617	070308/	CDW-G				
		PO-150026	1. 01-0000-0-4300.00-1110-1010-101-000-000		MX91269	242.00
			WARRANT TOTAL			\$242.00
20063618	070859/	CENTAR INDUSTRIES				
		CL-140046	01-8150-0-4300.00-0000-8100-735-000-000		1440355	40.80
			WARRANT TOTAL			\$40.80
20063619	001960/	COMMITTEE FOR CHILDREN				
		PO-150040	1. 01-3010-0-4300.00-1110-1010-700-000-000		254516	1,657.00
			WARRANT TOTAL			\$1,657.00
20063620	070858/	DATA MANAGEMENT				
		PO-150045	1. 01-0000-0-4300.00-1110-1010-100-000-000		1351572	144.30
			2. 01-0000-0-4300.00-1110-1010-101-000-000		1351572	121.70
			WARRANT TOTAL			\$266.00

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0006 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20063621	002547/	DISCOVERY OFFICE SYSTEMS				
		PO-150011	1. 01-0000-0-5605.00-0000-7200-725-000-000		7/14	121.63
			WARRANT TOTAL			\$121.63
20063622	002757/	EPS				
		PO-150039	1. 01-0000-0-4300.00-1110-1010-100-000-000		10787210	721.00
			2. 01-0000-0-4300.00-1110-1010-101-000-000		10787210	731.17
		PO-150046	1. 01-0000-0-4300.00-1110-1010-100-000-000		10787273	386.74
			2. 01-0000-0-4300.00-1110-1010-101-000-000		10787273	392.28
			WARRANT TOTAL			\$2,231.19
20063623	000523/	FIREMASTER				
		PV-150019	01-8150-0-5600.00-0000-8110-735-000-000		183952	587.50
			WARRANT TOTAL			\$587.50
20063624	000023/	GOODMAN BUILDING SUPPLY CO.				
		PO-150008	1. 01-8150-0-4300.00-0000-8100-735-000-000		Due 8/11/14	696.35
			WARRANT TOTAL			\$696.35
20063625	002678/	LAKESHORE				
		PO-150044	1. 01-3010-0-4300.00-1110-1010-700-000-000		4256610714	118.48
			WARRANT TOTAL			\$118.48
20063626	000045/	MARIN COUNTY OFFICE OF EDUC				
		CL-140045	01-0000-0-5300.00-0000-7110-725-000-000		141374	199.00
		CL-140047	01-0000-0-5300.00-0000-7110-725-000-000		141360	643.45
		PO-150020	1. 01-0000-0-5940.00-0000-2700-700-000-000		150055	225.00
			WARRANT TOTAL			\$1,067.45
20063627	001019/	MARIN PUPIL TRANS. AGENCY				
		CL-140043	01-9002-0-7143.00-5001-9200-700-000-000		14-132	109.29
			WARRANT TOTAL			\$109.29
20063628	000046/	MCSBA				
		PV-150014	01-0000-0-5300.00-0000-7110-725-000-000		Membership Dues	75.00

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0006 GENERAL FUND
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	

WARRANT TOTAL						\$75.00
20063629	000150/	NATIONAL SCHOOL FORMS				
		PO-150029	1. 01-0000-0-4300.00-0000-2700-100-000-000		207676122	84.85
			2. 01-0000-0-4300.00-0000-2700-101-000-000		207676122	75.75
		WARRANT TOTAL				\$160.60
20063630	070857/	ORIGINS ONLINE				
		PO-150043	1. 01-3010-0-4300.00-1110-1010-700-000-000		27934	364.47
		WARRANT TOTAL				\$364.47
20063631	000058/	P G & E CO				
		PO-150000	1. 01-0000-0-5510.00-0000-8200-000-000-000		Due 8/11/14	1,687.91
		WARRANT TOTAL				\$1,687.91
20063632	070222/	PROTECTION ONE				
		PO-150005	2. 01-0000-0-5840.00-0000-8300-101-000-000		7/14	631.54
		WARRANT TOTAL				\$631.54
20063633	070406/	SILYCO				
		PO-150017	1. 01-0000-0-5849.00-0000-2420-700-000-000		JUL2014	9,600.00
		WARRANT TOTAL				\$9,600.00
20063634	070200/	STANDARD INSURANCE COMPANY CB				
		PV-150017	01-0000-0-9520.00-0000-0000-000-000-000		8/14	119.54
		WARRANT TOTAL				\$119.54
20063635	002172/	WILLOW CREEK ACADEMY				
		PV-150018	01-0000-0-8096.00-0000-9200-103-000-000		August 2014 in lieu	103,159.00
		WARRANT TOTAL				\$103,159.00
*** FUND	TOTALS ***	TOTAL NUMBER OF WARRANTS: 24			TOTAL AMOUNT OF WARRANTS:	\$131,893.91*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
BATCH: 0006 GENERAL FUND
FUND : 14 DEFERRED MAINTENANCE FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	AMOUNT	
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION		
20063636	070789/	SCHOOL FACILITY CONSULTANTS														
		CL-140044		14-0000-0-6200.00-0000-8500-735-000-000										7492		1,002.50
															WARRANT TOTAL	\$1,002.50
*** FUND	TOTALS ***							TOTAL NUMBER OF WARRANTS:	1					TOTAL AMOUNT OF WARRANTS:	\$1,002.50*	
*** BATCH	TOTALS ***							TOTAL NUMBER OF WARRANTS:	25					TOTAL AMOUNT OF WARRANTS:	\$132,896.41*	
*** DISTRICT	TOTALS ***							TOTAL NUMBER OF WARRANTS:	25					TOTAL AMOUNT OF WARRANTS:	\$132,896.41*	

Printed: 08/08/2014 08:22:47

Sausalito Marin City School District

Agenda Item: 11.01

Date: August 12, 2014

- Correspondence
- Reports
- General Functions
- Pupil Services
- Personnel Services
- Financial & Business Procedures
- Curriculum and Instruction
- Policy Development

Consent Agenda

Item Requires Board Action:

Item is for Information Only:

Item: Board Policy (BP) 1000 - Community Relations – Concepts and Roles

Background:

Last month, this item was brought forward as a first read. This month the board is asked to approve this Board Policy.

There are no changes to previously approved policy.

Fiscal Impact:

Undetermined

Recommendation:

Approve

Prepared for: S. Van Zant

Prepared by: S. Van Zant

BP 1000 Community Relations

Concepts And Roles

The Governing Board desires to represent the community and provide leadership in addressing community issues related to education. In order to identify community concerns and enlist support for the schools, the Board shall establish effective two-way communication systems between schools and the community.

Schools, parents/guardians, community members and local organizations must continually collaborate as partners. The Board and the Superintendent or designee shall work together with city and county agencies and organizations to promote and facilitate coordinated services for children, and shall seek to develop partnerships with local businesses.

The Board recognizes that schools are an important community resource and encourages community members to make appropriate use of school facilities. Community members are also encouraged to attend Board meetings, participate in school activities, and take an active interest in issues that affect the schools. The Board and Superintendent or designee shall keep community members well informed about school needs and accomplishments and shall ensure that they have opportunities to share in developing educational policies, programs and evaluation processes.

The Board recognizes that its ability to fulfill the community's expectations for a high-quality educational program depends on the level of support provided by the state and federal government as well as the community. The Board therefore shall study legislative processes and issues, establish ongoing relationships with state and local leaders and the media, adopt positions on key issues, set priorities for advocacy, and collaborate with other organizations and coalitions in legislative and legal advocacy efforts.

Sausalito Marin City School District

Agenda Item: 11.02

Date: August 12, 2014

- Correspondence
- Reports
- General Functions
- Pupil Services
- Personnel Services
- Financial & Business Procedures
- Curriculum and Instruction
- Policy Development

Consent Agenda

Item Requires Board Action:

Item is for Information Only:

Item: Board Policy (BP) 1020 - Community Relations - Youth Services

Background:

Last month, this item was brought forward as a first read. This month the board is asked to approve this Board Policy.

There are no changes to previously approved policy.

Fiscal Impact:

Undetermined

Recommendation:

Approve

Prepared for: S. Van Zant

Prepared by: S. Van Zant

BP 1020 Community Relations

Youth Services

The Governing Board desires to help all school students achieve to their highest potential regardless of their social, health, or economic circumstances and recognizes that schools alone cannot meet all the complex needs of children. The school shall provide support services for children and families to the extent possible and shall work with other local governments, businesses, foundations, and community-based organizations, as appropriate, to improve the health, safety, and well-being of the community's youth.

The Board shall initiate or participate in collaborative relationships with city and county elected officials to design and coordinate multi-agency programs that respond to the needs of children and families and provide more efficient use of school and community resources.

The Board may establish or participate in formal structures for governance teams to regularly meet and discuss issues of mutual concern.

The Superintendent and appropriate staff shall cooperate with public and private entities in the planning and implementation of joint projects or activities within the community. The Superintendent or designee may designate a coordinator to ensure effective implementation of the school's responsibilities in any such collaborative project.

In order to identify priorities for youth services, the Board shall encourage a periodic assessment of children's needs within the community, which may include, but not be limited to, needs based on poverty, child abuse and neglect, poor physical or mental health, homelessness, placement in foster care, lack of access to child care, substance abuse, or violence. The needs assessment also should examine the extent to which those needs are being met through existing services in the school and in the community, the costs of providing those services, and any gaps, delay, or duplication of services.

All agreements with other agencies to coordinate services or share resources shall be in writing. The Board may establish joint powers agreements or memorandums of understanding, when feasible, to formalize the responsibilities and liabilities of all parties in a collaborative activity.

The Superintendent or designee shall work with interagency partners to explore funding opportunities available through each agency, state and national grant programs, and/or private foundations for youth service coordination and delivery.

In order to facilitate service delivery or determination of eligibility for services, the school may share information with other appropriate agencies with parent/guardian consent and in accordance with laws pertaining to confidentiality and privacy.

The Board shall receive regular reports of progress toward the identified goals of the collaborative effort. The reports may include, but not be limited to, feedback from staff and families regarding service delivery, numbers of children and families served, specific indicators of conditions of children, and indicators of system efficiency and cost effectiveness.

The Board shall communicate with the community about the school's collaborative efforts and the conditions of children within the schools. The Board may advocate for local, state, and national policies, programs, and initiatives designed to improve the conditions of children and youth.

Sausalito Marin City School District

Agenda Item: 11.03

Date: August 12, 2014

- Correspondence
- Reports
- General Functions
- Pupil Services
- Personnel Services
- Financial & Business Procedures
- Curriculum and Instruction
- Policy Development

Consent Agenda

Item Requires Board Action:

Item is for Information Only:

Item: Board Policy (BP) 1112 – Community Relations - Media Relations

Background:

Last month, this item was brought forward as a first read. This month the board is asked to approve this Board Policy.

There are no changes to previously approved policy.

Fiscal Impact:

Undetermined

Recommendation:

Approve

Prepared for: S. Van Zant

Prepared by: S. Van Zant

BP 1112 Community Relations

Media Relations

The Governing Board respects the public's right to information and recognizes that the media significantly influence the community's understanding of school programs. In order to develop and maintain positive media relations, the Board and the Superintendent desire to reasonably accommodate media requests for information and to provide accurate, reliable and timely information.

Media representatives are welcome at all Board meetings and shall receive meeting agendas upon request.

Media representatives, like all other visitors, shall register immediately upon entering any school building or grounds when school is in session.

Staff may provide the media with student directory information, including, but not limited to, the name of a student, school of attendance, grade level, honors, and activities, unless the student's parent/guardian has submitted a written request that such information not be disclosed. The school shall not release information that is private or confidential as required by law, Board policy or administrative regulation. No other access to student records or personally identifiable student information may be provided without written parent/guardian permission.

Interviewing and Photographing Students

The school shall not impose restraints on students' right to speak freely with media representatives at those times which do not disrupt students' educational program. However, interviews of students may not create substantial disorder or impinge on the rights of others. Therefore, in order to minimize possible disruption, media representatives who wish to interview students at school are strongly encouraged to make prior arrangements with the principal. At their discretion, parents/guardians may instruct their children not to communicate with media representatives.

In order to protect the privacy and safety of students, a media representative who wishes to photograph students on school grounds should first make arrangements with the principal or designee.

When interviewing or photographing a special education student, he/she shall not be identified as a special education student without prior, written parent/guardian permission.

Media Communications Plan

In order to help develop strong relations with the media, the Superintendent or designee shall develop a proactive media communications plan. This plan may include, but not be limited to, information related to school programs and needs, student awards, school accomplishments and events of special interest.

The plan shall specify the school's and/or site's primary media contact to whom all media inquiries shall be routed. Spokespersons designated to speak to the media on behalf of the school include the Board president, Superintendent and public information officer. Other Board members and staff may be asked by the Superintendent or designee to speak to the media on a case-by-case basis, depending on their expertise on an issue.

The Superintendent or designee shall provide training on effective media relations to all designated spokespersons.

Crisis Communications Plan

During a disturbance or crisis situation, the first priority of school staff is to assure the safety of students and staff. However, the Board recognizes the need to provide timely and accurate information to parents/guardians and the community during a crisis. The Board also recognizes that the media have an important role to play in relaying this information to the public. In order to help ensure that the media and school work together effectively, the Superintendent or designee shall develop a crisis communications plan to identify communication strategies to be taken in the event of a crisis.

The crisis communications plan may include but not be limited to identification of a media center location, development of both internal and external notification systems, and strategies for press conference logistics.

The Superintendent or designee shall include local law enforcement and media representatives in the crisis planning process.

Sausalito Marin City School District

Agenda Item: 11.04

Date: August 12, 2014

- Correspondence
- Reports
- General Functions
- Pupil Services
- Personnel Services
- Financial & Business Procedures
- Curriculum and Instruction
- Policy Development

Consent Agenda

Item Requires Board Action:

Item is for Information Only:

Item: Board Policy (BP) and Administrative Regulation (AR) 1113 – Community Relations - School Websites

Background:

As part of an on-going effort to review our policies, we will continue with Board Policies and Administrative Regulations 1113.

There are no substantive changes from previous policy.

Fiscal Impact:

Undetermined

Recommendation:

First Read

Prepared for: S. Van Zant

Prepared by: S. Van Zant

BP 1113 Community Relations

School Web Sites

To enhance communication with students, parents/guardians, staff, and community members, the Governing Board encourages the Superintendent or designee to develop and maintain school web sites. The use of school and school web sites shall support the school's vision and goals and shall be coordinated with other school communications strategies.

Design Standards

The Superintendent or designee shall establish design standards for school web sites in order to maintain a consistent identity, professional appearance, and ease of use.

The school's design standards shall address the accessibility of school-sponsored web sites to individuals with disabilities, including compatibility with commonly used assistive technologies.

Guidelines for Content

The Superintendent or designee shall develop content guidelines for school web sites and shall assign staff to review and approve content prior to posting.

Telephone numbers and home and email addresses of students and/or their parents/guardians shall not be published on school web sites.

Because of the wide accessibility of the Internet and potential risk to students, photographs of individual students shall not be published with their names or other personally identifiable information without the prior written consent of the student's parent/guardian.

Photographs of groups of students, such as at a school event, may be published provided that students' names are not included.

Staff members' home addresses or telephone numbers shall not be posted on school web sites.

The home address or telephone number of any elected or appointed official including, but not limited to, a Board member or public safety official, shall not be posted on school web sites without the prior written permission of that individual. (Government Code 3307.5, 6254.21, 6254.24)

No public safety official shall be required to consent to the posting on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation, or harm to the officer or his/her family. (Government Code 3307.5)

AR 1113 Community Relations

School Web Sites

Guidelines for Content

School web sites shall provide current information regarding school/school programs, activities, and operations. Such information shall be appropriate for both internal and external audiences and may include school mission and goals, school or school news, agendas and minutes of Governing Board meetings, School Accountability Report Cards, school calendars, and links to educational resources.

With approval of the principal, individual teachers may create web pages linked to the school web site to provide information pertaining to class assignments, expectations, and activities.

Student work may be published on school web sites provided that both the student and his/her parent/guardian provide written permission or the work is part of an existing publication such as a school newspaper.

The Superintendent or designee shall ensure that copyright laws are not violated in the use of materials on school web sites. If any copyrighted material is posted, a notice shall be included crediting the original producer of the material and noting how and when permission to reprint the material was granted.

Whenever a school or school web site includes links to external web sites, it shall include a disclaimer that the school is not responsible for the content of external web sites.

Roles and Responsibilities

Any employee assigned as school webmaster shall be responsible for the uploading of material to the web site(s) upon approval of the Superintendent or designee. He/she shall ensure consistency of the material with school standards, regularly check links for accuracy and appropriateness, keep the web server free of outdated or unused files, and provide technical assistance as needed.

The Superintendent or designee may assign additional staff members to conduct an editorial review of all materials submitted for publication on school web sites and to make corrections as needed in spelling, grammar, or accuracy of content.

The Superintendent or designee shall provide staff development opportunities related to school content guidelines, design standards, and accessibility laws and standards to school communications and technology staff, school and school webmasters, and/or other appropriate staff.

Security

The Superintendent or designee shall establish security procedures for the school's computer network to prevent unauthorized access and changes to school web sites. To the extent possible, the host computer(s) shall be in a lockable room with restricted access.

Sausalito Marin City School District

Agenda Item: 11.05

Date: August 12, 2014

Correspondence

Consent Agenda

Reports

General Functions

Pupil Services

Personnel Services

Financial & Business Procedures

Curriculum and Instruction

Policy Development

Item Requires Board Action:

Item is for Information Only:

Item: Board Policy and Administrative Regulation (AR) 1114 – Community Relations - School Sponsored Social Media

Background:

As part of an on-going effort to review our policies, we will continue with Board Policy and Administrative Regulation 1114.

There are no substantive changes from previous policy.

Fiscal Impact:

Undetermined

Recommendation:

First Read

Prepared for: S. Van Zant

Prepared by: S. Van Zant

AR 1114 Community Relations

School-Sponsored Social Media

Definitions

Social media means any online platform for collaboration, interaction, and active participation, including, but not limited to, social networking sites such as Facebook, Twitter, YouTube, LinkedIn, or blogs.

Official school social media platform is a site authorized by the Superintendent or designee. Sites that have not been authorized by the Superintendent or designee but that contain content related to the school or comments on school operations, such as a site created by a parent-teacher organization, booster club, or other school-connected organization or a student's or employee's personal site, are not considered official school social media platforms.

Authorization for Official School Social Media Platforms

The Superintendent or designee shall authorize the development of any official school social media platform. Teachers and coaches shall obtain approval from the principal before creating an official classroom or team social media platform.

Guidelines for Content

The Superintendent or designee shall ensure that official school social media platforms provide current information regarding school programs, activities, and operations, consistent with the goals and purposes of this policy and regulation. Official school social media platforms shall contain content that is appropriate for all audiences.

The Superintendent or designee shall ensure that copyright laws are not violated in the use of material on official school social media platforms.

The Superintendent or designee shall ensure that official school social media platforms are regularly monitored. Staff members responsible for monitoring content may remove posts based on viewpoint-neutral considerations, such as lack of relation to the site's purpose or violation of the school's policy, regulation, or content guidelines.

Each official school social media platform shall prominently display:

1. The purpose of the site along with a statement that users are expected to use the site only for those intended purposes.
2. Information on how to use the security settings of the social media platform.
3. A statement that the site is regularly monitored and that any inappropriate post will be promptly removed. Inappropriate posts include those that:
 - a. Are obscene, libelous, or so incite students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation
 - b. Are not related to the stated purpose of the site, including, but not limited to, comments of a commercial nature, political activity, and comments that constitute discrimination or harassment
4. Protocols for users, including expectations that users will communicate in a respectful, courteous, and professional manner.

5. A statement that users are personally responsible for the content of their posts and that the school is not responsible for the content of external online platforms.
6. A disclaimer that the views and comments expressed on the site are those of the users and do not necessarily reflect the views of the school.
7. A disclaimer that any user's reference to a specific commercial product or service does not imply endorsement or recommendation of that product or service by the school.
8. The individual(s) to contact regarding violation of school guidelines on the use of official school social media platforms

School employees who participate in official school social media platforms shall adhere to all applicable school policies and procedures, including, but not limited to, professional standards related to interactions with students.

When appropriate, employees using official school social media platforms shall identify themselves by name and school title and include a disclaimer stating that the views and opinions expressed in their post are theirs alone and do not necessarily represent those of the school or school.

All staff shall receive information about appropriate use of the official school social media platforms.

BP 1114 Community Relations

School-Sponsored Social Media

The Governing Board recognizes the value of technology such as social media platforms in promoting community involvement and collaboration. The purpose of any official district social media platform shall be to further the school's vision and mission, support student learning and staff professional development, and enhance communication with students, parents/guardians, staff, and community members.

The Governing Board recognizes the value of technology such as social media platforms in promoting community involvement and collaboration. The purpose of any official school social media platform shall be to further the district's vision and mission, support student learning and staff professional development, and enhance communication with students, parents/guardians, staff, and community members.

The Superintendent or designee shall develop content guidelines and protocols for official school social media platforms to ensure the appropriate and responsible use of these resources and compliance with law, Board policy, and regulation.

Guidelines for Content

Official school social media platforms shall be used only for their stated purposes and in a manner consistent with this policy and administrative regulation. By creating these official sites and allowing for public comment, the Board does not intend to create a limited public forum or otherwise guarantee an individual's right to free speech.

The Superintendent or designee shall ensure that the limited purpose of the official school social media platforms is clearly communicated to users. Each site shall contain a statement that specifies the site's purposes along with a statement that users are expected to use the site only for those purposes. Each site shall also contain a statement that users are personally responsible for the content of their posts. Official school social media platforms may not contain content that is obscene, libelous, or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation. Staff or students who post prohibited content shall be subject to discipline in accordance with district policies and administrative regulations.

Users of official school social media platforms should be aware of the public nature and accessibility of social media and that information posted may be considered a public record subject to disclosure under the Public Records Act. The Board expects users to conduct themselves in a respectful, courteous, and professional manner.

Privacy

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on official district social media platforms.

Board policy pertaining to the posting of student photographs and the privacy of telephone numbers, home addresses, and email addresses, as specified in BP 1113 - School Web Sites, shall also apply to official district social media platforms.

Social media and networking sites and other online platforms shall not be used by school employees to transmit confidential information about students, employees, or school operations.