

**SAUSALITO MARIN CITY SCHOOL DISTRICT
SAUSALITO, CALIFORNIA**

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES**

September 23, 2010

CLOSED SESSION: Cancelled

STUDY SESSION: 6:00 PM

OPEN SESSION: 7:00 PM

PUBLIC HEARING: 7:05 PM

MEMBERS PRESENT:

Mark Trotter, President

Karen Benjamin

Thomas Newmeyer

Shirley Thornton

William Ziegler

Debra A. Bradley, Superintendent and Secretary to the Board

Others Present: Carmen Rivera, Debra Moore, Natasha Griffin, Alexis Wise, Tonja Standley, Kevin Thibodeaus, LaDarex Gibson, Alesia Cook, Elberta Eriksson, Orlando Lobo, Mark Tong, Clark Warden, Bettie Hodges, Juanita Edwards, Jonathan Logan Sr., Jonathan Logan Jr., Pam Dake, Julius Holtzclaw, Ruth Nenabor, Ellen Franz, Rob White, Forrest Corson, Jonnette Newton, Karen Brinkman, Carol Cooper, Bill Gargan, Margaret Bonardi and Kathy Blazei taking minutes.

President, Mark Trotter, called the meeting of the Sausalito Marin City School District Board of Trustees to order at 6:00 p.m.

Call to Order

M/s/c Thornton/Benjamin/all to approve agenda order

Agenda Order

CLOSED SESSION

CLOSED SESSION

Cancelled

STUDY SESSION

STUDY SESSION

Board members received training in the use of Agenda Online from a representative of the California School Boards Association. The District is beginning to change its agendas, board packets and minutes to the Internet.

REGULAR SESSION

REGULAR SESSION

The regular open session was convened at 7:00 p.m.

Alexis Wise credited the Hannah Project for her daughter's academic success and inspiration to consider teaching as a career.

Public Comment

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Carmen Rivera reported that she felt welcomed to her teaching position.

Debra Moore expressed her concern that Martin Luther King, Jr. Academy teachers and students need support.

Natasha Griffin emphasized the need for a permanent principal at Martin Luther King, Jr. Academy.

Pam Dake read a letter seeking the addition of Alexis Wise to the Wellness Council.

PUBLIC HEARING

In order to comply with the law, a public hearing must be held to take public input as to whether each pupil in the District, has sufficient textbooks or instructional materials, in specified subjects that are aligned to the academic content standards and consistent with the contents and cycles of the curriculum frameworks adopted by the State Board. President Trotter opened the public hearing at 7:05 pm.

M/s/c – Roll Call Newmeyer/Ziegler Ayes 5 Noes 0 to approve **Resolution #624**, Sufficiency of Instructional Materials, for the 2010/2011 school year

PRESENTATIONS

Pastor Jonathan Logan of Cornerstone Community Church introduced the presentation by the Hannah Freedom School (HFS). Cornerstone Community Church sponsored the school in the summer of 2010. Mornings were focused on reading enrichment and attended by numerous guest readers from the Marin community. Afternoons included such activities as dance, drumming, swimming and field trips. It was a good first effort for the HFS in Marin City and an attractive model to improve and retain reading ability. With a commitment to improve outcomes for children, partnerships were established and various organizations gave support. Pastor Logan anticipates the school's growth and improvement but, with growth, space becomes an issue. A request was made for use of District school classroom space for next summer, 2011. He noted that the popular harambee session would continue to be held at the church.

Bettie Hodges, Director of the Hannah Project, shared that Ruth Nenabor of neighboring Marin Community Child Development Program (MCCDP) brought children to visit harambee almost every morning. Ms. Hodges also distributed HFS information to Board members highlighting the reading list. She indicated that each child read approximately thirty books over the summer and that the program encourages creating the habit of reading early.

Ruth Nenabor described how participation in harambee energized MCCDP's summer program through singing, cheers, chants, guest readers and affirmations. She thought that the quality of literature was high and that it promoted more reading for pleasure in her school too. She and her staff look forward to partnering with the Hannah Freedom

PUBLIC HEARING

Sufficiency of
Instructional Materials
2010/2011 School
Year

Resolution #624

PRESENTATIONS

Hannah Freedom
School

School again in 2011.

Pastor Logan requested the Board's decision tonight regarding the request for space to house the Hannah Freedom School 2011.

HFS representatives and Superintendent Bradley responded to a variety of questions from the Board:

- Bettie Hodges: The 2010 HFS program consisted of 39 students and focused on rising third, fourth and fifth graders. The plan for 2011 will continue to focus on rising third, fourth and fifth graders.
- Superintendent Bradley: The HFS differs from the District's summer program. District teachers recommend District students for its summer program as an intervention for students at risk of being retained.
- Bettie Hodges: The HFS builds on cultural aspects of the Black community; the program is not a religious program; 90% of the students are from in-district which is predominantly African American. HFS recruited broadly but responded to parents who brought their kids to HFS; children of all cultures are welcomed.

Trustee Ziegler asked Ms. Hodges to be more specific about their request. Ms. Hodges estimated a target of 50 students with 10 students/class, so a need for 5 classrooms. Cornerstone's Fellowship Hall can be used for snacks; HFS is willing to be flexible but need more space. Ms. Hodges explained that space in Marin City is limited and, to bus outside of Marin City is cost prohibitive. Marin City Recreation is fully occupied.

President Trotter commended the students for reading thirty books over the summer. Teacher, Ellen Franz, shared that the energy from HFS carries over into her class.

Mr. Trotter expressed concern about how students transition from an Afro-centered program to high school where program is not centered. Pastor Logan explained that the HFS originated in the South but has evolved to encourage learning among all children; the reading list can include other curriculum to extend the reach to all children, the important thing is that children learn to read. Bettie Hodges concurred that the program is not at the exclusion of Euro-centric and that the curriculum is multicultural.

Board members discussed the:

- District's need to make a decision about the use of District facilities during the time requested
- Accommodation of the Aim High program (grades 6, 7 and 8) which used all MLK space in 2010
- Space availability at the MLK Annex
- Competition between 2010 community summer programs and the need to evaluate/identify where there is still a need.

A motion was made by Trustee Thornton to see how community programs dovetail, identify what is needed, and then meet the education needs of the District's children.

There was discussion of streamlining organizations so they are not working in conflict with one another. Superintendent Bradley suggested a meeting of those organizations in November and Trustees Trotter and Thornton volunteered to participate.

Bettie Hodges explained that the HFS application is due to the Children's Defense Fund by October 15, which creates urgency.

Trustee Thornton amended her motion.

M/s/c Thornton/Newmeyer/motion passed to see how community programs dovetail, identify what is needed, and then meet the education needs of our children; AND to determine where to accommodate the Hannah Freedom School program

Parent, Heather Richard, addressed the Board regarding youth sailing opportunities. The City is trying to decide what to do with the Casa Marina. Ms. Richard envisions children learning to sail, being comfortable around water, and increasing their love for the environment. She has proposed to the City that the space be turned into a community boating center with a favorable lease and partnership with the parks and recreation department to give children access to water. She asked the Board to review her proposal and consider a letter of endorsement to the City Council who may vote on this issue as early as November. Ms. Richard reported that there is also a boat building program in Sausalito but nowhere to sail from. A variety of programs could use such a space.

Youth Sailing
Opportunities

M/s/c Newmeyer/Ziegler/all to write a letter of support

Trustee Newmeyer, Board liaison to the Wellness (Policy) Nutrition Committee, reported that the first meeting had been held September 14, led by school nurse Lenora Kwok who covered a lot of ground work. The next meeting is September 30.

Wellness (Policy)
Nutrition Committee
Update

The Board referred to the Committee Ms. Dake's request to add a parent to the committee.

EDUCATION

Mr. Rob White, Information & Data Systems Support Specialist, presented data on assessment results for the 2009/2010 school year, Academic Performance Index (API), and Adequate Yearly Progress (AYP). API scores were compared over a five year period for each of the three schools. The 2009/2010 API scores were: Bayside Elementary School 763, Martin Luther King, Jr. Academy (MLK) 730 and Willow Creek Academy (WCA) 882. MLK and WCA both showed significant growth from the previous year. The API bar of 800 will eventually be raised.

EDUCATION

Assessment Results
for the 2009/2010
School Year

Adequate Yearly Progress (AYP)

One hundred four (104) students had eligible scores for the AYP calculation.

Ninety-five percent (95%) of students must take the test.

English Language Arts (ELA) and Math only count towards AYP.

The AYP score is based on a percentage of Proficient and Advanced STAR Test scores.

Schools and districts must meet a yearly target goal for both Math and English Language Arts; safe harbor comes into play if the target was not met but improvement is shown in all areas.

Because small schools have small data sets, a confidence interval chart is used for calculating passage of AYP.

Martin Luther King, Jr. Academy passed ELA through confidence interval and Math through safe harbor.

Bayside Elementary passed both through confidence interval.

The District combined passed ELA through safe harbor but Math did not pass and did not qualify for safe harbor.

Because of this, the District is on a warning for program improvement.

Superintendent Bradley reported that the District doesn't want to be in Program Improvement. We look at the largest subgroup which is socio-economic; we need to do some aggressive intervention and data review. The principals, when they come to the podium, will share how that effort is being done at each of their respective schools in a professional development atmosphere as well as being taken back and applied in the classroom. I will get a letter later this year that I will share with the Board, telling us that the state department says that we are in Program Improvement watch.

The Board called for a brief break.

Bayside Elementary

Principal Newton's report for Bayside Elementary School included information on:

- Professional development days to address student achievement
- Professional learning community
- Classroom walkthroughs
- Writing program increase
- Utilizing formative assessments to guide small group instruction
- Working with George Perry & Associates on unpacking standards and assessments

Ms. Newton responded to Trustee Thornton's question about strategies used to treat misspelled words: In the writing process, work must be publish ready and without misspellings.

Trustee Newmeyer registered his disappointment when Ms. Newton, responded to his question and reported that Data Director training with Rob White would take place within the next two weeks. Superintendent Bradley advised the Board that 40% of Mr. White's time is spent on-site to assist teachers in their prep periods. Trustee Thornton suggested that teachers make presentations to the Board about how they use Data Director.

Martin Luther King, Jr.
Academy

Interim Principal Brinkman's report for Martin Luther King, Jr. Academy included information on:

- Working jointly with Bayside staff and George Perry & Associates on unpacking standards and assessments
- Professional development - 2 hours, twice/month

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- Individual time for teachers with George Perry & Associates

Trustee Thornton thanked everyone involved in The Parent Center.

Willow Creek Academy

Head of School Cooper's report for Willow Creek Academy included information on:

- Invitation to participate in a program sponsored by the Sausalito Women's Club on International Peace
- Four WCA students to participate in Southern Marin Regional Spelling Bee October 19, 3:30 p.m. at the school site
- Construction progress!

M/s/c – Roll Call Thornton/Newmeyer/ Ayes 5 Noes 0 to approve **Resolution # 625**, in support of Red Ribbon Week October 23 – 31, 2010, which encourages staff and students to participate in drug awareness activities, making a visible statement that we are strongly committed to live a healthy life

Red Ribbon Week
October 23 – 31, 2010
Resolution # 625

Superintendent Bradley presented the Enrollment Report as of September 9, 2010: Bayside 124; MLK 48; WCA 216 for total District enrollment of 388. A comparison will be presented at the October Board meeting.

Enrollment Report

BUDGET

BUDGET

Clark Warden presented Willow Creek Academy's State of California Unaudited Actuals Report for the 2009/2010 School Year noting a \$13,800 surplus. Trustee Ziegler recommended that WCA increase its reserves of 3%. Mr. Warden advised that WCA's reserve is based on what the Marin County Office of Education requires.

WCA Unaudited
Actuals 2009/2010

M/s/c Ziegler/Benjamin/all to accept Willow Creek Academy's State of California Unaudited Actuals Report for the 2009/2010 School Year

WCA Financial Report

Clark Warden reviewed Willow Creek Academy financial statements for the months of June, July and August 2010.

M/s/c Thornton/Ziegler/all to accept Willow Creek Academy's report

The Board considered the Supplemental Funding Agreement between Sausalito Marin City School District and Willow Creek Academy for the 2010/2011 school year.

WCA Supplemental
Funding Agreement for
2010/2011

M/s/c Ziegler/Benjamin/all to approve the Supplemental Funding Agreement between Sausalito Marin City School District and Willow Creek Academy for the 2010/2011 school year

The Board considered the District's State of California Unaudited Actuals Report for the 2009/2010 School Year. Margie Bonardi reported that school districts are showing very few changes due to little change in funding sources; however, tax dollars were lower than budgeted. The undesignated ending balance is holding steady;

District Unaudited
Actuals 2009/2010

M/s/c Newmeyer/Thornton/all to approve the Mandated State Report

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(J-200) of Actual Revenues and Expenditures for the Prior Fiscal Year
2009/2010

On or before September 30 of each year, the governing board must adopt a resolution to identify, the estimated appropriations limit for the district for the current fiscal year and the actual appropriations limit for the district for the preceding fiscal year.

GANN Limit
Resolution #626

M/s/c – Roll Call Thornton/Ziegler/ Ayes 5 Noes 0 to approve
Resolution #626 GANN Limit

FACILITIES

FACILITIES

Saylor Estimators

Bill Gargan reviewed the proposed Saylor Estimators Agreement for Willow Creek Academy project, the lowest of three proposals received. The District also has prior experience with Saylor Estimators on the bond projects.

M/s/c Ziegler/Benjamin/all to accept proposal from Saylor Estimators

Director of Facilities
and Operations' Report

Director of Facilities and Operations, Forrest Corson, reported on:

- Field maintenance for improved grass growth and an increased mowing schedule
- Kpod tackable surfaces - the last room to be completed this weekend
- Continuation of tree work when students aren't on campus
- Relocation of containers.

CONSENT AGENDA

CONSENT AGENDA

M/s/c – Roll Call Thornton/Newmeyer/ Ayes 5 Noes 0 to approve or ratify:

- Minutes of the regular meeting of August 26, 2010
- Minutes of the special meeting of September 9, 2010
- Minutes of the special meeting of September 15, 2010
- Payment of warrants under:
 - Batch 04 Fund 01 in the amount of \$54,848.15
 - Batch 04 Fund 13 in the amount of \$21.10
 - Batch 04 Fund 21 BOND in the amount of \$330.00
 - Batch 04 Fund 40 in the amount of \$15,400.00
 - Batch 5 VOIDED
 - Batch 06 Fund 01 in the amount of \$35,240.22
 - Batch 06 Fund 40 in the amount of \$26,048.11
 - Batch 07 Fund 40 in the amount of \$232,664.00
 - Batch 08 Fund 01 in the amount of \$44,288.32
 - Batch 08 Fund 40 in the amount of \$8,416.80
 - Batch 09 Fund 01 in the amount of \$31,942.36
 - Batch 10 Fund 01 in the amount of \$69,404.64
 - Batch 10 Fund 40 in the amount of \$106,852.97
 - Batch 11 Fund 01 in the amount of \$15,066.72
 - Batch 11 Fund 40 in the amount of \$24,655.47
 - Batch 12 Fund 01 in the amount of \$105,497.60
 - Batch 13 Fund 01 in the amount of \$4,365.75

Batch 14 Fund 01 in the amount of \$29,764.19
Batch 14 Fund 13 in the amount of \$204.60
Batch 15 Fund 01 in the amount of \$70,913.88
Batch 15 Fund 13 in the amount of \$5,722.71
Batch 15 Fund 40 in the amount of \$61.31
Batch 16 Fund 01 in the amount of \$43,296.69
Batch 16 Fund 40 in the amount of \$30,386.12
Batch 17 Fund 01 in the amount of \$240,511.71
Batch 17 Fund 13 in the amount of \$38.54
Batch 17 Fund 40 in the amount of \$3,572.67

- Field Trip: **Destination:** Civic Center Farmers Market **Address:** Avenue of the Flags, San Rafael **Date:** 09/16/10 **Teachers:** Mitchell/Franz **Grades:** 4/5
- Field Trip: **Destination:** Slide Ranch **Address:** 2025 Shoreline Hwy, Muir Beach, 94965 **Date:** 12/3/10 **Teachers:** Hammons & Cassidy **Grades:** 2/3
- Budget Revision Fund 17 Special Board Reserve - Emergency Tree Work
- Donation from Trustee Karen Benjamin of used paperback books valued at \$162.90

ADMINISTRATIVE AND EXTERNAL

The California Earthquake Alliance, along with the US Geological Survey, the Bay Area Earthquake Alliance and the Bay Area American Red Cross will sponsor a statewide DROP, COVER AND HOLD drill at 10:21 a.m. on October 21, 2010.

M/s/c – Roll Call Newmeyer/Ziegler/ Ayes 5 Noes 0 to approve **Resolution #627** in support of the Great California Shakeout October 21, 2010

Superintendent Bradley reported that District business items would be agendized for the Board meeting of October 14, 2010, freeing the October 28 Board meeting for installation of elected officers followed by student recognition. She discussed recognition of 900 Club students: a medallion to each and monetary recognition to the highest academic achievers, which came from now depleted Sausalito Foundation funds. Twenty-three 900 Club students will be recognized at \$100 each and the two highest academic achievers at \$200 each based on prior years' awards; there are not enough funds. The Board was asked to consider what might be done; general funds cannot be allocated to such use. Board discussion and action will be agendized October 14.

Margie Bonardi reported that county school districts want to accept a new bid with Safer, another joint powers authority, which is also recommended by the District's insurance administrator, Keenan & Associates.

M/s/c – Roll Call Ziegler/Newmeyer Ayes 5 Noes 0 to approve **Resolution #628**, Notice of Intent to Terminate Membership in the Schools Excess Liability Fund (SELF) Excess Liability Program

ADMINISTRATIVE AND EXTERNAL

Great California
Shakeout October 21,
2010
Resolution #627

Scholar Recognition,
October 28, 2010
Board Meeting

Notice of Intent to
Terminate
Membership in the
Schools Excess
Liability Fund (SELF)
Excess Liability
Program, **Resolution
628**

President's Report

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None

None

None

Board Reports

Superintendent's
Report

ADJOURNMENT

M/s/c Thornton/Newmeyer/all to adjourn at 9:55 pm

Clerk *Karen D. Garcia* Date *10-14-10*

Secretary _____

FUTURE BOARD MEETING DATES

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on bond and facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

October 14
October 28
November 18
December 7

**FUTURE BOARD
MEETING DATES**

UPCOMING EVENTS/IMPORTANT DATES

October 5 & 7	Parent/Student/Teacher Conferences - Bayside
October 11	Staff Development Day, No School
October 26 & 28	Parent Student Teacher Conferences – MLK
November 11	Veterans Day, No School
November 22-26	Thanksgiving Recess
December 20-January 2	Winter Recess
December 22	Classified In Lieu Day
December 23	Local Holiday
December 24	Christmas Holiday
December 31	New Years Holiday
January 3	Students Return to School

**UPCOMING
EVENTS/IMPORTANT
DATES**

FUTURE CHARTER SCHOOL BOARD MEETING DATES

Unless other noticed, all meetings are held at 6:30 PM on the school campus, 630 Nevada Street, Sausalito, CA. All meetings are the 3rd Wednesday of the month.

October 20
November 17
December 15
January 19
February 16
March 16
April 20
May 18
June 15

**FUTURE CHARTER
SCHOOL BOARD
MEETING DATES**