

AGENDA

**SAUSALITO MARIN CITY SCHOOL DISTRICT
BOARD OF TRUSTEES
District Office, 630 Nevada Street, Sausalito**

January 31, 2008

**CLOSED SESSION: 5:45 PM
OPEN SESSION: 7:05 PM**

CALL TO ORDER

1. ROLL CALL

CLOSED SESSION

Persons wishing to address the Board on items on the closed session agenda may do so at this time. (Turn in completed card; 3-minute time limit for presentation.)

2. For closed session items concerning conferences with legal counsel regarding existing litigation pursuant to Government Code 54956.9:

CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Subdivision (a) of Government Code Section 54956.9

Christina Windsor vs. Sausalito School District
Claim No. 3112-01-00001-01-03

3. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6: **CONFERENCE WITH LABOR NEGOTIATOR**

Negotiator for: Sausalito Marin City School District: Margaret Merchat
Negotiations with: California School Employees Association (CSEA)

4. For closed session items concerning conferences with legal counsel regarding anticipated litigation pursuant to Government Code 54956.9

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to subdivision © of Section 54956.9 (1 case)

5. For Closed Session discussions concerning personnel matters pursuant to Government Code 54957:

**CLOSED SESSION: PUBLIC EMPLOYEE DISCIPLINE/
DISMISSAL/RELEASE/LEAVE**

OPEN SESSION

6. Pledge of Allegiance
7. Approval of the Agenda Order

Persons wishing to address the Board on items on the agenda or items not on the agenda may do so at this time. (Turn in completed card; 3-minute time limit for presentation. Regarding comments on items that are not on the agenda, Board members may listen to your presentation but are prohibited by the Brown Act from making a response.)

EDUCATION

8. **Principal's Report – Bayside Elementary and Martin Luther King, Jr. Academy Discussion/Action**
9. **School Site Council/PTSA Report Discussion/Action**
10. **Willow Creek Academy's Monthly Academic Report Discussion/Action**
11. **Twilight After School Program Report: Program Coordinator, Stephen Barbee Discussion/Action**
12. **YMCA Point Bonita:** Andrew Boyd Goodrich will make a presentation on environmental education programs available through the YMCA.
Discussion

SCHOOL OPERATIONS AND COMMUNITY

13. **District Fire Road Gates:** Ms. Margery Schindler, a resident of Sausalito has requested that this item be on the agenda and she will attend so to express her concerns regarding the gates.
Discussion

BUDGET & PERSONNEL

14. **District Annual Financial/Audit Report for Year End June 30, 2007:** Mr. Stephen Roatch, Stephen Roatch Accountancy Corporation, will review the District audit, including the financial and performance audits for Bond Fund #21. The Board will consider acceptance of the audit reports.
Discussion/Action
15. **Willow Creek Academy**
 - A. **First Interim Report Discussion**
 - B. **Budget Revisions 2007/2008 Discussion**

- C. Annual Financial/Audit Report for Year End June 30, 2007:** The Board will consider acceptance of the audit report for Willow Creek Academy.
Discussion/Action
16. **Food Service Program:** District Business Manager, Margaret Bonardi, will provide an updated analysis of the food service program.
Discussion
17. **BP/AR 3310 Purchasing Procedures:** The Board will discuss whether to eliminate Board Policy BP/AR 3310 Purchasing Procedures due to incorporation of language in revised BP 3300 Expenditures & Purchases approved October 25, 2007.
Discussion
18. **BP 3350 Travel Expenses:** The Board will discuss whether to eliminate Board Policy BP 3350 Travel Expenses which has been absorbed into other current board policy.
Discussion
19. **BP/AR 3400 Management of District Assets/Accounts:** The Board will conduct a first reading of a proposed revision of Board Policy and Administrative Regulations 3400 Management of District Assets/Accounts
Discussion
20. **AR 3440 Inventories:** The Board will conduct a first reading of a proposed revision of Administrative Regulations 3440 Inventories
Discussion
21. **Admissions Policies:** The Board will conduct a first reading of proposed revisions of Board Policy/Administrative Regulations 5111 Admission
Discussion
22. **Natasha Griffin:** The Board will consider a one year renewal of the Provisional Internship Permit (PIP).
Discussion/Action
23. **Update on Governors' 2008/2009 Budget Projections:** Margie Bonardi and Debra Bradley will address the Board.
Discussion

FACILITIES

24. **Director of Facilities and Operations' Report**
Discussion/Action
25. **KPod Landscaping:** Board to consider landscaping estimates for the three areas at the Kpod section of the Bayside Elementary School campus.
Discussion/Action

26. **Paving of Bayside Kpod Access Road:** Board to consider proposals for paving of Bayside Kpod access road
Discussion/Action
27. **WCA Facilities Request:** At a prior meeting, the Facilities Subcommittee offered to visit the sites and report back to the Board of Trustees. Those visits took place in December. The subcommittee will report on its findings.
Discussion
28. **Bayside Multipurpose Room Modernization Project:** A proposed contract is currently under review by AXIS Architects. If completed in time for the meeting, the Board may consider the contract.
Discussion/Action

BOND

29. **Maggiora & Ghilotti Notice of Completion:** The Board will consider approval of the Maggiora & Ghilotti Notice of Completion for the site work of the Martin Luther King Jr. Academy campus on Phillips Drive.
Discussion/Action
30. **Kpod Entry Gate:** The Board will consider the approval of the final design for the Kpod entry gate.
Discussion/Action
31. **Kpod Project Change Orders 5, 6, 7:** Turner Construction Management to discuss change order #5 for the total amount of \$7,115, change order #6 for the credit amount of <\$20,000> and change order #7 for the total amount of 47,296.
Discussion/Action

CONSENT AGENDA

32. Approval of the minutes of the regular meeting of December 6, 2007
33. Approval of the minutes of the special meeting of December 13, 2007
34. Approval of the minutes of the special meeting of January 17, 2008
35. Acceptance of the minutes of the facilities sub committee meeting of December 12, 2007
36. Acceptance of the minutes of the facilities sub committee meeting of December 17, 2007
37. Business/Personnel Manager's Report
 - Distribution of Certificated Seniority List
38. Employment of Shenaz Azam, Cafeteria Worker, 3.5 hours/day with appropriate placement of the salary schedule, effective February 1, 2008

39. Consolidated Application Part II, as required by State and Federal regulations, in order to qualify for categorical funding in the District. Categorical funds are used to support literacy and improvement in mathematics
40. Payment of warrants under:
 - Batch 35 Fund 01 in the amount of \$60,482.97
 - Batch 35 Fund 40 in the amount of \$55,766.46
 - Batch 36 Fund 01 in the amount of \$132,073.72
 - Batch 36 Fund 13 in the amount of \$42.19
 - Batch 36 Fund 21 BOND in the amount of \$72.82
 - Batch 37 Fund 01 in the amount of \$70,054.11
 - Batch 37 Fund 21 BOND in the amount of \$175,044.98
 - Batch 37 Fund 35 in the amount of \$1,017.00
 - Batch 38 Fund 01 in the amount of \$68,842.05
 - Batch 38 Fund 13 in the amount of \$12,694.44
 - Batch 38 Fund 21 BOND in the amount of \$2,746.61
 - Batch 39 Fund 01 in the amount of \$1532.20
 - Batch 40 Fund 01 in the amount of \$71,907.97
 - Batch 40 Fund 21 BOND in the amount of \$5,722.58
 - Batch 40 Fund 40 in the amount of \$1,616.25
 - Batch 41 Fund 01 in the amount of \$12,316.65
 - Batch 41 Fund 21 BOND in the amount of \$21,953.73
 - Batch 42 Fund 01 in the amount of \$29,639.22
 - Batch 42 Fund 21 BOND in the amount of \$362,100.86
41. Quarterly Report: Williams Act
42. Approval of Field Trip: **Destination:** San Francisco State University **Address:** 1600 Holloway, SF
Date: 02/23/08 **Teacher:** Biggs **Grades:** 7 & 8 **Standards Supported:** Cooperation, positive feedback **Purpose:** Perform on stage
Funding: Targeted Instruction **Cost:** Bus \$390; Truck \$95 = \$485

ADMINISTRATIVE AND EXTERNAL

43. **President's Report**
 - **Assessment/Evaluation:** The Board will consider a format for Board of Trustees self-evaluation.**Discussion/Action**
44. **Board Reports:** Members of the School Board will report on activities and information they wish to share. The Board may request that items be agendaized and researched for presentation at future meetings.
45. **Superintendent's Report**
Discussion/Action

ADJOURNMENT

Backup materials for items on this agenda are available for review in the Superintendent's Office

Americans with Disabilities: The Sausalito Marin City School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the District Office at 415-332-3190. All efforts will be made for reasonable accommodations

FUTURE DISTRICT BOARD MEETING DATES

All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. *The first meeting date of each month will be allocated to special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

February 13 (Wed)	One meeting in February due to mid-winter recess
March 13*	
March 27	
April 24	One meeting in April due to spring recess
May 22	
June 12	Two meetings in June
June 26	
July 17	One meeting due to summer break
August 14*	
August 28	
September 11*	
September 25	
October 9*	
October 23	
November 13	One meeting in November due to holidays
December 11	One meeting in December due to holidays

ADDITIONAL SPECIAL MEETINGS ON BOND AND FACILITIES ISSUES

To Be Determined

UPCOMING EVENTS/IMPORTANT DATES

February 6	First Five Provider Summit – Marin Civic Center
February 18-22	Mid Winter Break
March 3	Superintendent & Board Dinner (MCOE)
March 24/25	Parent Teacher Student Conferences (Bayside)
April 3	Parent Teacher Student Conferences (MLK)
April 7-11	Spring Recess
April 28-May 16	STAR Testing

FUTURE CHARTER SCHOOL BOARD MEETING DATES 2007/2008 SCHOOL YEAR

All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

February 13	(4 th Wednesday due to Mid-Winter holiday)
March 19	
April 16	
May 21	
June 18	