

SAUSALITO MARIN CITY SCHOOL DISTRICT
SAUSALITO, CALIFORNIA

BOARD OF TRUSTEES
REGULAR MEETING
MINUTES

August 27, 2009

CLOSED SESSION: 5:49 PM
REGULAR SESSION: 7:03 PM

MEMBERS PRESENT:

Mark Trotter, President

Karen Benjamin

Thomas Newmeyer

Shirley Thornton

William Ziegler

Debra A. Bradley, Superintendent and Secretary to the Board

Others Present: Patrick Wilson, Robert Latchaw, Jonnette Newton, Dr. Stephen Strachan, Carol Cooper, Susan Cassidy, Ellen Franz, Carmen Rivera, Megan Bolduc, Debra Moore, Clark Warden, Rob White, Orlando Lobo, Harold Oden, Spencer Gargan, Margaret Bonardi and Kathy Blazei taking notes.

President, Mark Trotter, called the meeting of the Sausalito Marin City School District Board of Trustees to order at 5:49 p.m.

CLOSED SESSION

The Board, Superintendent, Business Manager, Margie Bonardi, and Legal Counsel, Patrick Wilson, went immediately into closed session. Patrick Wilson and Margie Bonardi left closed session at 6:37 p.m.

Robert Latchaw immediately joined closed session at 6:38 p.m. Closed session ended at 7:02 p.m.

OPEN SESSION

Open session was reconvened at 7:03 p.m.

President Trotter reported out from closed session that the Board had voted 5/0, with regard to District employee #40752, to impose a three day unpaid suspension and letter of reprimand.

Trustee Thornton led the Pledge of Allegiance.

Superintendent Bradley clarified that the list of staff assignments, which indicated Bryan Nielsen's time split between campuses, on further consideration, would be changed to full time at MLK. Louis Santos will provide technology instruction at Bayside, contract to be agendized in September.

CLOSED SESSION

OPEN SESSION

Report Out

Pledge of Allegiance

Agenda Order

M/s/c Thornton/Benjamin/all to accept staff assignment clarification, provide the Board with Discussion/Action options on Bond Item #19 and approve remaining agenda order.

Susan Cassidy announced that she has been elected by District SDTA members to be Co-President with Debra Moore. Public Comment

Susan Cassidy thanked Trustee Thornton for years of supporting teachers in building a rich program. She commented on staffing changes lost to funding cuts. At one point we had full time aides and, with it, students' time on task increased. Ms. Cassidy expressed appreciation for everyone who is adjusting to change and for the administrative staff. Superintendent Bradley explained that the Board could not respond on this evening's agenda. However, Dr. Bradley had taken notes to get back to Ms. Cassidy and Ms. Moore at a future time.

EDUCATION

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Head of School Cooper's report for Willow Creek Academy included information on: WCA Report

- 177 students today, compared to 153 beginning last year
- K/1 class added; 18 students lost to other schools, etc.
- Grades 5 & 8 have openings; otherwise classes are full
- Art Camp this week attended by teachers of all three schools and teachers from Larkspur School District
- Guided Language Acquisition Development (GLAD) training for teachers last week
- Open House September 9.

Principal Jonnette Newton's report for Bayside Elementary School included information on: Bayside Report

- Unplanned fire drill on the first day of school; teachers were great
- Observance of much enthusiasm at the Summer Institute art training
- Staff Development Day; Megan Bolduc and Sabrina Geshay presented Second Step, a foundation to the Best Program, No Bullying and Character Education programs
- 123 students enrolled
- First/second grade class added
- Back to School Night to be held on September 16, 6:00 to 8:00 p.m.

Principal Dr. Stephen Strachan's report for Martin Luther King, Jr. Academy included information on: MLK Report

- 46 students enrolled
- Students enthusiastic and looking forward to transitioning to the new middle school
- Letters mailed to community partners
- Student meetings held
- Two students will attend college prep geometry lessons at TAM
- Safe passage to and from school

Dr. Strachan thanked Sharon Turner for her recent work with the students. He introduced Ms. Carmen Rivera whom the Board will

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consider the hire of under the Consent Agenda, to teach grades 7/8 English Language Arts and Social Studies at MLK.

Trustee Thornton strongly encouraged Dr. Strachan to consider adding a foreign language to the middle school curriculum.

Trustee Benjamin requested that student representatives of the student groups come to report to the Board on occasion.

President Trotter reported that when Prop A passed 4 years ago, he was under the impression that the District would receive funds for crossing guards which would support safe passage to and from school. Superintendent Bradley was asked to look into Prop A funds.

Superintendent Bradley reviewed staff assignments for Bayside Elementary School and Martin Luther King, Jr. Academy, again noting that Bryan Nielsen's assignment had been adjusted to working exclusively at MLK. There was no additional discussion.

Staff Assignments

M/s/c Thornton/Newmeyer/all to assure and certify to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools

Certification of
Constitutionally
Protected Prayer

Mr. Rob White, Information and Data Systems Support Specialist, provided preliminary data on 2009 STAR test results using a handout titled Bayside and Martin Luther King, Jr. Academy California Standards Test Scales Two Year Comparison for English Language Arts and Mathematics. A similar handout had been prepared for Willow Creek Academy. Improvements and declines were shown by grade. Superintendent Bradley explained that a more comprehensive report will occur after release of Academic Performance Index (API) and Annual Yearly Progress (AYP) results, which will occur in September. All the District schools' scores are going up overall.

STAR Results

Trustee Thornton asked how new students are assessed and brought up to par with Bayside. Superintendent Bradley reported that Kathryn Stratton assesses new students. Principal Newton will also be focusing on math, reading and writing.

Mr. Rob White discussed summer school enrollment and the number of Willow Creek Academy students who attended. He also reported on students' academic gains using pre and post assessment data gathered from the summer school teachers. Mr. White noted that:

Summer School

- The 2009 summer school was taught by teachers from outside the District.
- The duration of summer school was 20 days, June 20 – July 16.
- Classes were divided into three sections: K-2, 3-5 and 6-7; no 8th graders attended.
- Enrollment was 18 from Bayside, 4 from MLK and 3 from WCA.
- Average attendance of completers was 16.1 of 20 days.
- 25 students completed summer school.
- Pre and post reports were filed by each teacher.

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Business Manager, Margie Bonardi, reviewed the monthly enrollment report showing gains and losses to the District last year to this year. A copy is attached to these minutes.

Enrollment Report

Trustee Thornton asked for information relative to where students go if they leave the District. Information will be gathered and shared with the Board by Business Manager, Margie Bonardi.

BUDGET

BUDGET

Margie Bonardi, District Business Manager, updated the Board on the current 'state' of the State Budget:

State Budget Update

- The State adopted revisions with provisions, that if they happen, the budget will be unbalanced again
- 2009/2010 mid-year cuts are a possibility
- The 'fair share hit' to Basic Aid districts will happen in 2009/2010
- Revenue limit dollars to be taken from 2009/2010 categorical funding.

The 2008/2009 books are being closed; unaudited actuals will be reviewed in September.

Willow Creek Academy Treasurer, Clark Warden, reported that fourth quarter figures should be available very shortly and will be shared with the Board. There were no questions.

WCA Financial Report

FACILITIES

FACILITIES

Mr. Harold Oden, Director of Facilities and Operations' report included information on summer projects completed such as the deep cleaning of classrooms and other public spaces, moving contents of several classrooms, shampooing, grounds maintenance, repainting 44 WCA outside doors, parking lot re-striping, and repair of a cracked window.

Director of Facilities & Operations' Report

Trustee Newmeyer thanked Mr. Oden for moving containers and noted that the driveway looks much better with the containers gone.

Superintendent Bradley clarified that the Second Amendment to Lease Agreement with CorStone Center includes agreement to 24 hour notice prior to showing and 60 day notice of termination when a tenant is found.

CorStone Center

The Board will select someone in September to market the facility for rental.

M/s/c Ziegler/Benjamin/all to approve the Second Amendment to Lease Agreement with CorStone Center

BOND

BOND

President Trotter thought that the Bayside multipurpose room looks great. At MLK, interior items are being finished up; the critical path on the exterior is being followed and change orders are coming. President Mr. Trotter asked Spencer Gargan if there was a final number yet on

change orders 84 – 93; Mr. Gargan was unsure. President Trotter informed the Board of their need to approve Change Order #97 tonight, a \$16,000 add-on for parking lot paving (compacted gravel area) to keep the MLK project moving along in a timely manner. He also recommended their approval of Change Order #98.

M/s/c Thornton/Benjamin/all to approve change order #97

Change Order #97

M/c/s Thornton/Benjamin/all to approve change order #98

Change Order #98

President Trotter wondered whether approval of the other change orders could wait until September 10; Trustee Newmeyer suggested a special meeting with a quorum of the Board when needed.

No report.

KPOD Paint Update

The MA Davies Builders, Inc. Notice of Completion for the Bayside Elementary School Multipurpose Room Renovation Project was discussed. Margie Bonardi explained that the District owes \$75,000 to MA Davies for work completed in July and that there is a retention held by Sonoma Bank in the amount of \$164,000. No action was taken but to reauthorize the Notice of Completion for a special meeting to be scheduled on September 10, 2009.

MA Davies

CONSENT AGENDA

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M/s/c – Roll Call Thornton/Benjamin/ 5 Ayes 0 Noes to approve or authorize the following:

- Minutes of the regular meeting of June 11, 2009
- Minutes of the special meeting of July 13, 2009
- Minutes of the regular meeting of July 23, 2009
- Minutes of the special meeting of July 30, 2009
- Payment of warrants under:
 - Batch 08 Fund 01 in the amount of \$33,175.71
 - Batch 08 Fund 21 BOND in the amount of \$531,437.14
 - Batch 08 Fund 40 in the amount of \$4,837.00
 - Batch 09 Fund 01 in the amount of \$49,882.11
 - Batch 09 Fund 21 BOND in the amount of \$26,084.06
 - Batch 09 Fund 40 in the amount of \$3,100.10
 - Batch 10 Fund 01 in the amount of \$123,797.27
 - Batch 10 Fund 14 in the amount of \$14,431.00
 - Batch 10 Fund 21 BOND in the amount of \$75,102.89
 - Batch 10 Fund 40 in the amount of \$16,640.42
- Hiring Carmen Rivera for the position of English Language Arts/Social Studies Teacher at Martin Luther King Jr. Academy effective August 24, 2009
- Renewal contract with Bennetta McLaughlin, Staff Development Coordinator, Categorical Compliance Reviewer and CELDT Coordinator, for the 2009/2010 school year
- Renewal contract with Gerry Klor, Educational and Psychological Solutions, to provide Special Education Services for the 2009/2010 school year

- Renewal contract with Lynda Storek (Ideation) to provide services for ongoing middle school curriculum development, as well as AVID Administration for the 2009/2010 school year
- Marin Community Foundation Arts Demonstration Grant provides for funds to pay for a part time Arts Coordinator. Anna Pilloton will be the Arts Coordinator (categorically funded position).
- The Marin Community Foundation Arts Demonstration Grant provides for resident artists to work with students. Brooke Toczykowski will be the Visual Arts Teacher for the 2009/2010 school year (categorically funded position).
- Service Agreement with Silyco to provide consultation, assessments and support for District technology needs for the 2009/2010 school year; 720 hours/year in the amount of \$43,200
- Selection of a leasing agent for the STEP building property located at 33 Buchanan Street, Sausalito, CA 94965

ADMINISTRATIVE AND EXTERNAL

ADMINISTRATIVE & EXTERNAL

President Trotter reported that Bridge the Gap would like to provide services at all three schools. Superintendent Bradley reported that the two new principals need to become acquainted with all support systems to the District before considering additional services. Trustee Thornton added that there are numerous program providers who would like to work with the District. Dr. Thornton recommended the District consider them carefully and determine how they will support what the District is already doing. Discussion will be agendized at a future Board meeting.

President's Report

Trustee Ziegler reported that he had met with Charles McGlashan, Marin County Supervisor, who asked when the new middle school would open and whether there would be a ceremony. Trustee Ziegler encouraged the beginning of planning for that event.

Board Reports

Trustee Newmeyer asked that a discussion of solar energy use be agendized. There were no Board objections to looking at it.

Superintendent Bradley

Superintendent's Report

- Referenced a Marin County Post article about a culinary program; these same persons partnered with the District this summer through the Milagro Foundation and may offer classes through the after school program
- Reported that dates are being looked at for a New Principals' Recognition and the Bayside MPR ribbon cutting
- Reported that Ms. Julie King, a parent educator will be scheduled to conduct a parent workshop in December/January in the new multipurpose room. The workshop will be open to all 3 schools and the community as a whole.
- Reminded of the Marin Community Foundation event on September 4.

Teacher, Ellen Franz, thanked the Board of the wonderful new multipurpose room at Bayside.

Public Comment

CORRESPONDENCE

CORRESPONDENCE

Letter of August 14, 2009 from Marin County Office of Education to Board President, Mark Trotter, regarding their review of the District's 2009/2010 Budget

M/s/c Thornton/Benjamin/all to adjourn at 8:45 pm

ADJOURNMENT

Clerk *Frank Benjamin* Date *9-24-09*

Secretary _____

FUTURE BOARD MEETING DATES

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All meetings are held at the District Office, 630 Nevada Street, Sausalito at 7:00 pm unless otherwise noted. *The first meeting date of each month will be allocated to, additional special meetings on bond and facilities issues, special meetings, community forums, etc. as needed. The only or second meeting date of each month will be allocated to regular board meetings.

- September 10*
- September 24
- October 8*
- October 22
- November 19 One meeting in November due to holidays
- December 10 One meeting in December due to holidays

UPCOMING EVENTS/IMPORTANT DATES

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- August 28 Student Free Staff Development Day
- August 31 MCSBA Kick Off for Superintendents and Boards,
5:00-7:00 pm
- September 4 Minimum Day
- September 7 Labor Day Holiday
- September 16 Back to School Night – Bayside
- September 23 Back to School Night – MLK Academy
- October 12 Staff Development – No School
- October 27 Parent Conferences/ Minimum Day – MLK
Academy

FUTURE CHARTER SCHOOL BOARD MEETING DATES

FUTURE CHARTER SCHOOL BOARD MEETING DATES

All meetings are held at Willow Creek Academy campus at 6:30 pm unless otherwise noted.

- September 16
- October 21
- November 18
- December 16
- January 20
- February 10 Second Wednesday of the month due to vacation
- March 17
- April 21
- May 19
- June 16