

SAUSALITO MARIN CITY SCHOOL DISTRICT

BOARD MEETING MINUTES

December 15, 2011

ATTENDANCE

Board Members: Thomas Newmeyer, Karen Benjamin, William Ziegler, Mark Trotter and Shirley Thornton, Ed. D. by teleconference
Superintendent: Valerie Pitts, Ed. D.

APPROVAL OF AGENDA ORDER

President Newmeyer called the meeting to order at 6:04 p.m.
Trustee Mark Trotter led the Pledge of Allegiance.
M/s/c Trotter/Ziegler/all to approve Agenda Order

PERSONS WISHING TO ADDRESS THE BOARD PRIOR TO OPEN SESSION

There was no public comment.

ANNUAL AND ORGANIZATIONAL BUSINESS

President Newmeyer announced the results of elections to Board offices which were held on December 8, 2011 at a special board meeting:

- President: Thomas Newmeyer
- Vice President: Mark Trotter
- Clerk: Karen Benjamin

Additionally, the Board had appointed the Superintendent as the Secretary of the Board.

The Board made appointments of liaisons to Marin County Office of Education Committees and Marin Community Foundation as follows:

- Marin County School Boards Association (MCSBA): William Ziegler
- Golden Bell: Karen Benjamin
- Joint Legislative Advisory Committee (JLAC): Mark Trotter
- Marin Community Foundation (MCF) Representative: Valerie Pitts and Shirley Thornton

The Board made appointments of in-district liaisons as follows:

- Facilities: Thomas Newmeyer, Mark Trotter and William Ziegler
- Finance: William Ziegler and Thomas Newmeyer
- Negotiations with Willow Creek Academy: Shirley Thornton and William Ziegler
- School Health Council: Karen Benjamin

M/s/c Trotter/Newmeyer/all to approve the proposed 2012 Board Meeting Calendar
Trustee Trotter indicated he may not be in attendance, or that he may teleconference, on January 26.

M/s/c Newmeyer/Ziegler/all to approve the Board Agenda (Master) Calendar 2011/2012

REPORTS

Trustee Reports

Trustees Ziegler and Thornton reported on attending December's Annual CSBA Conference. Next year's conference will be held in San Francisco.

Trustee Trotter thanked Superintendent Pitts and Mark Tong for the new agenda/board packet format. President Newmeyer suggested development of a policy that would encourage students to take pride in their campus. He also requested that the afterschool program staff be made aware of the District's wellness policy.

Superintendent's Report

Principal's Report

Principal Jonnette Newton:

- Thanked Superintendent Pitts for the mass communications system; one of the uses of Blackboard Connect is to communicate with parents on attendance.
- Conveyed appreciation from all for new laptops for teachers and students. MLK's computer/student ratio is now one per student; Bayside's new laptops will be in use right after winter break.
- Reported a new first grade teacher to begin January 3, 2012.

Following the Principal's report:

- Trustee Ziegler asked for follow-up report in January or February on Bayside computers.
- Trustee Benjamin requested information on attendance.
- Trustee Thornton requested a report on what teachers are doing with data.
- Trustee Benjamin requested a report on students' reading levels at the beginning of the school year, interventions, and reading level goals. Superintendent Pitts reviewed current reading interventions in place.

Principal Newton additionally reported that math interventions are also needed.

Head of School's Report

Head of School Carol Cooper reported on events taking place with the approaching holiday season.

FINANCE

First Interim Reports and Budget Revisions: District

District Business Manager Paula Rigney presented the District's First Interim Report.

M/s/c Ziegler/Newmeyer/all to approve the District First Interim Reports and Budget Revisions

First Interim Report: Willow Creek Academy

WCA Treasurer Clark Warden presented the Willow Creek Academy First Interim Report.

M/s/c Ziegler/Benjamin/all to accept the Willow Creek Academy First Interim Report

GOVERNANCE

Draft District Calendar: 2012/2013 School Year

Superintendent Pitts reviewed a draft calendar that will be agendized for board approval in January.

CONSENT AGENDA

M/s/c Roll Call Benjamin/Trotter/ Ayes 5 Noes 0 to approve the Consent Agenda.

ADJOURNMENT

M/s/c Thornton/Ziegler/all to adjourn at 7:30 p.m.

Leson Benjamin 1/26/12
Signature/Date

Board Clerk
Title

FUTURE BOARD AGENDA ITEMS

- Approve District Calendar 2012/2013
- WCA MOU: proposed revisions by either party due on or before February 1 of each year
- WCA Prop 39 Request: preliminary District response due on or before February 1 (Prop 39 Request)
- Quarterly Report: Williams Act
- Annual Certificated Seniority/Credentials Held List
- Audits: District & WCA
- Adopt Budget Development Calendar
- Budget Revisions – Second Interim
- Schedule Annual Budget Study Session for March
- Physical Fitness Assessment Results
- Consolidated Application Part II
- School Accountability Report Card (SARC)
- Grade Level Report-XX
- FCMAT Report

SAVE THE DATES

Future District Meeting Dates

All meetings are held at the District Office, 200 Phillips Drive, Marin City at 7:00 p.m. unless otherwise noted. *The first meeting date of each month will be allocated to additional special meetings on facilities issues, special meetings, community forum, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

Proposed 2012 Board Meeting Calendar

- January 12*
- January 26
- February 9*
- February 16 Third Thursday due to Winter Recess
- March 8*
- March 22
- April 12*
- April 26
- May 10*
- May 24

June 14	Two meetings in June
June 28	
July 26	One July meeting due to Summer Break
August 9*	
August 23	
September 13*	
September 27	
October 11*	
October 25	
November 15	Third Thursday; one November meeting due to Holidays
December 6*	First Thursday due to Holidays
December 13	Second Thursday due to Holidays

Future Charter School Board Meeting Dates

Meetings are open to the public and generally held on the school campus, 33 Buchanan Street, Sausalito. With the exception of the December meeting, meetings are held on the 3rd Wednesday of the month at 6:30 p.m.

January 18, 2012

February 15

March 21

April 18

May 16

June 20

Upcoming Dates and Important Events

Please visit the District website www.sausalitomarincityschools.org