

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
AGENDA**

BOARD OF TRUSTEES

William J. Ziegler, Joshua Barrow, Caroline Van Alst, Shirley Thornton, Ed.D. and Thomas Newmeyer

SUPERINTENDENT

Valerie Pitts, Ed.D.

Thursday, February 28, 2013

5:30 PM

Meeting Location: 200 Phillips Drive, Marin City

Discussion (D); Action (A)

CALL TO ORDER 5:30 PM

1. APPROVAL OF AGENDA ORDER

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO CLOSED SESSION (D)

2. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON ANY OF THE FOLLOWING ITEM(S) (D/A)

- A. With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54957: **Discipline/Dismissal/Release – Certificated and Classified Employees**
- B. With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54956.8: **Lease Agreements and Service Contracts**
- C. With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54956.9: **Pending Litigation**

RECONVENE TO OPEN SESSION 6:30 PM

- 3. Announcement of Reportable Action Taken in Closed Session
- 4. Governance Team Workshop/ Protocols
- 5. Pledge of Allegiance

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO OPEN SESSION (D)

The Sausalito Marin City School Board of Trustees welcomes and values public input and participation. School board meetings are meetings of the Board of Trustees held in public and as such, public input is structured to ensure efficiency and respect for meeting protocols. Public input rules are posted at meetings.

Entire board packet on www.smcsd.org under School Board

6. Trustee Reports (D)

Members of the school board will report on activities and information they wish to share. The Board may request that items be agendaized and researched for presentation at future meetings.

7. Superintendent's Report (D)

- A. School Site Administrator Reports
- B. Facilities Update

ENSURE THAT ALL STUDENTS WITHIN SMCS D REACH HIGH LEVELS OF ACHIEVEMENT

Smarter Balanced Assessments (D)

FACILITIES

MAINTAIN SOUND FISCAL DISCIPLINE AND OPERATIONS

Budget Update (D)

ATTRACT, RETAIN AND INSPIRE HIGHLY QUALIFIED STAFF

Resolution #680: Reduction of Classified Services for the 2013-14 School Year (A)

GOVERNANCE

Strategic Planning Process (D)

Membership and Purpose of Committees (D)

Draft District Calendar: 2013-2014 School Year (D/A)

BP/AR 1312.3 Uniform Complaint Procedure Update – First Reading (D)

BP/AR 3260 Fees and Charges (D)

CONSENT AGENDA

The purpose of the Consent Agenda is to group items which may be approved routinely. A board member or a member of the audience may request removal of an item for discussion. (A-Roll Call)

Approval of the minutes of the regular meeting of January 24, 2013
Approval of Payments of Warrants
Approval of Field Trip Report
Approve 2013/2014 Board Meeting/Planning Calendar

FUTURE BOARD AGENDA ITEMS

Special Education Program Report
Annual Policy Review: Extracurricular, Co-Curricular
Approve Annual Board Agenda Planning Calendar
Strategic Priorities Planning
Grade Level or Program Report
Review/Selection of Auditor for Annual Audit
Budget Development
Policies Update
Facilities Update

Future Board Meeting Dates

March 14, 2013
March 23, 2013 Board Workshop
April 25, 2013
May 23, 2013 Subject to change due to conflict with Golden Bell Education Evening
June 27, 2013

Future Charter School Board Meeting Dates

Meetings are open to the public and generally held on the school campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 p.m.

ADJOURNMENT

Upcoming Dates and Important Events

April 8-12 Spring Recess
May 15 Bayside Open House
May 22 MLK Open House

Entire board packet on www.smcsd.org under School Board

Please visit the District website www.smcsd.org

Sausalito Marin City School District Board Meeting Procedures

Agendas are posted at the District Office and at Martin Luther King, Jr. Academy, both located at 200 Phillips Drive, Marin City. An agenda is also posted at Bayside Elementary School, 630 Nevada Street, Sausalito. Agendas are posted at least 72 hours in advance of a regular board meeting. All board meetings are conducted according to Education Code 35145.5 and District Board Policy 9320.

The District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the District Office at 415-332-3190. All efforts will be made for reasonable accommodations. Members of the public are requested to turn off or mute ALL cell phones, pagers or other communication devices upon entering the Board Meeting Room. Backup materials for items on this agenda are available for review in the Superintendent's Office.

Sausalito Marin City School District
Office of the Superintendent

Date: February 28, 2013
To: Board of Trustees
From: Valerie Pitts, Superintendent
Re: Discussion: Smarter Balanced Assessments

Background

Students are assessed yearly to measure their progress toward mastering the California State Standards. Over the course of the next two years, a shift will occur toward measuring the California Common Core Standards (CCCS). Currently, it is proposed that all students in grades 3-8 will be assessed in Reading, Mathematics, and Writing through new assessments being developed by the Smarter Balanced Assessment Consortium (SBAC). These assessments merge content knowledge with 21st Century Learning Skills (critical thinking, problem solving, media literacy, and divergent thinking). The California Department of Education has developed a timeline for the implementation of the new assessments beginning Spring 2015. This year and next the SBAC will pilot newly developed assessments in many schools throughout the state.

Analysis

Superintendent Pitts will make a brief presentation on the format and content of SBAC.

Financial Impact

Financial impact is limited this year, as students will take the CST assessments as they have in the past. In 2014-15, the new assessments will be formalized and administered across the state. Official costs for the new assessments range from \$5 to \$15 dollars per student. Summative assessments and interim assessment costs are forthcoming.

Legal Implications

Standardized testing is mandatory in the State of California and linked to both the state accountability system (API) and the federal system (AYP). Both systems are adapting to the new assessments, and are likely to be reconstructed in the coming years as a result of the former NCLB legislation.

Recommendation

This information is provided to Trustees for information and discussion.

Backup attached: Yes _____ No x

Sausalito Marin City School District
Office of the Superintendent

Date: February 28, 2013
To: Board of Trustees
From: Valerie Pitts, Superintendent
Re: Discussion: Business and Budget Update

Background

The budget development and monitoring process is on-going throughout the fiscal year. Information regarding updates to the current year budget as well as the development of the following year proposed State budget need to be reflected in timely budget discussions.

Analysis

There are no significant updates to the current year budget to report at this time. The second interim report will be presented at the March 14 board meeting and will include all revenue and expenditure changes to date.

The introduction of Governor Brown's proposed 2013-14 State Budget in January began the long legislative process that will culminate in the adoption of the 2013-14 State Budget Act. Trailer bills relative to the proposed budget were released on February 8 'red-lining' language about Revenue Limit and categorical programs and redefining COLA.

According to Joel Montero, CEO of Fiscal Crisis & Management Assistant Team (FCMAT), the implementation of the Local Control Funding Formula (LCFF) is the Governor's highest priority. While not yet law, Mr. Montero indicated that it is "moving along well". Joel Montero also stated that he did not see it going to a two year bill. It's "not an if but a when", he said.

LCFF is a major component in the 2013-14 budget development process. While some districts will fall out of basic aid status, the hold-harmless funding provision included in LCFF language "indicates that districts likely won't get less than the prior year state revenue".

Much more information will be forthcoming following the reporting out of Legislative hearings which begins February 28.

Financial Impact

The Department of Finance release their estimates of district entitlements under the LCFF. These estimates however are based on 2010 and do not include growth. The County Office is providing a template and School Services of California is publishing an on-line simulator to aid districts in estimating their entitlement.

Recommendation

This report is for information and discussion purposes.

Backup attached: Yes _____ No ✓

Sausalito Marin City School District
Office of the Superintendent

Date: February 28, 2013
To: Board of Trustees
From: Valerie Pitts, Superintendent
Re: Action: Resolution 680 - Reduction of Classified School Services for the 2013-2014 School Year

Background

The Sausalito Marin City School District currently maintains positions within the classified services of:

- .50 FTE (20 hours per week) of Bus Driver
- .4375 FTE (17.5 hours per week) of Cafeteria Worker
- 1.88 FTE (75 hours per week) of Maintenance/Custodial Worker
- 1.4875 FTE (59.5 hours per week) of Paraprofessional
- 1.0 FTE (40 hours per week) of School Secretary

and,

- 6 working days (48 hours per year) of School Secretary

and, within the confidential/classified services, the elimination of:

- 1.0 FTE (40 hours per week) of Administrative Assistant – District Office

Analysis

Most staffing allocations for confidential and classified employees are determined by formula. However, due to a lack of work, it will be necessary for the District to reduce the present level of services provided by these positions as described in the attached resolution.

Under State Law, the Board must give notice to employees subject to layoff not later than 60 days prior to the effective date of the layoff.

Financial Impact

The impact of the identified position reductions will increase the ending fund balance of the District by approximately \$374,770.

Recommendation

It is recommended that the Board of Trustees proceed with the proposed reduction of classified service by adopting Resolution 2012/13-680 – Reduction of Classified School Services for the 2013-14 School Year.

Backup attached: Yes No

SAUSALITO MARIN CITY SCHOOL DISTRICT

RESOLUTION NO.680

Resolution Authorizing the Elimination of Certain Positions in the Classified Service and Directing the Layoff of Classified Employees Occupying Said Positions

WHEREAS, the District currently maintains the following positions within the classified service:

Bus Driver, Cafeteria Worker, Maintenance/Custodial Worker,
Paraprofessional, School Secretary, and Administrative Assistant – District Office

WHEREAS, this Board determines that due to lack of funds and/or lack of work, it will be necessary for the District to reduce the present level of services provided by these positions and further determines that the following positions will be eliminated by the District as set forth below:

- .50 FTE (20 hours per week) of Bus Driver, effective June 13, 2013
- .4375 FTE (17.5 hours per week) of Cafeteria Worker, effective June 14, 2013
- 1.88 FTE (75 hours per week) of Maintenance/Custodial Worker, effective June 30, 2013
- 1.4875 FTE (59.5 hours per week) of Paraprofessional, effective June 14, 2013
- 1.0 FTE (40 hours per week) of School Secretary, effective June 30, 2013

and,

- 6 working days (48 hours per year) of School Secretary , effective June 30, 2013

and, within the confidential/classified services, the elimination of:

- 1.0 FTE (40 hours per week) of Administrative Assistant – District Office, effective June 30, 2013

NOW, THEREFORE, BE IT RESOLVED that the elimination of the positions set forth above is hereby ordered by this Board effective February 28, 2013, and classified employees occupying said positions are given notice of layoff; and

BE IT FURTHER RESOLVED that the Superintendent is directed to effect the layoff notice required by law and to inform the employees of his/her displacement rights, if any and his/her rehire rights.

This resolution was PASSED AND ADOPTED at a duly-called meeting of the Board of Trustees of the Sausalito Marin City School District, County of Marin, State of California, this 28th day of February 2013, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

William Ziegler, President, Board of Trustees

Date

I, Caroline Van Alst, Clerk of the Board of Trustees of this school district, do hereby certify that the foregoing resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on February 28, 2013.

Caroline Van Alst, Clerk, Board of Trustees

Date

Sausalito Marin City School District
Office of the Superintendent

Date: February 28, 2013
To: Board of Trustees
From: Valerie Pitts, Superintendent
Re: Discussion: Strategic Planning Process

Background

In Spring 2011, the district worked with FSG Group to analyze district needs. In the fall of 2012, Trustees responded to the recommendations of FSG by revising a vision and mission statement to reflect the ever-changing and growing educational landscape in the nation and state. Core values agreements were developed to help guide decisions based on the best interests of students. Strategic priorities and goals were developed for school year 11-12 and 12-13 (attached). Each school developed a single plan for student achievement aligned with the vision, mission and strategic priorities. The district Action Team also developed the components of the Comprehensive Educational Program (attached).

Analysis

A continuous improvement model that encompasses a bi-annual strategic priorities and goals process is necessary for the district to implement best practices. Additionally, trustees should engage this year in a process for identifying long term (3-5 years) issues that impact budget forecasting, program development and implementation. Trustees have set aside an initial planning session for Saturday March 23. Long-range issues will be discussed and prioritized. Additional research, information gathering, data and studies may need to be conducted to help fully understand the fiscal, enrollment and program issues facing the district as the K-8 model for Bayside/MLK is implemented and WCA grows in enrollment.

Financial Impact

None.

Recommendation

This item is brought to the Trustees for discussion and further public comment.

Backup attached: Yes No

Sausalito Marin City School District

Board Approved January 26, 2012

Vision

Our Vision is to provide each child a world class college preparatory curriculum that integrates communication, collaboration, creativity, inquiry and problem-solving skills and builds character through fostering strong relationships of mutual trust and respect.

Mission

The mission of the SMCS D is to academically and socially prepare students for success at each grade level and in high school on the path to college and career in a safe, healthy and culturally responsive learning environment. We provide a rigorous and challenging academic program with highly qualified educators in collaboration with parents and community partners. We will hold our learning community accountable for our progress.

Core Values

We believe in the potential of each student. Families, community partners and educators embrace and support our public schools.

Diversity is an Asset

Our success depends on the diverse backgrounds, knowledge, skills, creativity, dedication and motivation of students, staff, parents and community members.

Social Responsibility

We model good citizenship, ethical behavior and sensitivity to others, and promote each child's success as a member of the global society. We value diversity and integration and believe it enriches the educational program and ensures social and academic success.

Agility, Adaptability and Tenacity

We promote strategic thinking, innovation, flexibility and agility in response to changing requirements. We invest in personal learning through focused professional development for staff. We stick to it. We build resiliency.

Student Centered Education

In order to ensure our students meet their fullest potential, we provide a comprehensive, standards-based, differentiated curriculum and opportunities for every student to be successful and engaged. We believe ongoing assessment of student learning informs our instructional practices.

Core Values, continued

Focus on Results

We will promote systemic thinking, articulated processes for continuous improvement and use of data to monitor progress.

Equity

Each student has an individualized path to learning, college and careers and the right to access their own educational opportunities. Students get what they need to be successful.

Components of a Comprehensive Educational Program

Consistent with the District's Vision and Mission Statement, the components of a comprehensive educational program include:

- Robust, Viable, Guaranteed Curriculum and Offerings
- Foreign Language Offering
- Parents' Compact or Parent Coalition On-site
- Follow Through and Accountability
- Services at or Near the School Site
- Integrated Systems
- Counseling and Social Skills Programs
- Organized Sports (Bring schools together for teams to get more kids)
- Arts/Enrichment
- Community Service Opportunities
- Diversity/Integration

Sausalito Marin City School District
Office of the Superintendent

Date: February 28, 2013
To: Board of Trustees
From: Valerie Pitts, Superintendent
Re: Discussion: Membership and Purpose of Committees

Background

Annually Trustees fill committee membership as needed. These are superintendent-designated committees and up to two trustees can serve on committees. Membership on committees is open to other district or community representatives. Committees should be charged with specific purposes and be relevant and efficient.

Analysis

There are currently three committees with Trustee membership and stated purposes:

◆ Facilities Committee

The purpose of this committee is to discuss issues related to facilities use, leases, Prop 39 classroom assignments, and facilities master planning. The committee includes the Director of Facilities and a principal and meets on an ad hoc or as needed basis. The committee serves as advisory to the superintendent.

◆ Finance Committee

The purpose of the Finance or Budget Advisory Committee is to review budget development and budget planning as it occurs during the spring, before the annual budget is adopted. The committee includes members of classified and certificated unions as well as the District Business Official. The committee meets as needed during budget planning.

◆ Charter Relationship Committee

The purpose of the WCA relationship committee is to review and discuss formal, legal and informal agreements designed to support and enhance the charter/district relationship. This includes annual review of the MOU's and initial review of Charter petition renewals. The committee includes two members of the WCA board, Head of School, two district trustees, the Chief Academic Officer and the Superintendent. The committee meets bi-monthly.

◆ Communication Committee

The purpose of this group is to review and advise on communication issues, plans and strategies. The groups meets three times a year and includes the Chief Academic Officer and other appropriate staff.

Trustees need to consider the need for each committee and/or what can be handled in open session board meetings.

Financial Impact

Staff time and resources in a small district are heavily impacted with committee work.

Legal Implications

Brown Act guidelines regarding numbers of trustees need to be followed. More than two trustees at a meeting constitutes a quorum and official notice of meetings are required.

Recommendation

This item is brought before the board for review and discussion.

Backup attached: Yes _____ No x

Sausalito Marin City School District
Office of the Superintendent

Date: February 28, 2013
To: Board of Trustees
From: Valerie Pitts, Superintendent
Re: Action: District Calendar 2013/2014 School Year

Background

The Board of Trustees annually adopts a District calendar for the following academic school year. The calendar includes the number of school days, holidays, teacher work days, and staff development days. Trustees have asked for staff and parent input as they consider drafting and adopting school year calendars.

Analysis

Attached is a draft of the 2013-2014 school year calendar. Staff is recommending a later than usual start date (September 9) which results in a later end of school date (June 19, 2014) to allow for more time to complete construction projects at MLK.

Financial Impact

There are financial impacts related to Average Daily Attendance when considering the placement of local holidays, minimum days, and staff development days. Placement of these days should be made with consideration of the effect on attendance the days prior to and after the selected date. In addition, consistency of instruction is a priority.

Legal Implications

The Board must adopt a calendar for each school year. State law requires that students attend 180 days, and the District contract with SDTA currently requires 186 teacher work days. There are also legal parameters for taking certain holidays – e.g. Martin Luther King, Jr. Day and Veteran's Day.

Recommendation

The Superintendent recommends Trustees discuss the 2013-14 calendar.

Backup attached: Yes No

**Sausalito Marin City
School District
School Calendar 2013-2014 (Draft)**

	M	T	W	Th	F	Days	
		5	6	7	8	9	
August		12	13	14	15	16	
		19	20	21	22	23	
		26	27	28	29	30	
	2	3	4	5	6	September 3-6, 2013	Teacher Work Day/Staff Development
	9	10	11	12	13	September 9, 2013	First Day of School
Sept.	16	17	18	19	20	16	September 2, 2013
	23	24	25	26	27		
	30						
		1	2	3	4		
Oct.	7	8	9	10	11		
	14	15	16	17	18	23	
	21	22	23	24	25		
	28	29	30	31			
					1	November 1, 2013	Staff Development Day
Nov.	4	5	6	7	8	November 11, 2013	Veteran's Day
	11	12	13	14	15	18	
	18	19	20	21	22	November 27, 2013	Minimum Day
	25	26	27	28	29	November 28 & 29, 2013	Thanksgiving & Local Holiday
	2	3	4	5	6		
Dec.	9	10	11	12	13		
	16	17	18	19	20	15	Dec. 24, 26 & 31, 2013
	23	24	25	26	27	December 25, 2013	Christmas Holiday
	30	31				December 23, 2011-Jan. 3, 2014	Winter Recess
			1	2	3	January 1, 2014	New Year Holiday
Jan.	6	7	8	9	10	January 6, 2014	Students Return to School
	13	14	15	16	17	19	
	20	21	22	23	24	January 20, 2014	Martin Luther King Jr. Day
	27	28	29	30	31		
	3	4	5	6	7		
Feb.	10	11	12	13	14	18	
	17	18	19	20	21	February 17, 2014	Presidents' Day
	24	25	26	27	28	February 18, 2014	Lincoln's Birthday, local holiday
March	3	4	5	6	7		
	10	11	12	13	14		
	17	18	19	20	21	20	
	24	25	26	27	28		
		1	2	3	4		
April	7	8	9	10	11		
	14	15	16	17	18	17	April 14-18, 2014
	21	22	23	24	25	April 18, 2014	Classified in lieu Day (12mth employees)
	28	29	30				
				1	2		
May	5	6	7	8	9		
	12	13	14	15	16	21	
	19	20	21	22	23		
	26	27	28	29	30	May 26, 2014	Memorial Day
	2	3	4	5	6		
June	9	10	11	12	13		
	16	17	18	19	20	13	June 19, 2014
	23	24	25	26	27	June 20, 2014	Teacher Work Day
	Legal holiday	No school on "shaded days"				180	Days of Student Attendance
	Teacher work day/Staff Dvpt.					186	Total Teacher Work Days/Salary Scedule
	Minimum day					7	Minimum Days per school site
	Local holiday					6	Teacher Work Days/Staff Development Day/Contract/Salary Schedule
	Holiday: July 4th, 2014						

Sausalito Marin City School District
Office of the Superintendent

Date: February 28, 2013
To: Board of Trustees
From: Valerie Pitts, Superintendent
Re: Discussion: BP 1312.3 Uniform Complaint Procedures and AR 3260 Fees and Charges

Background

Trustees review selected policies on a monthly basis. In addition, as the California School Boards Association (CSBA) recommends new policies or revisions, they are referred to the Trustees for review, discussion, and approval.

Attached is CSBA's proposed Board Policy 1312.3 - Uniform Complaint Procedure and Administrative Regulation 3260 – Fees and Charges.

Financial Impact

None.

Recommendation

The Superintendent recommends Trustees review the BP and AR and provide suggested changes prior to its adoption at the next Board meeting.

This item is brought before the board for review and discussion.

Backup attached: Yes X No

UNIFORM COMPLAINT PROCEDURES

The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The district shall investigate and seek to resolve any complaints alleging failure to comply with such laws and/or alleging unlawful discrimination, harassment, intimidation, or bullying in accordance with the uniform complaint procedures.

The district shall use the uniform complaint procedures to resolve any complaint alleging unlawful discrimination, harassment, intimidation, or bullying in district programs and activities based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on association with a person or group with one or more of these actual or perceived characteristics.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4031 - Complaints Concerning Discrimination in Employment)

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

Uniform complaint procedures shall also be used to address any complaint alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, the requirements for the development and adoption of a school safety plan, and state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 3260 - Fees and Charges)

(cf. 3320 - Claims and Actions Against the District)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3555 - Nutrition Program Compliance)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5148 - Child Care and Development)

(cf. 6159 - Individualized Education Program)

(cf. 6171 - Title I Programs)

(cf. 6174 - Education for English Language Learners)

(cf. 6175 - Migrant Education Program)

(cf. 6178 - Career Technical Education)

(cf. 6178.1 - Work-Based Learning)

(cf. 6178.2 - Regional Occupational Center/Program)

(cf. 6200 - Adult Education)

UNIFORM COMPLAINT PROCEDURES (continued)

The Board prohibits any form of retaliation against any complainant in the complaint process. Participation in the complaint process shall not in any way affect the status, grades, or work assignments of the complainant.

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with the uniform complaint procedures, whenever all parties to a complaint agree to try resolving the problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

In investigating complaints, the confidentiality of the parties involved and the integrity of the process shall be protected. As appropriate for any complaint alleging discrimination, harassment, intimidation, or bullying, the Superintendent or designee may keep the identity of a complainant confidential to the extent that the investigation of the complaint is not obstructed.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)
(cf. 9011 - Disclosure of Confidential/Privileged Information)

The district's Williams uniform complaint procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to the following:

1. Sufficiency of textbooks or instructional materials
2. Emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff
3. Teacher vacancies and misassignments
4. Deficiency in the district's provision of instruction and/or services to any student who, by the completion of grade 12, has not passed one or both parts of the high school exit examination

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal Reference: (see next page)

UNIFORM COMPLAINT PROCEDURES (continued)

Legal Reference:

EDUCATION CODE

200-262.4 *Prohibition of discrimination*
8200-8498 *Child care and development programs*
8500-8538 *Adult basic education*
18100-18203 *School libraries*
32289 *School safety plan, uniform complaint procedures*
35186 *Williams uniform complaint procedures*
37254 *Intensive instruction and services for students who have not passed exit exam*
41500-41513 *Categorical education block grants*
48985 *Notices in language other than English*
49010-49013 *Student fees*
49060-49079 *Student records*
49490-49590 *Child nutrition programs*
52160-52178 *Bilingual education programs*
52300-52490 *Career technical education*
52500-52616.24 *Adult schools*
52800-52870 *School-based program coordination*
54000-54028 *Economic impact aid programs*
54100-54145 *Miller-Unruh Basic Reading Act*
54400-54425 *Compensatory education programs*
54440-54445 *Migrant education*
54460-54529 *Compensatory education programs*
56000-56867 *Special education programs*
59000-59300 *Special schools and centers*
64000-64001 *Consolidated application process*

GOVERNMENT CODE

11135 *Nondiscrimination in programs or activities funded by state*
12900-12996 *Fair Employment and Housing Act*

PENAL CODE

422.55 *Hate crime; definition*
422.6 *Interference with constitutional right or privilege*

CODE OF REGULATIONS, TITLE 5

3080 *Application of section*
4600-4687 *Uniform complaint procedures*
4900-4965 *Nondiscrimination in elementary and secondary education programs*

UNITED STATES CODE, TITLE 20

6301-6577 *Title I basic programs*
6601-6777 *Title II preparing and recruiting high quality teachers and principals*
6801-6871 *Title III language instruction for limited English proficient and immigrant students*
7101-7184 *Safe and Drug-Free Schools and Communities Act*
7201-7283g *Title V promoting informed parental choice and innovative programs*
7301-7372 *Title V rural and low-income school programs*

Management Resources: (see next page)

UNIFORM COMPLAINT PROCEDURES (continued)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

UNIFORM COMPLAINT PROCEDURES

Except as the Governing Board may otherwise specifically provide in other Board policies, the uniform complaint procedures shall be used only to investigate and resolve complaints alleging violations of federal or state laws or regulations governing specific educational programs, the prohibition against requiring students to pay fees, deposits, or other charges for participating in educational activities, and unlawful discrimination, harassment, intimidation, or bullying, as specified in accompanying Board policy.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 4031 - Complaints Concerning Discrimination in Employment)

The district's uniform complaint procedures policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning uniform complaint procedures shall be translated into that language. (Education Code 234.1, 48985)

(cf. 5145.6 - Parental Notifications)

Compliance Officers

The following compliance officer(s) shall receive and investigate complaints and shall ensure district compliance with law:

Business Manager

200 Phillips Drive, Sausalito, CA 94965

415-332-3190

The Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Designated employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 9124 - Attorney)

Notifications

The Superintendent or designee shall annually provide written notification of the district's uniform complaint procedures to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties. (Education Code 262.3, 49013; 5 CCR 4622)

UNIFORM COMPLAINT PROCEDURES (continued)

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 3260 - Fees and Charges)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable
3. Advise the complainant of the appeal process, including, if applicable, the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies
4. Include statements that:
 - a. The district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs.
 - b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline.
 - c. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying must be filed not later than six months from the date it occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying.
 - d. The complainant has a right to appeal the district's decision to the CDE by filing a written appeal within 15 calendar days of receiving the district's decision.
 - e. The appeal to the CDE must include a copy of the complaint filed with the district and a copy of the district's decision.
 - f. Copies of the district's uniform complaint procedures are available free of charge.

UNIFORM COMPLAINT PROCEDURES (continued)

Procedures

All complaints shall be investigated and resolved within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR 4631 and 4633.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

Step 1: Filing of Complaint

Any individual, public agency, or organization may file a written complaint of the district's alleged noncompliance with federal or state laws or regulations governing educational programs. (5 CCR 4630)

A complaint concerning unlawful discrimination, harassment, intimidation, or bullying may be filed only by a person who alleges that he/she personally suffered unlawful discrimination, harassment, intimidation, or bullying or by a person who believes that an individual or any specific class of individuals has been subjected to it. The complaint shall be initiated no later than six months from the date when the alleged discrimination, harassment, intimidation, or bullying occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying. However, upon written request by the complainant, the Superintendent or designee may extend the filing period for up to 90 calendar days. (5 CCR 4630)

A complaint alleging noncompliance with the law regarding the prohibition against requiring students to pay student fees, deposits, and charges may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance. (Education Code 49013)

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR 4600)

Step 2: Mediation

Within three business days of receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

UNIFORM COMPLAINT PROCEDURES (continued)

Before initiating the mediation of a complaint alleging discrimination, harassment, intimidation, or bullying, the compliance officer shall ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. (5 CCR 4631)

Step 3: Investigation of Complaint

Within 10 calendar days of receiving the complaint, the compliance officer shall provide the complainant and/or his/her representative an opportunity to present the complaint and any evidence, or information leading to evidence, to support the allegations in the complaint. The compliance officer also shall collect all documents and interview all witnesses with information pertinent to the complaint.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. (5 CCR 4631)

In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

Step 4: Response

OPTION 1:

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision, as described in Step #5 below, within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

UNIFORM COMPLAINT PROCEDURES (continued)

OPTION 2:

Within 30 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision, as described in Step #5 below. If the complainant is dissatisfied with the compliance officer's decision, he/she may, within five business days, file his/her complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

Step 5: Final Written Decision

The district's decision shall be in writing and sent to the complainant. (5 CCR 4631)

The district's decision shall be written in English and, when required by Education Code 48985, in the complainant's primary language.

For all complaints, the decision shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered
2. The conclusion(s) of law
3. Disposition of the complaint
4. Rationale for such disposition
5. Corrective actions, if any are warranted
6. Notice of the complainant's right to appeal the district's decision within 15 calendar days to the CDE and procedures to be followed for initiating such an appeal

In addition, any decision concerning a discrimination, harassment, intimidation, or bullying complaint based on state law shall include a notice that the complainant must wait until 60 calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. (Education Code 262.3)

AR 1312.3(f)

UNIFORM COMPLAINT PROCEDURES (continued)

If investigation of a complaint results in discipline to a student or an employee, the decision shall simply state that effective action was taken and that the student or employee was informed of district expectations. The report shall not give any further information as to the nature of the disciplinary action.

If a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges is found to have merit, the district shall provide a remedy to all affected students and parents/guardians, which, where applicable, shall include reasonable efforts to ensure full reimbursement to them. (Education Code 49013)

Appeals to the California Department of Education

If dissatisfied with the district's decision, the complainant may appeal in writing to the CDE. (Education Code 49013; 5 CCR 4632)

The complainant shall file his/her appeal within 15 calendar days of receiving the district's decision and the appeal shall specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision. (5 CCR 4632)

Upon notification by the CDE that the complainant has appealed the district's decision, the Superintendent or designee shall forward the following documents to the CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the decision
3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision
4. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
5. A report of any action taken to resolve the complaint
6. A copy of the district's uniform complaint procedures
7. Other relevant information requested by the CDE

UNIFORM COMPLAINT PROCEDURES (continued)

The CDE may directly intervene in a complaint without waiting for action by the district when one of the conditions listed in 5 CCR 4650 exists, including when the district has not taken action within 60 calendar days of the date the complaint was filed with the district. (5 CCR 4650)

Civil Law Remedies

A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

For complaints alleging discrimination, harassment, intimidation, and bullying based on state law, a complainant shall wait until 60 calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies, provided the district has appropriately and in a timely manner apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622. The moratorium does not apply to injunctive relief and to discrimination complaints based on federal law. (Education Code 262.3)

Fees And Charges

The district shall charge only those fees specifically authorized by law. (5 CCR 350)

The following fees and charges are permissible if approved by the Board of Trustees:

1. Insurance for athletic team members, with an exemption for financial hardship (Education Code 32221)

(cf. 5143 - Insurance)

2. Insurance for medical or hospital service for students participating in field trips and excursions (Education Code 35331)

3. Expenses of students' participation in a field trip or excursion to another state, the District of Columbia or a foreign country, as long as no student is prohibited from making the field trip due to lack of funds (Education Code 35330)

(cf. 6153 - School-Sponsored Trips)

4. Student fingerprinting program (Education Code 32390)

(cf. 5142.1 - Identification and Reporting of Missing Children)

5. School camp programs operated pursuant to Education Code 8760-8773 provided that the fee is not mandatory (Education Code 35335)

(cf. 6142.5 - Environmental Education)

6. Personal property of the district fabricated by students, as long as the cost of the property does not exceed the cost of the materials provided by the district (Education Code 17551)

7. Home-to-school transportation and transportation between school and regional occupational centers, programs or classes, as long as the fee does not exceed the statewide average unsubsidized cost per student and so long as exemptions are made for indigent and disabled students (Education Code 39807.5)

(cf. 3250 - Transportation Fees)

8. Transportation to and from summer employment programs for youth (Education Code 39837)

9. Physical education uniforms

(cf. 6142.7 - Physical Education)

10. Rental or lease of personal property needed for district purposes, such as caps and gowns used by seniors in graduation ceremonies (Education Code 38119)

(cf. 5127 - Graduation Ceremonies and Activities)

11. Deposit for band instruments, music, uniforms and other regalia which school band members take on excursions to foreign countries (Education Code 38120)

12. Fees for community service classes (Education Code 51815)

13. Eye safety devices, at a price not to exceed the district's actual costs (Education Code 32033)

(cf. 5142 - Safety)

14. Actual costs of duplication for copies of public records (Government Code 6253)

(cf. 1340 - Access to District Records)

15. Actual costs of duplication for reproduction of the prospectus of school curriculum (Education Code 49091.14)

(cf. 5020 - Parent Rights and Responsibilities)

16. Food sold at school subject to free and reduced price meal program eligibility and other restrictions specified in law (Education Code 38084)

(cf. 3551 - Food Service Operations/Cafeteria Funds)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3554 - Other Food Sales)

17. Fines or reimbursements for lost or damaged district property or damage to library property (Education Code 19910-19911, 48904)

(cf. 3515.4 - Recovery for Property Loss or Damage)

18. Tuition for out-of-state and out-of-country residents (Education Code 48050, 48052, 52613; 8 USC 1184)

(cf. 5111.1 - District Residency)

(cf. 5111.2 - Nonresident Foreign Students)

19. Adult education books, materials, and classes as specified in law (Education Code 52612, 60410)

(cf. 6200 - Adult Education)

20. Child care and development services (Education Code 8263)

(cf. 5148 - Child Care and Development)

21. Parking on school grounds (Vehicle Code 21113)

Regulation SAUSALITO MARIN CITY SCHOOL DISTRICT

approved: February 11, 2010 Sausalito, California

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD MEETING MINUTES
January 24, 2013**

ATTENDANCE

Board Members Present: William Ziegler, Caroline Van Alst, Shirley Thornton, Ed. D.,
Thomas Newmeyer, Joshua Barrow
Superintendent: Valerie Pitts, Ed. D.

The meeting was called to order at 6:00 p.m.

The agenda order was approved.

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO CLOSED SESSION

There was no public comment.

CLOSED SESSION

The Board and Superintendent convened closed session at 6:01 p.m.

RECONVENE TO OPEN SESSION

Open session reconvened at 7:21p.m.

Report Out from Closed Session

President William Ziegler announced that there was no reportable action taken in closed session.

Pledge of Allegiance

Trustee Shirley Thornton led the Pledge of Allegiance.

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO OPEN SESSION

There was no public comment.

Trustee Reports

Trustee Thornton attended the JLAC seminar in Sacramento. She also thanked principals Jonnette Newton and Daniel Norbutas for a wonderful show put on by the students to commemorate the birthday of Dr. Martin Luther King Jr. She reported that Maureen McCoy of Sausalito Optometry has donated a telescope to MLK Academy. Trustee Van Alst attended JLAC seminar. She found that there will be a lot for her to learn and enjoyed hearing from some great legislative speakers. Both trustees Bill Zeigler and Joshua Barrow also attended the JLAC seminar.

Superintendent's Report

Dr. Valerie Pitts announced that Ellen Franz has been accepted to a Harvard University Graduate School of Education Project Zero Classroom summer program. The superintendent met with Noah Jackson of First Base regarding a proposal for field renovations at MLK.

MAINTAIN SOUND FISCAL DISCIPLINE AND OPERATIONS

District Annual Financial/Audit Report for Year End June 30, 2012

Mr. Habbas Nassar, Partner at Stephen Roatch Accountancy Corporation and in charge of the district audit, reviewed the audit and responded to questions from the board.

Newmeyer/Van Alst/all to accept the District Annual Financial/Audit Report for Year End June 30, 2012 as presented

Willow Creek Academy Annual Financial/Audit Report for Year End June 30, 2012

Willow Creek Academy Treasurer, Clark Warden, presented highlights of the WCA audit.

Newmeyer/Van Alst/all to accept the Willow Creek Academy Annual Financial/Audit Report for Year End June 30, 2012 as submitted.

Adoption of Budget Development Calendar for 2013/2014 School Year

Superintendent Pitts asked the board to consider the calendar as a draft; no action was taken.

Report on Governor's 2013/2014 Proposed Budget

Paula Rigney, Business Manager, highlighted items discussed during the workshop presented by California School Services.

FACILITIES

Facilities Schematic Design (A)

Debra McGuire, Architect, Quattrocchi Kwok Architects, gave a PowerPoint presentation titled Martin Luther King Junior Academy 24 January 2013 K-8 Campus Planning. She discussed the following points:

- MLK Current Site
- MLK Schematic Design Plan (K-8)
- Modular Classroom Area; detail Head Start preschool & office
- Basketball court, play areas and outdoor learning areas
- Storage
- Preschool Interior Layout
- Project Schedule

Trustee Barrow asked about plans for future growth. Trustee Thornton wanted to know about allocation of space for computers, a library and music classes.

Public Comment

David Guggenheim of the former Marin City Children's Program said that he opposes relocating Bayside. The present location exposes all children to middle class life and prepares them for the cultures they will come across when they go to high school. He added that some volunteers may not come to Marin City.

Peter Sapienza, a Sausalito resident, was also opposed to moving Bayside. He questioned the amount of support for the move and pointed out that newspaper articles are focused on public concern about segregation, racism, marginalization and equity. He asked that there be a one-year delay and to seek advice from the community.

Carson Smith stated that he has no children in schools and is speaking as a community member. He pointed out the following: the community is not ready for consolidation to take place; we have not heard voices in favor of the proposed plan; the facilities proposed are substandard – a real library is needed where the current MLK library is a classroom with bookshelves; only one option has been presented by the board; there must be other solutions to better serve the community.

Marie Simmons said that she has been involved with schools for more than 40 years. She added that children must be prepared to live and work efficiently and that they cannot achieve this in isolation.

The parent of a 3rd grader mentioned that her main concern is having a school library as this is most important to education.

Marilyn Mackel, a Bayside volunteer talked about the lack of opportunity for summer camp except at WCA and the lack of library facilities except at Willow Creek Academy. She said that charter schools have taken hold and public schools are closing as people find other choices.

Barbara Sapienza, a Sausalito resident said that she is in favor of waiting and would like the district to become a model of how a charter and a public can come together on same the campus. She added that we are interdependent and intertwined and should postpone the decision to move and work to combine WCA and Bayside on a single campus.

Joel Garrett, a member of staff at Bayside, said that spending \$3.5 M to save \$250,000 does not make sense. The real problem, he said, is discipline. There are 3-4 students in a class of 20 who can entirely disrupt the classroom. Remove the disruptive students and the rest can be successful. The International Baccalaureate program is a mere repackaging of past ideas; what no-one is talking about is discipline.

Ayana Jones, a WCA parent suggested that the district use the money for things other than buildings and think about what is better for our kids.

Julius Holtzclaw, a Bayside member of staff, said that he is opposed to moving so fast and would like the district to wait one year, adding that a year's delay will not be financially crippling.

Stan Bair, a WCA parent said that this has been a two- year process; there may be imperfections but what are we waiting for? He has served on other boards where they would love to have a community school for those who live close by and he supports the K-8 structure.

Bettie Hodges, a community member, said that over the past two years, parents have voiced their opinions on this and told the board that they don't need the move; no-one in the community is saying

that this decision is best for the children. She added that the board is entrusted with the task of providing the best education for the children and she is opposed to the move without more consideration.

Board Discussion

Trustee Van Alst asked about the availability of the local public library for students. Superintendent Pitts said that libraries of the future use space flexibly; discussions are taking place around the idea of converting common spaces to furnished areas with books.

Trustee Thornton said that we are not ready for the move; in 2000 we talked about two K-5s and a 6-8; now it feels as though we are moving backwards - this is not the best thing for the children.

Trustee Newmeyer said that the decision is difficult because it is hard to face the realities we have and deliver what we want. The financial reality is that with a growing Willow Creek Academy, state budget problems, split campuses for music, art and other services, inefficiencies in delivery of services, there are a lot of advantages to being a K-8. There are three separate schools with three separate programs. We have not heard as much as we would have liked from parents but we have listened.

Trustee Barrow said this is a tough decision. There is a community readiness issue – will we ever get there? He said that he looks forward to creating that readiness but we are not there yet. He is also looking at how to get more money to the programs for kids in the near and long term. Some things are yet to be worked out, he added. We are heading toward a K-8 school in Marin City but for those who do not believe in this, it is a step in the wrong direction. He said that he is interested in the long-term solution and believes that the biggest concern is community support.

Trustee Van Alst said that the first issues to tackle are design, funding and programming and secondly the commitment to make the plan work. She said that she supports the \$3.5M to be spent on the project.

Trustee Newmeyer said that financial markets could change; if we wait, we may price ourselves out of doing anything. Regarding segregation, he said that Bayside is segregated now as has been stated in other meetings

Trustee Thornton said that we now have joint activities where kids of all backgrounds are having a great experience together. She apologized for where the board is today.

Trustee Zeigler read the mission of the district. He said it is important to keep in mind how to academically and socially prepare students to meet these goals. Approximately 100 questions have been raised through all the meetings which the board has considered and weighed – he doesn't know what other issues there are to study. We are still at the beginning of the process, namely the structure of the school. He added that he feels the financial situation three years from now will be serious; we have a chance to do something now and we must still address the long-term issues.

Trustee Thornton clarified that the A Team came together to discuss intent of academic program not financial issues; 2 K-5 schools and a 6-8 would be a different model to consider.

Trustee Barrow said that to do nothing is a negative; if the least of all evils are to make short-term decision and work toward the long-term, we should move ahead. There are other options but waiting will have consequences.

Superintendent Pitts said that the MLK campus was never finished; going ahead with the plan to complete the campus would be a good thing for the kids who are here now.

M/s/c – Roll Call Newmeyer/Van Alst/ 4 Ayes 1 No (Thornton) to approve the schematic design as presented

A brief recess was taken at 9:10 p.m. The meeting resumed at 9:19 pm

Approval by the Sausalito Marin City School District Board of Trustees of Resolution Number 676: RESOLUTION APPROVING THE FORM AND AUTHORIZING THE EXECUTION OF CERTAIN LEASE FINANCING DOCUMENTS IN CONNECTION WITH THE OFFERING AND SALE OF CERTIFICATES OF PARTICIPATION RELATING THERETO TO FINANCE THE DISTRICT'S MLK JR. ACADEMY CLASSROOM CONSTRUCTION PROJECT AND AUTHORIZING AND DIRECTING CERTAIN ACTIONS WITH RESPECT THERETO

Superintendent Pitts reviewed all the factors that were taken into account when considering financing: Several issues facing us are also being faced across the country; the K-8 model is experiencing a resurgence; the board has reviewed several options that came out of recommendations from the consulting firm FSG and still came back to K-8 model as the best solution. Trustee Newmeyer added that these issues have been discussed and not left in a vacuum. Superintendent Pitts said that small districts have a lot of overhead; we have to do something about the fact that we have three schools in a small geographic area. Trustee Van Alst said that the COP bond could be folded into a future bond underwritten by the taxpayers.

Mr. Mark Pressman, bond advisor, addressed the board.

Trustee Newmeyer asked for clarification of debt service. Mr. Pressman said that we would be borrowing \$3.695M with a debt service under \$200,000 a year, over 30 years. The rating on the proposed bonds is AA Plus; an excellent rating for a small district like Sausalito Marin City.

Trustee Newmeyer said that the financing is structured to be lean and mean and deliver maximum dollars to students.

Pam Dake, a community member, said that we need more time to talk about another option. She said that in her opinion, the move is about WCA expansion. The charter school should put a cap on its enrollment. We should work collaboratively and strengthen everybody in the district.

Marie Simmons asked that everyone be included in the discussion of options; if you proceed with what you think you know is best without the community support, you will not have success.

Marilyn Mackle proposed that WCA be funded at the level required by law and to stop making supplemental payments to WCA as this is not legally mandated.

Paul Mowry said that those recommending a one- year delay are doing a lot to get community buy- in to the plan. He said that the worst thing to do is thumb our nose at repeated community objections and then ask them to support us. Community cohesiveness, equity and justice are priceless. Thinking only in terms of dollars is short sighted.

Rachel Brown, a parent said that she is opposed to moving Bayside to MLK. She likes the diversity at Bayside and feels that the move would take away a lot from our kids.

Fran Nelson, a staff member asked what makes up the \$450,000 savings when we will spend \$ 3.5m on deferred maintenance?

Ellen Franz, a teacher at Bayside, said that the staff will go forward with any decision for the children. The K-8 model could be a great thing, but segregation is an issue.

Trustee Barrow said some options can't be in the cards for next fall. One that doesn't get much discussion is moving Bayside without the \$3.5M loan. He clarified that when he said he supports the direction once the decision has been made, he was not dismissing the idea of continuing discussion on many levels for long term strategic problem solving. Segregation is a challenge and he does not take it lightly.

M/s/c-Roll Call Ayes 4, Noes 1 (Thornton) to adopt Resolution Number 676.

RECESS SMCSO BOARD OF TRUSTEES REGULAR MEETING FOR SAUSALITO SCHOOL DISTRICT FINANCING CORPORATION BOARD OF DIRECTORS MEETING, M 9:50 pm

RESUME SMCSO BOARD OF TRUSTEES REGULAR MEETING,

GOVERNANCE

Long-Term Strategic Planning (D)

Superintendent, Valerie Pitts, suggested meeting for closed session at 5:30 PM on 2/28 with open session at 6:30 PM beginning with a small group Governance meeting. Trustee Thornton asked for reflection of actions to show we do want to make a difference for our kids. Trustee Newmeyer disagreed.

Draft Board Meeting and Planning Calendar for the 2013/2014 School Year (D)

Superintendent, Valerie Pitts, reviewed a draft calendar for the 2013/2014 school year regarding board meeting dates and board agenda planning.

The calendar will be approved at the February board meeting.

CONSENT AGENDA

M/s/c - Roll Call Ayes 5 Noes 0 to approve the following consent agenda items:

- Minutes of the organizational and regular meeting of December 13, 2012
- Minutes of the board governance workshop of January 12, 2013
- Minutes of the special meeting of January 15, 2013
- Payments of Warrants
- Field Trip Report
- Publication of the 2011/2012 School Accountability Report Cards (SARC)
- Quarterly Report: Williams Act
- Annual Certificated Seniority/Credentials Held List

FUTURE BOARD AGENDA ITEMS

Reschedule March 28 Board Meeting to March 14
 Draft Annual Board Agenda Planning Calendar
 Curriculum and Instruction Report
 Approve Second Interim Budget Report (Due 3/15)
 Accept WCA Interim Budget Report (Due 3/15)
 Grade Level or Program Report
 Draft Annual District Calendar
 Resolution: If any, to reduce particular kinds of services (SDTA-Due March 15)

ADJOURNMENT

Thornton/Van Alst/all to adjourn at 10:10 p.m.

Signature/Date

Title

SAVE THE DATES

Future District Meeting Dates

All meetings are held at the District Office, 200 Phillips Drive, Marin City at 7:00 p.m. unless otherwise noted. *The first meeting date of each month will be allocated to additional special meetings on facilities issues, special meetings, community forum, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

- February 28, 2013
- March 14, 2013
- April 25, 2013
- May 23, 2013
- June 27, 2013

Future Charter School Board Meeting Dates

Meetings are open to the public and generally held on the school campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 p.m.

Upcoming Dates and Important Events

Please visit the District website www.smcsd.org

Sausalito Marin City School District

Payment of Warrants

2/28, 2013

Attached warrants include:

Batch 33 Fund 01 in the amount of \$20,540.99

Batch 33 Fund 40 in the amount of \$9,982.52

Batch 34 Fund 01 in the amount of \$27,532.29

Batch 34 Fund 40 in the amount of \$36,459.90

Batch 35 Fund 01 in the amount of \$217,643.71

Batch 36 Fund 01 in the amount of \$55,784.79

Batch 36 Fund 13 in the amount of \$11,583.64

Batch 36 Fund 40 in the amount of \$14,794.37

Batch 37 Fund 01 in the amount of \$58,988.80

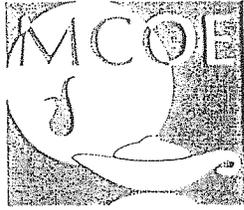
Batch 37 Fund 40 in the amount of \$855.60

Batch 38 Fund 01 in the amount of \$6,253.96

Batch 38 Fund 40 in the amount of \$23,017.26

Prepared by Vida Moattar

Sausalito Marin City School District Business Office



MARIN COUNTY OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925
SAN RAFAEL, CA 94913-4925
marincoe@marin.k12.ca.us

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

VENDOR PAYMENT CERTIFICATION

Date 1/16/12

District Name Sausalito Marin City District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 30,523.51.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>33</u>	<u>20,540.99</u>
<u>40</u>	<u>33</u>	<u>9,982.52</u>

Authorized Signature Paula Rigney

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0033 GENERAL FUND
 FUND : 01 GENERAL FUND

NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT	
20006745	070716/	BAY AREA SPEECH WORKS														
		PO-130156	1.	01-6500-0-5800.00-5770-1190-700-000-000									12/12		3,720.00	
															WARRANT TOTAL	\$3,720.00
20006746	070734/	CA CHARTER SCHOOLS ASSOCIATION														
		PV-130236		01-0000-0-5300.00-0000-7110-725-000-000										Annual Membership	500.00	
															WARRANT TOTAL	\$500.00
20006747	001811/	STATE OF CALIFORNIA														
		PV-130237		01-0000-0-5821.00-0000-7200-725-000-000									948178		96.00	
															WARRANT TOTAL	\$96.00
20006748	070569/	FORREST CORSON														
		PV-130239		01-8150-0-5600.00-0000-8110-735-000-000										Reimb. Boiler parts	173.24	
															WARRANT TOTAL	\$173.24
20006749	002270/	FISHMAN SUPPLY CO.														
		PO-130166	1.	01-0000-0-4300.00-0000-8211-735-000-000									897039		258.17	
															WARRANT TOTAL	\$258.17
20006750	000045/	MARIN COUNTY OFFICE OF EDUC														
		PO-130188	1.	01-0000-0-5300.00-1130-4200-700-000-000										130736	30.00	
															WARRANT TOTAL	\$30.00
20006751	070448/	JONNETTE NEWTON														
		PV-130240		01-0000-0-4300.00-1110-1010-100-000-000										Instrument Repair	157.52	
															WARRANT TOTAL	\$157.52
20006752	070735/	SAN FRANCISCO OPERA														
		PV-130238		01-9474-0-5819.00-1110-1010-101-000-000										Tosca performance 11/12	75.00	
															WARRANT TOTAL	\$75.00
20006753	000065/	SAUSALITO-MARIN CITY SANITARY														
		PO-130011	1.	01-0000-0-5540.00-0000-8200-000-000-000										SAUS 10713-9	11,633.06	
															WARRANT TOTAL	\$11,633.06
20006754	002834/	TIMELY TRANSPORTATION														
		PO-130024	1.	01-7230-0-5840.00-1110-3600-700-000-000										2/13	3,898.00	

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
BATCH: 0033 GENERAL FUND
FUND : 01 GENERAL FUND

LN	INT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT											
		REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION			

WARRANT TOTAL																\$3,898.00		
*** FUND TOTALS ***																TOTAL NUMBER OF WARRANTS: 10	TOTAL AMOUNT OF WARRANTS:	\$20,540.99*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0033 GENERAL FUND
 FUND : 40 SPECIAL RESERVE~CAP OUTLAY #1

NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20006755	070691/	ARCHITECTS OF ACHIEVEMENT				
		PO-130027	1. 40-0000-0-5807.00-0000-8500-700-000-000		11-12-11348	7,582.52
			WARRANT TOTAL			\$7,582.52
20006756	070729/	RGH CONSULTANTS				
		PV-130241	40-0000-0-5807.00-0000-8500-700-000-000		1012032	2,400.00
			WARRANT TOTAL			\$2,400.00
*** FUND	TOTALS ***		TOTAL NUMBER OF WARRANTS: 2		TOTAL AMOUNT OF WARRANTS:	\$9,982.52*
*** BATCH	TOTALS ***		TOTAL NUMBER OF WARRANTS: 12		TOTAL AMOUNT OF WARRANTS:	\$30,523.51*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF WARRANTS: 12		TOTAL AMOUNT OF WARRANTS:	\$30,523.51*

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DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0034 GENERAL FUND
 FUND : 01 GENERAL FUND

I	NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	DEPOSIT TYPE				ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
									SO	GOAL	FUNC	LOC ACT GRP			
20007384		000192/	AT&T												
			PO-130002	1.		01-0000-0-5970.00-0000-2700-000-000-000						1/13		1,488.03	
														\$1,488.03	
20007385		070329/	AT&T CALNET 2												
			PO-130001	1.		01-0000-0-5970.00-0000-2700-700-000-000						1/13		412.89	
														\$412.89	
20007386		000006/	BAY CITIES REFUSE INC												
			PO-130128	1.		01-0000-0-5550.00-0000-8200-000-000-000						1/13		643.80	
														\$643.80	
20007387		070550/	KELLY BROWNING												
			PO-130129	1.		01-9471-0-5800.00-1110-1010-700-000-000						2/13		240.00	
														\$240.00	
20007388		070738/	TORRI CAMPBELL												
			PV-130244			01-9472-0-5840.00-0000-2495-100-000-000							Dance Instruction	640.00	
														\$640.00	
20007389		070690/	AMELIA CORBETT GREEN												
			PO-130130	1.		01-9471-0-5840.00-1110-1010-700-000-000						2/13		1,505.45	
			PV-130243			01-9471-0-4300.00-1110-1010-700-000-000							Garden expenses	269.29	
														\$1,774.74	
20007390		001664/	COSTCO MEMBERSHIP												
			PV-130245			01-0000-0-5300.00-0000-2700-700-000-000							Membership Renewal	110.00	
														\$110.00	
20007391		070717/	CSHC												
			PO-130196	2.		01-0000-0-5210.00-0000-2700-700-000-000							Registration	195.00	
				1.		01-0000-0-5210.00-0000-7150-725-000-000							REGISTRATION	195.00	
														\$390.00	
20007392		070722/	CYPRESS SCHOOL												
			PO-130172	1.		01-6500-0-5833.00-5750-1185-700-000-000							123512 N. Gomez	3,200.20	

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0034 GENERAL FUND
 FUND : 01 GENERAL FUND

INT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
		1. 01-6500-0-5833.00-5750-1185-700-000-000		122312	R. Gomez	2,860.20
			WARRANT TOTAL			\$6,060.40
20007393	070721/	FAGEN FRIEDMAN FULFROST				
		PO-130173 1. 01-0000-0-5829.00-0000-7100-000-000-000		28630-1		91.71
			WARRANT TOTAL			\$91.71
20007394	070712/	LEARN IT THERAPY SERVICES				
		PO-130136 1. 01-6500-0-5800.00-5770-1190-700-000-000		LIS110063		2,109.00
			WARRANT TOTAL			\$2,109.00
20007395	000506/	LOZANO SMITH LLP				
		PO-130073 1. 01-0000-0-5829.00-0000-7100-000-000-000		44635-8		3,980.80
			WARRANT TOTAL			\$3,980.80
20007396	002081/	MAGIC FLUTE INC.				
		PV-130248 01-9472-0-4300.00-1110-1010-100-000-000		87227		59.66
			WARRANT TOTAL			\$59.66
20007397	000045/	MARIN COUNTY OFFICE OF EDUC				
		PO-130069 1. 01-0000-0-5840.00-0000-7705-700-000-000		130752		1,921.50
			WARRANT TOTAL			\$1,921.50
20007398	000548/	MOLLIE STONE'S				
		PV-130247 01-0000-0-4300.00-0000-7110-725-000-000		93166-7		93.15
			WARRANT TOTAL			\$93.15
20007399	000058/	P G & E CO				
		PO-130000 1. 01-0000-0-5510.00-0000-8200-000-000-000		Due 2/1/13		812.87
			WARRANT TOTAL			\$812.87
20007400	001953/	SPECTRUM CENTER				
		PO-130075 1. 01-6500-0-5833.00-5750-1185-700-000-000		97975		2,613.60
		1. 01-6500-0-5833.00-5750-1185-700-000-000		97976		4,006.03
			WARRANT TOTAL			\$6,619.63
20007401	070522/	TENISHA TATE				
		PV-130246 01-9472-0-4300.00-0000-2495-100-000-000		Reimb.		84.11

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
BATCH: 0034 GENERAL FUND
FUND : 01 GENERAL FUND

INT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT									
REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	AMOUNT	

WARRANT TOTAL														\$84.11	
*** FUND TOTALS ***														TOTAL NUMBER OF WARRANTS: 18	TOTAL AMOUNT OF WARRANTS: \$27,532.29*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0034 GENERAL FUND

FUND : 40 SPECIAL RESERVE~CAP OUTLAY #1

WT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20007402	070691/	ARCHITECTS OF ACHIEVEMENT				
		PO-130027	1. 40-0000-0-5807.00-0000-8500-700-000-000		12-12-11352	3,616.75
			WARRANT TOTAL			\$3,616.75
20007403	070701/	QUATTROCCHI KWOK				
		PO-130029	1. 40-0000-0-6210.00-0000-8500-700-000-000		12630	4,214.84
			1. 40-0000-0-6210.00-0000-8500-700-000-000		12629	4,976.88
		PV-130242	40-0000-0-6210.00-0000-8500-700-000-000		12629	23,651.43
			WARRANT TOTAL			\$32,843.15
*** FUND TOTALS ***			TOTAL NUMBER OF WARRANTS:	2	TOTAL AMOUNT OF WARRANTS:	\$36,459.90*
*** BATCH TOTALS ***			TOTAL NUMBER OF WARRANTS:	20	TOTAL AMOUNT OF WARRANTS:	\$63,992.19*
*** DISTRICT TOTALS ***			TOTAL NUMBER OF WARRANTS:	20	TOTAL AMOUNT OF WARRANTS:	\$63,992.19*

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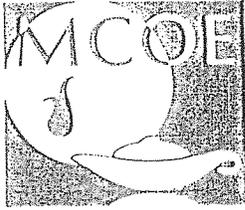
DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0035 GENERAL FUND
 FUND : 01 GENERAL FUND

LN	NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	DEPOSIT TYPE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20008120		070739/	AAA TONER				
			PO-130197	1. 01-0000-0-4300.00-0000-2700-101-000-000		A7321	384.48
				WARRANT TOTAL			\$384.48
20008121		070513/	BOYS AND GIRLS CLUB				
			PO-130122	1. 01-6010-0-5840.00-1110-1010-700-000-000		SMCSD 2-2013	11,250.00
				WARRANT TOTAL			\$11,250.00
20008122		070711/	BRIGHT PATH THERAPISTS				
			PO-130135	1. 01-6500-0-5835.00-5770-1182-700-000-000		584-8 and 604	630.00
				WARRANT TOTAL			\$630.00
20008123		000608/	BURKELL PLUMBING				
			PV-130251	01-8150-0-5600.00-0000-8110-735-000-000		28216	105.00
				WARRANT TOTAL			\$105.00
20008124		002547/	DISCOVERY OFFICE SYSTEMS				
			PO-130026	1. 01-0000-0-5605.00-0000-7200-725-000-000		1/13	86.31
				2. 01-0000-0-5605.00-1110-1010-100-000-000		1/13	136.28
				3. 01-0000-0-5605.00-1110-1010-101-000-000		1/13	82.01
				WARRANT TOTAL			\$304.60
20008125		002270/	FISHMAN SUPPLY CO.				
			PO-130166	1. 01-0000-0-4300.00-0000-8211-735-000-000		898624	403.33
				WARRANT TOTAL			\$403.33
20008126		000023/	GOODMAN BUILDING SUPPLY CO.				
			PO-130083	1. 01-8150-0-4300.00-0000-8100-735-000-000		Due 2/11/13	40.09
			PV-130249	01-8150-0-4300.00-0000-8100-735-000-000		Due 2/11/13	70.00
				WARRANT TOTAL			\$110.09
20008127		000595/	GRAINGER				
			PO-130174	1. 01-8150-0-4300.00-0000-8100-735-000-000		9049841035	72.75
				WARRANT TOTAL			\$72.75
20008128		000045/	MARIN COUNTY OFFICE OF EDUC				
			PO-130069	1. 01-0000-0-5840.00-0000-7705-700-000-000		130799	1,836.19

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0035 GENERAL FUND
 FUND : 01 GENERAL FUND

NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT	
WARRANT TOTAL															\$1,836.19	
20008129	000058/	P G & E CO														
		PO-130000	1.	01-0000-0-5510.00-0000-8200-000-000-000										Due 2/4/13	7,437.05	
WARRANT TOTAL															\$7,437.05	
20008130	070384/	FLORA SANCHEZ														
		PV-130254		01-6286-0-5230.00-1110-1010-700-000-000										1/13 Mileage	5.42	
WARRANT TOTAL															\$5.42	
20008131	001206/	SHELL OIL CO.														
		PV-130252		01-0000-0-4301.00-0000-8110-735-000-000										1/13	229.66	
WARRANT TOTAL															\$229.66	
20008132	070733/	STATE STREET PRODUCTS LLC														
		PO-130190	1.	01-0000-0-4300.00-1110-1010-101-000-000										428615CF	127.20	
WARRANT TOTAL															\$127.20	
20008133	070740/	T. SULLIVAN & COMPANY														
		PV-130255		01-9478-0-5840.00-0000-7110-700-000-000										801	700.00	
WARRANT TOTAL															\$700.00	
20008134	070522/	TENISHA TATE														
		PV-130253		01-9479-0-4300.00-1110-1010-101-000-000										Student Incentives	81.94	
WARRANT TOTAL															\$81.94	
20008135	002172/	WILLOW CREEK ACADEMY														
		PV-130250		01-0000-0-8096.00-0000-9200-103-000-000										Jan. & Feb. 13 in lieu	96,983.00	
				01-0000-0-8096.00-0000-9200-103-000-000										Jan. & Feb. 13 in lieu	96,983.00	
WARRANT TOTAL															\$193,966.00	
*** FUND	TOTALS ***															TOTAL AMOUNT OF WARRANTS: \$217,643.71*
*** BATCH	TOTALS ***															TOTAL AMOUNT OF WARRANTS: \$217,643.71*
*** DISTRICT	TOTALS ***															TOTAL AMOUNT OF WARRANTS: \$217,643.71*

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MARIN COUNTY
OFFICE OF EDUCATION

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MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

VENDOR PAYMENT CERTIFICATION

Date 2/6/13

District Name Sausalito Marin City District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 82,302.80.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>36</u>	<u>55,784.79</u>
<u>13</u>	<u>36</u>	<u>11,583.64</u>
<u>40</u>	<u>36</u>	<u>14,794.37</u>

Authorized Signature *Paula Rigney*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0036 GENERAL FUND
 FUND : 01 GENERAL FUND

V	NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20008836		000609/	AMERICAN EXPRESS													
			PV-130261												Pizza-Board Meeting	115.32
															Poggio-meeting	817.29
															Ipad Keyboards	1,792.62
															2/11	51.77
															JLAC-Rigney	6.10
															Gas-JLAC Meeting-Rigney	54.00
															Ipad keyboards	1,714.68
															WARRANT TOTAL	\$4,551.78
20008837		001613/	ASSOC. OF CALIFORNIA SCHOOL													
			PO-130191	1.											FI 12881	3,750.00
															WARRANT TOTAL	\$3,750.00
20008838		070329/	AT&T CALNET 2													
			PO-130001	1.											1/13	339.09
															WARRANT TOTAL	\$339.09
20008839		070716/	BAY AREA SPEECH WORKS													
			PO-130156	1.											1699	3,813.00
															WARRANT TOTAL	\$3,813.00
20008840		000006/	BAY CITIES REFUSE INC													
			PO-130128	1.											2/13	643.80
															WARRANT TOTAL	\$643.80
20008841		070672/	ARACELI CASTANEDA													
			PO-130115	1.											1/13	570.00
			PO-130116	1.											1/13 Mileage	114.81
															WARRANT TOTAL	\$684.81
20008842		070569/	FORREST CORSON													
			PV-130268												Reimb.	178.14

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0036 GENERAL FUND
 FUND : 01 GENERAL FUND

INVT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
			01-7230-0-5840.00-0000-3600-700-000-000	Reimb.		82.00
			WARRANT TOTAL			\$260.14
20008843	070693/	DANIELLE DENTON				
	PV-130265		01-0000-0-5230.00-0000-2700-700-000-000	Mileage 1/13		7.68
			WARRANT TOTAL			\$7.68
20008844	002345/	EMPIRE ELEVATOR CO INC				
	PO-130012	1.	01-8150-0-5600.00-0000-8110-735-000-000	77267		114.40
			WARRANT TOTAL			\$114.40
20008845	002270/	FISHMAN SUPPLY CO.				
	PO-130166	1.	01-0000-0-4300.00-0000-8211-735-000-000	899829		534.64
		1.	01-0000-0-4300.00-0000-8211-735-000-000	899867		10.81
			WARRANT TOTAL			\$545.45
20008846	002289/	HARVARD UNIVERSITY				
	PO-130202	1.	01-4035-0-5240.00-1110-1010-700-000-000	13 PZC Franz, Ellen		2,500.00
			WARRANT TOTAL			\$2,500.00
20008847	000039/	KAISER FOUNDATION				
	PV-130259		01-0000-0-9520.00-0000-0000-000-000-000	16734-0001		4,474.41
			01-0000-0-9520.00-0000-0000-000-000-000	578-0002		13,651.49
			01-0000-0-9520.00-0000-0000-000-000-000	16734-0002		944.13
			WARRANT TOTAL			\$19,070.03
20008848	000045/	MARIN COUNTY OFFICE OF EDUC				
	PO-130194	1.	01-4035-0-4300.00-1110-1010-700-000-000	130848		100.00
			WARRANT TOTAL			\$100.00
20008849	070455/	MARIN MECHANICAL II INC.				
	PV-130266		01-8150-0-5600.00-0000-8110-735-000-000	SMSD005		240.00
			WARRANT TOTAL			\$240.00
20008850	000182/	MARIN SCOPE				
	PV-130270		01-0000-0-5300.00-0000-7110-725-000-000	Subscription renewal		49.00

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0036 GENERAL FUND
 FUND : 01 GENERAL FUND

NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT

WARRANT TOTAL															\$49.00
20008851	070447/	MAXIM HEALTHCARE SERVICES													
		PO-130076	1.	01-6500-0-5835.00-5770-1182-700-000-000										1323300084	1,669.50
			1.	01-6500-0-5835.00-5770-1182-700-000-000										1345920084	1,908.00
WARRANT TOTAL															\$3,577.50
20008852	002358/	MAXIMUS													
		PO-130021	1.	01-0000-0-5840.00-0000-7200-725-000-000										101965.01.04	3,000.00
WARRANT TOTAL															\$3,000.00
20008853	001927/	MILL VALLEY SERVICES													
		PO-130199	1.	01-0000-0-4300.00-0000-7200-725-000-000										78605, 661713	284.90
WARRANT TOTAL															\$284.90
20008854	000015/	MSIA DENTAL													
		PV-130257		01-0000-0-9520.00-0000-0000-000-000-000										2/13	4,264.66
WARRANT TOTAL															\$4,264.66
20008855	000117/	MSIA VISION													
		PV-130258		01-0000-0-9520.00-0000-0000-000-000-000										2/13	421.44
WARRANT TOTAL															\$421.44
20008856	070448/	JONNETTE NEWTON													
		PV-130262		01-9472-0-4300.00-1110-1010-100-000-000										Student Rewards	336.00
WARRANT TOTAL															\$336.00
20008857	070713/	DANIEL NORBUTAS													
		PV-130264		01-0000-0-4300.00-1110-1010-101-000-000										Reimb. iPad Keyboards	389.70
				01-9479-0-4300.00-1110-1010-101-000-000										Reimb. iPad Keyboards	389.70
WARRANT TOTAL															\$779.40
20008858	000058/	P G & E CO													
		PO-130000	1.	01-0000-0-5510.00-0000-8200-000-000-000										Due 2/11/13	100.10
WARRANT TOTAL															\$100.10
20008859	070222/	PROTECTION ONE													
		PO-130133	1.	01-0000-0-5840.00-0000-8300-100-000-000										2/13	68.93

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0036 GENERAL FUND
 FUND : 01 GENERAL FUND

I	NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	DEPOSIT TYPE				ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
								SO	GOAL	FUNC	LOC			
								2.	01-0000-0-5840.00-0000-8300-101-000-000			2/13	601.46	
								3.	01-0000-0-5840.00-0000-8300-103-000-000			2/13	103.29	
									WARRANT TOTAL				\$773.68	
20008860		070406/	SILYCO											
			PO-130032	1.	01-0000-0-5849.00-0000-2420-700-000-000							JAN2013	3,600.00	
									WARRANT TOTAL				\$3,600.00	
20008861		070552/	SLIDE RANCH											
			PV-130260		01-9471-0-5819.00-1110-1010-700-000-000							2/27, 3/21, 4/23/13 visits	260.00	
									WARRANT TOTAL				\$260.00	
20008862		070200/	STANDARD INSURANCE COMPANY CB											
			PV-130256		01-0000-0-9520.00-0000-0000-000-000-000							503140-5001	353.30	
					01-0000-0-9520.00-0000-0000-000-000-000							503140-5000	107.16	
									WARRANT TOTAL				\$460.46	
20008863		070670/	CARI TREVOR											
			PV-130263		01-9472-0-4300.00-1110-1010-100-000-000							Handwriting Training	270.00	
									WARRANT TOTAL				\$270.00	
20008864		070677/	LYDIA TUVESON											
			PO-130077	1.	01-6500-0-5835.00-5770-1182-700-000-000							06LT2012-13	243.00	
									WARRANT TOTAL				\$243.00	
20008865		070525/	US BANCORP EQUIP. FINANCE INC											
			PO-130028	2.	01-0000-0-5605.00-0000-2700-700-000-000							1/13	744.47	
									WARRANT TOTAL				\$744.47	
		*** FUND	TOTALS ***						TOTAL NUMBER OF WARRANTS: 30			TOTAL AMOUNT OF WARRANTS:	\$55,784.79*	

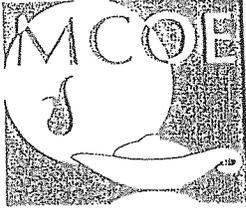
DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0036 GENERAL FUND
 FUND : 13 CAFETERIA FUND

1	INT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	AMOUNT
		REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	
20008866		070649/	REVOLUTION FOODS													
			PO-130031	2.	13	5310	0	5840	00	0000	3700	100	000	000	67447	7,310.36
				3.	13	5310	0	5840	00	0000	3700	101	000	000	67447	4,273.28
															WARRANT TOTAL	\$11,583.64
***	FUND	TOTALS	***												TOTAL NUMBER OF WARRANTS:	1
															TOTAL AMOUNT OF WARRANTS:	\$11,583.64*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0036 GENERAL FUND
 FUND : 40 SPECIAL RESERVE-CAP OUTLAY #1

I	NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20008867		070742/	TERRIE GILLETT				
			PV-130269	40-0000-0-5800.00-0000-8500-700-000-000		tg0205	140.00
				WARRANT TOTAL			\$140.00
20008868		070741/	GREYSTONE WEST COMPANY				
			PV-130267	40-0000-0-6281.00-0000-8500-700-000-000		876301	13,500.00
				40-0000-0-6281.00-0000-8500-700-000-000		2012-008	1,294.37
				WARRANT TOTAL			\$14,794.37
		*** FUND	TOTALS ***	TOTAL NUMBER OF WARRANTS:	2	TOTAL AMOUNT OF WARRANTS:	\$14,934.37*
		*** BATCH	TOTALS ***	TOTAL NUMBER OF WARRANTS:	33	TOTAL AMOUNT OF WARRANTS:	\$82,302.80*
		*** DISTRICT	TOTALS ***	TOTAL NUMBER OF WARRANTS:	33	TOTAL AMOUNT OF WARRANTS:	\$82,302.80*

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VENDOR PAYMENT CERTIFICATION

Date 2/13/13

District Name Sausalito Marin City District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 59,844.40.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>37</u>	<u>58,988.80</u>
<u>40</u>	<u>37</u>	<u>855.60</u>

Authorized Signature *Paula Brynner*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0037 GENERAL FUND
 FUND : 01 GENERAL FUND

V	NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20009567		070358/	AT&T													
			PO-130003	1.	01-0000-0-5970.00-0000-7200-700-000-000									1/13		152.93
																\$152.93
20009568		070726/	BANTABA DANCE ENSEMBLE													
			PO-130186	1.	01-9476-0-5849.00-1451-1010-700-000-000									1-2/13		500.00
																\$500.00
20009569		000256/	BUCK'S SAW SERVICE													
			PV-130275		01-8150-0-4300.00-0000-8100-735-000-000									11315		72.39
																\$72.39
20009570		001811/	STATE OF CALIFORNIA													
			PV-130276		01-0000-0-5821.00-0000-7200-725-000-000									953069		32.00
																\$32.00
20009571		070722/	CYPRESS SCHOOL													
			PO-130172	1.	01-6500-0-5833.00-5750-1185-700-000-000									12013 R. Gomez		3,823.40
				1.	01-6500-0-5833.00-5750-1185-700-000-000									13513 N. Gomez		4,227.15
																\$8,050.55
20009572	72	001188/	EBSCO													
			PO-130162	1.	01-0000-0-4300.00-1110-1010-101-000-000									461357		150.77
																\$150.77
20009573		070299/	EDGAR FURLONG													
			PV-130272		01-0000-0-4300.00-1110-1010-101-000-000									Breakfast-MLK		35.47
																\$35.47
20009574		001704/	HOME DEPOT													
			PV-130274		01-8150-0-4300.00-0000-8100-735-000-000									Due 2/19/13		34.94
																\$34.94
20009575		070725/	ALICIA KEPLER													
			PO-130178	1.	01-9479-0-5849.00-0000-2100-101-000-000									12/12-1/13		302.25
																\$302.25

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0037 GENERAL FUND
 FUND : 01 GENERAL FUND

I	NT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
		REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20009576		070712/	LEARN IT THERAPY SERVICES				
			PO-130136	1. 01-6500-0-5800.00-5770-1190-700-000-000		LIS110073	4,736.00
				WARRANT TOTAL			\$4,736.00
20009577		000506/	LOZANO SMITH LLP				
			PO-130073	1. 01-0000-0-5829.00-0000-7100-000-000-000		406-8	5,708.97
				WARRANT TOTAL			\$5,708.97
20009578		002522/	MARIN COUNTY CLERK				
			PV-130273	01-9478-0-5840.00-0000-7110-700-000-000		Charges 11/6/12 Election	3,130.00
				WARRANT TOTAL			\$3,130.00
20009579		000045/	MARIN COUNTY OFFICE OF EDUC				
			PO-130114	1. 01-0000-0-5940.00-0000-2700-700-000-000		130896	750.00
			PV-130280	01-4035-0-5240.00-1110-1010-700-000-000		130871, 130859	218.00
				WARRANT TOTAL			\$968.00
20009580		000580/	MARIN COUNTY SHERIFF DEPART.				
			PV-130278	01-0000-0-5821.00-0000-7200-725-000-000		13379-80	160.00
				WARRANT TOTAL			\$160.00
20009581		000047/	MARIN MUNICIPAL WATER DST				
			PO-130010	1. 01-0000-0-5535.00-0000-8200-000-000-000		1-2/13	937.18
				WARRANT TOTAL			\$937.18
20009582		070470/	MARIN RESOURCE RECOVERY CENTER				
			PO-130123	1. 01-0000-0-5550.00-0000-8200-000-000-000		1/13	561.00
				WARRANT TOTAL			\$561.00
20009583		070447/	MAXIM HEALTHCARE SERVICES				
			PO-130076	1. 01-6500-0-5835.00-5770-1182-700-000-000		1354860084	1,669.50
				WARRANT TOTAL			\$1,669.50
20009584		000150/	NATIONAL SCHOOL FORMS				
			PO-130200	1. 01-8150-0-4300.00-0000-8100-735-000-000		709568775	103.40
				WARRANT TOTAL			\$103.40

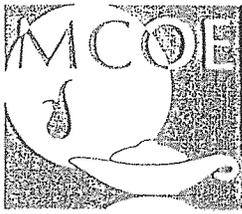
DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0037 GENERAL FUND
 FUND : 01 GENERAL FUND

WT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20009585	070448/	JONNETTE NEWTON													
		PV-130281												Music program purchases	101.95
														Music program purchases	183.98
														WARRANT TOTAL	\$285.93
20009586	000058/	P G & E CO													
		PV-130279												3085089005	315.31
														WARRANT TOTAL	\$315.31
20009587	070645/	VALERIE PITTS													
		PV-130271												Reimb.	176.53
														WARRANT TOTAL	\$176.53
20009588	070553/	READING PARTNERS													
		PO-130030	1.											103	10,000.00
														WARRANT TOTAL	\$10,000.00
20009589	070248/	REDWOOD CITY SCHOOL DISTRICT													
		PO-130074	1.											1182	10,510.43
														WARRANT TOTAL	\$10,510.43
20	90	001953/													
		SPECTRUM CENTER													
		PO-130075	1.											98619	3,907.53
			1.											98620	6,487.72
														WARRANT TOTAL	\$10,395.25
***	FUND	TOTALS ***												TOTAL NUMBER OF WARRANTS:	24
														TOTAL AMOUNT OF WARRANTS:	\$58,988.80*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0037 GENERAL FUND
 FUND : 40 SPECIAL RESERVE-CAP OUTLAY #1

NT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20009591	070691/	ARCHITECTS OF ACHIEVEMENT													
		PO-130027	1.	40-0000-0-5807.00-0000-8500-700-000-000										01-13-11361	187.50
														WARRANT TOTAL	\$187.50
20009592	002522/	MARIN COUNTY CLERK													
		PV-130273		40-0000-0-5800.00-0000-8500-700-000-000										Charges 11/6/12 Election	668.10
														WARRANT TOTAL	\$668.10
*** FUND TOTALS ***														TOTAL NUMBER OF WARRANTS: 2	TOTAL AMOUNT OF WARRANTS: \$855.60*
*** BATCH TOTALS ***														TOTAL NUMBER OF WARRANTS: 26	TOTAL AMOUNT OF WARRANTS: \$59,844.40*
*** DISTRICT TOTALS ***														TOTAL NUMBER OF WARRANTS: 26	TOTAL AMOUNT OF WARRANTS: \$59,844.40*

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VENDOR PAYMENT CERTIFICATION

Date 2/15/13

District Name Sausalito Marin City District No. 47

The Governing Board of the District named hereon hereby authorizes and directs payment of vendor payments in the total of \$ 29,271.22.

<u>FUND NUMBER</u>	<u>BATCH NUMBER</u>	<u>AMOUNT</u>
<u>01</u>	<u>38</u>	<u>6,253.96</u>
<u>40</u>	<u>38</u>	<u>23,017.26</u>

Authorized Signature *Paula Rigney*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0038 GENERAL FUND
 FUND : 01 GENERAL FUND

!	WT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20009932		070550/	KELLY BROWNING													
			PO-130129	1.	01-9471-0-5800.00-1110-1010-700-000-000									3/13		240.00
			PV-130283		01-9471-0-4300.00-1110-1010-700-000-000										Garden program supplies	58.35
															WARRANT TOTAL	\$298.35
20009933		070744/	CAAASA													
			PO-130198	2.	01-0000-0-5210.00-0000-7110-725-000-000										Registration	550.00
				1.	01-0000-0-5210.00-0000-7150-725-000-000										Registration	275.00
				3.	01-4035-0-5240.00-1110-1010-700-000-000										Registration	350.00
															WARRANT TOTAL	\$1,175.00
20009934		070690/	AMELIA CORBETT GREEN													
			PO-130130	1.	01-9471-0-5840.00-1110-1010-700-000-000										3/13	1,505.45
			PV-130287		01-9471-0-4300.00-1110-1010-700-000-000										Garden expenses	100.60
															WARRANT TOTAL	\$1,606.05
20009935		070721/	FAGEN FRIEDMAN FULFROST													
			PO-130173	1.	01-0000-0-5829.00-0000-7100-000-000-000										29091	1,749.00
															WARRANT TOTAL	\$1,749.00
20009936		001509/	PAULA HAMMONS													
			PV-130288		01-4035-0-5240.00-1110-1010-700-000-000										NCSM Membership	85.00
															WARRANT TOTAL	\$85.00
20009937		070624/	LARKSPUR CORTE MADERA SCHOOL													
			PV-130286		01-0000-0-4300.00-0000-7150-725-000-000										35	167.90
					01-0000-0-5210.00-0000-7150-725-000-000										35	132.00
															WARRANT TOTAL	\$299.90
20009938		000498/	LINGUI SYSTEMS INC.													
			PO-130206	1.	01-6500-0-4300.00-5770-1110-700-000-000										2733696	319.00
															WARRANT TOTAL	\$319.00
20009939		070743/	NCSM													
			PO-130211	1.	01-4035-0-5240.00-1110-1010-700-000-000										Registration-Hammons	265.00

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0038 GENERAL FUND
 FUND : 01 GENERAL FUND

LN	INT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
		REQ#	REFERENCE	LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	

WARRANT TOTAL							\$265.00
20009940		000056/	PBI				
			PO-130201	1. 01-0000-0-4300.00-0000-7200-725-000-000	553222		281.66
WARRANT TOTAL							\$281.66
20009941		001513/	SCHOOL SERVICES OF CALIFORNIA				
			PO-130185	1. 01-0000-0-5210.00-0000-7300-725-000-000	W072706		175.00
WARRANT TOTAL							\$175.00
*** FUND		TOTALS ***		TOTAL NUMBER OF WARRANTS: 10	TOTAL AMOUNT OF WARRANTS:		\$6,253.96*

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT
 BATCH: 0038 GENERAL FUND
 FUND : 40 SPECIAL RESERVE-CAP OUTLAY #1

ANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20009942	070745/	CA GEOLOGICAL SURVEY				
		PV-130285	40-0000-0-5807.00-0000-8500-700-000-000		Geo. Survey	3,600.00
			WARRANT TOTAL			\$3,600.00
20009943	002732/	DIV. OF THE STATE ARCHITECT				
		PV-130284	40-0000-0-5807.00-0000-8500-700-000-000		Plan Review	19,417.26
			WARRANT TOTAL			\$19,417.26
*** FUND	TOTALS ***		TOTAL NUMBER OF WARRANTS: 2		TOTAL AMOUNT OF WARRANTS:	\$23,017.26*
*** BATCH	TOTALS ***		TOTAL NUMBER OF WARRANTS: 12		TOTAL AMOUNT OF WARRANTS:	\$29,271.22*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF WARRANTS: 12		TOTAL AMOUNT OF WARRANTS:	\$29,271.22*

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Field Trips

Dates: February 11, 2013
Destination: C.B. Smith Rafael Film Center: CA Film festival
Teacher: Banks, Trevor, Franz, Scullion, Hammons, Fung
Grade: K – 4th
Standards Supported: Environmental Film
Funding: Pre K to 3 Fund
Cost: \$500.00

Dates: February 27, 2013
Destination: Slide Ranch
Teacher: Ms. Suto
Grade: 7th
Standards Supported: Science/Garden and Nutrition
Funding: Garden Grant
Cost: \$500.00

Dates: March 1, 2013
Destination: Muir Woods
Teacher: Ms. Banks
Grade: K
Standards Supported: 3b Earth Science, 2a Life Science
Funding: Field Trip Fund
Cost: \$0.00

Dates: March 21, 2013
Destination: Slide Ranch
Teacher: Ms. Suto
Grade: 7th Grade
Standards Supported: Stewardship/Food and Nutrition
Funding: Garden and Nutrition Program
Cost: \$250.00

Dates: March 21, 2013
Destination: Marin County Farm Day
Teacher: Ms. Banks, Ms. Trevor
Grade: K and 1st
Standards Supported: Life Science: #2 Different types of plants and animals
Funding: Filed Trip Fund
Cost: \$250.00

Dates: March 22, 2013
Destination: Pier 39 San Francisco – Seals in the City Program
Teacher: Ms. Franz, Mr. Scullion, Ms. Hammons
Grade: 2nd, 3rd and 4th
Standards Supported: Life Science 3: Ecosystems
Funding: Field Trip Fund
Cost: \$250.00

Field Trips

Dates: April 4, 2013
Destination: Marine Mammal Center
Teacher: Ms. Banks, Ms. Trevor
Grade: K and 1st
Standards Supported: Life Science: #2a Different types of plants and animals
Funding: Filed Trip Fund
Cost: \$250.00

Dates: April 5, 2013
Destination: Kyyio Cecil-Raditz
Teacher: Ms. Franz, Ms. Hammons
Grade: 2nd and 4th
Standards Supported: Science, Life Cycles, Habitats, Eco-Systems
Funding: Grant from YMCA Point Bonita
Cost: \$ 0.00

Dates: April 22, 2013
Destination: Schoomacher Beach/Sausalito
Teacher: Ms. Banks, Ms. Trevor
Grade: K and 1st
Standards Supported: Earth Day
Funding: Field Trip Fund
Cost: \$0.00

Sausalito Marin City School District
Office of the Superintendent

Date: February 28, 2013
To: Board of Trustees
From: Valerie Pitts, Superintendent
Re: Action: Board Meeting Calendar 2013/2014

Background

The Board of Trustees has previously selected the fourth Thursday of the month at 7:00 p.m. as its regular meeting time. This board meeting calendar has been adjusted so that meetings will not conflict with school holidays or other events such as Marin County School Boards Association and Golden Bell events. For example, the Golden Bell Education Evening is historically the fourth Thursday of the month. For the past few years, the board has met the Tuesday before to avoid a date conflict.

The location for the meetings is 200 Phillips Drive, Marin City, unless otherwise stated.

Analysis

Most districts of similar size have a board meeting once a month. When necessary, extra meetings are scheduled to accommodate issues that require additional study, discussion and/or action. The board has previously selected the second Thursday of the month for such meetings.

Attached is the draft board meeting and planning calendars for the 2013/2014 school year.

Recommendation

The superintendent recommends Trustees approve the Board Meeting Calendar.

Backup attached: Yes ___X___ No _____

**Sausalito Marin City School District
Board Meeting Dates 2013/2014 School Year - DRAFT**

Future District Meeting Dates

All meetings are held at the District Office, 200 Phillips Drive, Marin City at 7:00 p.m. unless otherwise noted. *The first meeting date of each month will be allocated to additional special meetings on facilities issues, special meetings, community forum, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

July 25	One July meeting due to Summer Break
August 8*	
August 22	
September 12*	
September 26	
October 10*	
October 24	
November 21	Third Thursday; one November meeting due to Holidays
December 5*	First Thursday due to Holidays
December 12	Second Thursday due to Holidays
January 9*	
January 23	
February 13*	
February 27	
March 13*	
March 27	
April 10*	
April 24	
May 8*	
May 22	
June 12	Two meetings in June
June 26	Two meetings in June

**Sausalito Marin City School District
Board Master Calendar 2013/2014 - DRAFT**

Agenda Item Description	Strategic Priority	D/A	Reporter
July 25, 2013			
Enrollment and Facilities Update	Enrollment Growth	D	Pitts
Summer Facilities Update	Safe/ Healthy/Caring Schools	D	Pitts/Corson
Quarterly Report: Williams Act	Consent Agenda	A	Pitts
Declaration of Need for Fully Qualified Educators	Attract/Develop/Retain Staff	D	Pitts
Quarterly Receivables Report (As Needed)	Fiscal Integrity	D	Pitts/Rigney
August 22, 2013			
Strategic Priorities/Goals Progress	Governance	D	Pitts
Opening Day Enrollment Report	Student Achievement	D	Pitts
Opening of School Report	Safe/ Healthy/Caring Schools	D	Pitts
Summer School Report	Student Achievement	D	Pitts
Conflict of Interest Resolution E9270 (every 2 yrs; next due 2014)	Governance	A	Pitts
Unaudited Actuals	Fiscal Integrity	A/A	Pitts/Rigney/WCA
GANN Resolution	Fiscal Integrity	A	Pitts/Rigney
MSIA Authorizations for Pitts/Rigney	Fiscal Integrity	A	Pitts/Rigney
WCA: Confirmation of Fiscal Services Contract [MOU v.A.]	Fiscal Integrity	D	Pitts/Rigney/WCA
September 26, 2013			
District Wide Enrollment and Staffing Report	Attract/Develop/Retain Staff	D	Pitts
Public Hearing: Texts & Instructional Materials (by end wk 8 of day 1 attendance)	Student Achievement	A	Pitts
STAR Assessment/CST/Multiple Measures Report	Student Achievement	D	Principals
Staff Development Report	Attract/Develop/Retain Staff	D	Pitts
Red Ribbon Week Resolution	Student Achievement	A	Pitts
Declaration to Exception to Class Size Maximum (K-3 Class Size Reduction)	Student Achievement	A	Pitts
Annual Operations Application for Class Size Reduction	Student Achievement	A	Pitts
Special Education Program Report	Differentiated Instruction	D	Pitts/Steele
Business Update	Fiscal Integrity	D	Pitts/Rigney
Healthy Kids Survey	Safe/ Healthy/Caring Schools	D	Pitts/XX
Honoring Teachers Who Have Received Permanent Status	Superintendent Report	D	Pitts
Sunshine Negotiations	Attract/Develop/Retain Staff	D	Pitts
October 24, 2013			
Quarterly Report: Williams Act	Consent Agenda	A	Pitts
Technology Report	Student Achievement	D	Pitts/IT
CBEDS/Enrollment Report	Enrollment Growth	D	Pitts
Grade Level Report –Grade 8	Student Achievement	D	Pitts/XX
Curriculum: Adoption Report	Student Achievement	D	Pitts
Extended Learning Report	Student Achievement	A	Pitts
WCA: Educational Program Evaluation/Report [MOU x. B]	Student Achievement	D	Pitts/WCA
API Report	Student Achievement	D	Pitts

Agenda Item Description	Strategic Priority	D/A	Reporter
October, continued			
Professional Services Contracts ((include prior year's numbers & comparison)	Fiscal Integrity	D	Pitts/Rigney
Budget Revisions – First Interim (As Needed)	Fiscal Integrity	D	Pitts/Rigney
Single Plans for Student Achievement (BA & MLK)	Student Achievement	D	Pitts/Principal
Quarterly Receivables Report (As Needed)	Fiscal Integrity	D	Pitts/Rigney
November 21, 2013			
Library Report	Student Achievement	D	Pitts
API Report	Student Achievement	D	Pitts
Approve Single Plans for Student Achievement-Consent Agenda	Student Achievement	A	Pitts
Grade Level Report-Kindergarten	Student Achievement	D	Pitts/XX
Study Island Benchmark Assessment Results	Student Achievement	D	Pitts/XX
December 12, 2013			
Combined Annual Meeting/Organizational Meeting			
Oath of Office in an Election Year	Governance	D	Pitts
Election of Officers	Governance	A	Pitts
Minutes of the Last Annual Meeting	Governance	A	Pitts
Committee Designations/Appointments: MCSBA, Golden Bell, , JLAC, MCF Representative, Facilities, Finance, Administration, WCA MOU Negotiations, School Health Council	Governance	A	Pitts
Reading of Board Members' Pledge	Governance	D	Pitts
Regular Meeting			
First Interim Report: District	Fiscal Integrity	A	Pitts/Rigney
First Interim Report: WCA	Fiscal Integrity	A	WCA Rep
School Board Month Recognition	Governance	D	Pitts
Homework Update (not annual)	Student Achievement	D	Pitts
Grade Level Report-Grade 7	Student Achievement	D	Pitts/XX
Approval of Tentative Bargaining Agreements	Attract/Develop/Retain Staff	A	Pitts
Approve SARC Publication-Consent Agenda	Communications	A	Pitts
January 23, 2014			
WCA MOU: proposed revisions by either party due on or before February 1 of <u>each year</u> (MOU 1.B.3.)	Governance	A	Pitts
WCA Prop 39 Request: preliminary District response due on or before February 1 (Prop 39 Request)	Governance	A	Pitts
Quarterly Report: Williams Act	Consent Agenda	A	Pitts
Annual Certificated Seniority/Credentials Held List	Attract/Develop/Retain Staff	A	Pitts
Audits: District & WCA	Fiscal Integrity	A/A	Pitts/XX/WCA
Budget Revisions – Second Interim	Fiscal Integrity	A	Pitts/Rigney
Adopt Budget Development Calendar	Fiscal Integrity	A	Pitts/Rigney
Schedule Annual Budget Study Session for April	Fiscal Integrity	D	Pitts/Rigney
Quarterly Receivables Report (As Needed)	Fiscal Integrity	D	Pitts/Rigney
AB1200 Disclosures - SDTA	Fiscal Integrity	A	Pitts/Rigney
Approve SARC Publication	Communications	A	Pitts
Resolution – Lincoln's Birthday – Consent Agenda	Governance	A	Pitts

Agenda Item Description	Strategic Priority	D/A	Reporter
January, continued			
Physical Fitness Assessment Results	Student Achievement	D	Pitts
Grade Level Report-Grade 1	Student Achievement	D	Pitts/XX
Annual Staff Review of School Safety Plans	Safe/ Healthy/Caring Schools	D	Pitts/XX
February 27, 2014			
Negotiations Update	Closed Session	D	Pitts
Draft Annual Board Meeting Calendar	Governance	D	Pitts
Draft Annual Board Master Calendar	Governance	D	Pitts
Draft Annual District Calendar	Governance	D	Pitts
P1 Enrollment Report	Fiscal Integrity	D	Pitts/Rigney
Second Interim Reports: District & WCA	Fiscal Integrity	A/A	Pitts/Rigney/WCA
Resolution: if any, to reduce particular kinds of services (SDTA)-due March 15	Attract/Develop/Retain Staff	A	Pitts
AB 1200 Disclosure for CSEA Settlement	Fiscal Integrity	A	Pitts/Rigney
AB 1200 Disclosure for Non-Represented (Management and Confidential)	Fiscal Integrity	A	Pitts/Rigney
Curriculum and Instruction Report	Student Achievement	D	Pitts
Grade Level Report-Grade 6	Student Achievement	D	Pitts/XX
CSBA Delegate Vote (every other year; next 2016)	Governance	A	Pitts
March 27, 2014			
Selection of Auditor for Annual Audit	Fiscal Integrity	A	Pitts/Rigney
Special Education Program Report	Student Achievement	D	Pitts/Steele
Annual Policy Review: Extracurricular, Co-Curricular (Others as Added)	Governance	A	Pitts
Approve Annual Board Meeting Calendar	Governance	A	Pitts
Approve Annual Board Master Calendar	Governance	A	Pitts
Approve Annual District Calendar	Governance	A	Pitts
WCA Prop 39 Request: final District response due on or before April 11 (Prop 39 Request)	Governance	A	Pitts
Resolution: if any, to reduce/eliminate classified services (CSEA)	Attract/Develop/Retain Staff	A	Pitts
Strategic Priorities Planning (As Needed)	Governance	D	Pitts
Grade Level Report-Grade 2	Student Achievement	D	Pitts/XX
Annual Arts Grant Report	Student Achievement	D	Pitts/XX
April 24, 2014			
Enrollment and Staffing Projections	Attract/Develop/Retain Staff	D	Pitts
Resolution - Employee Appreciation	Attract/Develop/Retain Staff	A	Pitts
First Draft – General Fund Budget	Fiscal Integrity	D	Pitts/Rigney
First Draft – WCA Budget	Fiscal Integrity		WCA
Quarterly Receivables Report (As Needed)	Fiscal Integrity	D	Pitts/Rigney
P2 Enrollment Report	Fiscal Integrity	D	Pitts/Rigney
Tennessee Glen Agreement	Governance	A	Pitts
Tennessee Woods Agreement	Governance	A	Pitts
Mill Valley SD/SMCSD Attendance Agreement	Governance	A	Pitts
Study Island Benchmark Assessment Results	Student Achievement	D	Pitts/XX
Ed Tech Succession Plan; plan expires 06/30/14	Student Achievement	A	Pitts

Agenda Item Description	Strategic Priority	D/A	Reporter
April continued			
Quarterly Report: Williams Act	Consent Agenda	A	Pitts
Grade Level Report-Grade 5	Student Achievement	D	Pitts/XX
CAM lease for Head Start; renewal for 07/01 or 60 days written notice to terminate	Governance	A	Pitts
May 22, 2014			
Recognition: Golden Bell winners; SDTA Merit Pay recipients, retirees; etc	Attract/Develop/Retain Staff	D	Pitts
Assessment Reports (Writing/Study Island)	Student Achievement	D	Pitts
Extension of Agreement of Participating School Districts:Marin & SFUSD Re: Interdistrict Attendance Agreements	Governance	A	Pitts
Board Self-Assessment	Governance	D	Pitts
Wellness Policy Review and Report (every 3 years); last done 2011; next due 2014	Governance	D	Pitts
District Health Services Overview	Safe/ Healthy/Caring Schools	D	Pitts/School Nurse
Approve Instructional Minutes/Bell Schedule	Student Achievement	A	Pitts/Principals
Second Draft – General Fund Budget	Fiscal Integrity	D	Pitts/Rigney
Second Draft-WCA Budget	Fiscal Integrity	D	Pitts/Rigney
Year End After School Program Report	Student Achievement	D	Pitts/XX
Grade Level Report-Grades 3 and 4	Student Achievement	D	Pitts/XX
June			
First Meeting June 12, 2014			
Public Hearing: Categoricals Tier III	Fiscal Integrity	D	Pitts/Rigney
Authorizations to Sign (4)	Consent Agenda	A	Pitts/Rigney
Strategic Priorities Review	Governance	A	Pitts
Study Island Benchmark Assessment Results	Student Achievement	D	Pitts/XX
Second Meeting June 26, 2014			
Consolidated Application Part 1	Fiscal Integrity	A	Pitts/Rigney
Resolution-State Categorical Funds/Implementing Flexibility Authorized by SBX3			
Public Hearing: District Budget	Fiscal Integrity	A	Pitts/Rigney
Approve District Budget	Fiscal Integrity	A	Pitts/Rigney
Accept WCA Approved Budget	Fiscal Integrity	D	Pitts/Rigney
Resolution-Establishing Fund Balance Policies (GASB 54)	Fiscal Integrity	A	Pitts/Rigney
Resolution-Temporary Transfer of Funds, Tax Anticipation (TAN)	Fiscal Integrity	A	Pitts/Rigney/WCA
Resolution-Budget Transfers to Permit Payment Obligations at Close of Year	Fiscal Integrity	A	Pitts/Rigney
Transportation Report	Fiscal Integrity	A	Pitts/Rigney
WCA: Annual Supplemental Funding Agreement	Fiscal Integrity	D	Pitts/Corson
WCA MOU: Finalize agreed upon changes (proposed in February of each year-[MOU 1.B.3.]) by July 1	Fiscal Integrity	A	Pitts/Rigney
School Site Safety Reports	Governance	A	Pitts
Agenda Item Description	Safe/ Healthy/Caring Schools	D	Pitts/Principals

June, continued	Strategic Priority	D/A	Reporter
WCA MOU: current MOU expires 06/30/14 WCA Facilities Use Agreement; current FUA expires 06/30/14 WCA Charter: 5 year term expires 06/30/14			
	Governance	A	Pitts

Board Approved _____
Date