

**SAUSALITO MARIN CITY SCHOOL DISTRICT  
BOARD MEETING MINUTES  
June 24, 2014**

**ATTENDANCE**

Board Members Present: William Ziegler, Caroline Van Alst, Thomas Newmeyer, Shirley Thornton Ed. D.,  
Joshua Barrow  
Superintendent: Steve Van Zant

The meeting was called to order at 5:30 p.m.

**CLOSED SESSION**

The Board and Superintendent convened closed session at 5:31 p.m.

**RECONVENE TO OPEN SESSION**

Open session reconvened 6:05 p.m.

**REPORT OUT OF CLOSED SESSION**

Trustee Ziegler announced that no action was taken in closed session.

**PLEDGE OF ALLEGIANCE**

Trustee Barrow led the Pledge of Allegiance.

**AGENDA ORDER**

The agenda order was approved.

**BOARD COMMUNICATIONS**

Trustee Thornton said that all closing and graduation activities at the school were outstanding. The school band performed at the First Missionary Baptist Church to great acclaim. We also received two awards for teachers and students to mark the transition from Bayside to the MLK campus from the Juneteenth Celebration organized by the Community Development Corporation.

Trustee Newmeyer said that the graduation ceremony this year was the best he had attended and advised next year's guests to bring lots of tissues just in case!

**MAINTENANCE REPORT**

Alan Rothkop, the director of maintenance and operations, reported on the following:

1. The neighbors at 80 Lincoln Drive are still working on figuring out the property boundaries and will begin the tree cutting process once that issue has been resolved.
2. The remaining bike racks will be installed within the next two weeks, and
3. Cleaning at WCA is proceeding on schedule.

**SUPERINTENDENT'S REPORT**

Superintendent Van Zant said that the graduation and step-up ceremonies were wonderful community events. We want to start hiring staff who reflect the community better and we should have new teachers to introduce during the August meeting.

This summer, with the various programs going on campus, we have more children in the school than we do during the school year.

Trustee Thornton suggested that the Marin IJ should be informed about some of our programs such as Conscious Kitchen, the collaboration with Cavallo Point.

#### **ORAL COMMUNICATIONS**

Pamela Dake, a community member, said the graduating eight graders were eager. We must have this kind of supportive nurturing education, she said. We have children and parents with serious needs. Let us look at what is possible and take advantage of the resources available in Marin County.

#### **WILLOW CREEK ACADEMY REPORT**

Clark Warden said WCA is currently projecting that it will have 347 students next year. He then reported on the budget figures published in the board packet. For the upcoming school year, Willow Creek Academy will add one new classroom and one teacher and reduce the number of assistant teachers from eight to four.

Trustee Thornton asked about school programs. Mr. Warden said that the school has hired a new After School Program director for next year and will be running its own after-school enrichment and tutoring programs.

#### **CONSENT AGENDA**

**Roll Call /Newmeyer /Van Alst All to approve the following consent agenda items:**

Minutes of Board Meeting of June 10, 2014

Payment of Warrants – Batches 52-53

#### **Willow Creek Academy Charter Renewal**

The board did not vote on the Charter renewal.

#### **PERSONNEL**

Certificated Personnel Assignment Order (Closed Session Item)

**Thornton/ Van Alst/ All to approve the certificated personnel assignment order**

At 6:38 pm, Trustee Thornton left the board meeting.

#### **2014-2015 Local Control and Accountability Plan**

Trustee Barrow said that in reading through the plan, he liked the plan's guiding questions and felt that we are not addressing all of them. Superintendent Van Zant said that we are somewhat constrained in our answers by the templates imposed by the state, but that nevertheless, we have satisfied the county's requirements and are in compliance.

**Barrow/Van Alst/All to approve the 2014-2015 Local Control and Accountability Plan**

### **2014-2015 Budget**

Paula Rigney gave a power point presentation on the budget. The projected revenue from property taxes this year is \$5.1 million. In lieu payments to Willow Creek Academy will be around \$2 million. Sausalito Marin City will remain a Basic Aid district, one of very few in Marin County.

In Special Education, we are hiring a .4 FTE school psychologist and a full-time teacher, so that we can have our own Special Day Class and avoid the expense of placing students in non-public schools, at costs that can exceed \$100K per student. Eventually, other nearby districts may choose to place their students in our classroom and this could become a revenue source for us.

**Barrow/Van Alst/All to approve the 2014-2015 District Budget**

### **2013-2014 Common Core Expenditure Plan**

Paula Rigney explained that this plan lays out our goals for spending the State funding the district receives to implement the new Common Core Standards.

**Newmeyer/Van Alst/All to approve the 2013-2014 Common Core Expenditure Plan**

### **Resolution 703 – 2014-2015 Education Protection Account**

Paula Rigney said that this State funded grant is used strictly for classroom expenditures.

**Barrow/Newmeyer/All to approve the 2014-2015 Education Protection Account**

### **Resolution 704 – 2013-2014 Budget Transfer Authorization**

Paula Rigney said that this resolution will allow a temporary negative cash flow in our accounts while we are awaiting receipt of property taxes from the City of Sausalito.

**Barrow/Van Alst/All to approve Resolution 704 – 2013-2014 Budget Transfer Authorization**

### **Resolution 705 – 2013-2014 Classification of Fund Balances**

Paula Rigney explained that this resolution outlines the categories to which each ending fund balance is assigned.

**Van Alst/Barrow/All to approve Resolution 705 – 2013-2014 Classification of Fund Balances**

### **Resolution 706 – 2014-2015 Authorization of Tax Anticipation**

Paula Rigney explained that this resolution allows for a temporary loan to the district from the county of Marin when there is a time lag in receipt of funds.

**Newmeyer/Van Alst/All to approve Resolution 706 – 2014-2015 Authorization of Tax Anticipation**

### **Willow Creek Academy 2014-2015 Local Control and Accountability Plan and Budget**

This item was brought before the board for its information.

**Barrow/Van Alst/All to accept the Willow Creek Academy 2014-2015 Local Control and Accountability Plan and Budget**

**POLICY DEVELOPMENT**

**Barrow/Van Alst/All to approve the following Board Bylaws:**

Board Bylaw (BB) 9310 – Board Policies

Board Bylaw (BB) 9320 – Meetings and Notices

Board Bylaw (BB) 9323 – Meeting Conduct

**Newmeyer/Barrow/All to approve the following Board Bylaws:**

Administrative Regulation 3516.1 - Fire Drills and Fires

Administrative Regulation 3516.3 - Earthquake Emergency Procedure System

Board Policy 3580 - School Records

Board Policy 3600 – Consultants


**The following policy was brought to the Board for a first read:**

Board Policy 1501 – Uniform Complaint Procedures

**ADJOURNMENT**

**Newmeyer /Van Alst/All to adjourn the meeting at 7:40 p.m.**

 8/12/14  
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Signature/Date

  
\_\_\_\_\_  
Title