

# AGENDA

## SAUSALITO MARIN CITY SCHOOL DISTRICT BOARD OF TRUSTEES District Office, 630 Nevada Street, Sausalito

November 13, 2008

**CLOSED SESSION: 6:00 PM**  
**OPEN SESSION: 7:00 PM**

### CALL TO ORDER

#### 1. ROLL CALL

### CLOSED SESSION

**Persons wishing to address the Board on items on the closed session agenda may do so at this time.** (Turn in completed card; 3-minute time limit for presentation.)

2. With respect to every item of business to be discussed in Closed Session pursuant to Subdivision (a) of Section 54956.9 of the Government Code: **CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

Name of Case: Donovan vs. Sausalito Marin City School District,  
Marin County Superior Court Case Number CV084158

3. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6: **CONFERENCE WITH LABOR NEGOTIATOR**

Negotiator for: Sausalito District Teachers Association - Margaret Merchat  
Negotiations with: California School Employees Association (CSEA)

4. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6: **CONFERENCE WITH LABOR NEGOTIATOR**

Negotiator for: Sausalito Marin City School District - Margaret Merchat  
Negotiations with: California School Employees Association (CSEA)

### OPEN SESSION

5. Pledge of Allegiance
6. Approval of the Agenda Order

**Persons wishing to address the Board on items on the agenda or items not on the agenda may do so at this time.** (Turn in completed card; 3-minute time limit for presentation. Regarding comments on items that are not on the agenda, Board members may listen to your presentation but are prohibited by the Brown Act from making a response.)

## RECOGNITION

7. **Wells Fargo Bank:** The Board will recognize volunteers from Wells Fargo Bank for their efforts to beautify the campus at Martin Luther King Jr. Academy.  
**Discussion/Action**

## EDUCATION

8. **Board Policy/Administrative Regulations 5144 Discipline:** First Reading of Updated BP/AR Discipline  
**Discussion**
9. **Board Policy 0410 Non-Discrimination in District Programs and Activities:** Second Reading and Action on BP 0410 Non-Discrimination in District Programs and Activities  
**Discussion/Action**
10. **Board Policy 0420.4 Charter Schools:** Second Reading and Action on BP 0420.4 Charter Schools  
**Discussion/Action**
11. **Administrative Regulations 3451 Petty Cash Funds:** Second Reading and Action on AR 3451 Petty Cash Funds  
**Discussion/Action**
12. **Board Policy 3452 Student Activity Funds:** Second Reading and Action on BP 3452 Student Activity Funds  
**Discussion/Action**
13. **Board Policy/Administrative Regulations 3460 Financial Reporting & Accountability:** Second Reading and Action on BP/AR 3460 Financial Reporting & Accountability  
**Discussion/Action**
14. **Board Policy/Administrative Regulations 5022 Student and Family Privacy Rights:** Second Reading and Action on BP/AR 5022 Student and Family Privacy Rights  
**Discussion/Action**
15. **Board Policy/Exhibit 5145.6 Parental Notifications:** Second Reading and Action on BP/E 5145.6 Parental Notifications  
**Discussion/Action**
16. **Board Policy 6142.91 Reading/Language Arts Instruction:** Second Reading and Action on BP 6142.91 Reading/Language Arts Instruction  
**Discussion/Action**
17. **Principal's Report – Bayside Elementary and Martin Luther King, Jr. Academy**
  - Gear Up Communication Forum November 12, 2008**Discussion/Action**

18. **School Site Council/PTSA Report Discussion/Action**
19. **Willow Creek Academy's Report Discussion/Action**
20. **Willow Creek Academy Lead Education Agency (LEA) Plan:** Review and acceptance of the Willow Creek Academy Local Education Agency (LEA) Plan for the 2007/2008 school year as approved by the California Department of Education.  
**Discussion/Action**
21. **Attendance Report Discussion**

#### **BUDGET AND PERSONNEL**

22. **K-3 Class Size Reduction 2008/2009:** The Board of Trustees will certify to statements contained in the application for 2008/2009.  
**Discussion/Action**
23. **Willow Creek Academy Financial Report Discussion/Action**
24. **New Hire – Custodial/Maintenance Worker:** The Board will consider the hire of a candidate to be recommended on November 13 for the position of a part time Custodial Maintenance Worker due to a resignation.  
**Discussion/Action**

#### **FACILITIES**

25. **Director of Facilities and Operations' Report Discussion/Action**
26. **Facilities Use Agreement between Sausalito Marin City School District and Community Action Marin for an Intergenerational Garden:** The Board will consider the proposed Facilities Use Agreement.  
**Discussion/Action**
27. **Agreement between California District 3 Little League Baseball (CAD3LL) and the Sausalito Marin City School District for Use of the MLK Ball Field :** Mr. Ned White, CAD3LL District Administrator, will share information on the specifics of the ball field.  
**Discussion/Action**

#### **BOND**

28. **MLK Middle School Change Orders Discussion/Action**
29. **Bayside Multipurpose Room Renovation Contingency Items Discussion/Action**

30. **AXIS Architecture Additional Fee Request Discussion/Action**

**CONSENT AGENDA**

31. Approval of the minutes of the regular meeting of August 28, 2008
32. Approval of the minutes of the regular meeting of October 9, 2008
33. Acceptance of the minutes of the Facilities Sub Committee meeting of October 15, 2008
34. Approval of the minutes of the regular meeting of October 23, 2008
35. Payment of warrants under:  
Batch 28 Fund 01 in the amount of \$26,473.37  
Batch 28 Fund 21 BOND in the amount of \$384.74  
Batch 29 Fund 01 in the amount of \$18,092.11  
Batch 29 Fund 13 in the amount of \$782.90  
Batch 29 Fund 21 BOND in the amount of \$229.79  
Batch 29 Fund 40 in the amount of \$1,250.00  
Batch 30 Fund 01 in the amount of \$56,815.21  
Batch 30 Fund 21 BOND in the amount of \$140,615.38  
Batch 31 Fund 01 in the amount of \$7,802.72  
Batch 31 Fund 21 BOND in the amount of \$615,948.91  
Batch 32 Fund 01 in the amount of \$17,919.45  
Batch 32 Fund 13 in the amount of \$2,816.12  
Batch 32 Fund 21 BOND in the amount of \$24,118.87  
Batch 32 Fund 40 in the amount of \$272.90  
Batch 33 Fund 01 in the amount of \$59,411.41  
Batch 33 Fund 13 in the amount of \$3,793.36  
Batch 33 Fund 21 BOND in the amount of \$32,260.80  
Batch 34 Fund 01 in the amount of \$106,410.32  
Batch 34 Fund 21 BOND in the amount of \$147,196.44
36. Approval of Field Trip: **Destination:** Peer Summit **Address:** College of Marin, Kentfield  
**Date:** 11/14/08 **Teacher:** Biggs **Grades:** 7/8 **Standards Supported:** History 8-12, workshop with other middle school students on leadership and understanding of the political system **Funding:** Marin City Network  
**Cost:** No cost to District
37. Approval of Field Trip: **Destination:** Bowling (Country Club Bowl) **Address:** 88 Vivian Way, San Rafael **Date:** 17 **Teachers:** Barni/Mitchell **Grades:** 7 & 8  
**Standards Supported:** Parent/Teacher/Student relations  
**Funding:** Nell Soto Grant **Cost:** \$400

38. Approval of Field Trip: **Destination:** San Jose Tech Museum **Address:** 201 S. Market St. San Jose **Date:** 11/18/08 **Teachers:** Cassidy/Bolduc/West/Horn **Grades:** 2, 5, 6, Special Day **Standards Supported:** Social Studies 2.1 Science 2.1 **Funding:** Targeted Instruction **Cost:** \$575
39. Approval of Field Trip: **Destination:** Muir Woods **Address:** Mill Valley **Date:** 12/08/08 **Teachers:** Hammons/Franz/West **Grades:** 3/4/5 **Standards Supported:** Grade 3: Life Sciences a, c & d; Grade 4 Life Sciences 2a, 2b, 2c, 3a, 3b; Grade 5 Life Sciences 2f, 2g **Funding:** YMCA Grant **Cost:** No Cost to District
40. Bond Oversight Committee Meeting of October 14, 2008: The Committee does not have questions or comments to report to the Board at this time.
41. Miscellaneous MLK Middle School Change Orders: Five change orders totaling \$6,964 signed by Superintendent Bradley on October 30, 2008

#### **ADMINISTRATIVE AND EXTERNAL**

42. **President's Report Discussion/Action**
43. **Board Reports:** Members of the School Board will report on activities and information they wish to share. The Board may request that items be agendaized and researched for presentation at future meetings.
44. **Superintendent's Report Discussion/Action**

#### **CORRESPONDENCE**

45. Letter dated October 28, 2008 from Orlando Lobo, President of the Board of Directors for Willow Creek Academy, regarding Willow Creek Academy's request for Proposition 39 facilities for the 2009/2010 school year

#### **ADJOURNMENT**

**Backup materials for items on this agenda are available for review in the Superintendent's Office**

**Americans with Disabilities: The Sausalito Marin City School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the District Office at 415-332-3190. All efforts will be made for reasonable accommodations**

#### **FUTURE DISTRICT BOARD MEETING DATES**

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. \*The first meeting date of each month will be allocated to, additional special meetings on bond

and facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

December 11                    One meeting in December due to holidays

**UPCOMING EVENTS/IMPORTANT DATES**

November 26	Minimum Day – MLK & Bayside
November 27/28	Thanksgiving Recess
December 1 & 2	Parent Student Teacher Conferences - Bayside
December 1 & 2	Minimum Day – Bayside
December 4/6	CSBA Annual Conference, San Diego
December 19	Minimum Day – MLK & Bayside
December 22/January 2	Winter Recess
December 25	Christmas Day
December 26	Classified In Lieu Holiday
January 1	New Years Day
January 5	Students Return

**FUTURE CHARTER SCHOOL BOARD MEETING DATES**

All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

December 17, 2008	
January 21, 2009	
February 11, 2009	2 <sup>nd</sup> Wednesday due to holiday
March 18, 2009	
April 8, 2009	2 <sup>nd</sup> Wednesday due to holiday
May 20, 2009	
June 17, 2009	