

Sausalito Marin City School District Agenda

Created: October 10, 2011 at 02:41 PM

Regular Meeting
October 13, 2011
Thursday, 05:00 PM
District Office
630 Nevada Street
Sausalito

Sausalito Marin City School District Board Meeting Procedures

Agendas are posted at the District Office and at Maritn Luther King, Jr. Academy, both located at 200 Phillips Drive, Marin City. An agenda is also posted at Bayside Elementary School, 630 Nevada Street, Sausalito. Agendas are posted at least 72 hours in advance of a regular board meeting.

All board meetings are conducted according to Education Code 35145.5 and District Board Policy 9320.

The District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the District Office at 415-332-3190. All efforts will be made for reasonable accommodations. Members of the public are requested to turn off or mute ALL cell phones, pagers or other communication devices upon entering the Board Meeting Room.

Backup materials for items on this agenda are available for review in the Superintendent's Office.

CALL TO ORDER 5:00 PM

1. Addressing the Board Prior to Closed Session (D)

CLOSED SESSION 5:00 - 5:30 pm

- 1. With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54956.8: Lease Agreements and Service Contracts
- 2. With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54957: Discipline/Dismissal/Release Classified Employees

OPEN SESSION

- 1. Report Out from Closed Session (9)
- 2. Governance Workshop 5:30 to 7:00 pm (D)

The Board will conduct a first review of:

- CSBA Professional Governance Standards for School Boards
- CSBA Superintendent Governance Standards

The Board will discuss school district organization.

- 3. Pledge of Allegiance (D)
- **4.** Approval of Agenda Order *a*
- 5. Addressing the Board Prior to Open Session (D)

The Sausalito Marin City School Board of Trustees welcomes and values public input and participation. School board meetings are meetings of the Board of Trustees held in public and as such, public input is structured to ensure efficiency and respect for meeting protocols. Please review the rules below:

- Any person wishing to address the board on any item must complete an input card available at the table entering the board room.
- A person wishing to speak to any item on or off the agenda will be granted up to 3 minutes at the podium. The board will limit the public comment period on any single item to 20 minutes. Please assure comments are respectful and courteous.
- Input on topics not on the agenda will be taken at the beginning of each board meeting. Input for topics on the agenda will come at the beginning of that agenda item, after the board president introduces the item.
- The President will close public input on agenda items and trustees will continue to discuss the item on the agenda as needed. Trustees may ask staff clarifying questions. Trustees may request through the president to ask clarifying questions of audience members. The president will guide and facilitate the dialogue. One person speaks at a time. Please do not speak out of turn or comment from the audience during board discussion.

Thank you for your input! You may also submit your comments in writing to trustees or the superintendent via email or the board-recording secretary.

REPORTS

1. Board Members' Reports (D)

Members of the School Board will report on activities and information they wish to share. The Board may request that items be agendized and researched for presentation at future meetings.

- 2. Superintendent's Report (D)
 - MLK Student Poetry Presentation
 - Principal's Report
 - Head of School's Report
 - CBEDS Enrollment

STUDENT ACHIEVEMENT

- 1. Preschool Report (D)
- 2. Student Field Trips (D)

FINANCE

- **1. Technology Service Contract**Board consideration of a shared service contract with Marin County Office of Education for technology services.
- 2. Student Technology Equipment Purchase (1)

CONSENT AGENDA

- 1. Approval of the minutes of the special meeting of September 8, 2011 (v) (c)
- 2. Approval of the minutes of the regular meeting of September 22, 2011 (7) (C)
- 3. New Professional Services Contracts (V) (C)
- 4. Quarterly Report: Williams Act (V) (C)
- **5. Payment of Warrants** (V) (C)
- 6. Personnel Action Report No change since prior month's report (1) (C)

SAVE THE DATES

1. Future District Board Meeting Dates (D)

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 p.m. unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

November 17 - One November meeting – holidays December 8* December 15

2. Future Charter School Board Meeting Dates (D)

Meetings are open to the public and generally held on the School Campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 PM.

October 19
November 16
December 14 (2nd Wednesday due to holiday break)
January 18, 2012
February 15
March 21
April 18
May 16
June 20

3. Upcoming Dates and Important Events(D)

Please visit the District website www.sausalitomarincityschools.org

ADJOURNMENT

Americans with Disabilities: The Sausalito Marin City School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the District Office at 415-332-3190. All efforts will be made for reasonable accommodations.

Sausalito Marin City School District

Meeting: Regular Meeting: OPEN SESSION

Created: October 11, 2011 at 09:02 AM

2. Governance Workshop 5:30 to 7:00 pm (D)

October 13, 2011 Status:

Discussion Item

Quick Summary / Abstract

The Board will conduct a first review of:

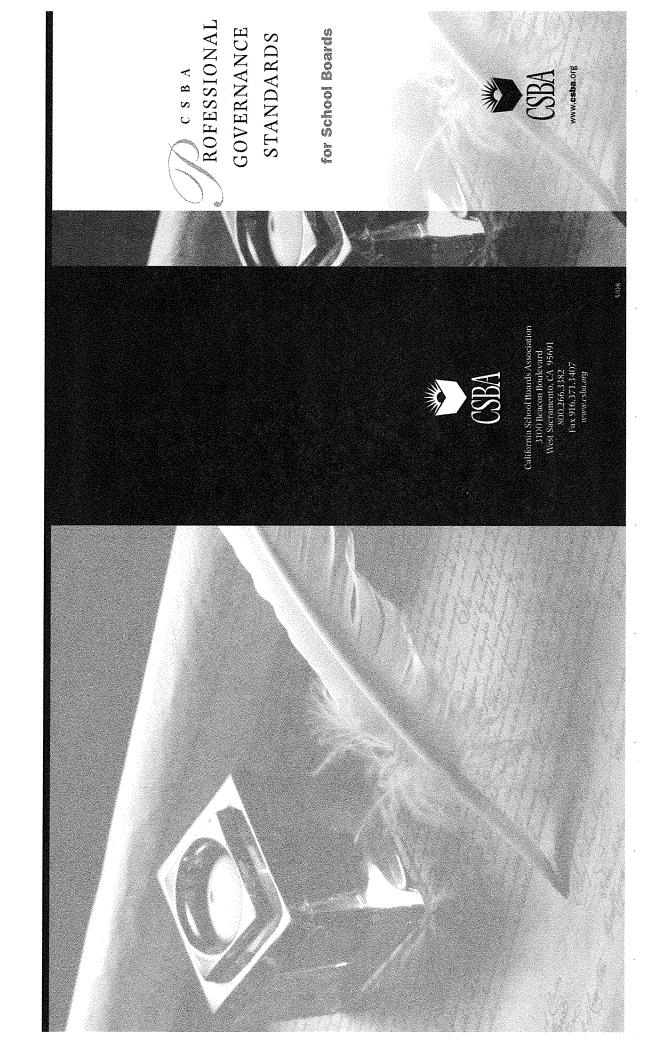
- CSBA Professional Governance Standards for School Boards
- CSBA Superintendent Governance Standards

The Board will discuss school district organization.

Associated File Attachments

bd-professional_governance_standards (Files)

supt-professional_governance_standards (Files)





for School Boards

STANDARDS

Public oversight of local government is the foundation of American democracy. Nowhere is this more evident than in our public schools, where local boards of education are entrusted by their diverse communities to uphold the Constitution, protect the public interest in schools and ensure that a high quality education is provided to each student. To maximize the public's confidence in local government, our local boards must govern responsibly and effectively.

The California School Boards Association (CSBA), representing nearly 1,000 local school districts and county boards of education, recognizes there are certain fundamental principles involved in governing responsibly and effectively. These principles—or Professional Governance Standards—reflect consensus among hundreds of board members, superintendents and other educational leaders throughout the state.

These Professional Covernance Standards describe the three components vital to effective school governance:

the attributes of an effective individual trustee,
 the attributes of an effective governing board, and
 the specific jobs the board performs in its governance role.

The intent of these standards is to enhance the public's understanding about the critical responsibilities of local boards and to support boards in their efforts to govern effectively.

In California's public education system, a trustee is a person elected or appointed to serve on a school district or county board of education, Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- \dot{x} Keeps learning and achievement for \underline{all} students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- · Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.

The Board ---

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a "governance team." This team assumes collective resp "governance to building unity and creating a positive organizational culture horder to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- . Keep the district focused on learning and achievement for \overline{all} students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- · Take collective responsibility for the board's performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

The Board's Jobs

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of <u>all</u> students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- * Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

C S B A ROFESSIONAL GOVERNANCE STANDARDS

SUPERINTENDENT GOVERNANCE STANDARDS

As a corollary to the CSBA Professional Governance Standards, a team of California superintendents including the ACSA Superintendents Committee and the CSBA Superintendents Advisory Council has developed a set of Superintendent Governance Standards. We highly recommend that these be included as part of the Professional Governance Standards adoption.

The Superintendent:

- Promotes the success of all students and supports the efforts of the Board of Trustees to keep the district focused on learning and achievement.
- Values, advocates and supports public education and all stakeholders.
- Recognizes and respects the differences of perspective and style on the Board and among staff, students, parents and the community—and ensures that the diverse range of views inform board decisions.
- Acts with dignity, treats everyone with civility and respect, and understands the implications of demeanor and behavior.
- Serves as a model for the value of lifelong learning and supports the Board's continuous professional development.
- Works with the Board as a "governance team" and assures collective responsibility for building a unity of purpose, communicating a common vision and creating a positive organizational culture.
- Recognizes that the board/superintendent governance relationship is supported by the management team in each district.
- Understands the distinctions between board and staff roles, and respects the role
 of the Board as the representative of the community.
- Understands that authority rests with the Board as a whole; provides guidance
 to the Board to assist in decision-making; and provides leadership based on the
 direction of the Board as a whole.
- Communicates openly with trust and integrity including providing all members
 of the Board with equal access to information, and recognizing the importance
 of both responsive and anticipatory communications.
- Accepts leadership responsibility and accountability for implementing the vision, goals and policies of the district.



Sausalito Marin City School District

Created: October 11, 2011 at 09:04 AM

2. Superintendent's Report (D)

October 13, 2011 Status: Discussion Item Meeting: Regular Meeting: REPORTS

Quick Summary / Abstract

- MLK Student Poetry Presentation
- Principal's Report
- Head of School's Report
- CBEDS Enrollment

Sausalito Marin City School District

Created: October 10, 2011 at 12:42 PM

1. Preschool Report (D)

October 13, 2011 Status: Discussion Item

Meeting: Regular Meeting: STUDENT **ACHIEVEMENT**

Background/Analysis/Financial Impact/Legal Implications

Background

The Marin Community Foundation and Haas Fund have generously funded innovative approaches to promoting equity and addressing the achievement gap for PreK-3 grade students.

Nine schools in four districts have been selected to participate in the grant awards, based on the school's demographics.

Novato Unified

Hamilton, Lynwood, Lu Sutton (Haas)

San Rafael City Schools

Bahia Vista, San Pedro, Venetia Valley

Shoreline Union

Tomales, West Marin

Sausalito Marin City

Bayside

The areas of focus for the goal setting are common to all schools. Goal areas include:

- 1. Vision
- 2. Cultural Competence
- 3. Literacy
- Alignment 4.
- 5. Family Engagement
- Extended Learning 6.

Each school has developed specific goals by category. Extensive staff and parent professional development is an integral component.

The organizational structure ensures countywide collaboration and partnership among the funded schools and agencies. There are six established groups that meet on a regular schedule to implement the grants. Marin County Office of Education coordinates the grants, each group, professional development, and oversight of the grant awards. The groups are identified as listed below.

Analysis

MCF/MCOE/Supt

Members and Purpose:

Superintendents, MCF Senior Program Manager: To ensure communication and MCOE Administration accountability

Advisory Team

Members and Purpose:

Principals, MCF/Haas, Parent Services, Project, Head Start, MCOE: To hold the vision of equity and best practice

MCF/MCOE Design Team

Members and Purpose:

MCF Senior Program Managers: To lead, plan, coordinate, and MCOE Deputy Supt and Admin and ensure fidelity to the grant Initiative

Leadership Team

Members and Purpose:

Principals, agencies, MCOE, MCF/Haas: To network, share, provide ECE Program Manager input

Facilitators

Members and Purpose:

Site Support Providers/Advisors: To support and advise the Design team at each site

Site Design Teams

Members and Purpose:

Pre School and school age teachers, parents, administrative representatives, agencies, partners: To develop and implement the Pre K-3 Action Plan.

An annual and ongoing staff development occurs through a variety of experts, National Equity Project and Osta Group. The Fall Institute brings together presenters to assist with the development of closing the achievement gap, literacy, cultural competence, parent engagement, and alignment. The Fall Institute is scheduled for November 1-2.

Financial Impact

The funders are the Marin Community Foundation and Haas Fund

Grant requests are listed by school.

Hamilton: \$261,215

Bahia Vista: \$352,854

Lynwood: \$319,000

San Pedro: \$330,229

Lu Sutton: \$245,475

Venetia Valley: \$275,033

Tomales: \$313,635

Bayside: \$121,300

West Marin: \$176,635

Recommendation

Staff recommends acceptance of the presentation.

Associated File Attachments

bayside accomplishmentspre k (Files)

bayside focus demographics (Files)

bayside goals 11-12 pre k (Files)

bayside projections (Files)

Sausalito Marin City School District

Bayside Pre K-3 Initiative Top Ten Accomplishments Year 1 2010-11

- 1. Invited Pre K parents to Bayside prior to kindergarten enrollment and included them in the Open House event in the spring.
- 2. Built relationships among the design team members; grew as a team in understanding expectations.
- 3. Increased knowledge of each design team member's work; (e.g. Foundations for Preschool).
- 4. Developed a comfort with problem solving strategies.
- 5. Initiated family game night in the community at Martin Luther King; focused on Pre K, K, and 1st; 2nd; and 3rd grade participated in "Price is Right" night.
- 6. Provided social worker visitations for Pre K families and assisted with establishing support.
- 7. Created an observation form with common expectations to be utilized by Pre K and K.
- 8. Enrolled 37 students in Reading Partners after school program.
- 9. Provided one hour homework help with Boys and Girls Club.
- 10. Established a formal referral protocol for services.

Sausalito Marin City School District Pre K-3 Grant 2011-2012 Focus Areas, Demographics, Budget Summary

Sausalito - Bayside

1. Vision

- a) Formalize design team subgroup meetings
 - 1. Goals, research, alignment, family engagement, community outreach
- b) Clarify vision all constituents and board
- c) Signage
- d) Ensure teacher understanding

2. Culturally Competent

- a) Common sense of cultural competency
- b) Identify components of positive school culture
- c) Utilize "Beyond the Bake Sale" (data, family engagement)
- d) NEP as external facilitator

3. Literacy

- a) Strengthen ELA curriculum
- b) Reading Partners (60% students at grade level)
- c) Reduce class size in Pre K and kindergarten
- d) Extended day

4. Alignment

- a) Increased KOF scores
- b) Common expectations Pre K and kindergarten
- c) Common assessment
- d) Strengthen core ELA

5. Engagement

- a) Welcome parents
- b) Increase parent involvement
- c) Parent literacy and technology skills

6. Extended Kindergarten

- a) One third of Bayside students participate in after school program
- b) 75% Pre K proficient on KOF
- c) Reduce student/teacher ratio
- d) Reading Partners assessment
- e) Homework support

School Demographic Profiles

| Bayside (120) | <u>% EL</u> | %FRL | Preschool/Enrollment | <u>%EL</u> | %FRL |
|---------------|-------------|------|--------------------------------|------------|------|
| | 40% | 100% | Head Start Pre K (23) | 45% | 100% |
| | | | Reading Partners K – 3 (37) | 40% | 100% |

Budget Review

Request

Award _____ for

for 2011 - 2012

Vision

Climate

Teaching

Alignment

Family Engagement

Extended Learning

<u>Impressions</u>

No common budget

Need to enrich - vision, literacy, extended day, engagement

No definable actions for literacy and alignment

Sausalito Marin City School District

Bayside Pre K-3 Initiative 2011 - 2012 Goals

- 1. Operationalize vision statement with all constituents. (Vision)
- 2. Participate in National Equity Project training to develop a common sense of cultural competency. (Cultural Competency)
- 3. Strengthen literacy through differentiated instruction to make the learning relevant. (Literacy)
- 4. Outreach to other preschool providers and after school to include in the team. (Literacy)
- 5. Align the Pre $K K 1^{st}$ common expectations, language, and strategies. (Alignment)
- 6. Provide a parent survey to determine how to authentically include parents in school activities. (Parent Engagement)
- 7. Expand extended day K for one hour per day through Boys and Girls Club. (Extended Learning)

Sausalito Marin City School District

Bayside Narrative Summary - Year 2 Proposal 2011 - 2012

1. Key Changes

- a) Developed family activities
- b) Present ideas with community
- c) Expand connections with 1st and 2nd grade

2. Design Team Growth

- a) Expand to parents and 1st and 2nd grade teachers
- b) Meet monthly
- c) Implement shared leadership
- d) Participate in team building

3. Shared Vision Embraced

- a) Increase family engagement
- b) Focus on academic outcomes
- c) Expand to include more parents and family care providers
- d) Include school board members

4. Pre K Inclusion and Transitional Kindergarten

- a) Identify shared expectations
- b) Use KOF for Head Start
- c) Analyze Summer Bridge success
- d) Address community myths

5. Extended Learning

- a) Continue reading partners
- b) Discuss student progress biweekly
- c) Continue homework club with Boys and Girls Club
- d) Continue K/1 literacy activities

6. Family Engagement

- a) Continue family game nights
- b) Focus on student learning
- c) Continue referral for non academic needs
- d) Continue Parent Center and parent education
- e) Continue services from health centers and Marin County Community Development Corp. (e.g. physical and mental health)

7. Engage New Stakeholders

- a) Expand partners
- b) Showcase Pre K-3 activities
- c) Expand outreach to grades 1 and 2 and child care providers
- d) Visitation by Pre K Head Start to Bayside

8. Risks and Challenges

- a) Reorganization of district
- b) Superintendent retirement
- c) State budget cuts
- d) Add board liaison

Tomales Narrative Summary - Year 2 Proposal 2011 - 2012

1. Key Changes

- a) Extended day for targeted students
- b) Provide intervention tutor
- c) Provide GLAD Training (VOC/oral language)
- d) Use data to design family engagement (e.g. background knowledge and comprehension)
- e) Implement services by new partners; Marin Literacy ELD Classes, family liaison outreach, Head Start/First 5 Marin home visits, and parent education on school readiness
- f) Implement Summer Bridge
- g) Hire bilingual/bicultural Instructional Assistant
- h) Guarantee pre-school options
- i) Align curriculum and assessment with California Treasure
- j) Implement NEP training
- k) Provide coaching to staff in cultural competence

2. Design Team Growth

- a) Invite Pre K-3 teaching staff
- b) Use subcommittee model
- c) Attend Shoreline Acres board meetings
- d) Add representatives from First 5 Marin and Head Start

3. Shared Vision Embraced

- a) Use vision as focus of work
- b) Ensure signage of vision is posted

4. Pre K Inclusion and Transitional Kindergarten

- a) Improve communication and data between Kindergarten and Pre K
- b) Use new date to determine services
- c) Implement Summer Bridge
- d) Partner with Shoreline School Readiness
- e) Learn about Transitional Kindergarten
- f) Fund bilingual Instructional Assistant

5. Extended Learning

- a) Extend learning for targeted students
- b) Provide intervention in the afternoon
- c) Customize intervention

6. Family Engagement

a) Use family engagement tool

- b) Continue parent conferences, ELAC data presentations, parent training, and parents visiting the classroom
- c) Continue support from library, computer classes, English classes, book donations
- d) Continue to provide health and dental needs

7. Engage New Stakeholders

- a) Continue outreach thru Tomales Family Center
- b) Increase hours of family liaisons
- c) Increase the number of home visits
- d) Pursue partnership with Head Start and Shoreline School Readiness
- e) Provide at home instructional materials
- f) Develop pre-school for all policy
- g) Hire bilingual teacher for Shoreline Acres

8. Risks and Challenges

- a) Pre K has a fee structure
- b) Transportation not available
- c) Equity issue conversations uncomfortable or table
- d) Pursue scholarship for Pre K
- e) Provide push in household support through family liaisons

Sausalito Marin City School District

Created: October 10, 2011 at 12:43 PM

2. Student Field Trips (D)

October 13, 2011 Status: Discussion Item

Meeting: Regular Meeting: STUDENT **ACHIEVEMENT**

Background/Analysis/Financial Impact/Legal Implications

<u>Background</u>

Student field trips are planned during the month of October and first part of November; a summary is attached.

Analysis

Teachers will be incorporating classroom standards in the areas of science and history into the field trips. More trips are being rescheduled.

Financial Impact

There is no cost to the district for 3 of the 4 field trips. Transformation School Grant funds will pay half the cost of the 4th field trip; the district's share is \$420.

Recommendation

This information is provided for discussion.

Associated File Attachments

field_trip_summary (Files)

Field Trips

Dates:

October 13, 2011

Destination:

Spring Hill Pumpkin Patch, 4235 Spring Hill Road,

Petaluma CA

Teacher: Grade:

Ms. Banks, Ms. Tuffy Kindergarten, 1st Grade

Standards Supported: Garden/Science

Funding:

Millagro Grant

Cost:

\$ 0.00

Dates:

October 18, 2011

Destination:

College of Marin, 835 College Avenue, Kentfield CA

Teacher:

Mr. Scullian, Mrs. Hammons, Tenisha Tate 3rd Grade, 4th Grade, 5th Grade and 6th Grade

Grade: Standards Supported:

Funding:

District and TSG Grant

Cost:

\$ 420.00

Dates:

October 26, 2011

Destination:

Sausalito Historical Society (walking tour)

Teacher:

Mr. Scullian

Grade:

3rd Grade,

Standards Supported: History

Funding:

Cost:

\$ 0.00

Dates:

November 8, 2011

Destination:

Marin Municipal Water District, Phoenix Lake Watershed,

Ross CA

Teacher:

Mr. Scullian, Mrs. Hammons

Grade:

3rd Grade, 4th Grade

Standards Supported: Life Science

Funding:

Reimbursed by the Marin Municipal Water District (up to

\$500)

Cost:

\$ 0.00

Sausalito Marin City School District

Created: October 11, 2011 at 09:09 AM

1. Technology Service Contract (v)

October 13, 2011

Status:

Quick Summary / Abstract

Board consideration of a shared service contract with Marin County Office of Education for technology services.

Meeting: Regular Meeting: FINANCE

Background/Analysis/Financial Impact/Legal Implications

Background

SMCSD has begun to implement a wider array of technologies necessary to function more efficiently in the 21st century. These focus on technology use district wide as a tool for instructional improvement. This includes making hardware and software available to staff and students. There is also a need to comply with state programs and reporting that necessitate staff fluency and upgrades to software. Staff, programs and equipment must integrate and be compatible to the expanding technology requirements in education.

<u>Analysis</u>

SMCSD has contracted the services of independent consultants to provide technology support in the district. Currently, the district uses Silyco for technology support services. The district has a number of communications and data software implementation that require some additional services, including oversight and coordination of the technology action plan.

The Marin County Office of Education has developed a tech support program this year that includes sharing the services of a technology director.

Financial Impact

The costs of this service to SMCSD (Director Services, CALPAD's, Aeries, Data Director, Connect Ed support, staff training, etc) is approximately \$34,020.

See attached proposal. The cost of the technology service contract is well within the proposal for shared services from MCOE.

Legal Implications

The shared services of a technology director will ensure our compliance with state reporting, and integrate SMCSD into other district and county technology planning groups.

Recommendation

The Superintendent recommends Trustees approve the technology shared services contract

Associated File Attachments

sausalito marin city sd it support 2011-12 agmt9-23-11 (Files)



MARIN COUNTY

OFFICE OF EDUCATION

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MARIN COUNTY SUPERINTENDENT OF SCHOOLS FAX (415) 491-6625 TDD (415) 491-6611

2011-2012 AGREEMENT

This AGREEMENT is by and between the Sausalito Marin City School District (hereinafter referred to as the "District") and the Marin County Superintendent of Schools (hereinafter referred to as the "Superintendent").

The parties agree as follows:

1. The Superintendent shall provide the District with the following services from October 3, 2011 through June 29, 2012, utilizing personnel hired by the Superintendent:

Director Level District Support:

- Technology Director (Contracted for 40 Weeks)
 - 5 Hours Per Week @ \$85/hr = \$17,000/40 Weeks

Aeries Student Information System Support:

- Aeries SIS Technical Support (Contracted October 3, 2011 through March 30, 2012 for 6 months)
 - 20 Hours Per Month @ \$70/hr = \$8,400/6 Months

CALPADS Filing Support for 2011-2012

- CALPADS Support (contracted for 10 Months)
 - 10 Hours Per Month @ \$70/hr = \$7,000/10 Months

Total Contract (Including 5% Indirect Fee) = \$34,020

See attached Outline of Support Services.

- 2. Schedule for each position will be mutually developed and mutually may be modified.
- 3. Both parties shall meet as needed to review the services provided pursuant to this Agreement.

The terms of this Agreement shall be from October 3, 2011 through June 30, 2012.

| Mary Jane Burke | Digitally signed by Valerie Pitts Dh: cn=Valerie Pitts, o, ou=larkspur school district, email=vpitts@marin.k12.ca.us, c=US Dater 2011.09.26 14441.09 - 07'00' Valerie Pitts |
|--|--|
| Marin County Superintendent of Schools | Superintendent, Sausalito Marin City School District |
| | |
| Date: | Date: |

Sausalito Marin City School District and Marin County Superintendent of Schools Agreement for Projected IT Support Needs 2011-12 School Year

OUTLINE OF SUPPORT SERVICES

Outline of Technology Director Support Services include but are not limited to:

- Provide leadership and vision in technology from MCOE
- Guiding Technology Support for the district
- Works with contracted technology support staff

Outline of Aeries SIS Support Services:

- · Work with staff and maintain accuracy of back end
- Work with staff on Master Scheduling
- Work with staff on developing queries as needed
- · Work with staff on Grading Windows
- Work with staff on Student additions/deletions
- Work with staff to print and organize the delivery of report cards and progress reports
- Organize Aeries onsite training and conference as needed

Outline of CALPADS Support Services – All CALPADS Snapshot Collection Windows and Certification Deadlines are TBD:

- Fall I
 - 11-12 Enrollment Counts
 - 10-11 Grads and Drops
 - Immigrant Counts
- Fall 2
 - Student Course Enrollments
 - Teacher Assignments
 - English Learner Education Services
- Spring I
 - English Learner Counts
 - Immigrant Counts
- End of Year I
 - Course completion for grades 7-12
 - CTE participants, concentrators, completers
- End of Year 2
 - Program Participation
- End of Year 3
 - Student Discipline
- End of Year 4
 - Student Waiver
- End of Year Close
- Enrollment Maintenance (Monthly)
- Anomaly Resolution
- Staff Training of proper field entry

Meeting: Regular Meeting: FINANCE

Sausalito Marin City **School District**

Created: October 10, 2011 at 12:42 PM

2. Student Technology Equipment Purchase (v)

October 13, 2011 Status:

Background/Analysis/Financial Impact/Legal Implications

Background

The district receives a Transforming Schools Grant (TSG) from the Marin Community Foundation.

The district aspires to provide a computer for each student. There are currently no district funds allocated to purchase student use computers; however, the TSG includes expenditures for equipment, materials and software.

Analysis

The district is in need of additional student computer equipment to support K-8 academic programs, particularly for use with academic interventions.

Financial Impact

There is currently \$99,000 budgeted in the the TSG grant for equipment and supplies. The cost of purchasing 45 Macbook laptops for K-8 students is approximately \$58,000. Macbooks are recommended for the following reasons: 1) allow for greater use of applications promoted for student use, 2) require less maintenance and tech support over time, and 3) can be purchased at a discount from Apple and 4) include a training component for teachers. These expenditures can be allocated from the Transforming Schools (TSG) grant.

Legal Implications

None.

Recommendation

The Superintendent recommends Trustees approve the purchase of laptops for students as outlined above.

Sausalito Marin City School District Minutes

Created: October 07, 2011 at 04:12 PM

Special Meeting September 08, 2011 Thursday, 05:30 PM District Office

630 Nevada Street Sausalito

Attendees

Thomas Newmeyer Shirley Thornton Mark Trotter William Ziegler

Superintendent

non-voting

Meeting Minutes

Valerie Pitts

Trustee Thornton arrived at 5:45 p.m. Trustee Benjamin was absent.

CALL TO ORDER 5:30 PM

Minutes

President Newmeyer called the meeting to order at 5:30 p.m.

1. Addressing the Board Prior to Closed Session (D)

<u>Minutes</u>

There was no public comment.

CLOSED SESSION 5:35 PM

1. With respect to every item of business to be discussed concerning personnel matters pursuant to Government Code 54957: CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, EVALUATION OF PERFORMANCE, DISCIPLINE, OR DISMISSAL

OPEN SESSION 6:00 PM

Minutes

Open session convened at 6:12 p.m.

1. Report Out from Closed Session (v)

<u>Minutes</u>

President Newmeyer reported that there was no action taken in closed session.

2. Governance Workshop (D)

Communication Plans and Protocols Minutes Superintendent Pitts asked for Board comment on the draft Governance Team Handbook. Trustees Newmeyer and Trotter thought it was good; Trustee Ziegler thought there were some areas (meetings for instance) that need to be tightened up.

The superintendent and board discussed handbook draft Governance Protocols:

- Board members should email the superintendent and copy the board president if not attending a board meeting.
- A minimum of three board members must attend a board meeting in person. The superintendent was asked to check with CSBA regarding attendance on Skype.
- The board president facilitates board meetings.
- Calls from the media should be directed to the superintendent or board president.

A sample board self-evaluation was distributed for review. The board president ensures board self-evaluation, preferably on an annual basis. The month of February was suggested. Each board member sevaluation comments are compiled by the superintendent's secretary and the results are shared with board members for discussion.

The superintendent also distributed CSBA governance standards for boards and superintendents that will be agendized for incorporation into board policy.

Discussion

President Newmeyer asked: If there are strong opinions in opposite directions, should the board move past that or try to get to a vote of 5/0?

Superintendent Pitts advised that the Brown Act requires voting rather than consensus. However, it is recommended that trustees take time to build common understandings through consensus building tools.

With consensus, board members understand different points of view. Consensus is not synonymous with everyone voting the same. For another approach, the board president may ask each board member how they feel on an item. If it appears consensus will not be reached, a decision can be made to continue the discussion at another meeting.

Trustee Thornton thought that decisions should be student based. The superintendent will provide a helpful guide regarding student based decision making.

The superintendent reviewed committees recommended by FSG - a Re-Design Team and a Finance Committee. Finance committee members will agree to norms in order to keep the meetings productive.

There was a brief discussion on district structuring:

- Leasing: Different entities have shown an interest in leasing former District Office space at 630 Nevada Street in Sausalito.
- Financing structural change: The superintendent will begin a conversation with the Finance Committee next week.
- Superintendent Pitts would like to evaluate existing structure such as excess fencing at MLK and the preschool play area at the MLK Annex.

The Board will discuss FSG recommendations in more depth at a meeting in October.

3. Approval of Agenda Order

Minutes

M/s/c Trotter/Thornton/all to approve the agenda order.

Motion made by: Mark Trotter Seconded by: Shirley Thornton

Votes

Thomas Newmeyer Yes
Shirley Thornton Yes
Mark Trotter Yes
William Ziegler Yes

4. Addressing the Board Prior to Open Session -a

The Sausalito Marin City School Board of Trustees welcomes and values public input and participation. School board meetings are meetings of the Board of Trustees held in public and as such, public input is structured to ensure efficiency and respect for meeting protocols. Please review the rules below:

- Any person wishing to address the board on any item must complete an input card available at the table entering the board room.
- A person wishing to speak to any item on or off the agenda will be granted up to 3 minutes at the podium. The board will limit the public comment period on any single item to 20 minutes. Please assure comments are respectful and courteous.
- Input on topics not on the agenda will be taken at the beginning of each board meeting. Input for topics on the agenda will come at the beginning of that agenda item, after the board president introduces the item.
- The President will close public input on agenda items and trustees will continue to discuss the item on the agenda as needed. Trustees may ask staff clarifying questions. Trustees may request through the president to ask clarifying questions of audience members. The president will guide and facilitate the dialogue. One person speaks at a time. Please do not speak out of turn or comment from the audience during board discussion.

Thank you for your input! You may also submit your comments in writing to trustees or the superintendent via email or the board-recording secretary.

Minutes

There was no public comment.

5. Pledge of Allegiance

Minutes

Trustee Thornton led the Pledge of Allegiance.

REPORTS 7:00 PM

1. Board Members' Reports (D)

Members of the School Board will report on activities and information they wish to share. The Board may request that items be agendized and researched for presentation at future meetings.

Minutes

Trustee Thornton reported that the Marin City Blues and Jazz event provided everyone with a good time on Labor Day.

2. Superintendent's Report a

Minutes

Superintendent Pitts congratulated staff for their sense of purpose and commitment which seems to be making the children very happy.

STUDENT ACHIEVEMENT

1. Discussion: California State Standards Assessment Reports

The Superintendent will give an update of the Academic Performance Index (API) and Annual Yearly Progress (AYP) for the District and the Principal will report on Bayside Elementary's and Martin Luther King, Jr. Academy's scores and staff analyses. Minutes

Superintendent Pitts referenced documents in the board packet and acknowledged that student achievement needs to be raised in the district. Given the right environment and the right instruction, students can improve:

- Draft strategic priorities and goals were distributed to board members. Board members will determine how to make the goals actionable.
- Staff and students have a can do attitude. The superintendent recommended a goal of at least a thirty point increase on API next year. Staff will be applying a laser-like focus on instruction.
- Students need technology tools and curriculum with interventions at grade level.
- Data will continue to guide assessments with periodic reports to the board.
- Parents of students in grades 6 8 will be provided access through Aeries to their childs academic progress. Trustee Thornton requested something that will give similar computer access to parents of students in lower grades.
- Staff coaching is being implemented.

Principal Newton advised that parents will need training in the use of Aeries.

Trustee Thornton suggested adding assessment by time on task.

2. Discussion: Commission on Teacher Credentialing (CTC) Releases Guidance on Transitional Kindergarten Staffing (D)

The Superintendent will review a newly released guideline from the Commission on Teacher Credentialing, "Transitional Kindergarten Assignments".

<u>Minutes</u>

Superintendent Pitts reported that the kindergarten entrance age will be moved back to November with the next school year. A transitional kindergarten is the responsibility of the

district. There are four kindergarten students in the current school year with birthdays between November 1 and December 5. With a transitional kindergarten, routine assessments will be made to ensure a child moves up when he/she is ready. To a question from Trustee Thornton, Principal Newton responded that a report to the board in October will include discussion of how early school readiness is facilitated by the Pre • 3 grant.

CONSENT AGENDA

Minutes

M/s/c & Roll Call Thornton/Trotter/ Ayes 5 Noes 0 to approve the Consent Agenda

1. Arts in Education Week (v) (c)

Consideration of Resolution No. 649, Expressing Support for Designation of the Week Beginning September 13, 2011 as "Arts in Education Week".

SAVE THE DATES

1. Future Charter School Board Meeting Dates (D)

Meetings are open to the public and generally held on the School Campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 PM.

September 21
October 19
November 16
December 14 (2nd Wednesday due to holiday break)
January 18, 2012
February 15
March 21
April 18
May 16
June 20

2. Future District Board Meeting Dates (D)

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 p.m. unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

September 22
October 13*
October 25 - Tuesday
November 17 - One November meeting - holidays
December 8*
December 15

| (D) marincityschools.org |
|-----------------------------|
| |
| 0 p.m. |
| • |
| |

Signature/Date Title

Bayside Pre K to Grade 3 Vision for Success

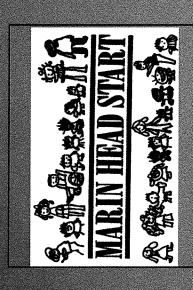
Our children are safe, healthy and supported by well-prepared educators in collaboration with parents and the community to ensure that students become successful in school, college and life.

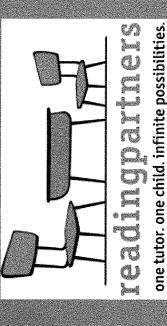
Visión para el éxito

Nuestros niños están seguros, saludables y con el apoyo de educadores bien preparados, en colaboración con los padres y la comunidad para asegurar que los estudiantes tengan éxito en la escuela, la universidad y la vida.



MARIN COMMUNITY FOUNDATION

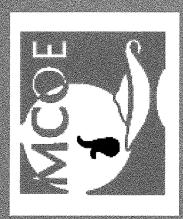






Pre-IK to 3 Initiative Sausalito/ Marin City







Pre-K to 3 Design Team 2011-2012

- Alma E. Lucas, Parent, Head Start and Bayside Elementary School
- Rocio Novoa, Parent, Bayside Elementary School and MLK, Jr. Academy
- Kay Wernert, Director, Marin Head Start
- Debra A. Bradley, Ed.D., Academic Improvement Associates
- LaDonna Bonner, Project Coordinator, Marin City School Readiness Project
- Tenisha Tate, Assistant Principal/Social Worker, Sausalito Marin City School District
- Nichole Gangitano, Program Manager, Reading Partners
- Lindsey Kessel, Reading Partners
- Glena Coleman, Facilitator, (Compliments of Marin Community Foundation)
- Jennifer Banks, Kindergarten Teacher, Bayside Elementary School
- Ellen Franz, Second Grade Teacher, Bayside Elementary School
- Rebecca Courtney, Co-Lead Teacher, Marin Head Start
- Erica Edwards, Co-Lead Teacher, Marin Head Start
- Flora Sanchez, Paraprofessional-Grade 3 and K-5 ELD Support, Bayside Elementary
- Jonnette Newton, Principal, Sausalito Marin City School District
- Malahani Burns- Marin Learning Center

Opportunity presented by Marin Community Foundation

 Marin Community Foundation Initiative to Close the Readiness Gap in order to address the Achievement

Pre-K to 3 National Movement

The Six Initiative Elements

- Developing a Shared Vision
- Establishing an affirming climate
- High Quality Teaching in Language and Literacy, Supported by Professional Development
- Alignment (Standards, Curricula, Assessments)
- Family Engagement
- Expanded Learning Opportunities

Year One Accomplishments

Shared Vision

- Relationship building among design team members
 - Develop vision and statement

High Quality Teaching - PD

- Literacy Program at Center for Reading and Writing at Rider University
 - G.L.A.D. Training
- International Reading Association (IRA) Conference
 - Reduced student-teacher ratio in headstart

Alignment

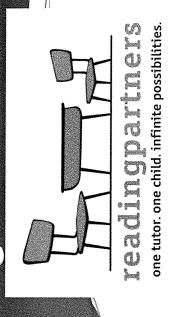
- Pre-K (Headstart)/ K Collaboration
 - Observation Form

Family Engagement

- "Strengthening Families" Training
 - Family Workshops
- Family Surveys
- Joint Family Involvement Activities
- Social worker assisted in establishing support for PreK families

Extended Learning Opportunities

- Reading Partners Volunteer Tutors Working with 37 Students in K-3
 - One hour Homework help provided by Boys and Girls Club



Reading Partners at Bayside

- Served 37 students during 2010-11
- Emphasis of K-3rd grade students
- Students went to RP at least two sessions per week that took place during and after school
- Full-time AmeriCorps Site Coordinator placed at each partner school; local Program Manager also on site 6 hours/week
- Volunteers recruited from local community, trained and supported to provide one-on-one tutoring

Pre-K/K Collaboration

- mutual/ shared form-also used in Head Start classroom Kindergarten Observation Form (KOF) Assessments –
- Classroom Observation Checklist
- Lesson-Planning Discussions
- Shared Guided Language Acquisition Design (GLAD) Strategies
- Academic Expectation Discussions
- Shared Academic Language
- Using Similar strategies, but differentiating based on ageappropriateness
- Parent Involvement Activities for both grades

Year 2 Goals

• Vision

- Share and embrace Vision Statement with all stakeholders ensure that students become successful in school, college, and life." educators in collaboration with parents and the community to "Our children are safe, healthy, and supported by well-prepared
- Formalize design team subgroups-Implement shared leadership-Team building
- Signage
- Expand to include more preschool providers

Affirming Climate

National Equity Project as external facilitator-Cultural Competency

High Quality Teaching

- Engage 1st and 2nd Grade Teachers in Collaboration
- Explore Transitional Kindergarten
- Strengthen ELA curriculum

Alignment

- Ongoing Alignment of California Preschool Foundations with Kindergarten State Standards
- Increased KOF scores from target programs
- Common assessment Common expectations for PreK and K
- •Teacher for America Teacher is bridging the Head Start and K classrooms

· Family Engagement

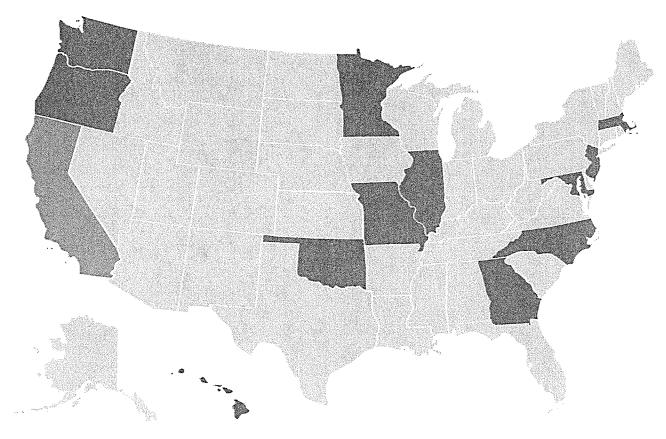
- Building Relationships to Engage Families-improvement in communication
- Creating Opportunities for Parents to Feel Welcome
- •Parent literacy and technology skills- continue ESL classes
 - Continue referrals for non-academic needs
- Continue Parent Center and parent education
- Continue services from health centers (e.g. physical and mental health)
- Focus on student learning

Extended Learning Opportunity

Continue Homework club with Boys and Girls Club-coordinate with other Continue Participation with Reading Partners and Bridge the Gap after school providers.

Implement additional learning opportunity for first - third graders Continue extended learning opportunity for PreK and K Enhance literacy activities for kinder with Boys and Girls Club

FOUNDATION FOR CHILD DEVELOPMENT



California

First Steps towards PreK-3rd in California

A report from the New America Foundation shows how key state officials, early childhood advocates, and education reformers have taken critical first steps towards a seamless PreK-3° primary education system in California. Written by education reporter Linda Jacobsen, On the Cusp in California: How PreK-3° Strategies Could Improve Education in the Golden State will assist policymakers and advocates to focus on aligning high-quality PreK and full-day Kindergarten with high-quality, early elementary learning experiences through 3° Grade.

School Districts

Long Beach School District

Los Angeles School District

Marin County School District (Marin Community Foundation)

San Francisco School District

Santa Clara School District

Funders

Evelyn and Walter Haas, Jr. Fund (San Fransisco)

W. Clement and Jessie V. Stone Foundation (San Francisco Bay Area)

David and Lucile Packard Foundation (California)

Marin Community Foundation (Marin County California)

*California is a work in progress. Check back soon for more information.

Reading Partners BAYSIDE EoY Data 2011

| in the second se | | 10 | Grade | Grade | | | |
|--|-------|------------|----------------|-------------|--------|-------------|-------------|
| | | % | Equivalency at | Equivalency | | | |
| Student Name G | Grade | Attendance | Entry | at Exit | Growth | Accelerated | Narrowed |
| | 1 | 97 | 0.3 | 1.9 | 1,6 | \ | Y |
| | 1 | 100 | 1.2 | 2 | 8.0 | <u>,</u> | > |
| | Ŧ | 95 | 0 | 1.2 | 1.2 | λ | Υ |
| | 1 | 80.4 | 0 | 2 | 2 | , | > |
| | 1 | 100 | 0 | 0.8 | 0.8 | λ | Υ |
| | 1 | 6.96 | 1.5 | 2.4 | 6.0 | ٠ | > |
| | 1 | 94.7 | 0.3 | 1.2 | 6.0 | ¥ | > |
| | 1 | 90.6 | 0.3 | 1.6 | 1.3 | >- | ۲. |
| | Ţ | 100 | T | 1.2 | 0.2 | > | Z |
| | 1 | 82.1 | 0.3 | 1.9 | 1.6 | > | > |
| | 2 | 100 | Ţ | 1.9 | 6'0 | \ | \ |
| | 2 | 100 | 1,1 | 2.6 | 1.5 | * | > |
| | 2 | 88 | 1.2 | 2.9 | 1.7 | λ | \ |
| | 2 | 77.5 | 1.4 | 2.2 | 9.0 | > | > |
| | 2 | 92.2 | 1.35 | 2.8 | 1.45 | Ϋ́ | > |
| | 2 | 100 | 1.15 | 2.9 | 1.75 | > | \ |
| | 3 | 89 | 2 | 2.8 | 8.0 | Τ | z |
| | 3 | 80 | 2.6 | 2.9 | 0.3 | Z | Z |
| | 3 | 70 | 2.8 | 3.6 | 9.0 | > | Υ |
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| | 4 | 6.06 | 2.9 | 4.6 | 1.7 | λ . | γ |
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| | 4 | 85.2 | 3.3 | 5.3 | 2 | λ | X |
| | 4 | 66.7 | 3.3 | 3.6 | 0.3 | Å | \ |
| | 4 | 81.8 | 2.9 | 4.6 | 1.7 | ٨ | γ |
| | 5 | 81.6 | 3.3 | 5.3 | 2 | λ | Υ |
| 31 Students (1st-5th) | | 87.91 | | | 1.21 | %08'96 | 90.30% |

Kindergarten Observation Form 2010 – 2011 Martin Luther King Jr. Head Start Classroom

Formulated Results for Our 13 Pre-Kindergarten Students

| Objective | Profi | cient | In Progress | | Beginning | | Not Yet | |
|-----------|---------|---------|-------------|---------|-----------|---------|---------|---------|
| | HS 2011 | BS 2010 | HS 2011 | BS 2010 | HS 2011 | BS 2010 | HS 2011 | BS 2010 |
| 17 | 61.50% | 0% | 38.50% | 71% | 0.00% | 29% | 0% | 0% |
| 18 | 92.30% | 6% | 7.70% | 53% | 0.00% | 35% | 0% | 6% |
| 19 | 92.30% | 19% | 7.70% | 69% | 0.00% | 13% | 0% | 0% |
| 20 | 46% | 6% | 46% | 59% | 8% | 29% | 0% | 6% |
| 21 | 61.50% | 0% | 38.50% | 35% | 0.00% | 53% | 0% | 12% |
| 22 | 61.50% | 6% | 30.80% | 29% | 0.00% | 53% | 7.70% | 12% |
| 23 | 100% | 6% | 0% | 59% | 0% | 18% | 0% | 18% |
| 24 | 46% | 0% | 46% | 50% | 8% | 31% | 0% | 19% |
| 25 | 61.50% | 0% | 38.50% | 47% | 0.00% | 41 % | 0% | 12% |
| 26 | 84.60% | 6% | 15.40% | 53% | 0.00% | 24% | 0% | 18% |
| 27 | 23% | 12% | 69.30% | 53% | 7.70% | 18% | 0% | 18% |
| 28 | 92.30% | 12% | 7.70% | 59% | 0.00% | 18% | 0% | 12% |
| 29 | 76.90% | 6% | 23.10% | 56% | 0.00% | 19% | 0% | 19% |
| 30 | 69.20% | 0% | 30.80% | 35% | 0.00% | 35% | 0% | 12% |
| 31 | 92.30% | 6% | 7.70% | 56% | 0.00% | 19% | 12% | 19% |
| 32 | 92.30% | 6% | 7.70% | 71% | 0.00% | 24% | 0% | 0% |
| 33 | 84.60% | 12% | 15.40% | 53% | 0.00% | 24% | 0% | 12% |
| 34 | 92.30% | 18% | 7.70% | 59% | 0.00% | 24% | 0% | 0% |
| 35 | 0% | 29% | 100% | 18% | 0% | 53% | 0% | 0% |
| 36 | 53.80% | 18% | 30.80% | 24% | 0.00% | 24% | 15.40% | 35% |
| 37 | 92.30% | 77% | 0.00% | 12% | 7.70% | 0% | 0% | 12% |
| 38 | 38.50% | 12% | 46.10% | 12% | 15.40% | 77% | 0% | 0% |
| 39 | 92.30% | 82% | 7.70% | 18% | 0.00% | 0% | 0% | 0% |
| 40 | 100% | 59% | 0% | 24% | 0% | 12% | 0% | 6% |

SAUSALITO MARIN CITY SCHOOL DISTRICT

630 Nevada Street, Sausalito, CA 94965 415-332-3190, FAX 415-332-9643

MEMORANDUM

Date:

October 13, 2011

To:

Valerie Pitts

From:

Kathy Blazei

Subject:

CBEDS Enrollment October 4, 2011

Per information provided by the school secretaries for their attendance reports, enrollment on October 4, 2011 was:

Bayside Elementary School

93

Martin Luther King, Jr. Academy

55

Combined Enrollment

148

September 8, 2011 Regular Meeting

Attend

Thomas Newmeyer, Bill Ziegler, Mark Trotter

Trustee Thornton arrived at 5:45 p.m.

Trustee Benjamin was absent.

Call to Order

President Newmeyer called the meeting to order at 5:30 p.m.

Address prior to closed session

There was no public comment.

Closed Session

Open Session

Open session convened at 6:12 p.m.

Report Out (V)

President Newmeyer reported that there was no action taken in closed session.

Governance Workshop (D)

Superintendent Pitts asked for Board comment on the draft Governance Team Handbook. Trustees Newmeyer and Trotter thought it was good; Trustee Ziegler thought there were some areas (meetings for instance) that need to be tightened up.

The superintendent and board discussed handbook draft Governance Protocols:

- Board members should email the superintendent and copy the board president if not attending a board meeting.
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- Calls from the media should be directed to the board president.

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Discussion

President Newmeyer asked: If there are strong opinions in opposite directions, should the board move past that or try to get to a vote of 5/0?

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Trustee Thornton thought that decisions should be student based. The superintendent will provide a helpful guide regarding student based decision making.

The superintendent reviewed committees recommended by FSG - a Re-Design Team and a Finance Committee. Trustee Trotter reflected that it might be advantageous to request a letter from someone who wants to be on the Finance Committee that describes what that person can contribute to the committee. Trustee Thornton indicated that showing an interest in being involved would be enough for her.

There was a brief discussion on structuring:

- Leasing: Different entities have shown an interest in leasing former District Office space at 630 Nevada Street in Sausalito.
- Financing structural change: The superintendent will begin a conversation with the Finance Committee next week.
- Superintendent Pitts would like to evaluate existing structure such as excess fencing at MLK and the preschool play area at the MLK Annex.

The Board will discuss FSG recommendations in more depth at a meeting in October.

Regular Session

Convened at 7:05 p.m.

Agenda Order (V)

M/s/c Trotter/Thornton/all to approve the agenda order.

Address prior to open session There was no public comment.

Pledge (D)

Trustee Thornton led the Pledge of Allegiance.

REPORTS

Board Reports (D)

Trustee Thornton reported that the Marin City Blues and Jazz event provided everyone with a good time on Labor Day.

Superintendent's Report (D)

Superintendent Pitts congratulated staff for their sense of purpose and commitment which seems to be making the children very happy.

STUDENT ACHIEVEMENT

California State Standards Assessment Reports (D)

Superintendent Pitts referenced documents in the board packet and acknowledged that student achievement needs to be raised in the district. Given the right environment and the right instruction, students can do better:

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Principal Newton advised that parents will need training in the use of Aeries.

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Commission on Teacher Credentialing (CTC) Releases Guidance on Transitional Kindergarten Staffing (D)

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CONSENT AGENDA (Roll Call V)

 $M/s/c - Roll \ Call \ Thornton/Trotter/$ Ayes 5 Noes 0 to approve the Consent Agenda

ADJOURNMENT

M/s/c Thornton/Trotter/all to adjourn at 7:30 p.m.

Sausalito Marin City School District Minutes

Created: October 07, 2011 at 04:13 PM

Regular Meeting September 22, 2011 Thursday, 07:00 PM

District Office 630 Nevada Street Sausalito

Attendees

Karen Benjamin Thomas Newmeyer Shirley Thornton Mark Trotter William Ziegler Valerie Pitts

Superintendent

non-voting

CALL TO ORDER 7:00 P. M.

Minutes

President Newmeyer called the meeting to order at 7:03 p.m.

1. Pledge of Allegiance a

Minutes

Trustee Ziegler led the Pledge of Allegiance.

werenes our depressions was and a resultance, or too a see

2. Approval of Agenda Order (*)

Minutes

M/s/c Thornton/Benjamin/all to discuss, but not take action on, the vision statement and approve remaining agenda order.

Motion made by: Shirley Thornton Seconded by: Karen Benjamin

Votes

Karen Benjamin Yes
Thomas Newmeyer Yes
Shirley Thornton Yes
Mark Trotter Yes
William Ziegler Yes

3. Addressing the Board Prior to Open Session

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- A person wishing to speak to any item on or off the agenda will be granted up to 3 minutes at the podium. The board will limit the public comment period on any single item to 20 minutes. Please assure comments are respectful and courteous.
- Input on topics not on the agenda will be taken at the beginning of each board meeting. Input for topics on the agenda will come at the beginning of that agenda item, after the board president introduces the item.
- The President will close public input on agenda items and trustees will continue to discuss the item on the agenda as needed. Trustees may ask staff clarifying questions. Trustees may request through the president to ask clarifying questions of audience members. The president will guide and facilitate the dialogue. One person speaks at a time. Please do not speak out of turn or comment from the audience during board discussion.

Thank you for your input! You may also submit your comments in writing to trustees or the superintendent via email or the board-recording secretary.

Minutes

Alexis Wise, Parent Coalition, suggested the installation of visible speed bumps and/or school crossing signs at Martin Luther King, Jr. Academy.

REPORTS

1. Board Members' Reports (D)

Members of the School Board will report on activities and information they wish to share. The Board may request that items be agendized and researched for presentation at future meetings.

Minutes

Trustee Thornton noted her attendance at Back to School Night for Bayside Elementary and at a meeting with Marin Community Foundation on strategic initiatives to close the achievement gap-year 2.

President Newmeyer noted his attendance at Back to School Night at Martin Luther King, Jr. Academy.

2. Superintendent's Report (D)

Introduction of New Teachers Minutes

Superintendent Pitts had also attended the meeting with Marin Community Foundation on strategic initiatives to close the achievement gap-year 2. She reported that base line data collected last year, relationships and processes were discussed. Superintendent Pitts commended Marin Community Foundation for their support of the school district.

Introduction of New Teachers

The Board welcomed new teachers to the District and issued each a certificate to help them get started with the purchase of classroom supplies. They are:

Bayside

Jennifer Tuffy, First Grade

Rutillio Aquino, Physical Education/Health/Nutrition

Martin Luther King, Jr. Academy

Rutillio Aquino, Physical Education/Health/Nutrition

Emily Bedecarre, Grades 6 & 8 Core-ELA & SS

Julianne Edmondson, RSP/Special Education

Jan McDougal, Math/Technology

Principal's Report

Tenisha Tate, Assistant Principal, reported on:

- Back to School Night
- Extended Learning
- Parent Engagement Activities.

SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS 7:15 P.M.

1. Public Hearing on Sufficiency of Textbooks and Instructional Materials 2011/2012 School Year (5 minutes unless public comment requires longer)

In order to comply with the law, a public hearing must be held to take public input as to whether each pupil in the District, has sufficient textbooks or instructional materials, in specified subjects that are aligned to the academic content standards and consistent with the contents and cycles of the curriculum frameworks adopted by the State Board.

Minutes

President Newmeyer called the public hearing to order at 7:15 p.m. Superintendent Pitts reported a sufficiency of textbooks and instructional materials for the 2011/2012 school year. There being no public comment, the public hearing was closed.

2. Action on Sufficiency of Textbooks and Instructional Materials for the 2011/2012 School Year (4)

The Board will consider Resolution #651, Sufficiency of Textbooks and Instructional Materials.

Minutes

M/s/c Trotter/Thornton/ 5 Ayes 0 Noes to approve Resolution #651, Sufficiency of Textbooks and Instructional Materials for the 2011/2012 School Year

Discussion

Trustee Ziegler asked about electronic textbooks. The Superintendent advised that the sixth grade will be the first to use electronic textbooks. Teacher, Emily Bedecarre, is researching them.

The Superintendent also advised that between desktop and laptop computers at MLK, there is almost a ratio of one computer per student. Mark Tong is setting up Google Docs. There was a brief discussion of whether students could check out laptop computers. Trustee Trotter advised that Comcast offers connectivity to families for laptops. However, there were concerns that the connectivity Comcast offers does not provide a complete solution, such as WiFi connection. Mark Tong will look into a complete solution.

Motion made by: Mark Trotter Seconded by: Shirley Thornton

Votes

| Yes |
|-----|
| Yes |
| Yes |
| Yes |
| Yes |
| |

STUDENT ACHIEVEMENT

1. Report: Special Education

Per request of Trustees at the August 25, 2011 board meeting, an informational report on special education has been prepared by Dr. Karen Steele, Director of Special Education. Minutes

Superintendent Pitts reviewed the board packet report prepared by Dr. Karen Steele.

Additionally she advised that the school district currently serves 40 students at the two school sites with 2.6 FTE teaching staff and 2.37 FTE classified staff. Non-public agency staff provides necessary support services such as speech, physical therapy, or individualized nursing support.

Superintendent Pitts recommended a goal to decrease special education identification rates to approximately 10%. With careful assessment procedures in place, including processes and intervention, the district can reduce the need for special education identification. It must strive to do prevention rather than intervention.

Trustee Benjamin asked about triennial assessments; the Superintendent will provide.

Trustee Thornton recalled that when she first joined the board, special education identification was at 43%. She credited the teachers for bringing it down considerably.

Trustee Trotter thought the special education budget seemed about half what it was just a few years ago. Paula Rigney, Business Manager, clarified that the amount does not include costs for various service contracts; we are right at \$910,330.

2. Enrollment and Staffing Report (iii)

Summary comparison of student enrollment and staffing for 2010/2011 and 2011/2012 Minutes

Superintendent Pitts discussed the board packet report which included a comparison of staffing patterns last year to this year. Assistant Principal, Tenisha Tate, reported that the kindergarten reached 26 students as of September 22, 2011; the class has a full time aide in the classroom and students are doing well. Principal, Jonnette Newton, reported that students served by Head Start last year are doing well in kindergarten. President Newmeyer indicated that the Finance Committee is also interested in enrollment and staffing. The Superintendent noted that consideration of staffing for next year begins after the first of the year.

FINANCE

1. District's State of California Unaudited Actuals Report for the 2010/2011 School Year and Resolution #652 GANN Limit (19)

Approval of the 2010-11 Unaudited Actuals and adoption of Resolution #652 GANN Limit. Minutes

Superintendent Pitts thanked retired Business Manager, Margie Bonardi, for closing the books for the 2010/2011 school year. Business Manager, Paula Rigney, used a Power Point presentation to show 2011/2012 budget revenues and expenditures in detail.

Discussion

The deferred maintenance fund balance is very low.

MCOE recommends committing/assigning reserve dollars as much as possible before the state starts to implement and enforce future recapturing strategies.

WCA Treasure, Clark Warden, noted that WCA s reserve is well over the required 5%.

Trustee Trotter recommended that WCA strive to increase its reserve to 10% as the District has done.

Trustee Thornton asked how the school district has adjusted for loss of revenue derived from rental income for the step building now that Willow Creek Academy occupies it. Superintendent Pitts advised that some discussion had begun and that she would be getting back to the board.

Trustee Ziegler emphasized that reserves are needed to offset special education expenses that might arise; there is no way of knowing when or what amount will be needed.

M/s/c Ziegler/Thornton/ 5 Ayes 0 Noes to approve the District s State of California Unaudited Actuals Report for the 2010/2011 School Year and Resolution #652 GANN Limit

Motion made by: William Ziegler Seconded by: Shirley Thornton

Votes

Karen Benjamin Yes
Thomas Newmeyer Yes
Shirley Thornton Yes
Mark Trotter Yes
William Ziegler Yes

2. Willow Creek Academy's State of California Unaudited Actuals Report for the 2010/2011 School Year (1)

Presentation and Board Acceptance of the Mandated State Report (J-200) of Actual Revenues and Expenditures for the Prior Fiscal Year 2010/2011

Minutes

WCA Treasurer, Clark Warden, explained variances to budget in WCA report and noted that a discussion of how to use excess funds was pending.

M/s/c Trotter/Ziegler/all to accept Willow Creek Academy s State of California Unaudited Actuals Report for the 2010/2011 School Year

Motion made by: Mark Trotter Seconded by: William Ziegler

Votes

Karen Benjamin Yes
Thomas Newmeyer Yes
Shirley Thornton Yes
Mark Trotter Yes
William Ziegler Yes

3. Declaration to Exception to Class Size Maximum (D)

Small school districts may qualify to receive Class Size Reduction funding for classes with an average of up to 22 pupils. In order to qualify, a district must have only one school that serves kindergarten and grades one through three, there can be no more than two classes per participating grade level, and the school district's governing board must make a statement or public declaration that all possible alternatives to averaging have been exhausted and the district is unable to achieve the 20:1 ratio in a way that is educationally acceptable.

Minutes

The Board of Trustees made the following statement: All possible alternatives to averaging have been exhausted and the district is unable to achieve the 20:1 ratio in a way that is educationally acceptable.

GOVERNANCE

1. Adopt Vision Statement (4)

Minutes

The Board discussed a vision statement for the school district and will continue its discussion during their October 13, 2011 Governance Workshop. Parents and community are welcome.

CONSENT AGENDA

Minutes

M/s/c • Roll Call Trotter/Newmeyer/ 5 Ayes 0 Noes to approve or certify Items 1-5 of the Consent Agenda.

- 1. Approval of the minutes of the regular meeting of August 25, 2011 (4) (C)
- 2. Second reading and approval of Board Policy/Administrative Regulation 5118 Open Enrollment (1) (C)
- 3. Personnel Action Report (1) (C)
- 4. Approval of Resolution #653 in support of Red Ribbon Week, October 22 30, 2011 which encourages staff and students to participate in drug awareness activities, making a visible statement that we are strongly committed to live a healthy life.

 (4) (6)
- 5. Certification of the 2011/2012 Operation Application for Class Size Reduction $\frac{\partial V}{\partial t} = \frac{\partial V}{\partial t}$

ADJOURNMENT

Minutes

M/s/c Thornton/Benjamin/all to adjourn at 8:05 p.m.

SAVE THE DATES

1. Future District Board Meeting Dates (D)

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 p.m. unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

October 13*
October 25 - Tuesday
November 17 - One November meeting – holidays
December 8*

December 15

2. Future Charter School Board Meeting Dates (17)

Meetings are open to the public and generally held on the School Campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 PM.

October 19
November 16
December 14 (2nd Wednesday due to holiday break)
January 18, 2012
February 15
March 21
April 18
May 16
June 20

3. Upcoming Dates and Important Events (D)

Please visit the District website www.sausalitomarincityschools.org

Signature/Date

Title

Meeting: Regular Meeting: CONSENT AGENDA

Sausalito Marin City School District

Created: October 11, 2011 at 09:14 AM

3. New Professional Services Contracts (v) (c)

October 13, 2011

Status:

Background/Analysis/Financial Impact/Legal Implications

Background/Analysis

The district has contracts with outside service providers to provide counseling and professional development in addition to some specialized classes. Below are proposed contracts for services in the 2011/2012 school year.

Bay Area Community Resources (BACR)

Provides district wide counselor services including individual and group counseling, family outreach and consultations, crisis intervention and other clinical services as requested by the school district.

Total Contract Amount: \$69,271

Youth in Arts (YIA)

Provides visual arts classes or enrichment for every student, provides training sessions for teachers and individualized lesson planning assistance, and provides visual arts interactive activities and gallery exhibits for community events in connection with Arts Learning Community (K-1 Family Interactive Night, Art Walk, Martin Luther King Jr. Celebration, Open House).

Total Contract Amount: \$33,000

National Equity Project (NEP)

NEP will provide much needed training, and coaching on culturally responsive teaching and learning strategies. They will be working pre-K – 8 with SMCSD and 9-12 with Tam High School. More information about the project can be found at *nationalequityproject.org*

Total Contract Amount: \$35,000

Financial Impact

Contracts are budgeted for in the current school year. Counseling services with BACR are provided from three funding sources (District, Medi-Cal and Title 1). YIA services are funded through the Sausalito Art Foundation Grant. Funding for NEP will be allocated from the TSG grant and Pre-K-3 grant.

Legal Consideration

Trustees must approve contracts over the amount of \$15,000.

Recommendation

The Superintendent recommends Trustees approve contracts with Bay Area Community Resources (BACR), Youth in Arts (YIA) and National Equity Project (NEP).

Associated File Attachments

youth in arts artists in the schools contract 2011-2012 (Files)

bacr memorandum of understanding (Files)

national equity project agreement (Files)



This Contract ("Contract") is made and entered into on September 7, 2011 by and between Sausalito Marin City School District ("District") and Youth in Arts, Inc. ("YIA"). The District consists and represents Bayside Elementary (collectively and individually known hereinafter as "District").

Whereas the District agrees to participate in the YIA Artists in Schools standards-based arts integration program for students during the 2011/12 academic year, the parties agree as follows:

1. Scope of Program.

YIA will continue to develop a Sausalito Marin City School District Arts Learning Community. YIA will provide one half time Visual Arts Specialists ("Specialist") to provide visual arts classes for every student at Bayside Elementary. YIA will lead training sessions for educators and individualized lesson planning assistance, model sample lessons with students in the classroom, and coach continuing implementation by teachers. YIA will provide the visual arts interactive activities and gallery exhibits for community events in connection with the Arts Learning Community including but not limited to Art Night, Open House and at least one K-1 evening.

2. Program Operation.

The District agrees to work with the YIA Executive Director and Specialists to set up initial planning meetings, at which participating teachers must attend. The District agrees to work with the assigned Specialists to set class schedules, and recognizes that flexibility and compromise are often necessary by the Specialist and the District in setting a schedule. The District understands that the collaboration and participation of the teachers is vital to the success of the program and that Teachers will remain with their classes when a YIA Specialist is present. The District understands that the Youth in Arts is an Independent Contractor, and as such, has the right to control the manner and means of accomplishing the result contracted for herein. The District agrees to complete program Evaluation Forms at the end of the program (participating teachers and the Principals).

The District understands that YIA staff will visit the Schools as necessary to observe YIA Specialists at work. All visiting YIA staff will check in at the School Office upon arrival on campus. The District understands that YIA documents programs through photography and that the school is responsible for the distribution of Photo/Video policy information. The District understands that YIA has provided information with this Contract regarding Photo/Video policies that should be distributed to parents of all students participating in programming. The District will inform YIA of any students who decline the use of photos or video.

The District and YIA recognize that setting a schedule for YIA programs is important and that changes to the schedule must be kept to a minimum. If a Specialist cancels a regularly scheduled class due to illness or other reason, the Specialist will make every effort to give the District as much notice as possible and the Specialist will schedule a make-up class. If the District changes the schedule, the District agrees to give the Specialist as much notice as possible (a minimum of 48 hours). Artist prep time and meeting time are included in this agreement. In the event of a change of Specialist or Arts Program, Youth in Arts will do everything possible to meet the District's needs.

3. Program Completion.

The District agrees to complete the scheduling of Specialist classes by September 10, 2011 and agrees to use all hours by the end of the 2011/12 academic year. Any classes not scheduled/used by the District by the end of the 2011/12 academic year, will be forfeited by the District (i.e. hours will not be



carried over to the next academic year).

4. Public Recognition of Program.

The District agrees to recognize this program as a Youth in Arts - Artists in Schools Program when applicable opportunities arise such as newsletters, in event programs & exhibits, and at Back to School Night and Open House as appropriate. The District is required to inform parents and teachers of their participation in Youth in Arts - Artists in Schools Program. The schools' newsletters or a memo to parents and teachers should be used to communicate this information along with Photo/Video policies prior to the start of the. If the Specialist's work with students results in a performance or exhibit, School is required to acknowledge Youth In Arts - Artists in Schools Program in all promotional materials, signage, and announcements related to the event. In the case of permanent installation of artwork, specific guidelines regarding acknowledgement of Youth in Arts - Artists in Schools Program must be followed. The YIA Executive Director should be contacted for details.

5. Program Costs and Payment.

The total cost for the arts integration program is \$33,000 to be paid as follows:

- \$13,200 (40%) upon signing this contract
- \$6,600 due December 15, 2011
- \$6,600 due March 15, 2012
- \$6,600 due June 15, 2012

District shall pay YIA \$13,200 (40%) upon signing this contract. Unless earlier terminated, District shall then pay the remainder as outlined above by June 15, 2012.

- **6. Termination.** Either party may terminate this Contract at any time by giving 10 days written notice stating the reason for termination. In such event, YIA shall be entitled to receive payment for all services provided to the date of termination.
- 7. Change in Scope of Program. Only the persons signing this Contract may authorize extra (and/or change) work. Such authorization must be in writing and may result in an adjustment to the total program cost. The parties expressly recognize that school personnel and Specialists are without authorization to either order extra (and/or changed) work or waive Contract requirements.
- 8. Indemnification and Hold Harmless. The Parties agree that WCA shall indemnify and hold YIA harmless for any injury, loss, damages or expenses of any nature sustained by Specialists or others in the execution of any duties or obligations pertaining to the Contract. This provision shall survive termination or expiration of this Contract.
- 9. Authorized Representative. The persons signing this Contract certify they are the authorized representatives of the respective parties, and are authorized to sign this Contract.

| DISTRICT: | YOUTH IN ARTS: | |
|-----------|------------------------|--------|
| Date: | Date: September 7, 201 | 1 |
| | Alles | ا م |

Youth in Arts & Artists in schools 2011/12 school contract

| Ву: | | | ************************************** | |
|---------|--------|--------|--|---|
| Valerie | Pitts, | Superi | ntenden | t |
| | | | School | |
| 620 No | unda | C+ | | |

630 Nevada St. Sausalito, CA 94965 Ву:

Miko Lee, Executive Youth in Arts 917 C Street San Rafael, CA 94901 www.youthinarts.org



YIA Photo/Video Policies

This information regarding YIA Photo/Video policies should be provided to parents of all students participating in YIA Artist in Schools Programming either through a written communication or as part of the school's photo/video release documentation at the beginning of the school year.

Your child will participate in a school-based program provided by Youth in Arts, a nonprofit headquartered in San Rafael. During the program, photographs and/or video footage of classroom activity, students and artwork will be taken, which Youth in Arts may utilize for fundraising purposes. Any documentation may be used unless there is a signed denial of consent. For more information regarding YIA programming or to obtain a form to deny consent, please call (415) 457-4878 or email us at yia@youthinarts.org. Visit us: www.youthinarts.org.

Su hijo(a) participará en un programa escolar ofrecido por *Youth in Arts*, una organización no-lucrativa basada en San Rafael. Durante este programa, sacaremos fotografías y/o videos para documentar el proceso, estudiantes y arte, los cuales se utilizarán para recaudar fondos para *Youth in Arts*. Cualquier imagen puede ser usada a menos que se entrega una forma para negar permiso. Para más información sobre programación de *YIA* o para conseguir una forma para negar permiso, favor de llamar al (415) 457-4878 o mándenos un correo electrónico a <u>via@youthinarts.org</u> Visítenos: www.youthinarts.org.

MEMORANDUM OF UNDERSTANDING Between Sausalito/Marin City School District and BAY AREA COMMUNITY RESOURCES

INTENT

It is the purpose of this MOU to specify the agreement between Bay Area Community Resources (BACR) and the Sausalito/Marin City School District for the purpose of providing school based counseling services during the 2011-12 school year at Bayside and MLK schools and Willow Creek Academy.

SCOPE OF WORK and PAYMENT FOR SERVICES

- BACR will provide 3 days a week of counseling services to Bayside and MLK schools including individual
 and group counseling, family outreach and consultation, crisis intervention and other clinical services as
 requested by the Sausalito/Marin City school administrators. Services will start the week of August 29,
 2011 and end on June 15, 2012.
- BACR will provide 3 days a week of counseling services at Willow Creek Academy including individual
 and group counseling, family outreach and consultation, crisis intervention and other clinical services as
 requested by the Sausalito/Marin City school administrators. Services will start the week August 29, 2011
 and end on June 15, 2012.
- 3. All BACR school-based counselors, coordinators, enrichment and tutoring staff will spend between 20% and 30% of their time towards activities that build stronger relationships with the school and increase their ability to affect change. These activities include, but are not limited to, attending SST and IEP meetings, crisis intervention, working short-term with disruptive kids, training and support to school and community persons and classroom outreach/presentations.
- 4. BACR will provide technical assistance to any efforts by the Sausalito/Marin City School District in relation to substance abuse and student safety issues. BACR is committed to work at a school and District level in designing and implementing effective prevention programs that deter students from engaging in high-risk behaviors.

In support of the program, the <u>Sausalito/Marin City School District</u> will provide the following: Adequate work space at each site with access to computer, phone and photocopier

- Direct and timely communication with school staff and principal
- Confidential room appropriate for counseling
- Access to student information through the S/MCSD data system
- Release time for District and BACR meetings and trainings
- Inclusion in SST, IEP's and other student meetings when appropriate
- District and School sponsored staff development as available and appropriate

In support of the program, BACR will provide the following:

A total of 40 hours (5 days) a week of counseling from August 29, 2011 until June 15, 2012. Each day will include 6 hours of direct student/family service and 2 hours of collateral contact, school and agency meetings and/or paperwork.

- Site/District administrator with the choice in selecting and evaluating coordinator/counselor
- Agency clinical supervision for coordinator/counselor
- · Professional treatment planning and record keeping
- End of year report on cumulative student progress and outcome attainment
- Frequent and ongoing agency communication with school principals and district administrator to assess program
- As-needed training and consultation for counselor
- Additional agency support and back-up in crisis situations

PROVISIONS:

- BACR will be the sole employer of the individuals selected for program participation in the Sausalito School District. BACR will be solely responsible for paying staff salaries, salary related costs and benefits, if any. BACR will maintain worker's compensation insurance for each of its employees as required by law.
- BACR shall provide written assurance upon request to the Sausalito School District that each of its employees has been fingerprinted and cleared such clearance, has been provided child abuse reporting training and has been tested for Tuberculosis.
- The Sausalito School District (other party) does hereby agree to indemnify and hold harmless BACR, its directors, officers, employees, agents, and affiliates from and against any and all rights, claims, demands, causes of action, losses, liabilities, obligations, damages, and expenses (including attorneys' fees and expenses), whether the same be now known or un-known, anticipated or unanticipated, which they may incur or be obligated to pay in any action, claim, or proceeding against them or any of them, for or by reason of any acts, whether of omission or commission, that may be committed or suffered by Other Party or any of Other Party's servants, agents, or employees, in connection with Other Party's performance or breach of any part of this agreement. If either BACR or Other Party becomes aware of any suit or claim against any indemnitee covered by this paragraph, such party will promptly notify the other party in writing. In the event that a judgment, levy, attachment, or other seizure is entered against an indemnitee arising from any claim covered by this paragraph, Other Party shall promptly post the necessary bond to prevent execution against any property of any indemnitee. The provisions of this paragraph and Other Party's obligations here-under shall survive any expiration, termination, or rescission of this agreement.

There will be a credit of \$4,358 for the time that Beth Van Dyke was on maternity leave and not at the school and the late September/early October start of both of the BACR counselors in 2010.

The agency will contribute \$10,000 of cash resources from a prevention grant from Marin County to offset some of the costs of this position. We cannot confirm these funds at this time as they are contingent on the Marin County budget and State budget decisions. If these funds are not available, we may need to amend this contract accordingly.

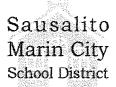
The total cost of services included in this contract is \$83,629. Less \$10,000 and \$4,358 (above)

The total amount due BACR for Sausalito School District for the above services is \$69,271 Payable is due BACR in two payments due October 15, 2011 and February 15, 2012.

Please send a signed copy of this MOU with a purchase order to Peggy Alfrey at BACR at your earliest convenience. BACR will then send an invoice for payment.

BACR 171 Carlos Drive, San Rafael, CA. 94903

| | | Martin Weinstein |
|--------------------------------------|---|-----------------------------|
| Sausalito/Marin City School District | | Martin Weinstein, CEO, BACR |
| | | 10/4/1 |
| Date | • | Date / |



4.

AGREEMENT FOR CONSULTING SERVICES

This Agreement ("Agreement") made and entered into this _____ day of October 2011, by and between Sausalito Marin City School District, a political subdivision of the State of California ("District") and National Equity Project, a duly qualified consultant in the area(s) of Equitable Learning ("Consultant"). WHEREAS, the District is authorized by Government Code section 53060 and certain provisions of the Education Code including section 35160 to contract with an independent contractor for specialized services; and WHEREAS, Consultant represents that Consultant is specially trained, experienced, and competent to provide the special services described hereinafter; and WHEREAS, the District desires to participate in the equitable learning as described below. NOW THEREFORE, in consideration of the covenants, conditions and promises hereafter set forth to be kept and performed by the respective parties, it is agreed by and between the District and the Consultant as follows: 1. Recitals: All of the above recitals are true and correct. 2. Scope of Services: The Contractor agrees to complete the following services (attach additional pages if needed): (1) Central Office Services; District Equity Coaching, Principal Network Development, New Teacher Induction and Coach Program Development. (2) School Services; Partnerships for Learning School Coaching, School Redesign and Community School Planning. 3. Contract Documents: The contract documents consist of the Agreement for Consulting Services and the following General Provisions.

Compensation: As full compensation for all services contemplated by this Agreement, Consultant shall be recompensed

35,000.00 inclusive of all Consultant time, preparation time, materials and supplies. Payment of the aforesaid sum

as set forth. District shall pay to Consultant during the term of this Agreement the total sum not to exceed \$

shall be made in the following manner: Consultant shall invoice the District monthly for services rendered. The District will issue payment within 30 days of receipt.

5. <u>Terms of Agreement</u>: The term of this Contract shall be from <u>October</u>, <u>2011</u> to <u>June</u>, <u>2012</u> inclusive, subject to provisions of Section 11 of the General Provisions.

Note: Federal Internal Revenue regulations require this office to report all payments to individuals for consultant services.

GENERAL PROVISIONS

- 6. Consultant's Warranty: District has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant hereby warrants that all its work will be performed in accordance with generally accepted professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of consultants work by District shall not operate as a waiver or release. Consultant represents that Consultant and all agents and employees of Consultant are properly licensed by the State of California to perform all of the services which Consultant has agreed to render pursuant to this Agreement, if such license is required for Consultant's services.
- Status of Consultant: The parties intend that Consultant, in performing the services herein specified, shall act as an independent consultant and shall have control of the work and the manner win which it is performed. Consultant is not to be considered an agent or employee of District and is not entitled to participate in any pension plans, insurance, bonus or similar benefits District provides its employees. Both parties acknowledge that Consultant is not an employee for state or federal tax purposes. Consultant is independently responsible for the payment of all applicable taxes.
- 8. Conflict of Interest: Consultant represents that it presently has no interest which would conflict in any manner or degree with the performance of services contemplated by this Agreement. Consultant further represents that in the performance of this Agreement, no person having such interest will be employed. If Consultant participates in the planning, development, or negotiation of a contract for the District, Consultant may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090. Section 1090 violations include, but are not limited to, entering into a contract to perform any part of a project if Consultant assisted the District in preparing the plans and specifications for that project.
- 9. Extra (Changed) Work: Only the Superintendent may authorize extra (and/or changed) work. Such authorization must be in writing. The parties expressly recognize that District and school personnel are without authorization to either order extra (and/or changed) work or waive contract requirements. Failure of the Consultant to secure proper written authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the Consultant thereafter shall entitled to no compensation whatsoever for the performance of such work.

10. Nondiscrimination: Consultant shall comply with all applicable federal, state and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated by this reference.

Indemnification: 11.

- (a) Consultant shall indemnify, defend with counsel acceptable to District, and hold harmless to the full extent permitted by law, District and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Consultant's performance of the project or its failure to comply with any of its obligations contained in these contract documents, except such Liability caused by the active negligence, sole negligence or willful misconduct of the District. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents under worker's compensation acts, disability benefit acts, or other employee benefit acts.
- (b) Consultant shall be liable to District for any loss or damage to District property arising from or in connection with Consultant's performance hereunder.
- 12. Insurance: Contractor shall obtain and maintain, at its own expense throughout the term of this Agreement, general liability insurance that provides coverage for bodily injury, property damage, and personal injury arising out of the actual or alleged acts, omissions, or negligence of Contractor and/or its employees, agents, subcontractors, and representatives while performing services under this Agreement. Such insurance coverage shall be no less than \$1,000,000 per occurrence for bodily injury, property damage and personal injury. This insurance shall name the District as an additional insured. A certificate of insurance shall be filed with the District and shall provide that no changes shall be made to such insurance without thirty (30) days' notice to the District.
- 13. Method and Place of Giving Notice, Submitting Bills and Making Payments: All notices, bills and payments shall be made in writing and may be given by personal delivery or by mail. Notice, bills and payments sent by mail shall be addressed as follows:

District:

Consultant:

Sausalito Marin City School District

National Equity Project

200 Phillips Drive

1720 Broadway, 4th Floor

Sausalito, CA 94965

Oakland, CA 94612

(415) 332-3190

(510) 208-0160

(415) 332-9643 Fax

Attention: Accounts Payable

and when so addressed, shall be deemed given upon receipt via United States Mail, postage prepaid, provided it is forwarded certified, or registered with proof of receipt. In all other instances, notices, bills, and payments shall be deemed given at the time of actual personal delivery. Changes may be made in names and addresses of the person to whom notices, bills and payments are to be given by giving notice pursuant to this paragraph.

14. Termination:

- (a) Either party may terminate this Agreement at any time by giving 10 days written notice. In the event District elects to terminate the Agreement without cause, it shall pay Consultant for services rendered to the date of termination.
- (b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the Agreement, either party may terminate this Agreement by giving written notice of such termination, stating the reason for such termination. In such event, Consultant shall be entitled to receive payment for all services satisfactorily rendered provided, however, that there shall be deducted from such amount the amount of liquidated damage, if any, sustained by District by virtue of any breach of the Agreement by Consultant.
- 15. Security: By execution of the Agreement/Contract, the Consultant acknowledges that Education Code section 45125.1 applies to contracts for the provisions of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for criminal records check, unless the District determines that the Consultant and Consultant's employees will have limited contact with pupils. In making this determination, the District will consider the totality of the circumstances, including factors such as the length of time the Consultant and Consultant's employees will be on school grounds, whether pupils will be in proximity with the site where the Consultant and Consultant's employees will be working, and whether the Consultant and Consultant's employees will be alone or with others. The District further reserves the right to determine, on a case-by-case basis, to require any entity providing school site services to comply with the requirements of this paragraph.
 - (a) District Determination of Fingerprinting Requirement Application.

 The District has considered the totality of the circumstances concerning the Project and has determined that the Consultant and Consultant's employees:

 _____ are subject to the fingerprinting requirements of Education Code sections 45125.1 and Paragraph (b) below, is applicable.

 ______ are not subject to the fingerprinting requirements of Education Code section 45125.1 and Paragraph (c) below, is applicable.

- (b) If the District has determined that fingerprinting is required, the Consultant expressly acknowledges that: (1) Consultant and all of Consultant's employees working on the school site must submit or have submitted fingerprints to the District in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code section 45125.1; (2) consultant shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) Consultant shall certify in writing to the Governing Board of the District that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) Consultant shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. The Consultant is required to fulfill these requirements at its own expense.
- (c) Even if the District has determined that fingerprinting is not required, the Consultant expressly acknowledges that the following conditions shall apply to any work performed by the Consultant and/or Consultant's employees on a school site; (1) Consultant and Consultant's employees shall check in with the school office each day immediately upon arriving at the school site; (2) Consultant and Consultant's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, Consultant and Consultant's employees shall not change locations without contacting the school office; (4) Consultant and Consultant's employees shall not use student restroom facilities; and (5) If Consultant and/or Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.
- Due Performance: Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may, in writing, demand adequate assurance of due performance and until such written assurance is received may, if commercially reasonable, suspend any performance for which the agreed return has not been received.
- 17. <u>Taxes</u>: Consultant agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this Agreement. In case District is audited for compliance regarding any applicable taxes, Consultant agrees to furnish District with proof of payment of taxes on those earnings.
- Dispute Resolution: The parties agree to make a good faith effort to resolve any dispute arising from or relating to this Agreement through mediation prior to commencing litigation. Within sixty (60) days following a written request by either party to mediate a dispute that has not been resolved by informal negotiation, the parties shall mutually agree upon a mediator, schedule a mediation, and shall share the costs of mediation equally, except costs incurred by each party for representation by legal counsel.

- 19. <u>Choice of Law and Venue</u>: This Agreement shall be governed by California law, and venue shall be in the County of Marin, California, and no other place.
- 20. Merger: This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.
- 21. <u>Assignment/Delegation</u>: Neither party hereto shall assign, sublet or transfer any interest in this Agreement or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever unless and until the other party shall have so consented.
- 22. No Third-Party Beneficiaries: There are no intended third-party beneficiaries to this Agreement.
- 23. <u>No Waiver of Breach</u>: The waiver by District of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or promise or any subsequent breach of the same or any other term or promise contained in this Agreement.
- 24. <u>Force Majeure</u>: If either party is delayed or hindered in or prevented from the performance of any act required hereunder because of strikes, lockouts, inability to procure labor or materials, failure of power, riots, insurrection, war, fire or other casualty, or other reason beyond the reasonable control of the party delayed, excluding financial inability ("Force Majeure Event"), performance of that act shall be excused for the period during which the Force Majeure Event prevents such performance, and the period for that performance shall be extended for an equivalent period. Delays or failures to perform resulting from lack of funds shall not be Force Majeure Events.
- 25. <u>Severability</u>: If any provision of this Agreement is determined to be illegal, invalid, or unenforceable, in part or in whole, the remaining provisions, or portions of the Agreement shall remain in full force and effect.
- 26. Headings: The headings in this Agreement are included for convenience only and shall neither affect the construction or interpretation of any provision in this Agreement nor affect any of the rights or obligations of the parties to this Agreement.
- 27. <u>Execution in Counterparts</u>: This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

| Felephone No. (510) 208-0160 SS#/Federal Tax I.D. |
|--|
| SS#/Federal Tax I.D. |
| |
| |
| Date |
| Date |
| Date |
| |
| |
| |
| Date |
| Date |
| Date |
| Date |
| 00-000 (TSG grant) |
| 00-000 (MCF Pre-K-3 grant) |
| |
| |

Authorization: Each individual executing this Agreement, or its counterpart, on behalf of the respective party, warrants that he/she is authorized to do so and that this Agreement constitutes the legally binding obligation of the entity which

28.

SCOPE OF WORK

NEP will provide training and coaching on culturally responsive teaching and learning strategies. NEP will be working with students in grades Pre-K to 8th.

- Central Office Services; District Equity Coaching, Principal Network Development, New Teacher Induction and Coach Program Development.
- School Services; Partnerships for Learning School Coaching, School Redesign and Community School Planning.

Part A: \$17,500 (TSG)

Part B: \$17,500 (MCF PreK-3 grant)

Sausalito Marin City School District

Meeting: Regular Meeting: CONSENT AGENDA

Created: October 11, 2011 at 09:16 AM

4. Quarterly Report: Williams Act (v) (c)

October 13, 2011

Associated File Attachments
williams_quarterly_report (Files)

Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints [Education Code § 35186(d)]

| District: Sausalito Marin City | School Distri | .ct | | | | |
|---|--|---------------|----------------------------|-------------------|--|--|
| Person completing this fo | orm: <u>Dr. Valeri</u> | <u>e Pitt</u> | S Title: Superint | endent | | |
| Quarterly Report Submi | ssion Date: | | July 2011 October 2011 | | | |
| (che | ck one) | | January 2012 April 2012 | | | |
| Date for information to | be reported publi | icly at g | overning board meeting | October 13, 2011 | | |
| Please check the box tha | t applies: | | | | | |
| No complindicated | | vith any | school in the district d | uring the quarter | | |
| above. Th | Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. | | | | | |
| General Subject Area | Total # o Complain | | # Resolved | # Unresolved | | |
| Textbooks and Instructional Materials | | 1475, 18 | | | | |
| Teacher Vacancy or Misassignment | | | | | | |
| Facilities Conditions | | | | | | |
| CAHSEE Intensive Instruction and Services | | | | | | |
| TOTALS | | | | | | |
| Dr. Valerie Pitts Print Name of District So | uperintendent | | | | | |
| Signature of District Supe | erintendent | | Octob Date | per 13, 2011 | | |

Meeting: Regular Meeting: CONSENT AGENDA

Sausalito Marin City School District

Created: October 11, 2011 at 09:17 AM

5. Payment of Warrants (v) (c)

October 13, 2011 Status:

Background/Analysis/Financial Impact/Legal Implications

Payment of warrants under:

Batch 9 Voided

Batch 10 Fund 01 in the amount of \$114,010.85

Batch 11 Fund 01 in the amount of \$146,292.82

Batch 11 Fund 40 in the amount of \$35,172.45

Batch 12 Voided

Batch 13 Fund 01 in the amount of \$88,365.36

Batch 13 Fund 13 in the amount of \$1,656.72

Batch 13 Fund 40 in the amount of \$347,944.90

Batch 14 Fund 01 in the amount of \$263,932.46

Batch 14 Fund 40 in the amount of \$20,643.50

Batch 15 Fund 01 in the amount of \$60,167.99

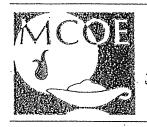
Batch 15 Fund 40 in the amount of \$7,187.00

Batch 16 Fund 01 in the amount of \$68,896.21

Batch 16 Fund 40 in the amount of \$40,709.00

Associated File Attachments

List of Warrants 10-13-2011 (Files)



MARIN COUNTY

OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BQX 4925 SAN RAFAEL, CA 94913-4925 marincoe@marin.k12.ca.us

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110 FAX (415) 491-6625

VENDOR PAYMENT CERTIFICATION

| | Date 8/13/11 |
|---|--|
| District Name SAUSALITO MARIN CITY | District No. 47 |
| | hereon hereby authorizes and directs payment |
| of vendor payments in the total of \$ 114-011 | <u>. ¿3, C</u> |
| FUND NUMBER BATCH NUMBI | ER <u>AMOUNT</u> 114,010,85 |
| | |
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| | · |
| | |
| | |
| · . | · |
| Authorized Signatu | ire Maguet I mans |

25

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 08/19/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0010 GENRAL FUND FUND : 01

| | 3. | 01-0000-0-4300. | 00-0000-2700-100-000-000 00-0000-2700-101-000-000 | 8/11 | 48.79 |
|---------------------|-----------------|-----------------|--|--------------|--------------------------|
| F. | 3. | 01-0000-0-4300. | | | 48.79 |
| | | | 00-0000-2700-101-000-000 | 0.444 | |
| | 1. | 01-0000-0-4300. | | 8/11 | 46.64 |
| | | | 00-0000-7200-725-000-000 WARRANT TOTAL | 7/11 | 24.66 \$120.09 |
| 02942698 000006/ BA | BAY CITIES REFU | SE INC | | | |
| F | PV-120040 | | 00-0000-8200-000-000-000 WARRANT TOTAL | Debris Boxes | 1,266.00 \$1,266.00 |
| 02942699 070513/ BC | BOYS AND GIRLS | CLUB | | | |
| F | PO-120081 1. | | 00-1110-1010-700-000-000 WARRANT TOTAL | SMCD 8-2011 | 11,000.00 \$11,000.00 |
| 02942700 002259/ CF | CRAIGSLIST | | | | · |
| F | PO-120082 1. | | 00-0000-7200-700-000-000 WARRANT TOTAL | 22976157 | 75.00 \$75.00 |
| 02942701 002711/ CS | CSBA C/O WESTAM | ERICA BANK | | | |
| () F | PO-120097 1. | | 00-0000-7110-725-000-000 WARRANT TOTAL | 100600-1 | 850.00 \$850.00 |
| 02942702 002547/ DI | DISCOVERY OFFIC | E SYSTEMS | | • | |
| C | CL-110070 | | 00-1110-1010-101-000-000 WARRANT TOTAL | 6/11 | 382.18 \$382.18 |
| 02942703 000523/ FI | FIREMASTER | | | | |
| F | PV-120038 | | 00-0000-8110-735-000-000 WARRANT TOTAL | 107210378 | 1,020.00 \$1,020.00 |
| 02942704 002270/ FI | FISHMAN SUPPLY | CO. | | | |
| F | PO-120094 1. | | 00-0000-8100-735-000-000 WARRANT TOTAL | 843660 | 87.44 \$87.44 |
| 02942705 070581/ FS | FSG INC. | | | | |
| C | CL-110072 | 01-9478-0-5840. | 00-0000-7110-700-000-000 | 72711SAU02 | 186.40 |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 08/19/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0010 GENRAL FUND

FUND : 01 GENERAL FUND

| .RANT | VENDOR/ADDR REQ# | NAME (REMIT) REFERENCE LN | DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP | ABA NUM ACCOUNT NUM DESCRIPTION | AMOUNT |
|----------|---------------------|------------------------------|--|---------------------------------|--------------------------|
| | | CL-110074 | 01-9478-0-5840.00-0000-7110-700-000-000 WARRANT TOTAL | 72211SAU02 | 50,833.34 \$51,019.74 |
| 02942706 | 070635/ | DEPT. OF GENERA | L SERVICES | • | |
| | * | PV-120037 | 01-0000-0-5829.00-0000-7100-000-000-000 WARRANT TOTAL | 2641792 | 665.00 \$665.00 |
| 02942707 | 070624/ | LARKSPUR CORTE | MADERA SCHOOL | | |
| | | PV-120031 | 01-0000-0-5210.00-0000-7150-725-000-000 | 7 | 30.00 |
| | | PV-120032 | 01-0000-0-5210.00-0000-7150-725-000-000 | . 6 | 120.00 |
| | | PV-120033 | 01-0000-0-5300.00-0000-7110-725-000-000 WARRANT TOTAL | 5 | 865.00 \$1,015.00 |
| 02942708 | 070454/ | LIEBERT CASSIDY | WHITMORE | | |
| | | CL-110069 | 01-0000-0-5829.00-0000-7100-000-000-000 WARRANT TOTAL | 135426-9 | 25,432.50 \$25,432.50 |
| 02942709 | 001794/ | LOUIE'S DELI | | | |
| | | PV-120035 | 01-0000-0-4318.00-1110-2140-700-000-000 | 4191 | 216.00 |
| | | | 01-0000-0-4318.00-1110-2140-700-000-000 | 4189 | 378.00 |
| | | | 01-0000-0-4318.00-1110-2140-700-000-000 WARRANT TOTAL | 4184 | 48.00 \$642.00 |
| 02942710 | 000045/ | MARIN COUNTY OF | FICE OF EDUC | | |
| | | CL-110071 | 01-0000-0-5840.00-0000-3120-700-000-000 | 111410 | 11,311.19 |
| | | CL-110073 | 01-6500-0-5835.00-5770-1182-700-000-000 | 111393 | 4,705.38 |
| | | PV-120041 | 01-0000-0-5240.00-1110-1010-700-000-000 WARRANT TOTAL | 120030 | 1,125.00 \$17,141.57 |
| 02942711 | 000047/ | MARIN MUNICIPAL | WATER DST | | |
| | | PO-120010 1. | 01-0000-0-5535.00-0000-8200-000-000-000 WARRANT TOTAL | 8/11 | 1,202.08 \$1,202.08 |
| 02942712 | 001927/ | MILL VALLEY SER | VICES | | |
| | | PO-120093 1. | 01-0000-0-4300.00-0000-7200-725-000-000 | 73731 | 42.96 |

27

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 08/19/2011

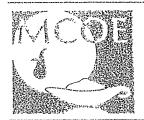
DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0010 GENRAL FUND

FUND : 01

GENERAL FUND

KANT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM REQ# REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION **AMOUNT** PO-120098 1. 01-0000-0-4300.00-0000-7200-725-000-000 73736 25.90 WARRANT TOTAL \$68.86 02942713 000548/ MOLLIE STONE'S PV-120034 01-0000-0-4300.00-0000-7200-725-000-00084536 59.04 01-0000-0-4318.00-1110-2140-700-000-00085524 18.80 01-0000-0-5220.00-0000-7150-725-000-000 84535 79.85 WARRANT TOTAL \$157.69 02942714 070411/ PERFECT TIMING PV-120039 01-0000-0-5845.00-0000-7200-725-000-00030669 195.39 WARRANT TOTAL \$195.39 02942715 070630/ STAR GLASS COMPANY PV-120036 01 - 8150 - 0 - 5600 . 00 - 0000 - 8110 - 735 - 000 - 00044822 1,406.25 WARRANT TOTAL \$1,406.25 02942716 001811/ STATE OF CALIFORNIA PV-120043 01-0000-0-5821.00-0000-7200-725-000-000 861439 128.00 WARRANT TOTAL \$128.00 02942717 070171/ TOWN OF TIBURON PV-120030 01-0000-0-5210.00-0000-7110-725-000-000MC Council of Mayors 110.00 WARRANT TOTAL \$110.00 02942718 002619/ **UPS** 01-0000-0-5960.00-0000-7200-725-000-000 PV-120042 YR7384311 26.06 WARRANT TOTAL \$26.06 *** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 22 TOTAL AMOUNT OF WARRANTS: \$114,010.85* BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 22 TOTAL AMOUNT OF WARRANTS: \$114,010.85* *** DISTRICT TOTALS *** TOTAL NUMBER OF WARRANTS: 22 TOTAL AMOUNT OF WARRANTS: \$114,010.85*



MARIN COUNTY

OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925 SAN RAFAEL, CA 94913-4925 marincoe@marin.k12.ca.us MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110 FAX (415) 491-6625

VENDOR PAYMENT CERTIFICATION

| | | , | | - l 1 |
|----------|---------------------|--|----------|---------------------------|
| | | | Date | 8/24/11 |
| District | Name_sausalite | O MARIN CITY | | District No. 47 |
| | | ard of the District named here | | rizes and directs payment |
| of vend | lor payments in the | e total of \$ 181, 465.3 | 17. | |
| | FUND NUMBER | BATCH NUMBER | | AMOUNT |
| | 0) | | | 146,292.82 |
| | 40 | | | 35,172,45 |
| | | | | |
| | | | | |
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| | | | | |
| - | | | | - |
| | | | | |
| • | | merchanical section and an extension of the section | | |
| | | Authorized Signature | Wreallet | Toraci |
| | | , latifornizoa orginataro | 1 /3 | 1 -0 100-00 |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 08/26/2011

08/25/11 PAGE 33

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0011 GENERAL FUND

FUND : 01 GENERAL FUND

| RANT | VENDOR/ADDR REQ# | | DEPOSIT TYPE Y OBJT SO GOAL FUNC LOC ACT GRP | ABA NUM ACCOUNT NUM DESCRIPTION | AMOUNT |
|----------|---------------------|--------------------------|--|---------------------------------|--------------------------|
| 02943305 | 070636/ | AFS EDUCATION FINANCE PR | OGRAM | | |
| | | PO-120105 1. 01-0000- | 0-4405.00-1110-1010-700-000-000 WARRANT TOTAL | 7723065-001 | 10,607.72 \$10,607.72 |
| 02943306 | 002765/ | ALADDINS AUTOMOTIVE | | | |
| | | PV-120053 01-0000- | 0-5600.00-0000-3600-700-000-000 WARRANT TOTAL | 722111 | 184.61 \$184.61 |
| 02943307 | 000192/ | AT&T | | • | |
| | | PO-120002 1. 01-0000- | 0-5970.00-0000-2700-000-000-000 WARRANT TOTAL | 234 343-6954 760 3 | 1,472.84 \$1,472.84 |
| 02943308 | 002259/ | CRAIGSLIST | | | |
| | | PV-120051 01-0000- | 0-5803.00-0000-7200-700-000-000 WARRANT TOTAL | 23068419 | 75.00 \$75.00 |
| 02943309 | 000557/ | CURRICULUM ASSOCIATES IN | c. | | |
| | | PV-120046 01-6300- | 0-4300.00-1110-1010-101-000-000 WARRANT TOTAL | 90114873 | 99.04 \$99.04 |
| 02943310 | 002345/ | EMPIRE ELEVATOR CO INC | | | |
| | | PO-120087 1. 01-8150- | 0-5600.00-0000-8110-735-000-000 WARRANT TOTAL | 64571 | 585.00 \$585.00 |
| 02943311 | 002757/ | EPS | | | • |
| | | PO-120104 1. 01-1100- | 0-4300.00-1110-1010-101-000-000 WARRANT TOTAL | 10604691 | 269.73 \$269.73 |
| 02943312 | 002270/ | FISHMAN SUPPLY CO. | | , | |
| | | PO-120094 1. 01-8150- | 0-4300.00-0000-8100-735-000-000 WARRANT TOTAL | 847021 | 1,516.73 \$1,516.73 |
| 02943313 | 070631/ | JOHN'S MUSIC | | | |
| | | PO-120042 1. 01-9476- | 0-4400.00-1454-1010-100-000-000 WARRANT TOTAL | 1642 | 4,251.80 \$4,251.80 |
| 02943314 | 070454/ | LIEBERT CASSIDY WHITMORE | | | |
| | | CL-110079 01-0000- | 0-5829.00-0000-7100-000-000-000 | 128906 134105-6 134107-8 | 27,121.48 |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 08/26/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

FUND : 01

BATCH: 0011 GENERAL FUND

| RANT | VENDOR/ADDR REQ# | NAME (REMIT) REFERENCE LN | DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP | ABA NUM ACCOUNT NUM DESCRIPTION | AMOUNT |
|----------|---------------------|------------------------------|--|---------------------------------|----------------------|
| | | | WARRANT TOTAL | | \$27,121.48 |
| 02943315 | 000045/ | MARIN COUNTY OF | FICE OF EDUC | · | |
| | | CL-110077 | 01-0000-0-5840.00-0000-2420-700-000-000 | 111428 | 507.00 |
| | | CL-110078 | 01-0000-0-5840.00-0000-2420-700-000-000 | 111445 | 603.23 |
| | | PO-120100 1. | 01-0000-0-5940.00-0000-2700-700-000-000 | 120092 | 450.00 |
| | | PO-120103 1. | 01-0000-0-4300.00-0000-2700-100-000-000 WARRANT TOTAL | 120101 | 85.00 \$1,645.23 |
| 02943316 | 000580/ | MARIN COUNTY SH | ERIFF DEPART. | | |
| | | PV-120055 | 01-0000-0-5821.00-0000-7200-725-000-000 WARRANT TOTAL | 110801 | 40.00 \$40.00 |
| 02943317 | 000034/ | MARIN IJ PROCES | SING CENTER | | |
| | | PV-120048 | 01-0000-0-5803.00-0000-7200-700-000-000 WARRANT TOTAL | Bus Driver Ad | 300.00 \$300.00 |
| 02943318 | 070412/ | MARINSHIP SELF | STORAGE | | |
| | | PO-120026 1. | 01-0000-0-5840.00-0000-8110-735-000-000 WARRANT TOTAL | 4195 Sept. 11 | 308.00 \$308.00 |
| 02943319 | 000046/ | MCSBA | | | |
| | | PV-120047 | 01-0000-0-5210.00-0000-7110-725-000-000 WARRANT TOTAL | Newmeyer | 75.00 \$75.00 |
| 02943320 | 001927/ | MILL VALLEY SER | VICES | | |
| | | PO-120061 1. | 01-0000-0-4300.00-1110-1010-101-000-000 | 73818I | 247.59 |
| | | PO-120107 1. | 01-0000-0-4300.00-0000-7200-725-000-000 | 73825 73849 | 571.30 |
| | | PO-120111 1. | 01-0000-0-4365.00-0000-7200-725-000-000 | 73868 | 431.90 |
| | | 2. | 01-0000-0-4365.00-1110-1010-100-000-000 | 73868 | 431.90 |
| | | 3. | 01-0000-0-4365.00-1110-1010-101-000-000 | 73868 | 215.95 |
| | | PV-120045 | 01-0000-0-4300.00-1110-1010-100-000-000 WARRANT TOTAL | 73728 73774 73718 | 439.76 \$2,338.40 |
| | | | | | |

08/25/11 PAGE

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Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 08/26/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0011 GENERAL FUND FUND : 01

| TANT | | NAME (REMIT) REFERENCE LN | DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP | ABA NUM ACCOUNT NUM DESCRIPTION | AMOUNT |
|----------|---------|------------------------------|--|---------------------------------|--------------------------|
| 02943321 | 000058/ | PG&ECO | | | |
| | | PO-120000 1. | 01-0000-0-5510.00-0000-8200-000-000-000 WARRANT TOTAL | Due 9/6/11 | 4,233.16 \$4,233.16 |
| 02943322 | 001882/ | PERIPOLE BERGER | AULT | | |
| | | PO-120040 1. | 01-9476-0-4400.00-1454-1010-100-000-000 WARRANT TOTAL | 11472 | 7,614.15 \$7,614.15 |
| 02943323 | 070222/ | PROTECTION ONE | | | |
| | | PO-120004 2. | 01-0000-0-5840.00-0000-8300-101-000-000 | 9/11 | 65.65 |
| | | 3. | 01-0000-0-5840.00-0000-8300-725-000-000 WARRANT TOTAL | 9/11 | 575.19 \$640.84 |
| 02943324 | 070204/ | SJC0E | | | |
| | | PV-120056 | 01-0000-0-5803.00-0000-7200-700-000-000 WARRANT TOTAL | 29790 | 300.00 \$300.00 |
| 02943325 | 002619/ | UPS | | | |
| | | PV-120054 | 01-0000-0-5960.00-0000-2700-700-000-000 WARRANT TOTAL | YR7384331 | 34.22 \$34.22 |
| .3326 | 070046/ | WESTAMERICA BAN | K | | |
| | | PV-120050 | 01-0000-0-7438.00-0000-9100-700-000-176 | Note payment | 3,522.61 |
| | | | 01-0000-0-7439.00-0000-9100-700-000-176 WARRANT TOTAL | Note payment | 15,876.26 \$19,398.87 |
| 02943327 | 002172/ | WILLOW CREEK AC | ADEMY | | |
| | | PV-120044 | 01-0000-0-8096.00-0000-9200-103-000-000 WARRANT TOTAL | August 11 in lieu | 63,181.00 \$63,181.00 |
| * | ** FUND | TOTALS *** | TOTAL NUMBER OF WARRANTS: 23 | TOTAL AMOUNT OF WARRANTS: | \$146,292.82* |

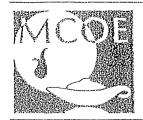
Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 08/26/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0011 GENERAL FUND

FUND : 40 SPECIAL RESERVE-CAP OUTLAY #1

| TNAS | VENDOR/ADDR REQ# | | DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC | | ABA NUM ACCOUNT NUM DESCRIPTION | 1 Amount |
|----------|---------------------|-----------------|---|----|------------------------------------|--------------------------|
| 02943328 | 3 070293/ | ALTEN CONSTRUCT | ION INC. | | | |
| | | PO-120119 1. | 40-0000-0-6240.00-0000-8500- WARRANT TOTAL | | 1/201008 | 5,211.00 \$5,211.00 |
| 02943329 | 070519/ | C+A ARCHITECTS | | | | |
| | | PV-120049 | 40-0000-0-6210.00-0000-8500- WARRANT TOTAL | | 201104.10 | 8,986.45 \$8,986.45 |
| 02943330 | 070634/ | DRAKE & DRAKES | PIPELINE | | | |
| | | PO-120106 1. | 40-0000-0-6174.00-0000-8500 WARRANT TOTAL | | 101 | 13,185.00 \$13,185.00 |
| 02943331 | 070625/ | JASON ZALINSKI | | | | |
| | | PV-120052 | 40-0000-0-6220.00-0000-8500 WARRANT TOTAL | | SAUS-2 | 7,790.00 \$7,790.00 |
| | *** FUND | TOTALS *** | TOTAL NUMBER OF WARRANTS: | 4 | TOTAL AMOUNT OF WARR | ANTS: \$35,172.45* |
| | *** BATCH | TOTALS *** | TOTAL NUMBER OF WARRANTS: | 27 | TOTAL AMOUNT OF WARR | ANTS: \$181,465.27* |
| | *** DISTRICT | TOTALS *** | TOTAL NUMBER OF WARRANTS: | 27 | TOTAL AMOUNT OF WARR | ANTS: \$181,465.27* |



MARIN COUNTY

OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925 SAN RAFAEL, CA 94913-4925 marincoe@marin.k12.ca.us MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110 FAX (415) 491-6625

VENDOR PAYMENT CERTIFICATION

| | | Date8 | */3,/1, |
|---|--|-------|--------------------------|
| District Name SAUSALITO MA | ARIN CITY | | District No. 47 |
| The Governing Board of vendor payments in the tot | of the District named hereor al of \$ <u> 43 7, 966</u> , | _ | izes and directs payment |
| FUND NUMBER | BATCH NUMBER | | AMOUNT |
| | | | 88,365.36 |
| | | | 1,656172 |
| 40 | 13 | | 347, 944.90 |
| | | | |
| | - | | |
| | | | |
| | And the state of t | | |
| | | | |
| ** | | | |
| | <u> </u> | | |
| | | | |
| | Authorized Signature | Paula | Rigney |

09/01/11 PAGE

46

\$1,049.40

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/02/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0013 GENERAL FUND

FUND : 01

GENERAL FUND

RANT VENDOR/ADDR NAME (REMIT) ABA NUM ACCOUNT NUM DEPOSIT TYPE REO# REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION AMOUNT AT&T 02944028 070358/ PO-120003 1. 01-0000-0-5970.00-0000-7200-700-000-000 8/11 59.62 WARRANT TOTAL \$59.62 02944029 070329/ AT&T CALNET 2 PO-120001 1. 01-0000-0-5970.00-0000-2700-700-000-000 289 1304 28,63 WARRANT TOTAL \$28.63 02944030 070265/ CHAETA BAKER PV-120058 01-0000-0-2110.00-1110-1010-700-000-000 Aug. 11 Mid pay 812.13 WARRANT TOTAL \$812.13 02944031 000006/ BAY CITIES REFUSE INC PO-120007 1. 01-0000-0-5550.00-0000-8200-000-000 9/11 2,298.35 WARRANT TOTAL \$2,298.35 02944032 070637/ JUDY CUNNINGHAM PO-120130 1. 01-4035-0-5240.00-1110-1010-700-000-000 080211smc 2,699.65 WARRANT TOTAL \$2,699.65 02944033 070159/ ANITA FOWLER PV-120057 01-0000-0-2920.00-1110-1010-700-000-000 229.91 Aug. 11 Mid pay $01 - 3010 - 0 - 2110 \cdot 00 - 1110 - 1010 - 700 - 000 - 000$ Aug. 11 Mid pay 1,685.77 WARRANT TOTAL \$1,915.68 02944034 000023/ GOODMAN BUILDING SUPPLY CO. PO-120047 1. 01-8150-0-4300.00-0000-8100-735-000-000 8/11 352.97 WARRANT TOTAL \$352.97 02944035 070633/ HARRIS COMPUTER SYSTEMS PO-120096 1. 01-0000-0-5840.00-0000-7705-000-000-450 MN0001102 578.34 WARRANT TOTAL \$578.34 02944036 001611/ HEALTH NET PV-120060 01-0000-0-9520.00-0000-0000-000-000-000 9/11 1,049.40

WARRANT TOTAL

47

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/02/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0013 GENERAL FUND FUND : 01

| RANT | VENDOR/ADDR REQ# | NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION | AMOUNT |
|----------|---------------------|--|--------------------------|
| 02944037 | 000029/ | HM RECEIVABLES | |
| | | PO-120117 1. 01-0000-0-4100.00-1110-1010-101-000-000 947542160 WARRANT TOTAL | 644.84 \$644.84 |
| 02944038 | 001704/ | HOME DEPOT | |
| | | CL-110081 01-8150-0-4300.00-0000-8100-735-000-000 Maintenance Supplies WARRANT TOTAL | 223.66 \$223.66 |
| 02944039 | 000701/ | HYDREX PEST CONTROL | |
| | | PO-120133 1. 01-0000-0-5525.00-0000-8200-000-000 8/11 WARRANT TOTAL | 340.00 \$340.00 |
| 02944040 | 000039/ | KAISER FOUNDATION | |
| | | PV-120066 01-0000-0-3402.00-0000-7110-725-000-000 16734-0001 | 1,001.08 |
| | | 01-0000-0-9520.00-0000-0000-000-000 16734-0001 | 10,873.09 |
| | | 01-0000-0-9520.00-0000-0000-000-000 578-0002 | 4,880.23 |
| | | 01-0000-0-9521.00-0000-0000-000-000 16734-7000 | 500.54 |
| | | 01-0000-0-9521.00-0000-000-000-000 578-7000 WARRANT TOTAL | 493.11 \$17,748.05 |
| 02944041 | 070454/ | LIEBERT CASSIDY WHITMORE | |
| | | PO-120102 1. 01-0000-0-5829.00-0000-7100-000-000 138375 WARRANT TOTAL | 306.00 \$306.00 |
| 02944042 | 000045/ | MARIN COUNTY OFFICE OF EDUC | |
| | | CL-110075 01-0000-0-5840.00-0000-3120-700-000 111484 WARRANT TOTAL | 48,554.99 \$48,554.99 |
| 02944043 | 000117/ | MARIN SCHOOLS JPA/VISION | |
| | | PV-120065 01-0000-0-9520.00-0000-000-000-000 9/11 WARRANT TOTAL | 317.04 \$317.04 |
| 02944044 | 001927/ | MILL VALLEY SERVICES | |
| | | PO-120061 1. 01-0000-0-4300.00-1110-1010-101-000-000 73959I WARRANT TOTAL | 135.70 \$135.70 |

48

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/02/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0013 GENERAL FUND

FUND : 01

| (RANT | VENDOR/ADDR REQ# | NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION | AMOUNT |
|----------|---------------------|--|------------------------|
| 02944045 | 000015/ | MSIA DENTAL | |
| | | PV-120064 01-0000-0-9520.00-0000-000-000-000 9/11 WARRANT TOTAL | 2,882.48 \$2,882.48 |
| 02944046 | 000150/ | NATIONAL SCHOOL FORMS | |
| | | PO-120115 1. 01-0000-0-4300.00-0000-2700-100-000-000 933661094 WARRANT TOTAL | 211.50 \$211.50 |
| 02944047 | 000058/ | PG&ECO | |
| | | PO-120000 1. 01-0000-0-5510.00-0000-8200-000-000 Due 9/6/11 WARRANT TOTAL | 375.69 \$375.69 |
| 02944048 | 001206/ | SHELL OIL CO. | |
| | | PV-120062 01-0000-0-4301.00-0000-8110-735-000-000 8/11 WARRANT TOTAL | 270.71 \$270.71 |
| 02944049 | 001953/ | SPECTRUM CENTER | |
| | | PO-120123 1. 01-6500-0-5833.00-5750-1185-700-000-000 85738 | 1,097.50 |
| | | PO-120125 1. 01-6500-0-5833.00-5750-1185-700-000-000 85740 WARRANT TOTAL | 1,390.00 \$2,487.50 |
| ₹050 | 070200/ | STANDARD INSURANCE COMPANY CB | |
| | | PV-120063 01-0000-0-9520.00-0000-000-000-000 9/11 WARRANT TOTAL | 174.43 \$174.43 |
| 02944051 | 002834/ | TIMELY TRANSPORTATION | |
| | | PO-120073 1. 01-7230-0-5840.00-1110-3600-700-000 9/11 WARRANT TOTAL | 3,898.00 \$3,898.00 |
| * | ** FUND | TOTALS *** TOTAL NUMBER OF WARRANTS: 24 TOTAL AMOUNT OF WARRANTS: | \$88,365.36* |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/02/2011

09/01/11 PAGE

1,656.72

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0013 GENERAL FUND

FUND : 13 CAFETERIA FUND

> RANT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM

REQ# REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION

AMOUNT

02944052 070299/ EDGAR FURLONG

13-5310-0-2210.00-0000-3700-100-000-000 PV-120059 Aug. 11 Mid pay

WARRANT TOTAL \$1,656.72

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: \$1,656.72*

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/02/2011

09/01/11 PAGE

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DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0013 GENERAL FUND

FUND : 40

SPECIAL RESERVE-CAP OUTLAY #1

| RANT | VENDOR/ADDF REQ# | | N FD RESC Y OBJT | DEPOSIT TYPE SO GOAL FUNC I | _OC ACT GRP | ABA NUM ACCOUNT NUM DESCRIPTION | AMOUNT |
|----------|---------------------|----------------|------------------|---------------------------------|-------------|---|----------------------------|
| 02944053 | 070293/ | ALTEN CONSTRUC | CTION INC. | | | *************************************** | |
| | | PV-120061 | 40-0000-0-6240 | .00-0000-8500- WARRANT TOTAL | 103-000-103 | 1/201106 | 347,944.90 \$347,944.90 |
| * | ** FUND | TOTALS *** | TOTAL NUMBER | OF WARRANTS: | 1 | TOTAL AMOUNT OF WARRANTS: | \$347,944.90* |
| * | ** BATCH | TOTALS *** | TOTAL NUMBER | OF WARRANTS: | 26 | TOTAL AMOUNT OF WARRANTS: | \$437,966.98* |
| * | ** DISTRICT | TOTALS *** | TOTAL NUMBER | OF WARRANTS: | 26 | TOTAL AMOUNT OF WARRANTS: | \$437,966.98* |



OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925 SAN RAFAEL, CA 94913-4925 marincoe@marin.k12.ca.us MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110 FAX (415) 491-6625

VENDOR PAYMENT CERTIFICATION

| | | | Date | 9/9/11 |
|----------------|-----------------|--------------------------|--------|-------------------------|
| District Names | SAUSALITO MARIN | CITY | | District No. 47 |
| | | ne District named hereor | | zes and directs payment |
| FUND NU | MBER | BATCH NUMBER | | AMOUNT |
| <u> </u> | | 14 | | 20,643,50 |
| | - | | | |
| | | | , | |
| 4 | | | | · |
| | | | | |
| | | <u>.</u> | | |
| | A | uthorized Signature | Jaula, | Rigney |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/09/2011

09/08/11 PAGE

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0014 GENERAL FUND FUND : 01

GENERAL FUND

NT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM

REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP REQ# DESCRIPTION **AMOUNT** 02944715 002765/ ALADDINS AUTOMOTIVE PV-120084 01-7230-0-5600.00-0000-3600-700-000-000 Bus repair 1,742.13 WARRANT TOTAL \$1,742.13 02944716 002896/ ARMOR LOCKSMITH 01 - 8150 - 0 - 4300 - 00 - 0000 - 8100 - 735 - 000 - 00010078 24.24 PV-120069 WARRANT TOTAL \$24.24 AT&T 02944717 070358/ PO-120003 1. 01-0000-0-5970.00-0000-7200-700-000-000 8/11 63.12 1. 01-0000-0-5970.00-0000-7200-700-000-000 8/11 111.40 1. 01-0000-0-5970.00-0000-7200-700-000-000 8/11 63.12 WARRANT TOTAL \$237.64 02944718 070329/ AT&T CALNET 2 26.15 PO-120001 1. 01-0000-0-5970.00-0000-2700-700-000-000 331 6941 1. 01-0000-0-5970.00-0000-2700-700-000-000 331 5828 26.15 1. 01-0000-0-5970.00-0000-2700-700-000-000 332 3190 420.73 1. 01-0000-0-5970.00-0000-2700-700-000-000 331 5765 26.15 1. 01-0000-0-5970.00-0000-2700-700-000-000 331 3073 28.01 1. 01-0000-0-5970.00-0000-2700-700-000-000 331 1622 339.65 WARRANT TOTAL \$866.84 02944719 000006/ BAY CITIES REFUSE INC 01-8150-0-5600.00-0000-8110-735-000-000 Debris boxes 1.518.00 PV-120080 WARRANT TOTAL \$1,518.00 02944720 070641/ BLACKBOARD CONNECT INC. PV-120082 01-0000-0-5930.00-0000-2700-700-000-000 1077299 700.00 WARRANT TOTAL \$700.00 BUILDING CARE SYSTEMS 02944721 002489/ 5,321.50 PV-120085 01-8150-0-5845.00-0000-8210-735-000-000 28585

55

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/09/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

FUND : 01

BATCH: 0014 GENERAL FUND

GENERAL FUND

NT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM REQ# REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION **AMOUNT** WARRANT TOTAL \$5,321.50 02944722 070637/ JUDY CUNNINGHAM PO-120130 1. 01-4035-0-5240.00-1110-1010-700-000-000 082611smc 2,811.99 WARRANT TOTAL \$2,811.99 02944723 002547/ DISCOVERY OFFICE SYSTEMS PO-120089 1. 01-0000-0-5605.00-0000-7200-725-000-000 8/11 372.19 2. 01-0000-0-5605.00-1110-1010-100-000-000 8/11 51.01 3. 01-0000-0-5605.00-1110-1010-101-000-000 8/11 98.36 WARRANT TOTAL \$521.56 02944724 002890/ LOUIS EDNEY PV-120083 01-0000-0-4365.00-1110-1010-100-000-00010.78 Reimb. WARRANT TOTAL \$10.78 02944725 001807/ EMPLOYMENT DEVELOPMENT DEPT. PV-120072 01-0000-0-3501.00-1110-1010-725-000-000Q1, 2011 SDI Amount Due 39.45 WARRANT TOTAL \$39.45 726 002270/ FISHMAN SUPPLY CO. 1. 01-8150-0-4300.00-0000-8100-735-000-000 PO-120094 847021.1 89.81 1. 01-8150-0-4300.00-0000-8100-735-000-000 84286 593.36 WARRANT TOTAL \$683.17 02944727 001000/ FORSTER PUMP & ENGINEERING PO-120069 1. 01-8150-0-5600.00-0000-8110-735-000-000 1485804 1,989,09 WARRANT TOTAL \$1,989.09 02944728 070640/ PATRICK JEFFERY PV-120079 01-0000-0-5230.00-0000-8110-735-000-000 Reimb., 8/11 mileage 41.07 01-8150-0-4300.00-0000-8100-735-000-000 Reimb., 8/11 mileage 10.79 WARRANT TOTAL \$51.86 02944729 070631/ JOHN'S MUSIC PO-120042 1. 01-9476-0-4400.00-1454-1010-100-000-000 1653 2,250,70

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/09/2011

09/08/11 PAGE

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0014 GENERAL FUND FUND

: 01 GENERAL FUND

INT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM REQ# REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION **AMOUNT** WARRANT TOTAL \$2,250.70 02944730 001794/ LOUIE'S DELI PV-120077 $01 - 0000 - 0 - 4318 \cdot 00 - 1110 - 2140 - 700 - 000 - 000$ 4108 330.00 WARRANT TOTAL \$330.00 02944731 000045/ MARIN COUNTY OFFICE OF EDUC PV-120081 01-0000-0-5849.00-0000-7300-725-000-000 120105-7 8,579.96 01-0000-0-5849.00-0000-7300-725-000-000120105-7 4,888.30 01-6500-0-5849.00-5001-2110-700-000-000 120105-7 2,000.16 WARRANT TOTAL \$15,468.42 02944732 070423/ DARIO MARTINEZ PV-120071 01-0000-0-5230.00-0000-8110-735-000-000 07-08/11 Mileage 117.66 WARRANT TOTAL \$117.66 02944733 070447/ MAXIM HEALTHCARE SERVICES PO-120121 1. 01-6500-0-5835.00-5770-1182-700-000-000 8891359-A84 636.00 WARRANT TOTAL \$636.00 734 070573/ MCMASTER CARR PO-120134 1. 01-8150-0-4300.00-0000-8100-735-000-000 94413386 388.97 WARRANT TOTAL \$388.97 MOLLIE STONE'S 02944735 000548/ PV-120078 01-0000-0-4318.00-1110-2140-700-000-000 86778 11.02 WARRANT TOTAL \$11.02 02944736 000058/ PG&ECO PO-120000 1. 01-0000-0-5510.00-0000-8200-000-000-000 Due 9/12/11 54.18 WARRANT TOTAL \$54.18 02944737 070533/ QUEST DIAGNOSTICS PV-120067 01-7230-0-5840.00-0000-3600-700-000-000 9140048092 54.00 WARRANT TOTAL \$54,00 02944738 070574/ R & S ERECTION OF SANTA ROSA PV-120076 01-8150-0-5600.00-0000-8110-735-000-000 68676-IN 700.00

57

2,334.00

\$2,334.00

744.47

\$744.47

1,044.13

\$1,044.13

5.460.00

126,361.00

82,219.00

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/09/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

FUND

BATCH: 0014 GENERAL FUND

: 01 GENERAL FUND NT VENDOR/ADDR NAME (REMIT) ACCOUNT NUM DEPOSIT TYPE ABA NUM REQ# REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION **AMOUNT** WARRANT TOTAL \$700.00 02944739 070405/ SCHOOLYARD COMUNICATIONS PV-120068 01-0000-0-5841.00-0000-2700-700-000-00011-8479 1,140.66 WARRANT TOTAL \$1,140.66 02944740 070406/ SILYCO 3,600.00 1. 01-0000-0-5849.00-0000-2420-700-000-000 AUG2011 PO-120024 \$3,600.00 WARRANT TOTAL 02944741 002680/ STEPHEN ROATCH ACCOUNTANCY PO-120136 1. 01-0000-0-5809.00-0000-7110-000-000-000 Billing #1 4,500.00 WARRANT TOTAL \$4,500.00 02944742 070639/ TEKK INTERNATIONAL

02944743 070525/

02944745 002172/

070516/

US BANCORP EQUIP. FINANCE INC

1. 01-0000-0-5605.00-0000-7200-725-000-000 PO-120088 WARRANT TOTAL

PO-120116 1. 01-8150-0-4400.00-0000-8100-735-000-000

WARRANT TOTAL

31

WARRANT TOTAL

VIDAL VERDUZCO PO-120128 1. 01-8150-0-5600.00-0000-8110-735-000-000

WILLOW CREEK ACADEMY

PV-120073 01-9476-0-1110.00-1110-1010-700-000-000 PV-120074 01-0000-0-8096.00-0000-9200-103-000-000

PV-120075 01-0000-0-7299.00-0000-9200-103-000-000 WARRANT TOTAL

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 9/11 Supp. Grant \$214,040.00

Arts Institute Attendance

Sept. 11 in lieu payment

10135

185283033

Irrigation repair

TOTAL AMOUNT OF WARRANTS: \$263,932.46*

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/09/2011 09/08/11 PAGE

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0014 GENERAL FUND

FUND : 40 SI

SPECIAL RESERVE~CAP OUTLAY #1

| ().N | T VENDOR/ADDI REQ | | DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP | ABA NUM ACCOUNT NUM DESCRIPTION | AMOUNT · |
|---------|----------------------|----------------|--|---------------------------------|-------------------------|
| 0294474 | 6 070434/ | JVL DESIGNS | | | |
| | | PO-120141 1 | 40-0000-0-6170.00-0000-8500-103-000-103 | 504 | 6,538.50 |
| | | 1. | 40-0000-0-6170.00-0000-8500-103-000-103 | 512 | 6,543.00 |
| | | PO-120142 1 | 40-0000-0-6170.00-0000-8500-103-000-103 | 513 | 1,194.00 |
| | | 1. | 40-0000-0-6170.00-0000-8500-103-000-103 WARRANT TOTAL | 514 | 3,828.00 \$18,103.50 |
| 0294474 | 7 070516/ | VIDAL VERDUZCO | | | |
| | | PV-120070 | 40-0000-0-6170.00-0000-8500-100-000-103 WARRANT TOTAL | WCA turnaround irrigation | 2,540.00 \$2,540.00 |
| | *** FUND | TOTALS *** | TOTAL NUMBER OF WARRANTS: 2 | TOTAL AMOUNT OF WARRANTS: | \$20,643.50* |
| | *** BATCH | TOTALS *** | TOTAL NUMBER OF WARRANTS: 33 | TOTAL AMOUNT OF WARRANTS: | \$284,575.96* |
| | *** DISTRICT | TOTALS *** | TOTAL NUMBER OF WARRANTS: 33 | TOTAL AMOUNT OF WARRANTS: | \$284,575.96* |



MARIN COUNTY

OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925 SAN RAFAEL, CA 94913-4925 marincoe@marin.k12.ca.us

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110 FAX (415) 491-6625

VENDOR PAYMENT CERTIFICATION

| | | Date | 9/20/11 |
|---|--|--------|-------------------------------|
| District Name SAUSALITO MA | RIN CITY | | District No. 47 |
| The Governing Board of vendor payments in the tot | of the District named hereon al of \$67, 354, 99 | | norizes and directs payment |
| FUND NUMBER OI Ho | BATCH NUMBER 15 15 | | AMOUNT 60, 167, 99 1, 187, 00 |
| | | | |
| | Authorized Signature $$ | auler) | Rigney |

FUND

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/23/2011 09/22/11 PAGE

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2,172.00

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0015 GENERAL FUND

: 01 GENERAL FUND

CL-110082

RANT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM REQ# REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION **AMOUNT** 02946191 070615/ ACADEMIC IMPROVEMENT ASSOC. PO-120028 1. 01-9472-0-5849.00-0000-2700-100-000-000 AUGUST SERVICES 1,105.00 WARRANT TOTAL \$1,105.00 02946192 070067/ **APPLE** PO-120086 1. 01-0000-0-4300.00-0000-7200-725-000-000 9883544633 85.32 PO-120109 1. 01-0000-0-4400.00-0000-2700-700-000-000 9883607959 6,118.43 1. 01-0000-0-4400.00-0000-2700-700-000-000 9884230544 294.75 WARRANT TOTAL \$6,498.50 02946193 070513/ BOYS AND GIRLS CLUB PO-120081 1. 01-6010-0-5840.00-1110-1010-700-000-000 SMCD 9-2011 11,000.00 WARRANT TOTAL \$11,000.00 02946194 002199/ CALIFORNIA DEPT OF EDUCATION PV-120086 01-6010-0-9510.00-0000-0000-000-000-000INV #C-045850 PRIOR YEAR ASES 13,095.00 WARRANT TOTAL \$13,095.00 02946195 070308/ CDW-G PO-120112 1. 01-0000-0-4400.00-0000-7200-725-000-000 ZMD9357 7,533.00 1. 01-0000-0-4400.00-0000-7200-725-000-000 ZMV8928 867.91 1. 01-0000-0-4400.00-0000-7200-725-000-000 ZLV4777 2,351.21 PO-120137 1. 01-0000-0-4300.00-1110-1010-101-000-000 ZPC9414 720.68 WARRANT TOTAL \$11,472.80 02946196 070602/ **EBS HEALTHCARE** PO-120120 1. 01-6500-0-5800.00-5770-1190-700-000-000 210333 1,554.00 WARRANT TOTAL \$1,554.00 02946197 001807/ EMPLOYMENT DEVELOPMENT DEPT. PV-120088 01-0000-0-3502.00-1110-1010-725-000-000 775.19 L0711360640 acct 942-4117-1 WARRANT TOTAL \$775.19 02946198 002601/ FIRST STUDENT INC.

 $01 - 7230 - 0 - 5100 \cdot 00 - 0000 - 3600 - 100 - 000 - 000$

INV 10557556

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/23/2011

09/22/11 PAGE

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DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

RANT VENDOR/ADDR NAME (REMIT)

BATCH: 0015 GENERAL FUND FUND : 01 GENERAL FUND

> DEPOSIT TYPE ABA NUM ACCOUNT NUM

| | REQ# | REFERENCE | | FD RESC Y OBJ | | | DESCRIPTION | AMOUNT |
|---------------------|-----------|--------------|------|----------------|----------------------------------|-------------|--------------------------------|------------------------|
| | | | | | WARRANT TOTAL | | | \$2,172.00 |
| 02946199 | 070479/ | INSIGHT INVE | ESTM | ENTS | | | | |
| | | PO·120113 | 1. | 01-0000-0-4400 | 0.00-0000-7200- WARRANT TOTAL | | INV137991 | 2,944.01 \$2,944.01 |
| 02946200 | 070624/ | LARKSPUR CO | RTE | MADERA SCHOOL | | | | |
| | | PV-120087 | | 01-0000-0-5210 | 0.00-0000-7150- WARRANT TOTAL | | inv. #9-admin retreat-part pmt | 321.40 \$321.40 |
| 02946201 | 070447/ | MAXIM HEALTH | 1CAR | E SERVICES | | | | |
| | | PO-120121 | 1. | 01-6500-0-5835 | 5.00-5770-1182- | 700-000-000 | 9003754-A84 | 3,498.00 |
| | | | 1. | 01-6500-0-5835 | 5.00-5770-1182- WARRANT TOTAL | | 9058436 - A84 | 3,604.00 \$7,102.00 |
| 02946202 | 070107/ | VIDA MOATTAF | ₹ | | , | | | |
| | | PV-120090 | | 01-0000-0-5230 | 0.00-0000-7300- WARRANT TOTAL | | MILEAGE REIMB - AUGUST | 28.86 \$28.86 |
| 02946203 | 070642/ | REED TREE SE | RVI | CE | | | | |
| $\langle C \rangle$ | | PV-120089 | | 01-8150-0-5600 | 0.00-0000-8110- WARRANT TOTAL | | 969232 | 1,000.00 \$1,000.00 |
| 02946204 | 000866/ | T & B SPORTS | 6 | | | | | |
| | | PO-120122 | 1. | 01-0000-0-4300 | 0.00-1110-1010- WARRANT TOTAL | | 137126-00 | 950.19 \$950.19 |
| 02946205 | 070367/ | TIME CLOCK I | NC. | | | | | |
| | | PO-120032 | 1. | 01-0000-0-5849 | 0.00-0000-7200- WARRANT TOTAL | | PA49303.1 | 149.04 \$149.04 |
| *: | ** FUND 1 | TOTALS *** | | TOTAL NUMBER | R OF WARRANTS: | 15 | TOTAL AMOUNT OF WARRANTS: | \$60,167.99* |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/23/2011

09/22/11 PAGE 39

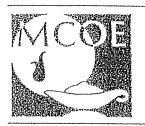
DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0015 GENERAL FUND

FUND : 40

SPECIAL RESERVE~CAP OUTLAY #1

| (): | RANT VENDOR/ADI REC | | DEPOSIT TYPE N FD RESC Y OBJT SO GOAL FUNC I | | ABA NUM ACCOUNT NUM DESCRIPTION | TNUOMA |
|-------|------------------------|----------------|--|-------------|---------------------------------|---|
| 02946 | 6206 070621/ | PIONEER ELECTI | RIC | | | *************************************** |
| | | PO-120033 | 1. 40-0000-0-6250.00-0000-8500- WARRANT TOTAL | 103-000-103 | Billing #2-100% complete | 7,187.00 \$7,187.00 |
| | *** FUND | TOTALS *** | TOTAL NUMBER OF WARRANTS: | 1 | TOTAL AMOUNT OF WARRANTS: | \$7,187.00* |
| | *** BATCH | TOTALS *** | TOTAL NUMBER OF WARRANTS: | 16 | TOTAL AMOUNT OF WARRANTS: | \$67,354.99* |
| | *** DISTRICT | TOTALS *** | TOTAL NUMBER OF WARRANTS: | 16 | TOTAL AMOUNT OF WARRANTS: | \$67,354.99* |



MARIN COUNTY

OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925 SAN RAFAEL, CA 94913-4925 marincoe@marin.k12.ca.us

MARY JANE BURKE MARIN COUNTY SUPERINTENDENT OF SCHOOLS (415) 472-4110 FAX (415) 491-6625

VENDOR PAYMENT CERTIFICATION

| | | Date | 9/28/11 |
|-----------------------|--|--------|--|
| District Name SAUSALI | TO MARIN CITY | | District No47 |
| | loard of the District named hereon he total of $\frac{109,605,21}{}$ | | horizes and directs payment |
| FUND NUMBER OI 40 | BATCH NUMBER | | - AMOUNT - 68, 896, 2 - 40, 709,00 |
| | | | |
| | | | |
| | | | |
| | Authorized Signature | Jula K | ignul 9-28-11 |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/30/2011

09/29/11 PAGE

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0016 GENERAL FUND FUND : 01

| RANT | VENDOR/ADDR REQ# | NAME (REMIT) REFERENCE LN | DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP | ABA NUM ACCOUNT NUM DESCRIPTION | AMOUNT |
|----------|---------------------|------------------------------|--|---------------------------------|------------------------|
| 02946905 | 000609/ | AMERICAN EXPRES | \$ | | |
| | | PO-120070 1. | 01-8150-0-4300.00-0000-8100-735-000-000 | Mower parts | 70.84 |
| | | PO-120091 1. | 01-8150-0-4300.00-0000-8100-735-000-000 | Signage | 144.88 |
| | | PO-120095 1. | 01-0000-0-4300.00-0000-2700-100-000-000 | Posters | 44.83 |
| | | 2. | 01-0000-0-4300.00-0000-2700-101-000-000 | Posters | 46.82 |
| | | PV-120091 | 01-0000-0-4318.00-1110-2140-700-000-000 WARRANT TOTAL | Books-Staff Development | 269.80 \$577.17 |
| 02946906 | 002896/ | ARMOR LOCKSMITH | | | |
| | | PV-120096 | 01-8150-0-4300.00-0000-8100-735-000-000 WARRANT TOTAL | 10088 | 12.21 \$12.21 |
| 02946907 | 070198/ | ARROWHEAD | | | |
| | | PO-120079 2. | 01-0000-0-4300.00-0000-2700-100-000-000 | 9/11 | 43.80 |
| | | 3. | 01-0000-0-4300.00-0000-2700-101-000-000 | 9/11 | 21.63 |
| garas, | | 1. | 01-0000-0-4300.00-0000-7200-725-000-000 WARRANT TOTAL | 8/11 | 30.00 \$95.43 |
| 908 | 000192/ | AT&T | | | |
| | | PO-120002 1. | 01-0000-0-5970.00-0000-2700-000-000-000 WARRANT TOTAL | 234 343-6954 760 3 | 1,472.84 \$1,472.84 |
| 02946909 | 070329/ | AT&T CALNET 2 | | | |
| | | PO-120001 1. | 01-0000-0-5970.00-0000-2700-700-000-000 WARRANT TOTAL | 332 6745 | 60.65 \$60.65 |
| 02946910 | 070056/ | BANK OF NEW YORK | K MELLON | | |
| | | PO-120163 1. | 01-0000-0-5811.00-0000-7200-700-000-000 WARRANT TOTAL | 252-1573566, 252-1576162-3 | 1,500.00 \$1,500.00 |
| 02946911 | 002046/ | KATHY BLAZEI | | | |
| | | PV-120106 | 01-0000-0-4300.00-0000-7150-725-000-000 WARRANT TOTAL | Reimb. | 14.22 \$14.22 |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/30/2011 09/29/11 PAGE

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0016 GENERAL FUND

FUND : 01

| RANT | VENDOR/ADDR REQ# | NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION | AMOUNT |
|----------|---------------------|--|------------------------|
| 02946912 | 002043/ | CAMBIUM LEARNING INC | |
| | | PO-120147 1. 01-0026-0-4300.00-1110-1010-700-000-000 RI 812211 WARRANT TOTAL | 283.71 \$283.71 |
| 02946913 | 070308/ | CDW-G | |
| | | PO-120137 1. 01-0000-0-4300.00-1110-1010-101-000-000 ZRH3399 WARRANT TOTAL | 123.31 \$123.31 |
| 02946914 | 070569/ | FORREST CORSON | |
| | | PV-120095 01-8150-0-4300.00-0000-8100-735-000-000 Reimb. Blade sharpening WARRANT TOTAL | 17.00 \$17.00 |
| 02946915 | 070634/ | DRAKE & DRAKES PIPELINE | |
| | | PO-120127 1. 01-8150-0-5600.00-0000-8110-735-000-000 104 WARRANT TOTAL | 3,465.00 \$3,465.00 |
| 02946916 | 070602/ | EBS HEALTHCARE | |
| | | PO-120120 1. 01-6500-0-5800.00-5770-1190-700-000-000 210577 WARRANT TOTAL | 3,108.00 \$3,108.00 |
| 02946917 | 002345/ | EMPIRE ELEVATOR CO INC | |
| | | PO-120013 1. 01-8150-0-5600.00-0000-8110-735-000-000 64949 | 110.00 |
| | | PO-120165 1. 01-8150-0-5600.00-0000-8110-735-000-000 64948 WARRANT TOTAL | 330.00 \$440.00 |
| 02946918 | 002270/ | FISHMAN SUPPLY CO. | |
| | | PO-120094 1. 01-8150-0-4300.00-0000-8100-735-000-000 845600 | 266.87 |
| | | 1. 01-8150-0-4300.00-0000-8100-735-000-000 849502 WARRANT TOTAL | 280.43 \$547.30 |
| 02946919 | 070643/ | HEALTHY BUILDING INSPECTIONS | |
| | | PO-120151 1. 01-8150-0-5600.00-0000-8110-735-000-000 Air quality survey WARRANT TOTAL | 985.00 \$985.00 |
| 02946920 | 000029/ | HM RECEIVABLES | |
| | | PO-120117 1. 01-0000-0-4100.00-1110-1010-101-000-000 947643692 | 366.93 |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/30/2011

RCIAL WARRANT REGISTER

09/29/11 PAGE

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DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0016 GENERAL FUND

FUND : 01 GENERAL FUND

RANT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM

| (IRANI | REQ# | REFERENCE LN FD RESC Y OBJT SO GOAL FUNC L | ABA NUM ACCOUNT NUM OC ACT GRP DESCRIPTION | AMOUNT |
|----------|---------|---|--|--------------------------|
| | | WARRANT TOTAL | | \$366.93 |
| 02946921 | 000904/ | JACKSON'S | | |
| | | PO-120046 1. 01-8150-0-4300.00-0000-8100-7 WARRANT TOTAL | 35-000-000 2134624 | 9.71 \$9.71 |
| 02946922 | 001235/ | JOANNE'S PRINT SHOP | | |
| | | PO-120148 1. 01-0000-0-4300.00-0000-7200-7 WARRANT TOTAL | 25-000-000 Business Cards | 384.48 \$384.48 |
| 02946923 | 000506/ | LOZANO SMITH | | |
| | | PO-120126 1. 01-0000-0-5829.00-0000-7100-0 WARRANT TOTAL | 00-000-000 27028 | 110.00 \$110.00 |
| 02946924 | 000045/ | MARIN COUNTY OFFICE OF EDUC | | |
| | | PO-120114 1. 01-0000-0-5930.00-0000-2700-7 WARRANT TOTAL | 00-000-000 120176 | 1,457.90 \$1,457.90 |
| 02946925 | 001019/ | MARIN PUPIL TRANS. AGENCY | | |
| | | PV-120098 01-7230-0-5840.00-1110-3600-7 WARRANT TOTAL | 00-000-000 .12-21 | 15,969.00 \$15,969.00 |
| ,6926 | 070326/ | MARIN SANITARY SERVICE | | |
| | | PV-120099 01-0000-0-4300.00-0000-8210-7 WARRANT TOTAL | 35-000-000 29826 | 42.00 \$42.00 |
| 02946927 | 000117/ | MARIN SCHOOLS JPA/VISION | | |
| | | PV-120093 01-0000-0-9520.00-0000-0000-0 WARRANT TOTAL | 00-000-000 10/11 | 290.62 \$290.62 |
| 02946928 | 070646/ | DIANA MCELWAIN | | |
| | | PO-120155 1. 01-0000-0-5849.00-0000-2420-7 WARRANT TOTAL | 00-000-000 Aeries Training | 800.00 \$800.00 |
| 02946929 | 001746/ | THE MCGRAW-HILL COMPANIES | | |
| | | PO-120135 1. 01-1100-0-4300.00-1110-1010-1 WARRANT TOTAL | 00-000-000 63075635001 | 457.06 \$457.06 |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/30/2011 09/29/11 PAGE 43

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0016 GENERAL FUND

FUND : 01

GENERAL FUND

| RANT | VENDOR/ADDR REQ# | | DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP | ABA NUM ACCOUNT NUM DESCRIPTION | AMOUNT |
|----------|---------------------|--------------------|--|---|------------------------|
| 02946930 | 001927/ | MILL VALLEY SERVI | ICES | *************************************** | |
| | | PO-120061 1. 0 | 01-0000-0-4300.00-1110-1010-101-000-000 | 738091 | 1,640.30 |
| | | 1. 0 | 01-0000-0-4300.00-1110-1010-101-000-000 | 739151 | 262.59 |
| | | PO-120078 1. 0 | 01-0000-0-4300.00-0000-7200-725-000-000 | 74354 | 194.29 |
| | | PO-120138 1. 0 | 01-0000-0-4300.00-0000-2700-101-000-000 | 74192I | 388.65 |
| | | 1. 0 | 01-0000-0-4300.00-0000-2700-101-000-000 | 741971 | 77.20 |
| | | PO-120145 1. 0 | 01-0000-0-4300.00-0000-7200-725-000-000 | 74234 | 83.14 |
| | | PO-120146 1. 0 | 01-0026-0-4300.00-1110-1010-700-000-000 | 74235 | 278.04 |
| | | PV-120101 0 | 01-0000-0-4300.00-0000-7150-725-000-000 WARRANT TOTAL | 74243 | 12.41 \$2,936.62 |
| 02946931 | 000548/ | MOLLIE STONE'S | | | |
| | | PV-120100 0 | 1-0000-0-4300.00-0000-7110-725-000-000 WARRANT TOTAL | 88522, 88223-4 | 47.05 \$47.05 |
| 02946932 | 000015/ | MSIA DENTAL | | | |
| | | PV-120092 0 | 1-0000-0-9520.00-0000-000-000-000-000 WARRANT TOTAL | 10/11 | 2,954.64 \$2,954.64 |
| 02946933 | 000058/ | PG&ECO | | | |
| | | PO-120000 1. 0 | 1-0000-0-5510.00-0000-8200-000-000-000 | Due 9/26/11 | 951.86 |
| | | PV-120103 0 | 1-0000-0-4301.00-0000-8110-735-000-000 WARRANT TOTAL | 3085089005 | 209.96 \$1,161.82 |
| 02946934 | 000056/ | PBI | | | |
| | | PO-120008 1. 0 | 1-0000-0-5960.00-0000-7200-725-000-000 WARRANT TOTAL | 6820220 - SP11 | 535.38 \$535.38 |
| 02946935 | 070645/ | VALERIE PITTS | | | |
| | | PV-120105 0 | 1-0000-0-4300.00-0000-7150-725-000-000 WARRANT TOTAL | Reimb. Parking, Supplies | 47.83 \$47.83 |
| 02946936 | 070217/ | ROCHESTER 100 INC. | | | |
| | | PO-120048 1.03 | 1-0000-0-4300.00-1110-1010-100-000-000 | K32540 | 210.00 |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/30/2011

09/29/11 PAGE

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0016 GENERAL FUND FUND

: 01

GENERAL FUND

| TANT | VENDOR/ADDR REQ# | NAME (REMIT) REFERENCE LN | FD RESC Y OBJT | DEPOSIT TYPE SO GOAL FUNC LOC ACT GRP | ABA NUM ACCOUNT NUM DESCRIPTION | AMOUNT |
|----------|---------------------|------------------------------|-----------------|---|---------------------------------|-------------------------|
| | | | 1 | WARRANT TOTAL | • | \$210.00 |
| 02946937 | 001206/ | SHELL OIL CO. | | | | |
| | | PV-120104 | | 00-0000-8110-735-000-000 WARRANT TOTAL | Due 10/14/11 | 135.74 \$135.74 |
| 02946938 | 002545/ | SONITROL | | | | |
| | | PO-120022 1. | | 00-0000-8300-101-000-000 WARRANT TOTAL | 1197473-IN | 1,563.15 \$1,563.15 |
| 02946939 | 001953/ | SPECTRUM CENTER | | | | |
| | | PO-120123 1. | 01-6500-0-5833. | 00-5750-1185-700-000-000 | 86177 | 4,240.50 |
| | | 1. | 01-6500-0-5833. | 00-5750-1185-700-000-000 | 86799 | 3,737.50 |
| | | PO-120125 1. | 01-6500-0-5833. | 00-5750-1185-700-000-000 | 86179 | 7.007.50 |
| | | 1. | | 00-5750-1185-700-000-000 WARRANT TOTAL | 86800 | 5,561.00 \$20,546.50 |
| 02946940 | 001811/ | STATE OF CALIFO | RNIA | | | |
| | | PV-120107 | | 00-0000-7200-725-000-000 WARRANT TOTAL | 866187 | 128.00 \$128.00 |
| 02946941 | 070522/ | TENISHA TATE | | | | |
| | | PV-120102 | 01-0000-0-4300. | 00-1110-1010-101-000-000 | rEIMB. | 52.00 |
| | | | | 00-1110-1010-100-000-000 WARRANT TOTAL | rEIMB. | 82.93 \$134.93 |
| 02946942 | 070544/ | TEACH FOR AMERI | CA | | • | |
| | | PO-120150 1. | | 00-1110-1010-100-000-000 WARRANT TOTAL | Teacher placement-Bayside | 2,000.00 \$2,000.00 |
| 02946943 | 002834/ | TIMELY TRANSPOR | TATION | | | |
| | | PO-120073 1. | | 00-1110-3600-700-000-000 WARRANT TOTAL | 10/11 | 3,898.00 \$3,898.00 |
| 02946944 | 000078/ | WATERSTREET CO | | | | |
| | | PV-120097 | 01-8150-0-4300. | 00-0000-8100-735-000-000 | 38043 | 7.01 |

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/30/2011

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DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0016 GENERAL FUND FUND : 01 GENERAL FUND

RANT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM

REQ# REFERENCE LN FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP DESCRIPTION

......

WARRANT TOTAL

\$7.01

AMOUNT

*** FUND TOTALS ***

TOTAL NUMBER OF WARRANTS: 40

TOTAL AMOUNT OF WARRANTS:

\$68,896.21*

Marin County Office of Education COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/30/2011

DISTRICT: 47 SAUSALITO SCHOOL DISTRICT

BATCH: 0016 GENERAL FUND

FUND : 40 SPECIAL RESERVE~CAP OUTLAY #1

| - | RANT | VENDOR/ADDR REQ# | | LN FD RESC Y OBJT | DEPOSIT TYPE SO GOAL FUNC L | OC ACT GRP | ABA NUM DESC | ACCOUNT NUM RIPTION | AMOUNT |
|---|----------|---------------------|---------------|-------------------|-----------------------------------|-----------------|-----------------|---------------------|--------------------------|
| | 02946945 | 070632/ | MANUEL CASTAN | NEDA | | | | | |
| | | | PO-120085 | 1. 40-0000-0-5600 | 0.00-0000-8110-1 WARRANT TOTAL | 100-000-103 | Fina | l payment | 5,000.00 \$5,000.00 |
| | 02946946 | 070434/ | JVL DESIGNS | | | | | | |
| | | | PO·120142 | 1. 40-0000-0-6170 | 0.00-0000-8500-1 | 103-000-103 | 514 | | 3,828.00 |
| | | | | 1. 40-0000-0-6170 | 0.00-0000-8500-1 WARRANT TOTAL | 103-000-103 | 513 | | 1,194.00 \$5,022.00 |
| | 02946947 | 000870/ | US BANK | | | | | | |
| | , | | PO-120156 | 1. 40-0000-0-7438 | 3.00-0000-9100-7 WARRANT TOTAL | 700 - 000 - 000 | Leas | se payment | 30,687.00 \$30,687.00 |
| | ź | *** FUND | TOTALS *** | TOTAL NUMBER | R OF WARRANTS: | 3 | TOTAL AMO | OUNT OF WARRANTS: | \$40,709.00* |
| | 3 | *** BATCH | TOTALS *** | TOTAL NUMBER | R OF WARRANTS: | 43 | TOTAL AMO | OUNT OF WARRANTS: | \$109,605.21* |
| | r | *** DISTRICT | TOTALS *** | TOTAL NUMBER | R OF WARRANTS: | 43 | TOTAL AMO | OUNT OF WARRANTS: | \$109,605.21* |
| | | | | | | | | | |

MEETING DATE 10/13/11 MEETING TYPE Regular Board Meeting

SIGNED DOCUMENTS

AND

DOCUMENTS DISTRIBUTED AT THE MEETING

MEMORANDUM OF UNDERSTANDING

Between

Sausalito/Marin City School District and BAY AREA COMMUNITY RESOURCES

INTENT

It is the purpose of this MOU to specify the agreement between Bay Area Community Resources (BACR) and the Sausalito/Marin City School District for the purpose of providing school based counseling services during the 2011-12 school year at Bayside and MLK schools and Willow Creek Academy.

SCOPE OF WORK and PAYMENT FOR SERVICES

- 1. BACR will provide 3 days a week of counseling services to Bayside and MLK schools including individual and group counseling, family outreach and consultation, crisis intervention and other clinical services as requested by the Sausalito/Marin City school administrators. Services will start the week of August 29, 2011 and end on June 15, 2012.
- 2. BACR will provide 3 days a week of counseling services at Willow Creek Academy including individual and group counseling, family outreach and consultation, crisis intervention and other clinical services as requested by the Sausalito/Marin City school administrators. Services will start the week August 29, 2011 and end on June 15, 2012.
- 3. All BACR school-based counselors, coordinators, enrichment and tutoring staff will spend between 20% and 30% of their time towards activities that build stronger relationships with the school and increase their ability to affect change. These activities include, but are not limited to, attending SST and IEP meetings, crisis intervention, working short-term with disruptive kids, training and support to school and community persons and classroom outreach/presentations.
- 4. BACR will provide technical assistance to any efforts by the Sausalito/Marin City School District in relation to substance abuse and student safety issues. BACR is committed to work at a school and District level in designing and implementing effective prevention programs that deter students from engaging in high-risk behaviors.

In support of the program, the <u>Sausalito/Marin City School District</u> will provide the following: Adequate work space at each site with access to computer, phone and photocopier

- Direct and timely communication with school staff and principal
- Confidential room appropriate for counseling
- Access to student information through the S/MCSD data system
- Release time for District and BACR meetings and trainings
- Inclusion in SST, IEP's and other student meetings when appropriate
- District and School sponsored staff development as available and appropriate

In support of the program, BACR will provide the following:

A total of 40 hours (5 days) a week of counseling from August 29, 2011 until June 15, 2012. Each day will include 6 hours of direct student/family service and 2 hours of collateral contact, school and agency meetings and/or paperwork.

- Site/District administrator with the choice in selecting and evaluating coordinator/counselor
- Agency clinical supervision for coordinator/counselor
- Professional treatment planning and record keeping
- End of year report on cumulative student progress and outcome attainment
- Frequent and ongoing agency communication with school principals and district administrator to assess program
- As-needed training and consultation for counselor
- Additional agency support and back-up in crisis situations

PROVISIONS:

- BACR will be the sole employer of the individuals selected for program participation in the Sausalito School District. BACR will be solely responsible for paying staff salaries, salary related costs and benefits, if any. BACR will maintain worker's compensation insurance for each of its employees as required by law.
- BACR shall provide written assurance upon request to the Sausalito School District that each of its
 employees has been fingerprinted and cleared such clearance, has been provided child abuse reporting
 training and has been tested for Tuberculosis.
- The Sausalito School District (other party) does hereby agree to indemnify and hold harmless BACR, its directors, officers, employees, agents, and affiliates from and against any and all rights, claims, demands, causes of action, losses, liabilities, obligations, damages, and expenses (including attorneys' fees and expenses), whether the same be now known or un-known, anticipated or unanticipated, which they may incur or be obligated to pay in any action, claim, or proceeding against them or any of them, for or by reason of any acts, whether of omission or commission, that may be committed or suffered by Other Party or any of Other Party's servants, agents, or employees, in connection with Other Party's performance or breach of any part of this agreement. If either BACR or Other Party becomes aware of any suit or claim against any indemnitee covered by this paragraph, such party will promptly notify the other party in writing. In the event that a judgment, levy, attachment, or other seizure is entered against an indemnitee arising from any claim covered by this paragraph, Other Party shall promptly post the necessary bond to prevent execution against any property of any indemnitee. The provisions of this paragraph and Other Party's obligations here-under shall survive any expiration, termination, or rescission of this agreement.

There will be a credit of \$4,358 for the time that Beth Van Dyke was on maternity leave and not at the school and the late September/early October start of both of the BACR counselors in 2010.

The agency will contribute \$10,000 of cash resources from a prevention grant from Marin County to offset some of the costs of this position. We cannot confirm these funds at this time as they are contingent on the Marin County budget and State budget decisions. If these funds are not available, we may need to amend this contract accordingly.

The total cost of services included in this contract is \$83,629. Less \$10,000 and \$4,358 (above)

The total amount due BACR for Sausalito School District for the above services is \$69,271 Payable is due BACR in two payments due October 15, 2011 and February 15, 2012.

Please send a signed copy of this MOU with a purchase order to Peggy Alfrey at BACR at your earliest convenience. BACR will then send an invoice for payment.

BACR 171 Carlos Drive, San Rafael, CA. 94903

Sausalite/Marin City School District

Martin Weinstein, CEO, BACR

Date

Sausalito Marin City School District Minutes

Created: October 07, 2011 at 04:13 PM

Regular Meeting

September 22, 2011 Thursday, 07:00 PM

District Office 630 Nevada Street Sausalito

Attendees

Karen Benjamin Thomas Newmeyer Shirley Thornton Mark Trotter William Ziegler

Valerie Pitts Superintendent

non-voting

CALL TO ORDER 7:00 P. M.

Minutes

President Newmeyer called the meeting to order at 7:03 p.m.

1. Pledge of Allegiance (D)

Minutes

Trustee Ziegler led the Pledge of Allegiance.

2. Approval of Agenda Order (V)

Minutes

M/s/c Thornton/Benjamin/all to discuss, but not take action on, the vision statement and approve remaining agenda order.

Motion made by: Shirley Thornton Seconded by: Karen Benjamin

Votes

Karen Benjamin Yes
Thomas Newmeyer Yes
Shirley Thornton Yes
Mark Trotter Yes
William Ziegler Yes

3. Addressing the Board Prior to Open Session

The Sausalito Marin City School Board of Trustees welcomes and values public input and participation. School board meetings are meetings of the Board of Trustees held in public and as such, public input is structured to ensure efficiency and respect for meeting protocols. Please review the rules below:

- Any person wishing to address the board on any item must complete an input card available at the table entering the board room.
- A person wishing to speak to any item on or off the agenda will be granted up to 3 minutes at the podium. The board will limit the public comment period on any single item to 20 minutes. Please assure comments are respectful and courteous.
- Input on topics not on the agenda will be taken at the beginning of each board meeting. Input for topics on the agenda will come at the beginning of that agenda item, after the board president introduces the item.
- The President will close public input on agenda items and trustees will continue to discuss the item on the agenda as needed. Trustees may ask staff clarifying questions. Trustees may request through the president to ask clarifying questions of audience members. The president will guide and facilitate the dialogue. One person speaks at a time. Please do not speak out of turn or comment from the audience during board discussion.

Thank you for your input! You may also submit your comments in writing to trustees or the superintendent via email or the board-recording secretary.

Minutes

Alexis Wise, Parent Coalition, suggested the installation of visible speed bumps and/or school crossing signs at Martin Luther King, Jr. Academy.

REPORTS

1. Board Members' Reports (D)

Members of the School Board will report on activities and information they wish to share. The Board may request that items be agendized and researched for presentation at future meetings.

Minutes

Trustee Thornton noted her attendance at Back to School Night for Bayside Elementary and at a meeting with Marin Community Foundation on strategic initiatives to close the achievement gap-year 2.

President Newmeyer noted his attendance at Back to School Night at Martin Luther King, Jr. Academy.

2. Superintendent's Report (D)

Introduction of New Teachers Minutes

Superintendent Pitts had also attended the meeting with Marin Community Foundation on strategic initiatives to close the achievement gap-year 2. She reported that base line data collected last year, relationships and processes were discussed. Superintendent Pitts commended Marin Community Foundation for their support of the school district.

Introduction of New Teachers

The Board welcomed new teachers to the District and issued each a certificate to help them get started with the purchase of classroom supplies. They are:

Bayside

Jennifer Tuffy, First Grade

Rutillio Aquino, Physical Education/Health/Nutrition

Martin Luther King, Jr. Academy

Rutillio Aquino, Physical Education/Health/Nutrition

Emily Bedecarre, Grades 6 & 8 Core-ELA & SS

Julianne Edmondson, RSP/Special Education

Jan McDougal, Math/Technology

Principal's Report

Tenisha Tate, Assistant Principal, reported on:

- Back to School Night
- Extended Learning
- Parent Engagement Activities.

SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS 7:15 P.M.

1. Public Hearing on Sufficiency of Textbooks and Instructional Materials 2011/2012 School Year (5 minutes unless public comment requires longer)

In order to comply with the law, a public hearing must be held to take public input as to whether each pupil in the District, has sufficient textbooks or instructional materials, in specified subjects that are aligned to the academic content standards and consistent with the contents and cycles of the curriculum frameworks adopted by the State Board.

Minutes

President Newmeyer called the public hearing to order at 7:15 p.m. Superintendent Pitts reported a sufficiency of textbooks and instructional materials for the 2011/2012 school year. There being no public comment, the public hearing was closed.

2. Action on Sufficiency of Textbooks and Instructional Materials for the 2011/2012 School Year (1)

The Board will consider Resolution #651, Sufficiency of Textbooks and Instructional Materials.

Minutes

M/s/c Trotter/Thornton/ 5 Ayes 0 Noes to approve Resolution #651, Sufficiency of Textbooks and Instructional Materials for the 2011/2012 School Year

Discussion

Trustee Ziegler asked about electronic textbooks. The Superintendent advised that the sixth grade will be the first to use electronic textbooks. Teacher, Emily Bedecarre, is researching them.

The Superintendent also advised that between desktop and laptop computers at MLK, there is almost a ratio of one computer per student. Mark Tong is setting up Google Docs. There was a brief discussion of whether students could check out laptop computers. Trustee Trotter advised that Comcast offers connectivity to families for laptops. However, there were concerns that the connectivity Comcast offers does not provide a complete solution, such as WiFi connection. Mark Tong will look into a complete solution.

Motion made by: Mark Trotter Seconded by: Shirley Thornton

Votes

Karen Benjamin Yes
Thomas Newmeyer Yes
Shirley Thornton Yes
Mark Trotter Yes
William Ziegler Yes

STUDENT ACHIEVEMENT

1. Report: Special Education (D)

Per request of Trustees at the August 25, 2011 board meeting, an informational report on special education has been prepared by Dr. Karen Steele, Director of Special Education. <u>Minutes</u>

Superintendent Pitts reviewed the board packet report prepared by Dr. Karen Steele.

Additionally she advised that the school district currently serves 40 students at the two school sites with 2.6 FTE teaching staff and 2.37 FTE classified staff. Non-public agency staff provides necessary support services such as speech, physical therapy, or individualized nursing support.

Superintendent Pitts recommended a goal to decrease special education identification rates to approximately 10%. With careful assessment procedures in place, including processes and intervention, the district can reduce the need for special education identification. It must strive to do prevention rather than intervention.

Trustee Benjamin asked about triennial assessments; the Superintendent will provide.

Trustee Thornton recalled that when she first joined the board, special education identification was at 43%. She credited the teachers for bringing it down considerably.

Trustee Trotter thought the special education budget seemed about half what it was just a few years ago. Paula Rigney, Business Manager, clarified that the amount does not include costs for various service contracts; we are right at \$910,330.

2. Enrollment and Staffing Report (D)

Summary comparison of student enrollment and staffing for 2010/2011 and 2011/2012 Minutes

Superintendent Pitts discussed the board packet report which included a comparison of staffing patterns last year to this year. Assistant Principal, Tenisha Tate, reported that the kindergarten reached 26 students as of September 22, 2011; the class has a full time aide in the classroom and students are doing well. Principal, Jonnette Newton, reported that students served by Head Start last year are doing well in kindergarten. President Newmeyer indicated that the Finance Committee is also interested in enrollment and staffing. The Superintendent noted that consideration of staffing for next year begins after the first of the year.

FINANCE

1. District's State of California Unaudited Actuals Report for the 2010/2011 School Year and Resolution #652 GANN Limit (v)

Approval of the 2010-11 Unaudited Actuals and adoption of Resolution #652 GANN Limit. $\underline{\text{Minutes}}$

Superintendent Pitts thanked retired Business Manager, Margie Bonardi, for closing the books for the 2010/2011 school year. Business Manager, Paula Rigney, used a Power Point presentation to show 2011/2012 budget revenues and expenditures in detail.

Discussion

The deferred maintenance fund balance is very low.

MCOE recommends committing/assigning reserve dollars as much as possible before the state starts to implement and enforce future recapturing strategies.

WCA Treasure, Clark Warden, noted that WCA s reserve is well over the required 5%.

Trustee Trotter recommended that WCA strive to increase its reserve to 10% as the District has done.

Trustee Thornton asked how the school district has adjusted for loss of revenue derived from rental income for the step building now that Willow Creek Academy occupies it. Superintendent Pitts advised that some discussion had begun and that she would be getting back to the board.

Trustee Ziegler emphasized that reserves are needed to offset special education expenses that might arise; there is no way of knowing when or what amount will be needed.

M/s/c Ziegler/Thornton/ 5 Ayes 0 Noes to approve the District♦s State of California Unaudited Actuals Report for the 2010/2011 School Year and Resolution #652 GANN Limit

Motion made by: William Ziegler Seconded by: Shirley Thornton

Votes

Karen Benjamin Yes
Thomas Newmeyer Yes
Shirley Thornton Yes
Mark Trotter Yes
William Ziegler Yes

2. Willow Creek Academy's State of California Unaudited Actuals Report for the 2010/2011 School Year (V)

Presentation and Board Acceptance of the Mandated State Report (J-200) of Actual Revenues and Expenditures for the Prior Fiscal Year 2010/2011

Minutes

WCA Treasurer, Clark Warden, explained variances to budget in WCA report and noted that a discussion of how to use excess funds was pending.

M/s/c Trotter/Ziegler/all to accept Willow Creek Academy s State of California Unaudited Actuals Report for the 2010/2011 School Year

Motion made by: Mark Trotter Seconded by: William Ziegler

Votes

Karen Benjamin Yes
Thomas Newmeyer Yes
Shirley Thornton Yes
Mark Trotter Yes
William Ziegler Yes

3. Declaration to Exception to Class Size Maximum (D)

Small school districts may qualify to receive Class Size Reduction funding for classes with an average of up to 22 pupils. In order to qualify, a district must have only one school that serves kindergarten and grades one through three, there can be no more than two classes per participating grade level, and the school district's governing board must make a statement or public declaration that all possible alternatives to averaging have been exhausted and the district is unable to achieve the 20:1 ratio in a way that is educationally acceptable.

Minutes

The Board of Trustees made the following statement: All possible alternatives to averaging have been exhausted and the district is unable to achieve the 20:1 ratio in a way that is educationally acceptable.

GOVERNANCE

1. Adopt Vision Statement ### ###

Minutes

The Board discussed a vision statement for the school district and will continue its discussion during their October 13, 2011 Governance Workshop. Parents and community are welcome.

CONSENT AGENDA

Minutes

M/s/c • Roll Call Trotter/Newmeyer/ 5 Ayes 0 Noes to approve or certify Items 1-5 of the Consent Agenda.

- 1. Approval of the minutes of the regular meeting of August 25, 2011 ω
- 2. Second reading and approval of Board Policy/Administrative Regulation 5118 Open Enrollment (V) (C)
- 3. Personnel Action Report (V) (C)
- 4. Approval of Resolution #653 in support of Red Ribbon Week, October 22 30, 2011 which encourages staff and students to participate in drug awareness activities, making a visible statement that we are strongly committed to live a healthy life.

 (V) (C)
- **5.** Certification of the 2011/2012 Operation Application for Class Size Reduction (V) (C)

ADJOURNMENT

<u>Minutes</u>

M/s/c Thornton/Benjamin/all to adjourn at 8:05 p.m.

SAVE THE DATES

1. Future District Board Meeting Dates (D)

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 p.m. unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

October 13*
October 25 - Tuesday
November 17 - One November meeting - holidays
December 8*

December 15

2. Future Charter School Board Meeting Dates (D)

Meetings are open to the public and generally held on the School Campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 PM.

October 19
November 16
December 14 (2nd Wednesday due to holiday break)
January 18, 2012
February 15
March 21
April 18
May 16
June 20

3. Upcoming Dates and Important Events (D)

Please visit the District website www.sausalitomarincityschools.org

Sorjamen 10/13/11 Board Clork

Sausalito Marin City School District Minutes

Created: October 07, 2011 at 04:12 PM

Special Meeting

September 08, 2011 Thursday, 05:30 PM District Office

630 Nevada Street Sausalito

Attendees

Thomas Newmeyer Shirley Thornton Mark Trotter William Ziegler

Superintendent -

non-voting

Meeting Minutes

Valerie Pitts

Trustee Thornton arrived at 5:45 p.m. Trustee Benjamin was absent.

CALL TO ORDER 5:30 PM

Minutes

President Newmeyer called the meeting to order at 5:30 p.m.

1. Addressing the Board Prior to Closed Session (D)

Minutes

There was no public comment.

CLOSED SESSION 5:35 PM

1. With respect to every item of business to be discussed concerning personnel matters pursuant to Government Code 54957: CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, EVALUATION OF PERFORMANCE, DISCIPLINE, OR DISMISSAL

OPEN SESSION 6:00 PM

Minutes

Open session convened at 6:12 p.m.

1. Report Out from Closed Session (

Minutes

President Newmeyer reported that there was no action taken in closed session.

2. Governance Workshop (D)

Communication Plans and Protocols Minutes Superintendent Pitts asked for Board comment on the draft Governance Team Handbook. Trustees Newmeyer and Trotter thought it was good; Trustee Ziegler thought there were some areas (meetings for instance) that need to be tightened up.

The superintendent and board discussed handbook draft Governance Protocols:

- Board members should email the superintendent and copy the board president if not attending a board meeting.
- A minimum of three board members must attend a board meeting in person. The superintendent was asked to check with CSBA regarding attendance on Skype.
- The board president facilitates board meetings.
- Calls from the media should be directed to the superintendent or board president.

A sample board self-evaluation was distributed for review. The board president ensures board self-evaluation, preferably on an annual basis. The month of February was suggested. Each board member sevaluation comments are compiled by the superintendent's secretary and the results are shared with board members for discussion.

The superintendent also distributed CSBA governance standards for boards and superintendents that will be agendized for incorporation into board policy.

Discussion

President Newmeyer asked: If there are strong opinions in opposite directions, should the board move past that or try to get to a vote of 5/0?

Superintendent Pitts advised that the Brown Act requires voting rather than consensus. However, it is recommended that trustees take time to build common understandings through consensus building tools.

With consensus, board members understand different points of view. Consensus is not synonymous with everyone voting the same. For another approach, the board president may ask each board member how they feel on an item. If it appears consensus will not be reached, a decision can be made to continue the discussion at another meeting.

Trustee Thornton thought that decisions should be student based. The superintendent will provide a helpful guide regarding student based decision making.

The superintendent reviewed committees recommended by FSG - a Re-Design Team and a Finance Committee. Finance committee members will agree to norms in order to keep the meetings productive.

There was a brief discussion on district structuring:

- Leasing: Different entities have shown an interest in leasing former District Office space at 630 Nevada Street in Sausalito.
- Financing structural change: The superintendent will begin a conversation with the Finance Committee next week.
- Superintendent Pitts would like to evaluate existing structure such as excess fencing at MLK and the preschool play area at the MLK Annex.

The Board will discuss FSG recommendations in more depth at a meeting in October.

3. Approval of Agenda Order

Minutes

M/s/c Trotter/Thornton/all to approve the agenda order.

Motion made by: Mark Trotter Seconded by: Shirley Thornton

Votes

Thomas Newmeyer Yes
Shirley Thornton Yes
Mark Trotter Yes
William Ziegler Yes

4. Addressing the Board Prior to Open Session (D)

The Sausalito Marin City School Board of Trustees welcomes and values public input and participation. School board meetings are meetings of the Board of Trustees held in public and as such, public input is structured to ensure efficiency and respect for meeting protocols. Please review the rules below:

- Any person wishing to address the board on any item must complete an input card available at the table entering the board room.
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Thank you for your input! You may also submit your comments in writing to trustees or the superintendent via email or the board-recording secretary.

Minutes

There was no public comment.

5. Pledge of Allegiance (D)

Minutes

Trustee Thornton led the Pledge of Allegiance.

REPORTS 7:00 PM

1. Board Members' Reports (D)

Members of the School Board will report on activities and information they wish to share. The Board may request that items be agendized and researched for presentation at future meetings.

Minutes

Trustee Thornton reported that the Marin City Blues and Jazz event provided everyone with a good time on Labor Day.

2. Superintendent's Report (D)

Minutes

Superintendent Pitts congratulated staff for their sense of purpose and commitment which seems to be making the children very happy.

STUDENT ACHIEVEMENT

1. Discussion: California State Standards Assessment Reports (D)

The Superintendent will give an update of the Academic Performance Index (API) and Annual Yearly Progress (AYP) for the District and the Principal will report on Bayside Elementary's and Martin Luther King, Jr. Academy's scores and staff analyses. Minutes

Superintendent Pitts referenced documents in the board packet and acknowledged that student achievement needs to be raised in the district. Given the right environment and the right instruction, students can improve:

- Draft strategic priorities and goals were distributed to board members. Board members will determine how to make the goals actionable.
- Staff and students have a can do attitude. The superintendent recommended a
 goal of at least a thirty point increase on API next year. Staff will be applying a laserlike focus on instruction.
- Students need technology tools and curriculum with interventions at grade level.
- Data will continue to guide assessments with periodic reports to the board.
- Parents of students in grades 6 8 will be provided access through Aeries to their child s academic progress. Trustee Thornton requested something that will give similar computer access to parents of students in lower grades.
- Staff coaching is being implemented.

Principal Newton advised that parents will need training in the use of Aeries.

Trustee Thornton suggested adding assessment by time on task.

2. Discussion: Commission on Teacher Credentialing (CTC) Releases Guidance on Transitional Kindergarten Staffing (D)

The Superintendent will review a newly released guideline from the Commission on Teacher Credentialing, "Transitional Kindergarten Assignments".

<u>Minutes</u>

Superintendent Pitts reported that the kindergarten entrance age will be moved back to November with the next school year. A transitional kindergarten is the responsibility of the

district. There are four kindergarten students in the current school year with birthdays between November 1 and December 5. With a transitional kindergarten, routine assessments will be made to ensure a child moves up when he/she is ready. To a question from Trustee Thornton, Principal Newton responded that a report to the board in October will include discussion of how early school readiness is facilitated by the Pre § 3 grant.

CONSENT AGENDA

Minutes

M/s/c ♦ Roll Call Thornton/Trotter/ Ayes 5 Noes 0 to approve the Consent Agenda

1. Arts in Education Week (V) (C)

Consideration of Resolution No. 649, Expressing Support for Designation of the Week Beginning September 13, 2011 as "Arts in Education Week".

SAVE THE DATES

1. Future Charter School Board Meeting Dates (D)

Meetings are open to the public and generally held on the School Campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 PM.

September 21
October 19
November 16
December 14 (2nd Wednesday due to holiday break)
January 18, 2012
February 15
March 21
April 18
May 16
June 20

2. Future District Board Meeting Dates (D)

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 p.m. unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

September 22
October 13*
October 25 - Tuesday
November 17 - One November meeting - holidays
December 8*
December 15

3. Upcoming Dates and Important Events Please visit the District website www.sausalitomarincityschools.org

ADJOURNMENT

Minutes

M/s/c Thornton/Trotter/all to adjourn at 7:30 p.m.

aren Benjamin 10/13/11 Board Clerk
nature/Date Title

Valenzuela/CAHSEE Lawsuit Settlement **Quarterly Report on Williams Uniform Complaints**

[Education Code § 35186(d)]

| District: Sausalito Marin City School District | | | | | | |
|--|--------------------------|----------|----------------------------|--------------------|--|--|
| Person completing this form: <u>Dr. Valerie Pitts</u> Title: <u>Superintendent</u> | | | | | | |
| Quarterly Report Submission Date: July 2011 Cotober 2011 | | | | | | |
| (che | eck one) | | January 2012 April 2012 | | | |
| Date for information to | be reported public | ly at go | overning board meeting | g October 13, 2011 | | |
| Please check the box that | at applies: | | | | | |
| No comp indicated | | th any | school in the district d | luring the quarter | | |
| Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. | | | | | | |
| General Subject Area | Total # of Complaints | | # Resolved | # Unresolved | | |
| Textbooks and Instructional Materials | | | | | | |
| Teacher Vacancy or Misassignment | | | | | | |
| Facilities Conditions | | 3 | | | | |
| CAHSEE Intensive Instruction and Services | | | | | | |
| TOTALS | | | | | | |
| Dr. Valerie Pitts Print Name of District Superintendent October 13, 2011 Signature of District Superintendent Date | | | | | | |
| Signature of District Supe | erintendent | Date | | | | |



This Contract ("Contract") is made and entered into on September 7, 2011 by and between Sausalito Marin City School District ("District") and Youth in Arts, Inc. ("YIA"). The District consists and represents Bayside Elementary (collectively and individually known hereinafter as "District").

Whereas the District agrees to participate in the YIA Artists in Schools standards-based arts integration program for students during the 2011/12 academic year, the parties agree as follows:

1. Scope of Program.

YIA will continue to develop a Sausalito Marin City School District Arts Learning Community. YIA will provide one half time Visual Arts Specialists ("Specialist") to provide visual arts classes for every student at Bayside Elementary. YIA will lead training sessions for educators and individualized lesson planning assistance, model sample lessons with students in the classroom, and coach continuing implementation by teachers. YIA will provide the visual arts interactive activities and gallery exhibits for community events in connection with the Arts Learning Community including but not limited to Art Night, Open House and at least one K-1 evening.

2. Program Operation.

The District agrees to work with the YIA Executive Director and Specialists to set up initial planning meetings, at which participating teachers must attend. The District agrees to work with the assigned Specialists to set class schedules, and recognizes that flexibility and compromise are often necessary by the Specialist and the District in setting a schedule. The District understands that the collaboration and participation of the teachers is vital to the success of the program and that Teachers will remain with their classes when a YIA Specialist is present. The District understands that the Youth in Arts is an Independent Contractor, and as such, has the right to control the manner and means of accomplishing the result contracted for herein. The District agrees to complete program Evaluation Forms at the end of the program (participating teachers and the Principals).

The District understands that YIA staff will visit the Schools as necessary to observe YIA Specialists at work. All visiting YIA staff will check in at the School Office upon arrival on campus. The District understands that YIA documents programs through photography and that the school is responsible for the distribution of Photo/Video policy information. The District understands that YIA has provided information with this Contract regarding Photo/Video policies that should be distributed to parents of all students participating in programming. The District will inform YIA of any students who decline the use of photos or video.

The District and YIA recognize that setting a schedule for YIA programs is important and that changes to the schedule must be kept to a minimum. If a Specialist cancels a regularly scheduled class due to illness or other reason, the Specialist will make every effort to give the District as much notice as possible and the Specialist will schedule a make-up class. If the District changes the schedule, the District agrees to give the Specialist as much notice as possible (a minimum of 48 hours). Artist prep time and meeting time are included in this agreement. In the event of a change of Specialist or Arts Program, Youth in Arts will do everything possible to meet the District's needs.

3. Program Completion.

The District agrees to complete the scheduling of Specialist classes by September 10, 2011 and agrees to use all hours by the end of the 2011/12 academic year. Any classes not scheduled/used by the District by the end of the 2011/12 academic year, will be forfeited by the District (i.e. hours will not be



carried over to the next academic year).

4. Public Recognition of Program.

The District agrees to recognize this program as a Youth in Arts - Artists in Schools Program when applicable opportunities arise such as newsletters, in event programs & exhibits, and at Back to School Night and Open House as appropriate. The District is required to inform parents and teachers of their participation in Youth in Arts - Artists in Schools Program. The schools' newsletters or a memo to parents and teachers should be used to communicate this information along with Photo/Video policies prior to the start of the. If the Specialist's work with students results in a performance or exhibit, School is required to acknowledge Youth In Arts - Artists in Schools Program in all promotional materials, signage, and announcements related to the event. In the case of permanent installation of artwork, specific guidelines regarding acknowledgement of Youth in Arts - Artists in Schools Program must be followed. The YIA Executive Director should be contacted for details.

5. Program Costs and Payment.

The total cost for the arts integration program is \$33,000 to be paid as follows:

- \$13,200 (40%) upon signing this contract
- \$6,600 due December 15, 2011
- \$6,600 due March 15, 2012
- \$6,600 due June 15, 2012

District shall pay YIA \$13,200 (40%) upon signing this contract. Unless earlier terminated, District shall then pay the remainder as outlined above by June 15, 2012.

- 6. **Termination.** Either party may terminate this Contract at any time by giving 10 days written notice stating the reason for termination. In such event, YIA shall be entitled to receive payment for all services provided to the date of termination.
- 7. Change in Scope of Program. Only the persons signing this Contract may authorize extra (and/or change) work. Such authorization must be in writing and may result in an adjustment to the total program cost. The parties expressly recognize that school personnel and Specialists are without authorization to either order extra (and/or changed) work or waive Contract requirements.
- 8. Indemnification and Hold Harmless. The Parties agree that WCA shall indemnify and hold YIA harmless for any injury, loss, damages or expenses of any nature sustained by Specialists or others in the execution of any duties or obligations pertaining to the Contract. This provision shall survive termination or expiration of this Contract.

9. Authorized Representative. The persons signing this Contract certify they are the authorized representatives of the respective parties, and are authorized to sign this Contract.

DISTRIC

YOUTH IN ARTS:

Date: September 7, 2011

Youth in Arts.

2011/12 SCHOOL CONTRACT

Ву:

Valerie Pitts, Superintendent

Sausalito Marin City School District

630 Nevada St.

Sausalito, CA 94965

Ву:

Miko Lee, Executive Youth in Arts 917 C Street San Rafael, CA 94901 www.youthinarts.org

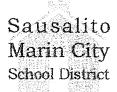


YIA Photo/Video Policies

This information regarding YIA Photo/Video policies should be provided to parents of all students participating in YIA Artist in Schools Programming either through a written communication or as part of the school's photo/video release documentation at the beginning of the school year.

Your child will participate in a school-based program provided by Youth in Arts, a nonprofit headquartered in San Rafael. During the program, photographs and/or video footage of classroom activity, students and artwork will be taken, which Youth in Arts may utilize for fundraising purposes. Any documentation may be used unless there is a signed denial of consent. For more information regarding YIA programming or to obtain a form to deny consent, please call (415) 457-4878 or email us at yia@youthinarts.org. Visit us: www.youthinarts.org.

Su hijo(a) participará en un programa escolar ofrecido por Youth in Arts, una organización no-lucrativa basada en San Rafael. Durante este programa, sacaremos fotografías y/o videos para documentar el proceso, estudiantes y arte, los cuales se utilizarán para recaudar fondos para Youth in Arts. Cualquier imagen puede ser usada a menos que se entrega una forma para negar permiso. Para más información sobre programación de YIA o para conseguir una forma para negar permiso, favor de llamar al (415) 457-4878 o mándenos un correo electrónico a yia@youthinarts.org Visítenos: www.youthinarts.org.



AGREEMENT FOR CONSULTING SERVICES

This Agreement ("Agreement") made and entered into this 13 day of October 2011, by and between Sausalito Marin City School District, a political subdivision of the State of California ("District") and National Equity Project, a duly qualified consultant in the area(s) of Equitable Learning ("Consultant").

WHEREAS, the District is authorized by Government Code section 53060 and certain provisions of the Education Code including section 35160 to contract with an independent contractor for specialized services; and

WHEREAS, Consultant represents that Consultant is specially trained, experienced, and competent to provide the special services described hereinafter; and

WHEREAS, the District desires to participate in the equitable learning as described below.

NOW THEREFORE, in consideration of the covenants, conditions and promises hereafter set forth to be kept and performed by the respective parties, it is agreed by and between the District and the Consultant as follows:

- 1. Recitals: All of the above recitals are true and correct.
- 2. Scope of Services: The Contractor agrees to complete the following services (attach additional pages if needed):
 - (1) <u>Central Office Services; District Equity Coaching, Principal Network Development, New Teacher Induction</u> and Coach Program Development.
 - (2) School Services; Partnerships for Learning School Coaching, School Redesign and Community School Planning.
- Contract Documents: The contract documents consist of the Agreement for Consulting Services and the following General Provisions.
- 4. <u>Compensation</u>: As full compensation for all services contemplated by this Agreement, Consultant shall be recompensed as set forth. District shall pay to Consultant during the term of this Agreement the total sum not to exceed \$\frac{35,000.00}{2}\$ inclusive of all Consultant time, preparation time, materials and supplies. Payment of the aforesaid sum

shall be made in the following manner: Consultant shall invoice the District monthly for services rendered. The District will issue payment within 30 days of receipt.

5. <u>Terms of Agreement:</u> The term of this Contract shall be from <u>October</u>, <u>2011</u> to <u>June</u>, <u>2012</u> inclusive, subject to provisions of Section 11 of the General Provisions.

Note: Federal Internal Revenue regulations require this office to report all payments to individuals for consultant services.

GENERAL PROVISIONS

- 6. Consultant's Warranty: District has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant hereby warrants that all its work will be performed in accordance with generally accepted professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of consultants work by District shall not operate as a waiver or release. Consultant represents that Consultant and all agents and employees of Consultant are properly licensed by the State of California to perform all of the services which Consultant has agreed to render pursuant to this Agreement, if such license is required for Consultant's services.
- 7. <u>Status of Consultant</u>: The parties intend that Consultant, in performing the services herein specified, shall act as an independent consultant and shall have control of the work and the manner win which it is performed. Consultant is not to be considered an agent or employee of District and is not entitled to participate in any pension plans, insurance, bonus or similar benefits District provides its employees. Both parties acknowledge that Consultant is not an employee for state or federal tax purposes. Consultant is independently responsible for the payment of all applicable taxes.
- 8. Conflict of Interest: Consultant represents that it presently has no interest which would conflict in any manner or degree with the performance of services contemplated by this Agreement. Consultant further represents that in the performance of this Agreement, no person having such interest will be employed. If Consultant participates in the planning, development, or negotiation of a contract for the District, Consultant may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090. Section 1090 violations include, but are not limited to, entering into a contract to perform any part of a project if Consultant assisted the District in preparing the plans and specifications for that project.
- 9. Extra (Changed) Work: Only the Superintendent may authorize extra (and/or changed) work. Such authorization must be in writing. The parties expressly recognize that District and school personnel are without authorization to either order extra (and/or changed) work or waive contract requirements. Failure of the Consultant to secure proper written authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the Consultant thereafter shall entitled to no compensation whatsoever for the performance of such work.

10. Nondiscrimination: Consultant shall comply with all applicable federal, state and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated by this reference.

11. Indemnification:

- (a) Consultant shall indemnify, defend with counsel acceptable to District, and hold harmless to the full extent permitted by law, District and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Consultant's performance of the project or its failure to comply with any of its obligations contained in these contract documents, except such Liability caused by the active negligence, sole negligence or willful misconduct of the District. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents under worker's compensation acts, disability benefit acts, or other employee benefit acts.
- (b) Consultant shall be liable to District for any loss or damage to District property arising from or in connection with Consultant's performance hereunder.
- 12. Insurance: Contractor shall obtain and maintain, at its own expense throughout the term of this Agreement, general liability insurance that provides coverage for bodily injury, property damage, and personal injury arising out of the actual or alleged acts, omissions, or negligence of Contractor and/or its employees, agents, subcontractors, and representatives while performing services under this Agreement. Such insurance coverage shall be no less than \$1,000,000 per occurrence for bodily injury, property damage and personal injury. This insurance shall name the District as an additional insured. A certificate of insurance shall be filed with the District and shall provide that no changes shall be made to such insurance without thirty (30) days' notice to the District.
- 13. Method and Place of Giving Notice, Submitting Bills and Making Payments: All notices, bills and payments shall be made in writing and may be given by personal delivery or by mail. Notice, bills and payments sent by mail shall be addressed as follows:

District:

Consultant:

Sausalito Marin City School District

National Equity Project

200 Phillips Drive

1720 Broadway, 41n Floor

Sausalito, CA 94965

Oakland, CA 94612

(415) 332-3190

(510) 208-0160

(415) 332-9643 Fax

Attention: Accounts Payable

and when so addressed, shall be deemed given upon receipt via United States Mail, postage prepaid, provided it is forwarded certified, or registered with proof of receipt. In all other instances, notices, bills, and payments shall be deemed given at the time of actual personal delivery. Changes may be made in names and addresses of the person to whom notices, bills and payments are to be given by giving notice pursuant to this paragraph.

14. Termination:

- (a) Either party may terminate this Agreement at any time by giving 10 days written notice. In the event District elects to terminate the Agreement without cause, it shall pay Consultant for services rendered to the date of termination.
- (b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the Agreement, either party may terminate this Agreement by giving written notice of such termination, stating the reason for such termination. In such event, Consultant shall be entitled to receive payment for all services satisfactorily rendered provided, however, that there shall be deducted from such amount the amount of liquidated damage, if any, sustained by District by virtue of any breach of the Agreement by Consultant.
- 15. Security: By execution of the Agreement/Contract, the Consultant acknowledges that Education Code section 45125.1 applies to contracts for the provisions of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for criminal records check, unless the District determines that the Consultant and Consultant's employees will have limited contact with pupils. In making this determination, the District will consider the totality of the circumstances, including factors such as the length of time the Consultant and Consultant's employees will be on school grounds, whether pupils will be in proximity with the site where the Consultant and Consultant's employees will be working, and whether the Consultant and Consultant's employees will be alone or with others. The District further reserves the right to determine, on a case-by-case basis, to require any entity providing school site services to comply with the requirements of this paragraph.
 - (a) District Determination of Fingerprinting Requirement Application.

 The District has considered the totality of the circumstances concerning the Project and has determined that the Consultant and Consultant's employees:

 ______ are subject to the fingerprinting requirements of Education Code sections 45125.1 and Paragraph (b) below, is applicable.

 ______ are not subject to the fingerprinting requirements of Education Code section 45125.1 and Paragraph (c) below, is applicable.

- (b) If the District has determined that fingerprinting is required, the Consultant expressly acknowledges that: (1) Consultant and all of Consultant's employees working on the school site must submit or have submitted fingerprints to the District in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code section 45125.1; (2) consultant shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) Consultant shall certify in writing to the Governing Board of the District that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) Consultant shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. The Consultant is required to fulfill these requirements at its own expense.
- (c) Even if the District has determined that fingerprinting is not required, the Consultant expressly acknowledges that the following conditions shall apply to any work performed by the Consultant and/or Consultant's employees on a school site; (1) Consultant and Consultant's employees shall check in with the school office each day immediately upon arriving at the school site; (2) Consultant and Consultant's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, Consultant and Consultant's employees shall not change locations without contacting the school office; (4) Consultant and Consultant's employees shall not use student restroom facilities; and (5) If Consultant and/or Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.
- Due Performance: Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may, in writing, demand adequate assurance of due performance and until such written assurance is received may, if commercially reasonable, suspend any performance for which the agreed return has not been received.
- 17. <u>Taxes</u>: Consultant agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this Agreement. In case District is audited for compliance regarding any applicable taxes, Consultant agrees to furnish District with proof of payment of taxes on those earnings.
- 18. <u>Dispute Resolution</u>: The parties agree to make a good faith effort to resolve any dispute arising from or relating to this Agreement through mediation prior to commencing litigation. Within sixty (60) days following a written request by either party to mediate a dispute that has not been resolved by informal negotiation, the parties shall mutually agree upon a mediator, schedule a mediation, and shall share the costs of mediation equally, except costs incurred by each party for representation by legal counsel.

- 19. <u>Choice of Law and Venue</u>: This Agreement shall be governed by California law, and venue shall be in the County of Marin, California, and no other place.
- 20. Merger: This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.
- 21. <u>Assignment/Delegation</u>: Neither party hereto shall assign, sublet or transfer any interest in this Agreement or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever unless and until the other party shall have so consented.
- 22. No Third-Party Beneficiaries: There are no intended third-party beneficiaries to this Agreement.
- 23. <u>No Walver of Breach</u>: The walver by District of any breach of any term or promise contained in this Agreement shall not be deemed to be a walver of such term or promise or any subsequent breach of the same or any other term or promise contained in this Agreement.
- Porce Majeure: If either party is delayed or hindered in or prevented from the performance of any act required hereunder because of strikes, lockouts, inability to procure labor or materials, failure of power, riots, insurrection, war, fire or other casualty, or other reason beyond the reasonable control of the party delayed, excluding financial inability ("Force Majeure Event"), performance of that act shall be excused for the period during which the Force Majeure Event prevents such performance, and the period for that performance shall be extended for an equivalent period. Delays or failures to perform resulting from lack of funds shall not be Force Majeure Events.
- 25. <u>Severability</u>: If any provision of this Agreement is determined to be illegal, invalid, or unenforceable, in part or in whole, the remaining provisions, or portions of the Agreement shall remain in full force and effect.
- 26. Headings: The headings in this Agreement are included for convenience only and shall neither affect the construction or interpretation of any provision in this Agreement nor affect any of the rights or obligations of the parties to this Agreement.
- 27. <u>Execution in Counterparts</u>: This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

| CONTRACTOR: | | | | |
|---|------------------------------|--|--|--|
| By National Equity Project | Telephone No. (510) 208-0160 | | | |
| 1720 Broadway, 4 th Floor Street Address | SS#/Federal Tax I.D. | | | |
| Oakland, CA 94612 City, State, Zip | | | | |
| Signature | Date | | | |
| By: Sausalito Marin City School District Operating Unit Head/School Admin./Designee Superintendent Business Manager Budget Code: 01-9479-0-5849.00-0000-2100- | | | | |
| 01-9472-0-5849.00-0000-2100-100-000-000 (MCF Pre-K-3 grant) Amount: Not to exceed \$ 35,000.00 | | | | |

Authorization: Each individual executing this Agreement, or its counterpart, on behalf of the respective party, warrants that he/she is authorized to do so and that this Agreement constitutes the legally binding obligation of the entity which

28.

he/she represents.

SCOPE OF WORK

NEP will provide training and coaching on culturally responsive teaching and learning strategies. NEP will be working with students in grades Pre-K to 8^{th} .

- Central Office Services; District Equity Coaching, Principal Network Development, New Teacher Induction and Coach Program Development.
- School Services; Partnerships for Learning School Coaching, School Redesign and Community School Planning.

Part A: \$17,500 (TSG)

Part B: \$17,500 (MCF PreK-3 grant)