



SAUSALITO MARIN CITY SCHOOL DISTRICT

Board of Trustees: Joshua Barrow - President, Ida Green - Vice President, Debra Turner – Clerk, Thomas Newmeyer, Caroline Van Alst
Superintendent: Will McCoy

Sausalito Marin City School District Agenda for the Special Meeting of the Board of Trustees Bayside Martin Luther King Jr. Academy 200 Phillips Drive, Marin City, CA 94965

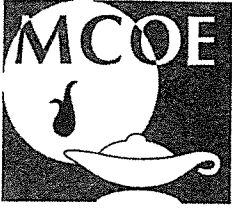
Wednesday, May 2, 2018

5 p.m. Bayside Martin Luther King Jr. Academy Multi-Purpose Room

1. **OPEN SESSION – Call to Order**
2. **PLEDGE OF ALLEGIANCE**
3. **ORAL COMMUNICATIONS**

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board. The Board is asking that members of the public wishing to speak, fill out a form located on the counter/table, stating their name and address; the agenda item; and the topic to be discussed. BB 9323. The Governing Board is prohibited from taking any action on any item raised in this section unless the item is specifically agendaized. The members of the Governing Board may ask a question for clarification, provide a reference to staff or other resources for factual information, request staff to report back at a subsequent meeting on any matter or take action directing staff to place a matter of business on a future agenda. Governing Board members may make brief announcements or briefly report on his/her own activities as they relate to school business. State open meeting laws allow members of the public to lodge public criticism of District policies, procedures, programs, or services. However, those same laws include specific provisions designed to protect the liberty and reputational interests of public employees by providing for the non-public hearing of complaints or charges against employees of the District. Under these laws, it is the employee subject to complaints or charges who is provided the right to choose whether those complaints or charges will be heard in open or closed session. It is therefore the desire of the Sausalito Marin City School District that complaints against an employee be put in writing, and that when the Board hears complaints or charges against an employee it do so in closed session unless the employee requests an open session. Consistent with the law and the opinion of the State Attorney General's Office, please submit any complaints against an employee in writing, to the administration, in accordance with the district's complaint procedure. This procedure is designed to allow the District to address complaints against employees while at the same time respecting their legitimate privacy rights and expectations.

4. **CORRESPONDENCE**
 - 4.01 Marin County Office of Education
5. **DISCUSSION ITEM**
 - 5.01 Superintendent Replacement - In response to Superintendent McCoy's resignation, accepted by the board on April 17, 2018, and effective June 30, 2018, the board will discuss and consider how to cover the duties of the superintendent.
6. **CLOSED SESSION – AGENDA**
 - 6.01 With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54957: **Public Employment – Superintendent**
7. **RECONVENE TO OPEN SESSION**
 - 7.01 Report out of Closed Session
8. **ADJOURNMENT**



MARIN COUNTY
OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925
SAN RAFAEL, CA 94913-4925
marincoe@marinschools.org

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

March 28, 2018

Board of Trustees
Sausalito Marin City School District
200 Phillips Drive
Marin City, CA 94965

Re: Sausalito Marin City School District Transition Support

Dear President Barrow and Board Members:

Yesterday we received notice of Superintendent McCoy's resignation, effective June 29, 2018 (Attachment A). Having a full appreciation and understanding for the serious challenges facing the district, I wanted to extend an offer of possible solutions for the board to consider as it works through this transition.

As the board is aware, my staff and I, acting under the authority of Education Code section 1240(a), have been providing direct oversight support, assistance and direction to the Sausalito Marin City School District as of December 2016 (Attachment B).

This oversight support has been provided primarily through Deputy Superintendent, Terena Mares, who currently provides this oversight on a part-time basis. Additional support has been made available to provide expertise and guidance in the areas of superintendent support, principal mentorship, credential monitoring, P3 grant support and other.

Further support has been provided for business services through a Memorandum of Understanding (MOU).

Transition Plan Proposals:

The Marin County Office of Education offers the district the following transition options to support the district during this transition period:

Option 1:

Assist the Board in recruiting for a Superintendent to serve on an interim or permanent basis as of July 1, 2018.

Option 2:

Extend the current part-time oversight support of Deputy Superintendent, Terena Mares to a full-time basis to include direct superintendent services under an MOU during this transition period.

Option 3:

Enter into an MOU with the district to provide an interim retired Superintendent to Superintend the district during this transition period.

Option 4:

Enter into an MOU with the district to contract with a neighboring school district to share Superintendent Services during this transition period.

Option 5:

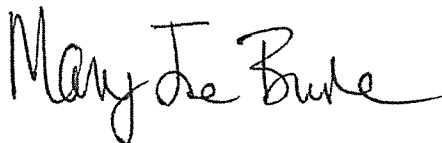
Provide Superintendent-mentoring support for a Superintendent/Principal assignment, thereby reassigning the current Principal to a Superintendent-Principal role.

Option 6:

A combination of the above options or others.

Please know we look forward to working with the district to provide the necessary support and oversight direction to maintain operations and to continue to serve the students, staff and community.

Sincerely,



MARY JANE BURKE
Marin County Superintendent of Schools

Attachment

cc: Will McCoy, Superintendent, Sausalito Marin City School District
Marin County Board of Education
Robert J. Henry, of Counsel, Marin County Office of Education
Terena Mares, Deputy Superintendent

March 26, 2018

Board of Trustees
Sausalito Marin City School District

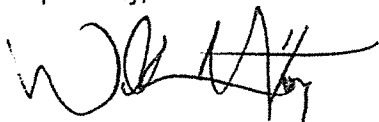
Ladies and Gentlemen of the Board,

This letter is to inform you that I am resigning from my position as District Superintendent effective June 29, 2018. I am attaching a work calendar for the remainder of the year that outlines the fulfillment of my 225 day contract.

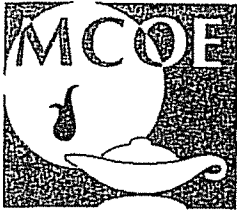
It is my belief that the existing supports from MCOE and other agencies, as well as the dedication of Principal Finnane, will provide the continuity to keep the District moving in the right direction. I am happy to make the transition as smooth as possible for everyone concerned within my remaining contractual days.

Thank you for the opportunity to work for the District.

Respectfully,

A handwritten signature in black ink, appearing to read 'Will McCoy', written over a horizontal line.

Will McCoy, Superintendent
Sausalito Marin City School District



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marincoe@marinschools.org

MARY JANE BURKE
MARIN COUNTY
SUPERINTENDENT OF SCHOOLS

(415) 472-4110
FAX (415) 491-6625

December 9, 2016

Board of Trustees
Sausalito Marin City School District
200 Phillips Drive
Marin City, CA 94965

Re: Fiscal Crisis and Management Assistance Team Report - Management Review of the
Sausalito Marin City School District and Notice

Dear President and Trustees of the Sausalito Marin City School District:

I have attached a copy of the letter received from the Fiscal Crisis and Management Assistance Team (FCMAT) in response to our request for a review of the August 10, 2016 FCMAT Report. As you are aware, following its release, both the Willow Creek Academy Charter School and the Sausalito Marin City School District raised objections to various findings and conclusions of the FCMAT Report.

On October 11, 2016, following receipt of these objections, the Marin County Office of Education requested FCMAT to review the objections and to make any revisions to the report that may be necessary or appropriate.

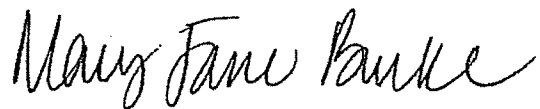
On December 5, 2016, the Marin County Office of Education received a letter from FCMAT detailing its review of the objections submitted by Willow Creek Academy Charter School and the Sausalito Marin City School District. Following its review of the letter, the Marin County Office of Education noted that nearly all of the issues addressed in FCMAT's original report remain unchanged. The only significant revision to the original report is a data point specific to fiscal support of the charter school, which was one component of the calculation relevant to the basic aid excess formula (MOU, Section III, B.2.), as described on page 72 of the FCMAT report. The amount was restated in the attached FCMAT letter; the range is now \$1.1 million to \$1.67 million (reduced from \$1.1 million to \$1.9 million).

Because the revisions do not alter the essential findings of the original report, the Marin County Office of Education now considers the report to be final. In light of this, I am providing the attached notice that, under Education Code section 1240(a), which outlines the statutory duty of a county superintendent to superintend all schools within the county, I will now more actively superintend the schools in the Sausalito Marin City School District.

Under this arrangement, the district will now need to begin addressing the FCMAT recommendations. I am also issuing an action plan under which the Sausalito Marin City School District will begin the process of addressing the academic needs of the Bayside Martin Luther King, Jr. Academy students. The action plan sets forth appropriate timetables for completion.

I look forward to our work together to ensure all students are fully supported in all areas of their education.

Sincerely,



MARY JANE BURKE
Marin County Superintendent of Schools

Attachments

cc: Will McCoy, Superintendent, Sausalito Marin City School District
Kurt Weinsheimer, President, Willow Creek Academy Board of Trustees
Marin County Board of Education
Robert J. Henry, of Counsel, Marin County Office of Education