

AGENDA

SAUSALITO MARIN CITY SCHOOL DISTRICT BOARD OF TRUSTEES

District Office, 630 Nevada Street, Sausalito

**MEETING CANCELLED
RESCHEDULED OCTOBER 9, 2008**

September 25, 2008

CLOSED SESSION: 5:30 PM

BOARD STUDY SESSION: 6:15 PM

OPEN SESSION: 7:00 PM

PUBLIC HEARING: 7:05 PM

Sufficiency of Instructional Materials

(5 min unless public comment requires more time)

CALL TO ORDER

1. ROLL CALL

CLOSED SESSION

Persons wishing to address the Board on items on the closed session agenda may do so at this time. (Turn in completed card; 3-minute time limit for presentation.)

2. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR

Negotiator for: Sausalito Marin City School District: Margaret Merchat
Negotiations with: California School Employees Association (CSEA)

3. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR

Negotiator for: Sausalito Marin City School District: Margaret Merchat
Negotiations with: Sausalito District Teachers Association (SDTA)

OPEN SESSION

BOARD STUDY SESSION

4. **STAR Assessment – Bayside Elementary School and Martin Luther King, Jr. Academy:** Review of 2007/2008 STAR Test Scores – Staff Presentation

REGULAR MEETING

5. Pledge of Allegiance
6. Approval of the Agenda Order

Persons wishing to address the Board on items on the agenda or items not on the agenda may do so at this time. (Turn in completed card; 3-minute time limit for presentation. Regarding comments on items that are not on the agenda, Board members may listen to your presentation but are prohibited by the Brown Act from making a response.)

PUBLIC HEARING AND POSSIBLE ACTION

7. **Sufficiency of Instructional Materials 2008/2009 School Year:** In order to comply with the law, a public hearing must be held to take public input as to whether each pupil in the District, has sufficient textbooks or instructional materials, in specified subjects that are aligned to the academic content standards and consistent with the contents and cycles of the curriculum frameworks adopted by the State Board.
8. **Action on Sufficiency of Instructional Materials 2008/2009 School Year:** The Board will consider **Resolution #591**.
Discussion/Action – Roll Call

EDUCATION

9. **Principal’s Report – Bayside Elementary and Martin Luther King, Jr. Academy**
Discussion/Action
10. **School Site Council/PTSA Report**
Discussion/Action
11. **Willow Creek Academy’s Report**
 - 2007/2008 Annual Report
 - Review of 2007/2008 STAR Test Scores for Willow Creek Academy**Discussion/Action**
12. **Red Ribbon Week October 18 – 26, 2008:** The Board will consider **Resolution #593** in support of Red Ribbon Week and encourages its staff and students to participate in drug awareness activities, making a visible statement that we are strongly committed to live a healthy life.
Discussion/Action – Roll Call
13. **No Trans Fat:** Preferred Meal Systems has announced that beginning this year, all menu items supplied to Bayside and Martin Luther King, Jr. Academy by Preferred Meal Systems will contain 0 grams of artificial trans fat.
Discussion
14. **BP 0410 Non-Discrimination in District Programs and Activities:** The Board will conduct a first reading of revised BP 0410 Non-Discrimination in District Programs and Activities.
Discussion
15. **BP/AR 5022 Student and Family Privacy Rights:** The Board will conduct a first reading of new Board Policy and Administrative Regulations 0522 Student and Family Privacy Rights.
Discussion

16. **BP/E 5145.6 Parental Notifications:** The Board will conduct a first reading of new Board Policy and Exhibit 5145.6 Parental Notifications.
Discussion
17. **BP 6142.91 Reading/Language Arts Instruction:** The Board will conduct a first reading of revised Board Policy 6142.91 Reading/Language Arts Instruction.
Discussion

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

18. **California School Employees Association (CSEA):** A representative of California School Employees Association will sunshine the Association's proposed initial contract proposal 2008/2009 for active employees.
Discussion

BUDGET

19. **Willow Creek Academy's State of California Unaudited Actuals Report for the 2007/2008 School Year:** Presentation of the Mandated State Report (J-200) of Actual Revenues and Expenditures for the Prior Fiscal Year 2007/2008
Discussion
20. **Willow Creek Academy Financial Report**
Discussion/Action
21. **Enrollment Report:** District Business Manager, Margaret Bonardi, will present a three year districtwide enrollment report comparing, 2007/2007, 2007/2008 and 2008/2009
Discussion
22. **District's State of California Unaudited Actuals Report for the 2007/2008 School Year:** Approval of the Mandated State Report (J-200) of Actual Revenues and Expenditures for the Prior Fiscal Year 2007/2008
Discussion/Action
23. **GANN Limit:** On or before September 30 of each year, the governing board must adopt a resolution to identify, the estimated appropriations limit for the district for the current fiscal year and the actual appropriations limit for the district for the preceding fiscal year. The Board will consider **Resolution #592**.
Discussion/Action – Roll Call
24. **Business and Non-Instructional Operations:** The Board will conduct a first reading of proposed revisions to the following:
 - Administrative Regulations 3451 Petty Cash Funds
 - Board Policy 3452 Student Activity Funds
 - Board Policy/Administrative Regulations 3460 Financial Reporting & Accountability**Discussion**

FACILITIES

25. **Director of Facilities and Operations' Report Discussion/Action**
26. **Security System for New MLK Building Revised Proposal:** The Board will consider an expanded and revised proposal from Sonitrol Security Solution for \$28,205.
Discussion/Action

BOND

27. **MLK MS Costs for Revision of Multipurpose Room Wing:** Revisions to the multipurpose room kitchen, janitors room, sprinkler riser, dry storage, motorized wheelchair lift, and relocation of steel beams for an estimated cost of \$239,112
Discussion/Action
28. **MLK MS Multipurpose Room Shalleck Collaborative Production Lighting System Design:** Proposal from the Shalleck Collaborative for MLK MS multipurpose room theater lighting support systems, control systems and fixtures for \$10,500 plus reimbursable expenses.
Discussion/Action
29. **MLK MS Front of Building Signage Name:** The sign next to the school entrance is to be fabricated. Is it to read: Martin Luther King, Jr. Academy, or Martin Luther King Middle School, or Martin Luther King Technology, or other suggestions?
Discussion/Action
30. **MLK MS Phillips Drive PG&E Utility Lines:** Discussion and possible action concerning undergrounding the PG&E overhead utility wires in front of the entrance to the new MLK MS site on Phillips Drive.
Discussion/Action
31. **Bayside Multi Purpose Room Renovation Acoustical Treatment at Ceiling:** Two pricing alternates presented, one to rewire the existing light fixtures for \$52,899.15, and two to install 'sprung-hung' system, new ceiling and fixtures for \$156,205.61.
Discussion/Action

CONSENT AGENDA

32. Approval of the minutes of the regular meeting of August 28, 2008
33. Acceptance of the minutes of the meeting of the Facilities Sub-Committee of September 10, 2008
34. Approval of the minutes of the special meeting of September 10, 2008
35. Payment of warrants under:
Batch 13 Fund 01 in the amount of \$80,579.57
Batch 13 Fund 21 BOND in the amount of \$47,509.19
Batch 13 Fund 40 in the amount of \$66,580.24

- Batch 14 Fund 01 in the amount of \$29,585.81
 - Batch 15 Fund 01 in the amount of \$144,212.21
 - Batch 15 Fund 14 in the amount of \$10,000
 - Batch 15 Fund 21 BOND in the amount of \$327,860.92
 - Batch 15 Fund 40 in the amount of \$4,729.97
 - Batch 16 Fund 01 in the amount of \$81,191.23
 - Batch 16 Fund 21 BOND in the amount of \$145,614.00
 - Batch 16 Fund 40 in the amount of \$52,610.29
 - Batch 17 Fund 01 in the amount of \$34,037.14
 - Batch 18 Fund 01 in the amount of \$4,156.46
 - Batch 19 Fund 01 in the amount of \$47,479.02
 - Batch 19 Fund 21 BOND in the amount of \$56,941.15
 - Batch 20 Fund 01 in the amount of \$106,833.53
 - Batch 20 Fund 13 in the amount of \$152.60
 - Batch 20 Fund 21 BOND in the amount of \$55,056.32
36. New Hire – Bus Driver/Custodial Worker: Employment of Rick Rossi, Bus Driver/Custodial Worker, Full Time, with appropriate placement of the salary schedule, effective date to be determined
 37. Contract with Bennetta McLaughlin for position of Director of Categorical Programs for the 2008/2009 school year
 38. Contract with Educational & Psychological Solutions for special education services provided by Gerry Klor for the 2008/2009 school year
 39. Contract with Allen Biggs to provide instrumental music instruction for the 2008/2009 school year
 40. Contract with Linda Bennett to provide ongoing middle school Curriculum and Technology development for the 2008/2009 school year
 41. Second reading and action on revised BP/AR 0420 School Plans/Site Councils
 42. Second reading and action on new BP/AR 0420.1 School-Based Program Coordination
 43. Termination of BP 0420.2 School Improvement Program, which has been replaced by BP 0420.1 School Based Program Coordination.
 44. Second reading and action on revised BP 0420.4 Charter School
 45. Second reading and action on revised Board Policy and new Administrative Regulations 0430 Comprehensive Local Plan for Special Education
 46. Ratification of the annual request for a Bilingual Tester Waiver to meet state requirements of testing new students in their home language

47. Approval of Field Trip: **Destination:** Marin Headlands, Sausalito **Address:** Headlands Institute, GGNRA Bldg 1033, Sausalito **Date:** 10/30 & 10/31/08 **Teacher:** Horn **Grade:** 6 **Standard Supported:** Earth & Physical Sciences, Marin Science, Plate Tectonics and Earth's Structure, Shaping Earth's Surface, Waves Shape Beaches, Waves' Speed, Rocks and the Geologic Cycle **Funding:** National Park Reserve Scholarship and Targeted Instruction Grant (staff portion) **Cost to District:** \$200 for staff
48. MLK MS audiovisual design consulting service of Charles Salter proposal for \$11,500 of QZAB Bond funds
49. MLK MS additional classroom power and data outlets costs of \$31,623 from the QZAB Bond funds
50. MLK MS revision of classroom sinks and drinking fountain plumbing costs of \$15,649
51. Bayside Multipurpose Room Renovation abatement oversight through RGA Environmental \$5,350
52. Bayside Multipurpose Room Renovation AXIS work authorization #5 ceiling engineering report \$5,500
53. Bayside Multipurpose Room Renovation Material Testing and Construction Inspection Service through Smith Emery \$4,338

ADMINISTRATIVE AND EXTERNAL

54. **Authorizing Temporary Transfer of Funds:** The Board approved the annual request to the Marin County Treasurer to provide funds for meeting the District's financial obligations until tax revenues become available, **Resolution #589**, at their meeting on July 17, 2008. Due to a typographical error, the Board will readdress the corrected resolution.
Discussion/Action - Roll Call
55. **Authorization of Superintendent to Approve Documents for Bond Projects to \$10,000 and to a Cumulative Total of \$40,000:** At the August 28, 2008 board meeting, Trustee Clark recommended that the Superintendent be authorized by the Board to approve change order documents for bond projects not to exceed \$10,000 after first checking with the Members or Chair of the Board's standing Sub-Committee on Facilities. Such approvals would not exceed a cumulative total of \$40,000 between Board meetings. The Board will consider the recommendation.
Discussion/Action
56. **Marin County Committee on School District Organization:** The Board will consider nominations to the Marin County Committee on School District Organization.
Discussion/Action
57. **President's Report**
Discussion/Action

- 58. **Board Reports:** Members of the School Board will report on activities and information they wish to share. The Board may request that items be agendaized and researched for presentation at future meetings.
- 59. **Superintendent's Report Discussion/Action**

ADJOURNMENT

Backup materials for items on this agenda are available for review in the Superintendent's Office

Americans with Disabilities: The Sausalito Marin City School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the District Office at 415-332-3190. All efforts will be made for reasonable accommodations

FUTURE DISTRICT BOARD MEETING DATES

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on bond and facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

- October 9*
- October 23 To Be Held at the Bay Model
- November 13 One meeting in November due to holidays
- December 11 One meeting in December due to holidays

UPCOMING EVENTS/IMPORTANT DATES

- October 23 Student Achievement Awards Night
To Be Held at the Bay Model
- November 3 & 4 Parent Student Teacher Conferences – MLK
- October 31 Halloween Parade - Bayside
- November 3 & 4 Minimum Day – MLK
- November 11 Veterans Day; No School
- November 26 Minimum Day – MLK & Bayside
- November 27/28 Thanksgiving Recess
- December 1 & 2 Parent Student Teacher Conferences - Bayside
- December 1 & 2 Minimum Day – Bayside
- December 4/6 CSBA Annual Conference, San Diego
- December 19 Minimum Day – MLK & Bayside
- December 22/January 2 Winter Recess
- December 25 Christmas Day
- December 26 Classified In Lieu Holiday
- January 1 New Years Day
- January 5 Students Return

FUTURE CHARTER SCHOOL BOARD MEETING DATES

All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

- October 15, 2008
- November 19, 2008
- December 17, 2008

January 21, 2009
February 11, 2009 2nd Wednesday due to holiday
March 18, 2009
April 8, 2009 2nd Wednesday due to holiday
May 20, 2009
June 17, 2009