

# AGENDA

## SAUSALITO MARIN CITY SCHOOL DISTRICT BOARD OF TRUSTEES District Office, 630 Nevada Street, Sausalito

August 28, 2008

OPEN SESSION: 7:00 PM

### CALL TO ORDER

1. ROLL CALL
2. Pledge of Allegiance
3. Approval of the Agenda Order

**Persons wishing to address the Board on items on the agenda or items not on the agenda may do so at this time.** (Turn in completed card; 3-minute time limit for presentation. Regarding comments on items that are not on the agenda, Board members may listen to your presentation but are prohibited by the Brown Act from making a response.)

### EDUCATION

4. **Principal's Report – Bayside Elementary and Martin Luther King, Jr. Academy Discussion/Action**
5. **School Site Council/PTSA Report Discussion/Action**
6. **Willow Creek Academy's Report Discussion/Action**
7. **Summer School Report: Ms. Megan Bolduc, Summer School Principal Discussion/Action**
8. **BP/AR 0420 School Plans/Site Councils:** The Board will conduct a first reading of revised BP/AR 0420 School Plans/Site Councils  
**Discussion**
9. **BP/AR 0420.1 School-Based Program Coordination:** The Board will conduct a first reading of new BP/AR 0420.1 School-Based Program Coordination  
**Discussion**
10. **BP 0420.2 School Improvement Program:** The Board will consider termination of BP 0420.2 School Improvement Program which has been replaced by BP 0420.1 School Based Program Coordination.  
**Discussion**

11. **BP 0420.4 Charter Schools:** The Board will conduct a first reading of revised BP 0420.4 Charter School. Administrative Regulations are under review.  
**Discussion**
12. **BP 0430 Comprehensive Local Plan for Special Education:** The Board will conduct a first reading of revised Board Policy and new Administrative Regulations 0430 Comprehensive Local Plan for Special Education with Gerry Klor, Director of Special Education.  
**Discussion**
13. **BP 2260 Incompatible Activities and Conflict of Interest:** State law requires that each local agency with decision-making authority review its Conflict of Interest Code every two years and update it if needed. The Board will consider whether any revision to its Board Policy and Administrative Regulations 2260, Incompatible Activities and Conflict of interest, is needed.  
**Discussion/Action**
14. **Certification of Constitutionally Protected Prayer:** The Board will assure and certify to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools.  
**Discussion/Action**

## **BUDGET**

15. **Willow Creek Academy Financial Report**  
**Discussion/Action**

## **FACILITIES**

16. **Director of Facilities and Operations' Report**  
**Discussion/Action**
17. **Standing Committee of Board of Trustees on Facilities Meeting of August 20, 2008 Report and Recommendations on Facilities:**
  - **MLK MS Sonitrol Proposal:** **Harold Oden presented the Sonitrol security, card reader access proposal.** *Facility Subcommittee recommendation for consent agenda approval, funding source QZAB Bond.*
  - **Bayside Elementary Phase 3 Outfield Restoration Project Reimbursement Request:** Harold Oden to present the additional service request for \$4,156.46 for the Phase 3 Konnie Knutsen baseball field:
    - A. **(Facilities Sub-Committee recommended approval of service request)**
    - B. **Facilities Sub-Committee recommended allocation from Fund 17 to pay additional service request**

- **Willow Creek Academy Baserock Additional Cost: (Facilities Sub-Committee recommended allocation from Fund 17 to pay for WCA baserock additional cost)**

**Discussion/Action (3 Items)**

18. **Authorization of Notice of Completion of the Willow Creek Academy Drainage Project**  
**Discussion/Action**

**BOND**

19. **Standing Committee of Board of Trustees on Facilities Meeting of August 20, 2008 Report and Recommendations on Bond Projects:**

- **Kpod Project Cal Pacific Notice of Completion:** *Facility Subcommittee recommendation for consent agenda approval.*
- **Bayside Multi Purpose Building Renovation Project Inspector of Record services:** Bruce Mansell, Inspector of Record for \$24,500. *Facility Subcommittee recommendation for consent agenda approval.*
- **Bayside Multi Purpose Building Renovation Project budget review:** Judy Long of Turner CM reviewed the Bayside Multi Purpose Building Renovation Project budget of \$1,693,600. Discussion only, no action taken.
- **MLK MS Project Administration Office carpet and Multi-use Building sheet vinyl flooring application:** *Facility Subcommittee recommendation of the administration area C&A carpet tile for consent agenda approval.*
- **MLK MS Project Administration Office carpet and Multi-use Building sheet vinyl flooring application:** **For Board consideration, Facility Subcommittee recommendation of the multi-use building sheet vinyl Lonseal Performa flooring application for approximately \$42,900.**
- **MLK MS Project updates:** Administration/classroom building second floor accessibility after hours cannot be blocked off, Facilities Subcommittee recommended provision for user to provide a security officer during facility rental period.
- **MLK MS Project proposed changes:** Judy Long reviewed proposed changes for the MLK MS Project.
- **For Board consideration, Facility Subcommittee direction concerning the MLK MS concrete floor finish**
- **MLK MS Project Multi-use Building audio visual and stage lighting system:** Judy Long of Turner CM reviewed the Multi-use Building audio visual and stage lighting system options. *Facility Subcommittee recommendation using QZAB funds for the AV and stage lighting option for consent agenda approval.*

**Discussion/Action**

20. **MLK MS Project Multi-use Building Sheet Vinyl Lonseal Performa Flooring**  
**Application:** Recommendation from the Standing Committee of the Board of Trustees on Facilities on August 20, 2008  
**Discussion/Action**
21. **MLK MS Project Concrete Floor Finish:** MLK MS Project team to present concrete floor finish costs.  
**Discussion/Action**
22. **BAES MPR Renovation Project Acoustical Noise Transfer and Alternate Lighting**  
**Package:** AXIS Architects to discuss the General Contractor M.A. Davies pricing on the alternate package of ceiling acoustical noise transfer and alternate lighting package.  
**Discussion/Action**

### **CONSENT AGENDA**

23. Acceptance of the minutes of the special meeting of June 26, 2008 of the Board Standing Committee on Facilities
24. Acceptance of the minutes of the July 9, 2008 meeting of the Facilities Committee
25. Approval of the minutes of the regular meeting of July 17, 2008
26. Acceptance of the minutes of the special meeting of July 24, 2008
27. Acceptance of the minutes of the August 20, 2008 meeting of the Facilities Committee
28. Supplemental Funding Agreement between Sausalito Marin City School District and Willow Creek Academy for the 2008/2009 school year
29. Payment of warrants under:
  - Batch 01 Fund 01 in the amount of \$22,855.94
  - Batch 01 Fund 13 in the amount of \$3,836.11
  - Batch 01 Fund 21 BOND in the amount of \$1,012,203.07
  - Batch 02 Fund 01 in the amount of \$35,389.05
  - Batch 02 Fund 21 BOND in the amount of \$33,778.99
  - Batch 03 Fund 01 in the amount of \$18,528.85
  - Batch 04 Fund 01 in the amount of \$52,509.22
  - Batch 05 Fund 01 in the amount of \$24,883.28
  - Batch 05 Fund 13 in the amount of \$222.07
  - Batch 06 Fund 01 in the amount of \$5,629.53
  - Batch 06 Fund 21 BOND in the amount of \$1,006.44
  - Batch 07 Fund 01 in the amount of \$45,701.63
  - Batch 08 Fund 01 in the amount of \$11,306.77
  - Batch 08 Fund 21 BOND in the amount of \$47,828.29
  - Batch 09 Fund 01 in the amount of \$26,408.38
  - Batch 09 Fund 21 BOND in the amount of \$13,818.16
  - Batch 10 Fund 01 in the amount of \$42,630.00

Batch 10 Fund 21 BOND in the amount of \$39,048.99  
Batch 11 Fund 01 in the amount of \$18,508.14  
Batch 11 Fund 21 BOND in the amount of \$1,839.84  
Batch 12 Fund 01 in the amount of \$14,413.16

30. MLK MS Sonitrol Proposal, Funding Source QZAB Bond
31. Kpod Project Cal Pacific Notice of Completion
32. Bayside Multi Purpose Building Renovation Project Inspector of Record services
33. MLK MS Project Administration Office carpet tile flooring application
34. MLK MS Project Multi-use Building audio visual and stage lighting system using QZAB funds
35. Employment of Yvonne West as a 5<sup>th</sup> grade teacher, full time, effective August 21, 2008
36. Employment of Shayla Davis as a 6 hour/day Classroom Aide, effective August 27, 2008

#### **ADMINISTRATIVE AND EXTERNAL**

37. **Letter of August 15, 2008** to Ms. Whitney Hoyt, President, from Marin County Office of Education regarding their review of the District's 2008/2009 budget.  
**Discussion**
38. **Letter of July 27, 2008** to School Board Members from Donald P. Ford regarding Willow Creek Academy portable classroom area and vegetation.  
**Discussion**
39. **Staff Assignments:** In collaboration with Cherisse Baatin, the staff assignments for Bayside Elementary School and Martin Luther King, Jr. Academy have been developed.  
**Discussion**
40. **Relocation of the October 23, 2008 Student Academic Achievement Awards Night and Board Meeting:** These combined events, scheduled this year on October 23, 2008, are normally held in the Bayside Multipurpose Room. The Bayside Multipurpose Room will be closed for modernization until December. The Board will consider relocating both events to The Bay Model located at 2100 Bridgeway in Sausalito.  
**Discussion/Action**
41. **School Accountability Report Card 2006/2007:** The 2006/2007 School Accountability Report Card (SARC) will be considered by the Board for:
  - Bayside Elementary
  - Martin Luther King, Jr. Academy
  - Willow Creek Academy**Discussion/Action**

42. **Marin County School Board Association and Marin Association of Superintendents:** The kickoff for MAS/MCSBA is scheduled for September 17<sup>h</sup> from 5:30-7:30pm at San Rafael Joe's. One hour prior to the meeting in the same location, Chris Carter, Superintendent of the Reed Union School District, and Jan Derby, Superintendent of the Novato Unified School District, will be presenting "Using Data and Professional Learning Communities to Support Student Achievement." RSVPs are due to MCOE by September 3, 2008.  
**Discussion**
43. **President's Report**  
**Discussion/Action**
44. **Board Reports:** Members of the School Board will report on activities and information they wish to share. The Board may request that items be agendaized and researched for presentation at future meetings.
45. **Superintendent's Report**  
**Discussion/Action**

## ADJOURNMENT

**Backup materials for items on this agenda are available for review in the Superintendent's Office**

**Americans with Disabilities: The Sausalito Marin City School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the District Office at 415-332-3190. All efforts will be made for reasonable accommodations**

## FUTURE DISTRICT BOARD MEETING DATES

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. \*The first meeting date of each month will be allocated to, additional special meetings on bond and facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

September 10	Wednesday
September 25	
October 9*	
October 23	
November 13	One meeting in November due to holidays
December 11	One meeting in December due to holidays

## UPCOMING EVENTS/IMPORTANT DATES

September 1	Labor Day; No School
September 17	Marin County School Boards Association Kick-Off Meeting
September 23	Back to School Night – Bayside
September 24	Back to School Night – MLK
October 23	Student Achievement Awards Night
November 3 & 4	Parent Student Teacher Conferences – MLK
October 31	Halloween Parade - Bayside
November 3 & 4	Minimum Day – MLK
November 11	Veterans Day; No School

November 26	Minimum Day – MLK & Bayside
November 27/28	Thanksgiving Recess
December 1 & 2	Parent Student Teacher Conferences - Bayside
December 1 & 2	Minimum Day – Bayside
December 4/6	CSBA Annual Conference, San Diego
December 19	Minimum Day – MLK & Bayside
December 22/January 2	Winter Recess
December 25	Christmas Day
December 26	Classified In Lieu Holiday
January 1	New Years Day
January 5	Students Return

**FUTURE CHARTER SCHOOL BOARD MEETING DATES**

All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

September 17, 2008	
October 15, 2008	
November 19, 2008	
December 17, 2008	
January 21, 2009	
February 11, 2009	2 <sup>nd</sup> Wednesday due to holiday
March 18, 2009	
April 8, 2009	2 <sup>nd</sup> Wednesday due to holiday
May 20, 2009	
June 17, 2009	